



HEAD START HEALTH/NUTRITION SPECIALIST

The SACRAMENTO EMPLOYMENT & TRAINING AGENCY (SETA), a joint powers agency of the City and County of Sacramento, was formed in 1978. From its inception SETA has been an effective force in connecting people to jobs, business owners to quality employees, education and nutrition to children, assistance to refugees, and hope to many Sacramento area residents. For additional information please visit us at www.seta.net.



We are looking for a Head Start Health/Nutrition Specialist to provide a variety of staff support for the health and nutrition components of the Head Start Program operated by the Sacramento Employment and Training Agency. Responsibilities include program development, training, and monitoring

Program Summary:

The SETA Head Start mission is to improve the lives of low-income children by providing quality comprehensive child development services that are family focused, including education, health, nutrition and mental health.



Position Summary: Under general direction, this position provides leadership and direction for the health and nutrition components of the Head Start Program operated by the Sacramento Employment and Training Agency; provides training and technical assistance to Head Start staff and parents; and assists with health and nutrition program monitoring and evaluation.

Starting Salary: \$24.74/Hr. to \$31.57/Hr. (New employees typically are hired at the first step, Step A. SETA's pay scale consists of six steps, each step increase is on annual basis.)

Benefits:

Medical Benefits (6 plans to choose from)
Dental Benefits
Life Insurance
Vision Insurance
Modern Health – Mental Health Wellness Program
Health Savings Account (HSA)
Educational Reimbursement: up to \$1500 annually
Access to the Public Employee Student Loan Forgiveness Program

Pension (mandatory contribution required)
Retirement Health Savings Accounts and 401A plans
Paid Holidays (13)
Paid Vacation
Paid Sick Leave
Paid Personal Leave
Paid Jury Duty
Regional Transit Monthly Pass Reimbursement

Minimum Qualifications:

Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain these knowledge and abilities would be:

- I. At least one (1) year of group experience dealing with the health and nutrition problems of young children and their families.

SPECIAL REQUIREMENTS:

Possession of, or ability to obtain, a valid Class C California Driver's License is required. A good driving record of at least three (3) years duration, as evidenced by freedom from multiple or serious traffic violations or accidents, is required.

WHO MAY AND HOW TO APPLY: This is an OPEN examination.

Open to the public, current employees, and employees eligible for transfer or voluntary demotion. A completed SETA application or transfer from must be submitted by the deadline date using the online application.

[Click Here to Apply](#)

Copies of all degrees, permits, and credentials must be attached to the application

Upon job offer individuals will be required to complete a pre-employment health screening, TB test, motor vehicle record check, and background check, and provide copies of immunization records for MMR, TDAP and flu (or flu waiver).

POSTING DATE: Friday, August 18, 2023

FINAL FILING DATE: Monday, August 28, 2023 by 5 p.m.

SETA will not accept applications electronically submitted after the 5 p.m. deadline.

SETA is an Equal Opportunity Employer. Auxiliary aids and services are available upon request to individuals with disabilities.

