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City of Sacramento

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County of Sacramento

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Executive Director

DENISE LEE
Deputy Director

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THOUGHT OF THE DAY: "Every small positive change we make in ourselves repays us in confidence in the future."

Author: Alice Walker

REGULAR MEETING OF THE HEAD START/EARLY HEAD START PARENT ADVISORY COMMITTEE

DATE: Tuesday, July 16, 2019

TIME: 9:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

While the SETA/Head Start Policy Council welcomes and encourages participation in the Council meetings, it would be appreciated if you would limit your comments to three minutes so that everyone may be heard. Matters under jurisdiction of the SETA/Head Start Policy Council and not on the posted agenda or any off-agenda matters may be addressed by the general public following completion of the regular agenda. The SETA/Head Start Policy Council limits testimony on matters not on the agenda to three minutes per person and not more than ten minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

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DISTRIBUTION DATE: TUESDAY, JULY 9, 2019

Parent Advisory Committee meeting hosted by:
Angel Chenault (Chair), Devon McCracken (Vice Chair), Henrietta Gutierrez (Secretary),
vacant (Treasurer), Tamala Kientz (Parliamentarian).

ITEM I - A – ROLL CALL

The Parent Advisory Committee Secretary will call the roll for the following members:

- ___ Vacant, Alder Grove I Head Start
- ___ Vacant, Alder Grove II Head Start
- ___ Vacant, Bannon Creek Head Start
- ___ Vacant, Crossroad Gardens Head Start
- ___ **Alisha Givehchi, Early Head Start (Home Base)**
- ___ **Stephen Key, Elkhorn Head Start**
- ___ Vacant, Freedom Park Head Start
- ___ Vacant, Fruitridge Head Start
- ___ Vacant, Galt Head Start
- ___ Vacant, Grizzly Hollow
- ___ Vacant, Hillsdale Head Start
- ___ **Devon McCracken, Preschool Home Based Head Start**
- ___ Vacant, Pre-School (Home Base)
- ___ Vacant, Home Base Early Head Start
- ___ Vacant, Hopkins Park Head Start
- ___ Vacant, Illa Collin Head Start
- ___ Vacant, Job Corps Head Start
- ___ Vacant, Kennedy Estates Head Start
- ___ Vacant, LaVerne Stewart Head Start
- ___ Vacant, (Marie Cleveland's) Bright Beginning Head Start
- ___ Vacant, Marina Vista Early Learning Center
- ___ Vacant, Mather Head Start
- ___ Vacant, Nedra Court Head Start
- ___ Vacant, Norma Johnson Head Start
- ___ **Tamala Kientz, North Avenue Head Start**
- ___ **Spring Burrell, Northview Head Start**
- ___ Vacant, Parker Head Start
- ___ Vacant, Phoenix Park Head Start
- ___ Vacant, River Oak Center for Children
- ___ Vacant, Sacramento County Office of Education
- ___ Vacant, Sharon Neese Early Learning Center
- ___ Vacant, Solid Foundation Head Start
- ___ **Evangelina Barrios, Strizek Park Head Start**
- ___ **Laura Meza, Walnut Grove Head Start**
- ___ **Angel Chenault, Past Parent Representative**
- ___ **Henrietta Gutierrez, Past Parent Representative**
- ___ Vacant, Grandparent Representative
- ___ Vacant, Outgoing Chair

ITEM I-A – ROLL CALL
(Continued)

Program Year 2018-2019 - New Representatives to be seated

<input type="checkbox"/> Vacant, Alder Grove I Head Start
<input type="checkbox"/> Vacant, Alder Grove II Head Start
<input type="checkbox"/> Vacant, Bannon Creek Head Start
<input type="checkbox"/> Vacant, Crossroad Gardens Head Start
<input type="checkbox"/> Vacant, Freedom Park Head Start
<input type="checkbox"/> Vacant, Fruitridge Head Start
<input type="checkbox"/> Vacant, Galt Head Start
<input type="checkbox"/> Vacant, Grizzly Hollow Head Start
<input type="checkbox"/> Vacant, Hillsdale Head Start
<input type="checkbox"/> Vacant, Home Base Head Start
<input type="checkbox"/> Vacant, Hopkins Park Head Start
<input type="checkbox"/> Vacant, Illa Collin Head Start
<input type="checkbox"/> Vacant, Kennedy Estates Head Start
<input type="checkbox"/> Vacant, LaVerne Stewart Head Start
<input type="checkbox"/> Vacant, (Marie Cleveland's) Bright Beginning Head Start

<input type="checkbox"/> Vacant, Marina Vista Head Start
<input type="checkbox"/> Vacant, Mather Head Start
<input type="checkbox"/> Vacant, Nedra Court Head Start
<input type="checkbox"/> Vacant, Parker Head Start
<input type="checkbox"/> Vacant, Phoenix Park Head Start
<input type="checkbox"/> Vacant, Pre-School (Home Base)
<input type="checkbox"/> Vacant, River Oak Center for Children
<input type="checkbox"/> Vacant, SCOE Head Start
<input type="checkbox"/> Vacant, Sharon Neese Head Start
<input type="checkbox"/> Vacant, Solid Foundation Head Start
<input type="checkbox"/> Vacant, Early Head Start (Home Base)
<input type="checkbox"/> Vacant, Grandparent Representative
<input type="checkbox"/> Vacant, Outgoing Chair
<input type="checkbox"/> Vacant, Parent Ambassador
<input type="checkbox"/> Vacant, Parent Ambassador

ITEM I – B

PAC MEETING ATTENDANCE UPDATE

**The PAC was seated on November 20, 2018 and December 18, 2018
PARENT ADVISORY COMMITTEE MEETING ATTENDANCE PROGRAM
YEAR 2018-2019**

COMMITTEE MEMBER	CENTER	11/20	12/18	1/15	2/26 **	3/19	4/23 #	5/21	6/18	7/16	8/20	9/17	10/15	11/19
Vacant Seated	AG I													
Vacant Seated	AG II													
Vacant Seated	BC													
Vacant Seated	BC													
Mavis Urrutia Seated 3/19	CR					X	U	E	R					
Alisha Givehchi Seated 6/19	EHS/HB	X	X	X		X	X	X	X					
Stephen Key Seated 6/18	EL								X					
Vacant Seated	FP													
Vacant Seated	FP													
Vacant Seated	FT													
Vacant Seated	G													
Vacant Seated	GH													
Vacant Seated	H													
Devon McCracken s/b/seated 11/20; seated 12/18	HB	E	X	X		X	X	X	X					
Vacant Seated	HB													
Vacant Seated	IC													
Vacant Seated	HP													
Vacant Seated	JC													
Vacant Seated	JC													
Vacant Seated	K													
Vacant Seated	LVS													
Vacant Seated	MCBB													
Vacant Seated	MV													
Vacant Seated	M													
Tamala Kientz Seated 5/21	NA							X	X					
Vacant Seated	NC													

COMMITTEE MEMBER	CENTER	11/20	12/18	1/15	2/26 **	3/19	4/23 #	5/21	6/18	7/16	8/20	9/17	10/15	11/19
Vacant Seated	NJ													
Spring Burrell Seated 11/20	NV	X	X	E		X	X	E	X					
Vacant Seated	NV													
Vacant Seated	PA													
Vacant Seated	PP													
Vacant Seated	RO													
Vacant Seated	SCOE													
Shayla Hampton s/b/seated 4/23	SE						U	U						
Vacant Seated	SN													
Evangelina Barrios Seated 11/20	SP	X	X	E		X	X	X	X					
Laura Meza Seated 3/19	WG					X	X	X	U					
Vacant Seated	FPR													
Vacant Seated	AMB													
Vacant Seated	AMB													
Angel Chenault Seated 11/20	CR/PP	X	X	X		X	X	X	X					
Henrietta Gutierrez Seated 11/20	CR/PP	X	X	X		X	X	X	X					
Vacant Seated	CR/GP													
Vacant Seated	OGC													

Members: If you cannot attend a meeting and are going to be absent, you must:

- 1. First, call your Alternate(s) to see if they can attend in your place;**
- 2. Second, call Head Start Social Services/Parent Involvement Coordinator, Ms. Marie Desha, at 263-4082; and**
- 3. Third, please call the PAC Chair, Ms. Angel Chenault, at (916) 821-7099, or the Clerk of the Boards, Ms. Nancy Hogan, at 263-3827.**

**** Ethics training with Policy Council**

Special meeting

**PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE UPDATE
PROGRAM YEAR 2018-2019**

(Continued)

Head Start Center Abbreviations

AG I	Alder Grove Early Learning Ctr.	LVS:	LaVerne Stewart
AG II:	Alder Grove Infant/Toddler	MV	Marina Vista Early Learning Center
BC:	Bannon Creek	M:	Mather
BB:	Bright Beginnings	MCBB	Marie Cleveland's Bright Beginnings
CR:	Crossroad Gardens	NC:	Nedra Court
EHS:	Early Head Start	NJ:	Norma Johnson
EL:	Elkhorn	NA:	North Avenue
FP:	Freedom Park	NA	North Avenue
FT:	Fruitridge	NV:	Northview
G:	Galt	PA:	Parker Avenue
GH:	Grizzly Hollow	PP:	Phoenix Park
H:	Hillsdale	RO:	River Oak
HB:	Home Based	SCOE:	Sacramento County Office of Education
HP:	Hopkins Park	SF:	Solid Foundation
IC:	Illa Collin	SN:	Sharon Neese
JC:	Job Corps	SP:	Strizek Park
K:	Kennedy Estates	WG:	Walnut Grove

Representative Abbreviations

OGC:	Out Going Chair
PPR:	Past Parent Representative
GPR:	Grandparent Representative
AMB:	Parent Ambassador

Attendance Record Abbreviations

X:	Present
E:	Excused
AP:	Alternate Present
AE:	Alternate Excused
U:	Unexcused
PAC:	Parent Advisory Committee
PC:	PAC Board Business
R:	Resigned
S/B:	Should be, or should have been (seated)
CD:	Child Dropped.
RS:	Reseat

Current a/o: 7/9/2019 1:20 PM

ITEM II-A – CONSENT

APPROVAL OF MINUTES OF THE JUNE 18, 2019 REGULAR MEETING

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review and approve the minutes of the June 18, 2019 meeting.

RECOMMENDATION:

Approve the minutes of the June 18, 2019 meeting.

NOTES:

ACTION: Moved: _____ Second: _____

VOTE: Aye _____ Nay: _____ Abstain: _____

REGULAR MEETING OF THE HEAD START PARENT ADVISORY COMMITTEE

(Minutes reflect the actual progress of the meeting.)

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Tuesday, June 18, 2019
9:00 a.m.

I. Call to Order/Roll Call/Review of Board Member Attendance

Ms. Angel Chenault called the meeting to order at 9:04 a.m. The Pledge of Allegiance was recited. Ms. Chenault read the thought of the day. Ms. Gutierrez called the roll and a quorum was established.

Members Present:

Alisha Givehchi
Tamala Kientz
Spring Burrell
Devon McCracken
Evangelina Barrios
Angel Chenault
Henrietta Gutierrez

Members Absent:

Laura Meza (unexcused)

New Member seated:

Stephen Key, Elkhorn Head Start

II. Consent Item

A. Approval of the Minutes of the May 21, 2019 Regular Meeting

The minutes were reviewed; no questions or corrections.

Moved/Gutierrez, second/Kientz, to approve the May 21, 2019 minutes.

Show of hands vote:

Aye: 7 (Barrios, Burrell, Givehchi, Gutierrez, Key, Kientz, McCracken)

Nay: 0

Abstentions: 1 (Chenault)

Absent: 1 (Meza)

Ms. Karen Griffith introduced Mr. Christopher Maricle, Executive Director of Head Start California. Mr. Maricle is present to observe the PAC meeting proceedings. Mr. Maricle is going out in the field to visit programs and find out what they need. He is hopeful that Governor Newsome will sign a bill to fund new child care facilities and facility improvements; this will include Head Start.

III. Action Items: None.

IV. Information Items

A. Standing Information Items

- PC/PAC Calendar of Events: Ms. Henrietta Gutierrez reviewed the calendar of events.
- Parent/Staff Recognitions: None.
- Toastmasters Training: Ms. Chenault spoke of how helpful the Toastmasters Training has been in her life and encouraged all board members to participate in this important training. The July Toastmasters Training is canceled due to low parent participation.
- 15th Annual International Kids Festival Report: Two PC members, Mr. Charles Taylor and Ms. Maria Martinez, were in attendance. It was helpful to have a father present. Ms. Tamala Kientz spoke of her participation in the festival. Ms. Spring Burrell spoke of her participation in the festival. There was a lot of information available on the Sacramento Head Start program.
- Child Care Center Food Menu: No questions.
- Community Resources – Parents/Staff: Mr. Robert Silva reported that the Firehouse Community Center (Mutual Assistance Network) on Grand Avenue is offering water safety training events, June 13, July 11, and August 8. This will provide information on water safety and participants will receive free life jackets. Sacramento County requires children 13 and under to wear life jackets when in public water. Wellspace will host a summer kickoff on Thursday, June 20. Wellspace provides mental health services for children.
- Head Start/Early Head Start Recruitment Events: Mr. Silva distributed sign-up sheets for four upcoming recruitment events. Mr. Silva reminded board members that they are the face of Head Start. Board members that participate in these recruitment events are asked to arrive on time or even early to participate in the set up process. These recruitment events help parents to become more involved in community events.
- Career Incentive Program (CIP) Overview: Mr. Silva reviewed this program which reimburses parents that go to school for high school or college. Original receipts must be submitted and reimbursement will be available within 30 days. Mr. Silva reviewed the process by which parents should submit their paperwork for this program.
- Fiscal Monthly Report/Corporate Card Monthly Statement of Account: Mr. Victor Han reviewed the fiscal report for the last 10 months. The agency is on budget with 83% spent. The administrative costs continue to be below the 15% maximum. The credit card report was reviewed. None of the expenditures are out of the ordinary.

B. Policy Council Minutes: April 23, 2019: No questions

IV. **Committee Reports**

- Executive Committee Meeting Critique: Ms. Gutierrez reviewed the critique. Ms. Chenault thanked all board members for their attendance at today's meeting.
- Personnel/Bylaws Committee: Ms. Chenault reported that the next meeting is scheduled for Friday, July 12, 9:00 a.m.
- Social/Hospitality Committee: Ms. Gutierrez reported on the June 12 meeting. The end-of year event will be Wednesday, October 2 in the Sequoia Room. The next meeting will be July 10 and all board members are urged to attend this meeting.

VI. **Other Reports**

- Chair's Report: None.
- Policy Council Report(s): No report.
- Head Start Deputy Director's Report: Ms. Griffith reported that Ms. Denise Lee is on vacation.
 - ✓ Monthly Head Start Report
- Head Start Managers' Reports
 - Lisa Carr - Family Engagement, Home Base, Health/Oral Health, and ERSEA Services: No report.
 - Karen Griffith - School Readiness, Special Education and Mental Health Services: Staff is in the process of opening centers that SETA is transitioning from Sacramento City USD. On July 8 Capital City, CP Huntington, Hiram Johnson, and Bret Hart; other centers will open in August. This-coming Monday, Hopkins Park will be opening after a complete renovation. There were 117 job applicants at the job fair and staff will continue hiring during the summer. For existing staff, Quality, Rating Improvement System (QRS) training will be provide to teaching staff; this helps to recharge the teachers' batteries. There have been about 100 teachers attending the Summer Series; dinner is provided at these training events.
 - Kaleb Call – Quality Assurance, Food Services, Save Environments, Grants, and Contracts: Mr. Call reported that the transition of Sacramento City USD slots is going well. The leases will be going to the Sacramento City USD board on Thursday and it is expected that SETA will take the centers over on July 8.

VII. **Center Updates**: Ms. Spring Burrell spoke of the new Northview playground and that it turned out really nice. Ms. Chenault stated that Ms. Burrell was a strong advocate for the Northview playground; this shows that a parent's voice really does count.

VIII. **Discussion**: None.

IX. **Public Participation**: None.

X. **Adjournment**: The meeting was adjourned at 10:08 a.m.

ITEM IV-A – INFORMATION

PRESENTATION: WEAVE

BACKGROUND:

Ms. Shelby Vice will provide an overview of the services available through WEAVE. A copy of the presentation will be available at the meeting.

NOTES:

ITEM IV-B – INFORMATION

STANDING INFORMATION

BACKGROUND:

- B. Standing Information Items
- PC/PAC Calendar of Events – Ms. Angel Chenault
 - Parent/Staff Recognitions – Ms. Angel Chenault
 - Fiscal Monthly Report/Corporate Card Monthly Statement of Account – Mr. Victor Han
 - Child Care Center Food Menu (attached)
 - Trauma Informed Care (ACES) Report – Ms. Angel Chenault
 - Head Start/Early Head Start Recruitment Reports
 - Community Health Fair
 - Community Resource Fair
 - Community Resources – Parents/Staff: Mr. Robert Silva
 - PC/PAC Parent Participation Survey – Ms. Marie Desha

NOTES:

PC/PAC Calendar of Events

<u>EVENT</u>	<u>DATE</u>
PAC Executive Committee	Friday, July 19, 2019 9:00 a.m. Camellia Room
PC Executive Committee	Thursday, July 25, 2019 9:00 a.m. Camellia Room
PC/PAC Personnel/Bylaws Committee	Friday, August 9, 2019 9:00 a.m. – 10:30 a.m. Olympus Room
PC/PAC Social/Hospitality Committee	Wednesday, August 14, 2019 9:00 a.m. – 11:00 a.m. Olympus Room

NOTE:

- **Budget/Planning Committee** meetings have been canceled from June until August.
- **Parent Ambassador Committee** meetings have been canceled in July and August.

SETA HEAD START MENU

July 2019

"This institution is an equal opportunity provider"

"Bread products are whole grain and sliced meats are processed."

Monday

1	Breakfast Week 2
	Milk, Low Fat 1%
	Applesauce
	Multi Grain Flakes Cereal
	Lunch
	Milk, Low Fat 1%
	Apricots
	BBQ Beef Burger
	Mixed Vegetables
	Whole Wheat Bun
	Snack
	Cheese Sticks
	Oranges, fresh

Tuesday

2	Breakfast Week 2
	Milk, Low Fat 1%
	French Toast Sticks
	Pears
	Lunch
	Milk, Low Fat 1%
	Apple, fresh
	Chicken Drumsticks
	Tomato, fresh
	Watermelon, fresh or
	Wheat Breadsticks
	Snack
	Milk, Low Fat 1%
	Brown Rice Krispies Cereal

Wednesday

3	Breakfast Week 2
	Milk, Low Fat 1%
	Oatmeal Cereal
	Pineapple, tidbits
	Raisins
	Lunch
	Milk, Low Fat 1%
	Beans Refried
	Coleslaw Salad
	Strawberries, fresh or
	Tangerine, fresh or
	Tortilla, Whole Wheat
	Snack
	Muffin, Blueberry
	Peaches

Thursday

4	Breakfast Week 2
	NO CLASSES
	NO CLASSES
	NO CLASSES
	Lunch
	NO CLASSES
	NO CLASSES
	NO CLASSES
	NO CLASSES
	NO CLASSES
	Snack
	NO CLASSES
	NO CLASSES

Friday

5	Breakfast Week 2
	NO CLASSES
	NO CLASSES
	NO CLASSES
	Lunch
	NO CLASSES
	NO CLASSES
	NO CLASSES
	NO CLASSES
	NO CLASSES
	Snack
	NO CLASSES
	NO CLASSES

8	Breakfast Week 3
	Milk, Low Fat 1%
	Cheerios Cereal
	Oranges, fresh
	Lunch
	Milk, Low Fat 1%
	Apple, fresh
	Green Peas
	Macaroni & Cheese
	Watermelon, fresh or
	Snack
	Crackers, Ritz Whole Wheat
	Pears

9	Breakfast Week 3
	Milk, Low Fat 1%
	Applesauce
	Waffles, sticks
	Lunch
	Milk, Low Fat 1%
	Chicken Drumsticks
	Spinach Salad
	Oranges, fresh
	Wheat Breadsticks
	Snack
	Apple, fresh
	Sun Butter

10	Breakfast Week 3
	Milk, Low Fat 1%
	Whole Wheat Biscuit
	Peaches
	Lunch
	Milk, Low Fat 1%
	Cantaloupe, fresh
	Fiesta Rice & Beans
	Tomato, diced
	Snack
	Milk, Low Fat 1%
	Strawberry Chex

11	Breakfast Week 3
	Milk, Low Fat 1%
	Banana, fresh
	Whole Wheat Bagel
	Lunch
	Milk, Low Fat 1%
	Carrot, fresh
	Chicken Salad
	Strawberries, fresh or
	Tangerine, fresh or
	Wheat Ciabatta Bread
	Snack
	Crackers, Dick & Jane
	Pineapple, tidbits

12	Breakfast Week 3
	Milk, Low Fat 1%
	Muffin, Banana
	Oranges, fresh
	Lunch
	Milk, Low Fat 1%
	Apricots
	Swiss American Cheese
	Tortilla, Whole Wheat
	Zucchini sticks
	Snack
	Milk, Low Fat 1%
	Cheerios, Whole Grain Cereal

15	Breakfast Week 4
	Milk, Low Fat 1%
	Apple, fresh
	Brown Rice Krispies Cereal
	Lunch
	Milk, Low Fat 1%
	Beef, Hamburger
	Corn
	Oranges, fresh
	Whole Wheat Bun
	Snack
	Crackers, Dick & Jane
	Peaches

16	Breakfast Week 4
	Milk, Low Fat 1%
	Pineapple, tidbits
	Whole Wheat Bagel
	Lunch
	Milk, Low Fat 1%
	Apricots
	Beans Refried
	Cheddar Cheese
	Tomato, diced
	Tortilla, Whole Wheat
	Snack
	Milk, Low Fat 1%
	Cheerios, Whole Grain Cereal

17	Breakfast Week 4
	Milk, Low Fat 1%
	Banana, fresh
	Oatmeal Cereal
	Lunch
	Milk, Low Fat 1%
	Cheese Enchilada with Sauce
	Romaine Lettuce Salad
	Oranges, fresh
	Snack
	Carrot, fresh
	Crackers, Wheat Thins
	Hummus

18	Breakfast Week 4
	Milk, Low Fat 1%
	Apricots
	French Toast Sticks
	Lunch
	Milk, Low Fat 1%
	Coleslaw Salad
	Mangoes
	Tortilla, Whole Wheat
	Turkey & Cheese Roll Up
	Snack
	Craisins - Dried Cranberries
	Cheese Sticks

19	Breakfast Week 4
	Milk, Low Fat 1%
	Apple, fresh
	Muffin, Blueberry
	Lunch
	Milk, Low Fat 1%
	Cantaloupe, fresh
	Carrot, fresh
	Crackers, Ritz Whole Wheat
	Tuna Salad
	Snack
	Milk, Low Fat 1%
	Crackers, Remy's Graham

22	Breakfast Week 5
	Milk, Low Fat 1%
	Pancakes
	Pears
	Lunch
	Milk, Low Fat 1%
	Apricots
	Chicken Patty
	Coleslaw Salad
	Whole Wheat Bun
	Snack
	Cheese Sticks
	Pineapple, tidbits

23	Breakfast Week 5
	Milk, Low Fat 1%
	Apple, fresh
	Cheerios, Whole Grain Cereal
	Lunch
	Milk, Low Fat 1%
	Refried Beans
	Strawberries, fresh or
	Tangerine, fresh or
	Tomato Salsa
	Tortilla, Whole Wheat
	Snack
	Milk, Low Fat 1%
	Multi Grain Flakes Cereal

24	Breakfast Week 5
	Milk, Low Fat 1%
	Whole Wheat Biscuit
	Peaches
	Lunch
	Milk, Low Fat 1%
	Whole Wheat Bread
	Cantaloupe, fresh
	Carrot, fresh
	Turkey Sliced
	Snack
	Crackers, Dick & Jane
	Juice 100%

25	Breakfast Week 5
	Milk, Low Fat 1%
	Oatmeal Cereal
	Pineapple, tidbits
	Raisins
	Lunch
	Milk, Low Fat 1%
	Apricots
	Romaine Lettuce Salad
	Spaghetti Casserole
	Snack
	Milk, Low Fat 1%
	Strawberry Chex

26	Breakfast Week 5
	Milk, Low Fat 1%
	Muffin, Banana
	Oranges, fresh
	Lunch
	Milk, Low Fat 1%
	Banana, fresh
	Broccoli, fresh
	Chicken Salad
	Crackers, Wheat Thins
	Snack
	Milk, Low Fat 1%
	Brown Rice Krispies Cereal

29	Breakfast Week 1
	Milk, Low Fat 1%
	Pancakes
	Pears
	Lunch
	Milk, Low Fat 1%
	Carrot, fresh
	Lemon Pepper Chicken
	Oranges, fresh
	Tortilla, Whole Wheat
	Snack
	Applesauce
	Crackers, Remy's Graham

30	Breakfast Week 1
	Milk, Low Fat 1%
	Apricots
	Cheerios, Whole Grain Cereal
	Lunch
	Milk, Low Fat 1%
	American Cheese
	Apple, fresh
	Whole Wheat Bread
	Broccoli, fresh
	Watermelon, fresh or
	Snack
	Milk, Low Fat 1%
	Strawberry Chex

31	Breakfast Week 1
	Milk, Low Fat 1%
	Whole Wheat Biscuit
	Peaches
	Lunch
	Milk, Low Fat 1%
	Burrito
	Cheddar Cheese
	Romaine Lettuce
	Refried Beans
	Strawberries, fresh or
	Tangerine, fresh or
	Tomato, diced
	Tortilla, Whole Wheat
	Snack
	Craisins - Dried Cranberries
	Cheese Sticks

Lunes

Martes

Miércoles

Jueves

Viernes

1 Desayuno Week 2

Leche
Puré de Manzana
Ojuelas de Cereal Multigrano

Comida

Leche
Chabacano
Hamburguesa de Res
Verduras Mixtas
Pan de Trigo Integral

Bocadillo

Barita de Queso
Naranja

2 Desayuno Week 2

Leche
Baritas de Pan Francés Tostado
Pera

Comida

Leche
Manzana
Pierna de Pollo
Jitomate Fresco
Sandía Fresca o barra de pan para

Bocadillo

Leche
Cereal Integral Rice Krispies

3 Desayuno Week 2

Leche
Avena
Piña Machacada
Pasas

Comida

Leche
Frijoles Refritos
Ensalada de Col
Fresa
Tanjarina o
Tortilla de Trigo Integral

Bocadillo

Mollete con Arándanos Azules
Durazno

4 Desayuno Week 2

NO CLASES
NO CLASES
NO CLASES

Comida

NO CLASES
NO CLASES
NO CLASES
NO CLASES
NO CLASES
NO CLASES

Bocadillo

NO CLASES
NO CLASES

5 Desayuno Week 2

NO CLASES
NO CLASES
NO CLASES

Comida

NO CLASES
NO CLASES
NO CLASES
NO CLASES
NO CLASES
NO CLASES

Bocadillo

NO CLASES
NO CLASES

8 Desayuno Week 3

Leche
Cereal Cheerios
Naranja

Comida

Leche
Manzana
Chicharos
Macarrón y Queso
Sandía Fresca o

Bocadillo

galletas Ritz integrales
Pera

9 Desayuno Week 3

Leche
Puré de Manzana
Baritas de Waffle

Comida

Leche
Pierna de Pollo
Ensalada de Espinaca
Naranja
barra de pan para

Bocadillo

Manzana
Mantequilla de Semilla de Gira

10 Desayuno Week 3

Leche
Bizcocho de Trigo Integral
Durazno

Comida

Leche
Melón
Arroz y Frijoles
Jitomate Picado

Bocadillo

Leche
Chex de fresa

11 Desayuno Week 3

Leche
Plátano Fresco
Bagel de Trigo Integral

Comida

Leche
Zanahoria
Ensalada de Pollo
Fresa
Tanjarina o
la ciabatta

Bocadillo

Galletas
Piña Machacada

12 Desayuno Week 3

Leche
Mollete con Plátano
Naranja

Comida

Leche
Chabacano
Queso Suizo
Tortilla de Trigo Integral
Varitas de Calabacita

Bocadillo

Leche
Cereal Cheerios de Grano Inte

15 Desayuno Week 4

Leche
Manzana
Cereal Integral Rice Krispies

Comida

Leche
Hamburguesa de Res
Elote
Naranja
Pan de Trigo Integral

Bocadillo

Galletas
Durazno

16 Breakfast Week 4

Leche
Piña Machacada
Bagel de Trigo Integral

Lunch

Leche
Chabacano
Frijoles Refritos
Queso Cheddar
Jitomate Picado
Tortilla de Trigo Integral

Snack

Leche
Cereal Cheerios de Grano Inte

17 Breakfast Week 4

Leche
Plátano Fresco
Avena

Lunch

Leche
Enchilada de Queso con Salsa
Ensalada de Lechuga Romana
Naranja

Snack

Zanahoria
Galletas de Trigo Integral
Puré de Garbanzo

18 Breakfast Week 4

Leche
Chabacano
Baritas de Pan Francés Tostado

Lunch

Leche
Ensalada de Col
Mango
Tortilla de Trigo Integral
Rollo de Pavo y Queso

Snack

arandanos secos
Barita de Queso

19 Breakfast Week 4

Leche
Manzana
Mollete con Arándanos Azules

Lunch

Leche
Melón
Zanahoria
galletas Ritz integrales
Ensalada de Atún

Snack

Leche
Galletas

22 Desayuno Week 5

Leche
Jotqueis
Pera

Comida

Leche
Chabacano
Torta de Pollo
Ensalada de Col
Pan de Trigo Integral

Bocadillo

Barita de Queso
Piña Machacada

23 Desayuno Week 5

Leche
Manzana
Cereal Cheerios de Grano Inte

Comida

Leche
Frijoles Refritos
Fresa
Tanjarina o
Salsa de Jitomate
Tortilla de Trigo Integral

Bocadillo

Leche
Ojuelas de Cereal Multigrano

24 Desayuno Week 5

Leche
Bizcocho de Trigo Integral
Durazno

Comida

Leche
Pan de Trigo Integral
Melón
Zanahoria
Rebanada de Pavo

Bocadillo

Galletas
Jugo de 100%

25 Desayuno Week 5

Leche
Avena
Piña Machacada
Pasas

Comida

Leche
Chabacano
Ensalada de Lechuga Romana
Espagueti Horneado

Bocadillo

Leche
Chex de fresa

26 Desayuno Week 5

Leche
Mollete con Plátano
Naranja

Comida

Leche
Plátano Fresco
Brócoli
Ensalada de Pollo
Galletas de Trigo Integral

Bocadillo

Leche
Cereal Integral Rice Krispies

29 Desayuno Week 1

Leche
Jotqueis
Pera

Comida

Leche
Zanahoria
Pollo con Limón y Pimienta
Naranja
Tortilla de Trigo Integral

Bocadillo

Puré de Manzana
Galletas

30 Desayuno Week 1

Leche
Chabacano
Cereal Cheerios de Grano Inte

Comida

Leche
Queso Americano
Manzana
Pan de Trigo Integral
Brócoli
Sandía Fresca o

Bocadillo

Leche
Chex de fresa

31 Desayuno Week 1

Leche
Bizcocho de Trigo Integral
Durazno

Comida

Leche
Burrito
Queso Cheddar
Lechuga Romana
Frijoles Refritos
Fresa
Tanjarina o
Jitomate Picado
Tortilla de Trigo Integral

Bocadillo

arandanos secos
Barita de Queso

ITEM IV-C – INFORMATION
POLICY COUNCIL MINUTES

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review the Policy Council minutes of the May 28, 2019 meeting.

NOTES:

REGULAR MEETING OF THE HEAD START POLICY COUNCIL

(Minutes reflect the actual progress of the meeting.)

SETA Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

Tuesday, May 28, 2019
9:00 a.m.

I. Call to Order/Roll Call/Review of Board Member Attendance

Ms. Henrietta Gutierrez called the meeting to order at 9:04 a.m. The Pledge of Allegiance was recited. Ms. Claudett Sanders called the roll and confirmed that a quorum was established.

Members Present:

Kao Yee Xiong, Elk Grove Unified School District
Adeola Adedipe, Elk Grove Unified School District
Claudett Sanders, Sacramento City Unified School District
Yamilka Estrella, Twin Rivers Unified School District
Maria Martinez, Women's Civic Improvement Club
Evangelina Barrios, SETA-Operated Program
Devon McCracken, Home Base Option
Charles Taylor, Past Parent/Community Representative
Christie Hamm, Sacramento Public Library
Sharon Stone Smith, Sacramento Children's Museum
Henrietta Gutierrez, Past Parent/Community Representative

Member Absent:

Jovita Galvin, Women's Civic Improvement Club (excused)

II. Consent Item

A. Approval of the Minutes of the April 23, 2019 and May 8, 2019 Policy Council Meetings

The minutes were reviewed; no questions or corrections.

Moved/Adedipe, second/Taylor, to approve the April 23, 2019 and May 8, 2019 meeting minutes.

Show of hands vote:

Aye: 10 (Adedipe, Barrios, Estrella, Hamm, Martinez, McCracken, Sanders, Stone Smith, Taylor, Xiong)

Nay: 0

Abstentions: 1 (Gutierrez)

Absent: 1 (Galvin)

III. Action Items

A. CLOSED SESSION PERSONNEL- PURSUANT TO GOVERNMENT CODE SECTION 54957

The board went into closed session at 9:06 a.m. The board went back into open session at 9:31 a.m. Ms. Gutierrez reported that the board approved the following eligible lists in closed session: Associate Teacher & Associate Teacher/Infant Toddler; Infant Toddler Lead Teacher; Head Start Teacher; Site Supervisor; Head Start Cook/Driver; CFS Maintenance/Courier; Program Specialist; Head Start Coordinator (Education) (Supervisory); Human Resources Manager; Personnel Analyst; and Accountant I.

B. TIMED ITEM 9:00 A.M. AND PUBLIC HEARING: Approval of Changes to the SETA Personnel Policies and Procedures Vehicle and Driving Policy

Ms. Gutierrez opened a public hearing on this item.

Ms. Allison Noren reviewed the proposed modifications to the Vehicle and Driving Policy. The policy changes were reviewed:

Vehicle and Driving Policy (Section 11.05)

- Added what an employee must do if their driver license is expired.
- Removed that a copy of an MVR with negative information will be provided to the employee.
- Added that when an employee does not pass a MVR, they may be placed on unpaid administrative leave if driving is an essential function of their job or assigned modified duties pending an appeal at the discretion of the Agency.

Staff met with management and the labor union to receive input. Ms. Noren stated that all Head Start staff are fingerprinted.

Moved/McCracken, second/Xiong, to close the public hearing and approve the updated Vehicle and Driving Policy.

Show of hands vote:

Aye: 10 (Adedipe, Barrios, Estrella, Hamm, Martinez, McCracken, Sanders, Stone Smith, Taylor, Xiong)

Nay: 0

Abstentions: 1 (Gutierrez)

Absent: 1 (Galvin)

C. Election of Policy Council Vice Chair and Parliamentarian for Program Year 2018-2019

Ms. Gutierrez reviewed the duties of the two officers to serve the remainder of the program year. Ms. Gutierrez reviewed the current officers and stated that representatives from Twin Rivers, WCIC, or SETA Operated representative were eligible for officer positions.

Those interested in serving as Vice Chair: Ms. Yamilka Estrella expressed interest in serving as Vice Chair.

There were no interested members in the Parliamentarian seat.

Moved/Xiong, second/Sanders, to approve the selection of Ms. Yamilka Estrella as Vice Chair and continue the Parliamentarian to the next meeting.

Show of hands vote:

Aye: 10 (Adedipe, Barrios, Estrella, Hamm, Martinez, McCracken, Sanders, Stone Smith, Taylor, Xiong)

Nay: 0

Abstentions: 1 (Gutierrez)

Absent: 1 (Galvin)

D. Approval of Salary Range Increase to All Represented Units

Ms. Noren shared that Head Start was notified that a federal COLA of 1.77% would be effective as of August 1, 2019. SETA Management met with the Union to discuss this matter and came to a tentative agreement that 1% would go toward increasing the salary schedule for all employees and the remainder would go toward the SCERS retirement employer contribution since it will be increasing by 1.8%. The union ratified this agreement on May 2.

Ms. McCracken asked about the retirement increase; Ms. Noren stated that the increase is mandated and SETA does not have an option. The employer has to contribute a certain amount toward employees' pensions; the 0.77% will assist to offset the mandated pension increase.

Ms. Adedipe inquired if SETA had an option to seek lower-cost health coverage; Ms. Noren replied that SETA contracts with the County of Sacramento and has no other options. However, in 2017, SETA increased the employer contribution to all employee health coverage.

Moved/Taylor, second/Xiong, to approve the Head Start salary increase effective August 1, 2019.

Show of hands vote:

Aye: 7 (Barrios, Hamm, Martinez, Sanders, Stone Smith, Taylor, Xiong)

Nay: 0

Abstentions: 4 (Adedipe, Estrella, Gutierrez, McCracken)

Absent: 1 (Galvin)

- E. Approval of the Submission of the Head Start/Early Head Start One-Time Emergency Program Improvement Supplemental Application for Fiscal Year 2018-2019

Mr. Victor Han reviewed this item. Sacramento City USD relinquished some Head Start slots and some of the other delegates stepped up to take some slots. Over the planning, it was found that additional funding would be needed to help with classroom supplies or play structures. One-time funds will be used:

- to purchase and install shade canopies, rubber surface and a drinking fountain for the EHS program at Twin Rivers USD; and
- to purchase and install an emergency alarm system for outside gates for the SETA-Operated Program

Ms. Lisa Carr explained that the door alarms would be used on gates that go directly to a parking lot or outside area.

Moved/Estrella, second/Adedipe, to approve the submission of the Head Start/Early Head Start One-time Emergency Program Improvement Supplemental application for Fiscal Year 2018-2019.

Show of hands vote:

Aye: 10 (Adedipe, Barrios, Estrella, Hamm, Martinez, McCracken, Sanders, Stone Smith, Taylor, Xiong)

Nay: 0

Abstentions: 1 (Gutierrez)

Absent: 1 (Galvin)

IV. Information Items

A. Community Agency Representative Presentations:

- Sharon Stone Smith, Sacramento Children's Museum: Ms. Stone Smith reported that the museum opened eight years ago completely by volunteers. The museum is located in the City of Rancho Cordova. They serve kids from birth to eight years of age. All exhibits are designed to meet California standards and curriculum in literacy, science, art, and social skills learning. They have special exhibits for children under three years of age. Every day a different class or program is offered such as story time, yoga or other events. Every Sunday is Science Sunday. Each of the events is very short to accommodate the children's short attention span. The Cupcake Ball, a father/daughter dance, is open to everyone. A Buccaneer Ball is a mother/son dance. They also offer field trips to local schools. The museum is open to the public; memberships are available at \$100 per year. A \$2.00 discount is available every Tuesday. The museum will be expanding in size in the next year and will include staff offices and designated classrooms. A copy of their annual report was distributed.

- Christie Hamm, Sacramento Public Library: Ms. Hamm stated that early learning is a priority for the Sacramento Public Library and it is never too early to learn how to read. To assist children in learning to read, they need to hear words so it is very important to read to children. Parents and caregivers are crucial to brain development. The more things children are exposed to ultimately help the child to learn. The library assists parents with their child's reading development by talking, reading, singing, writing, and playing. It is important for parents to make sure reading is an enjoyable experience. It is important for the community to have free access to the library. There are events for babies, toddlers, preschoolers, bilingual families, and children with sensory issues. There are 28 libraries in the county with books, DVDs, and other things available to check out. A Read Together story time kit is available to have high quality children's literature in a box. There are 500 kits available through the library system. Ms. Hamm distributed information on their Summer Reading Program. Free passes to local pools and museums can be found at SacLibrary.org.

B. Standing Information Items

- PC/PAC Calendar of Events: Ms. Sanders reviewed the calendar of events.
- Parent/Staff Recognitions: Ms. Kossick, Ms. Lee, Mr. Silva, Ms. Desha, Ms. Maria Martinez, Ms. Jovita Galvin, and former PC Chair, Mr. Reginald Castex all received leadership awards at the WCIC BBQ.
- Fiscal Monthly Report/Corporate Card Monthly Statement of Account – Mr. Victor Han reviewed the fiscal report for the nine months of the program year. The non-federal share is on pace. Elk Grove expects to reach their numbers by the end of the year. The Administrative costs are below the 15% maximum. Ms. Han reviewed the credit card report and explained some of the expenditures.
- Toastmasters Training: Friday, June 7 is the next training.
- Fishing in the City Countywide Parent Activity Reports: Mr. Robert Silva reported that 90 signed up with 55 actually showing up. There was competition with several other events. There is another free fishing day at Howe Avenue Park in June. The ponds are stocked monthly.
- Community Resources – Parents/Staff: Mr. Silva spoke of the WCIC BBQ where he, Ms. Desha, Ms. Kossick, and Ms. Lee received awards. It was a great time. Birth and Beyond is hosting a carnival on June 1 that will include a lot of free resources. On June 8, Safetyville will have a free evening and the children can ride around.
- PC/PAC Joint Parent Activity – Sierra Sacramento Valley Medical Society Museum of Medical History Reports: Ms. Gutierrez enjoyed the tour; it was very interesting.

C. Governing Board Minutes – March 7, 2019: No comments.

D. Fiscal Monitoring Reports: Mr. Han reviewed some of the findings on a monitoring report.

VI. Other Reports

- A. Executive Director's Report: Ms. Kossick wished the board a wonderful summer. At the next PC meeting, a presentation on the Community Services Block Grant will be provided by staff.

V. Committee Reports

- Executive Committee Meeting Critique: Ms. Sanders reviewed the critique.
- Budget/Planning Committee: No additional report.
- Social/Hospitality Committee: Ms. Gutierrez reported on the last committee meeting. The next meeting will be June 12.
- Parent Ambassadors Committee: Ms. Gutierrez encouraged parents to attend this meeting.
- Sacramento Medi-Cal Dental Advisory Committee: Ms. McCracken stated that the next meeting will be held June 6. At the last meeting, there was a great deal of discussion regarding the number of dentists that utilize anesthesia.
- Maternal, Child & Adolescent Health Advisory Board Report: No report.

VI. Other Reports (continued)

- B. Chair's Report: Ms. Gutierrez distributed a sign-up sheet for HR participation. Ms. Gutierrez urged board members to continue attending board meetings during the summer months.
- C. Head Start Deputy Director's Report: No report.
- D. Head Start Managers' Reports
 - Lisa Carr - Family Engagement, Home Base, Health/Oral Health, and ERSEA Services: Ms. Carr reported that SETA staff is meeting with staff at Sacramento City USD to ensure the transition will be as easy as possible. Ms. Carr has attended several parent meetings to provide information to parents about options. The Auberry Park center will be closing. Staff is working with parents eligible to return to move them to a nearby center location. SETA has been in touch with our monitor regarding enrollment issues due to the transition of Sacramento City.
 - Karen Griffith - School Readiness, Special Education and Mental Health Services: No report.
 - Kaleb Call – Quality Assurance, Food Services, Safe Environments, Grants, and Contracts: No additional report.
- E. Open Discussion and Comments: None.
- F. Public Participation: None.

VII. Adjournment: The meeting was adjourned at 10:53 A.M.

ITEM V
COMMITTEE REPORT

➤ Executive Committee

Critique of the June 18, 2019 regular Parent Advisory Committee meeting.

GOOD!!!
Thank you, Mr. Christopher Miracle (Head Start California Executive Director, for attending the PAC meeting and the Head Start California update.
Thank you, Ms. Karen Griffith, for shared program information.
Thank you, Mr. Kaleb Call, for shared program information.
Thank you, Mr. Victor Han, for the fiscal update.
Thank you, Mr. Robert Silva, for sharing community resources and Career Incentive Program.
Congratulation, Mr. Stephen Key, newly seated board member.
NEEDS IMPROVEMENT
If you will be late or will not attend the PAC board meeting, please call or e-mail Angel Chenault (916-821-7099, Chair), Marie Desha (916-263-4082), or Nancy Hogan (916-263-3827).
Please be recognized by the Chair prior to requesting a point of privilege (includes leaving your seat).
ATTENDANCE. Please make every effort to attend board meetings and committee meetings.
REMINDERS
Please be on time and be seated by 8:50 a.m.
** Please turn off <u>all</u> electronic devices. Please provide (916) 263-3800 for emergencies.
No eating in the Board room.

➤ Personnel/Bylaws Committee: Ms. Angel Chenault

ITEM V – COMMITTEE REPORTS (continued)
Page 2

➤ Social/Hospitality Committee: Ms. Angel Chenault

ITEM VI

OTHER REPORTS

BACKGROUND:

This agenda item provides an opportunity for other reports to be shared with PAC.

- Chair's Report
- Policy Council Report(s): Ms. Evangelina Barrios
- Head Start Deputy Director's Report – Ms. Denise Lee
 - ✓ Monthly Head Start Report
- Head Start Managers' Reports
 - Lisa Carr - Family Engagement, Home Base, Health/Oral Health, and ERSEA Services
 - Karen Griffith - School Readiness, Special Education and Mental Health Services
 - Kaleb Call – Quality Assurance, Food Services, Safe Environments, Grants, and Contracts

NOTES:

SETA Head Start/Early Head Start Enrollment Report						
(Enrollment as of the last service day of the month)						
Last Service Day of Month: 06/28/2019						
Site	Loc Id	# Enrolled	# Present	# Absent	# Term W/I 30	Total
16th Avenue	1257R	19	14	5	2	21
16th Avenue	1257X	21	12	9	1	22
Alder Grove ELC	1247V	20	19	1	8	28
Auberry Park	1238A	20	6	14	1	21
Auberry Park	1238B	16	2	14	4	20
Bannon Creek	1200A	11	8	3	7	18
Bannon Creek	1200B	17	13	4	3	20
Bannon Creek	1200C	18	12	6	1	19
Bannon Creek	1200D	17	7	10	0	17
Bright Beginnings	1201V	14	11	3	11	25
Bright Beginnings	1201W	13	10	3	13	26
Crossroad Gardens	1242A	18	11	7	1	19
Crossroad Gardens	1242B	19	12	7	2	21
Crossroad Gardens	1242R	20	16	4	1	21
Crossroad Gardens	1242X	20	18	2	0	20
Elkhorn	1255A	19	12	7	2	21
Elkhorn	1255B	19	12	7	2	21
Elkhorn	1255C	19	12	7	2	21
Elkhorn	1255D	18	12	6	2	20
Elkhorn	1255X	20	16	4	0	20
Freedom Park	1239A	16	10	6	4	20
Freedom Park	1239B	16	15	1	4	20
Freedom Park	1239C	15	10	5	1	16
Freedom Park	1239D	17	13	4	3	20
Freedom Park	1239R	18	16	2	0	18
Freedom Park	1239X	17	13	4	3	20
Fruitridge	1216A	19	9	10	0	19
Fruitridge	1216B	18	14	4	2	20
Fruitridge	1216C	20	11	9	0	20
Fruitridge	1216D	17	13	4	3	20
Galt	1234A	20	16	4	4	24
Galt	1234B	20	14	6	1	21
Galt	1234C	4	1	3	16	20
Galt	1234D	6	5	1	14	20

SETA Head Start/Early Head Start Enrollment Report

(Enrollment as of the last service day of the month)

Last Service Day of Month: 06/28/2019

Site	Loc Id	# Enrolled	# Present	# Absent	# Term W/I 30	Total
Galt	1234E	20	12	8	6	26
Galt	1234F	20	18	2	9	29
Grizzly Hollow	1252A	20	20	0	12	32
Grizzly Hollow	1252B	20	19	1	9	29
Hillsdale	1228A	18	12	6	3	21
Hillsdale	1228B	20	12	8	3	23
Hillsdale	1228C	8	6	2	8	16
Hillsdale	1228D	16	10	6	4	20
Hillsdale	1228R	20	14	6	0	20
Hillsdale	1228X	20	14	6	0	20
Illa Collin	1221V	20	14	6	20	40
Job Corp	1237X	20	13	7	0	20
Kennedy Estates	1240A	16	8	8	5	21
Kennedy Estates	1240B	18	14	4	12	30
La Verne Sterwart	1219S	20	18	2	0	20
Marina Vista ELC	1246R	17	10	7	3	20
Marina Vista ELC	1246S	20	15	5	0	20
Marina Vista ELC	1246X	14	10	4	8	22
Mather	1223A	20	16	4	0	20
Mather	1223B	16	10	6	1	17
Mather	1223C	20	9	11	3	23
Mather	1223D	16	9	7	5	21
Mather	1223X	20	18	2	1	21
Nedra Court	1244V	20	17	3	0	20
Nedra Court	1244W	20	16	4	0	20
Norma Johnson	1214A	19	11	8	2	21
Norma Johnson	1214B	15	15	0	5	20
Norma Johnson	1214X	19	10	9	1	20
North Avenue	1256A	19	12	7	1	20
North Avenue	1256B	16	11	5	4	20
North Avenue	1256V	19	10	9	4	23
North Avenue	1256X	20	14	6	0	20
Northview	1224A	20	11	9	4	24
Northview	1224B	20	10	10	1	21

SETA Head Start/Early Head Start Enrollment Report

(Enrollment as of the last service day of the month)

Last Service Day of Month: 06/28/2019

Site	Loc Id	# Enrolled	# Present	# Absent	# Term W/I 30	Total
Northview	1224C	19	11	8	3	22
Northview	1224D	19	12	7	1	20
Northview	1224X	20	14	6	1	21
Parker	1207S	16	9	7	7	23
Phoenix Park	1248A	20	16	4	3	23
Phoenix Park	1248B	18	15	3	5	23
Phoenix Park	1248X	20	11	9	2	22
Sharon Neese	1249R	20	15	5	1	21
Sharon Neese	1249V	19	16	3	1	20
Sharon Neese	1249X	20	17	3	0	20
Solid Foundation	1254A	19	12	7	2	21
Solid Foundation	1254B	11	6	5	9	20
Solid Foundation	1254C	16	9	7	3	19
Solid Foundation	1254D	16	12	4	2	18
Strizek Park	1225A	20	15	5	3	23
Strizek Park	1225B	20	13	7	0	20
16th Avenue	1257J	8	7	1	2	10
16th Avenue	1257K	8	6	2	1	9
16th Avenue	1257N	8	7	1	1	9
Alder Grove Infant/Toddler Center	1212M	7	6	1	1	8
Alder Grove Infant/Toddler Center	1212U	8	5	3	0	8
Crossroad Gardens	1242M	8	6	2	2	10
Crossroad Gardens	1242U	8	8	0	2	10
Elkhorn	1255M	7	5	2	2	9
Elkhorn	1255U	7	6	1	1	8
Job Corp	1237M	8	5	3	0	8
Job Corp	1237N	8	6	2	0	8
Job Corp	1237U	7	5	2	3	10
Marina Vista ELC	1246P	6	5	1	2	8
Mather	1223M	7	7	0	2	9
Mather	1223U	8	7	1	0	8
Norma Johnson	1214U	8	8	0	2	10
North Avenue	1256P	8	8	0	1	9
Northview	1224P	8	6	2	1	9

SETA Head Start/Early Head Start Enrollment Report

(Enrollment as of the last service day of the month)

Last Service Day of Month: 06/28/2019

Site	Loc Id	# Enrolled	# Present	# Absent	# Term W/I 30	Total
Phoenix Park	1248U	8	7	1	3	11
Sharon Neese	1249M	8	5	3	1	9
Sharon Neese	1249N	8	7	1	0	8
Sharon Neese	1249U	7	6	1	2	9
TOTALS for Head Start		1668	1174	494	324	1992
HS Totals	1500					
Drops w/in 30	295					
P/S Home Base	154					
Total	1949					
EHS Totals	168					
Drops w/in 30	29					
River Oaks	60					
SCOE	79					
EHS Home Base	173					
Total	509					
GRAND TOTAL	2458					

CLASS CODE BREAKOUT

Class Code	Class Type/Funding
A-F	Part Day Head Start
O,P,Q	EHS (No CCTR)
M,U	EHS/CCTR
V,W,Y	Duration (Head Start)
12231 A-K	Home Based Preschool
1231 B-N	Home Based EHS

SETA Head Start/Early Head Start

Monthly Attendance Report for School Year 2018 to 2019

Period: June 2019

Part Day Classes		
	Present Only	Present and Excused
Center Name	%ADA *	%ADA **
Auberry Park	25%	100%
Bannon Creek	74%	97%
Crossroad Gardens	74%	100%
Elkhorn	70%	100%
Freedom Park	74%	93%
Fruitridge	70%	96%
Galt	75%	99%
Grizzly Hollow	96%	100%
Hillsdale	68%	95%
Kennedy Estates	78%	99%
Mather	71%	100%
Norma Johnson	69%	97%
North Avenue	68%	94%
Northview	62%	100%
Phoenix Park	74%	99%
Solid Foundation	70%	98%
Strizek Park	73%	98%
Overall Averages	71%	98%

* ADA reflects cumulative days present for the month

** ADA reflects cumulative days present+excused absences for the month

SETA Head Start/Early Head Start

Monthly Attendance Report for School Year 2018 to 2019

Period: June 2019

Full Day Classes		
	Present Only	Present and Excused
Center Name	%ADA *	%ADA **
Alder Grove ELC	75%	100%
Bright Beginnings	70%	100%
Crossroad Gardens	82%	97%
Elkhorn	79%	100%
Freedom Park	79%	94%
Hillsdale	83%	98%
Illa Collin	79%	100%
Job Corp	83%	91%
La Verne Sterwart	77%	100%
Marina Vista ELC	76%	95%
Mather	90%	100%
Nedra Court	88%	100%
Norma Johnson	81%	100%
North Avenue	80%	98%
Northview	77%	100%
Parker	63%	100%
Phoenix Park	75%	100%
Sharon Neese	81%	96%
Overall Averages	80%	97%

* ADA reflects cumulative days present for the month

** ADA reflects cumulative days present+excused absences for the month

SETA Head Start/Early Head Start

Monthly Attendance Report for School Year 2018 to 2019

Period: June 2019

Early Head Start Classes		
	Present Only	Present and Excused
Center Name	%ADA *	%ADA **
16th Avenue	83%	95%
Alder Grove Infant/Toddler Center	66%	96%
Crossroad Gardens	85%	100%
Elkhorn	77%	100%
Job Corp	81%	100%
Marina Vista ELC	90%	98%
Mather	89%	100%
Norma Johnson	86%	99%
North Avenue	87%	98%
Northview	91%	100%
Phoenix Park	86%	100%
Sharon Neese	77%	97%
Overall Averages	81%	98%

* ADA reflects cumulative days present for the month

** ADA reflects cumulative days present+excused absences for the month

SPECIAL EDUCATION REPORT

Sacramento County Head Start/Early Head Start

June 2019

The Special Education Report shows the percentage of enrolled preschool aged children with a diagnosed disability receiving services through an Individualized Education Plan (IEP). For Early Head Start, the Special Education Report shows the number of children ages 0-3 who are receiving early intervention services through an Individualized Family Services Plan (IFSP).

Head Start Program Performance Standards Reference: 1302.14 (b)(1) states *a program must ensure at least 10 percent of its total funded enrollment is filled by children eligible for services under IDEA, unless the responsible HHS official grants a waiver.*

Agency	AFE (HS)	Total IEPs	% of AFE	AFE (EHS)	Total IFSPs	% AFE
SETA operated	1836	255	14%	439	147	33%
Twin Rivers USD	180	28	16%	16	1	6%
Elk Grove USD	440	61	14%			
Sac City USD	1139	144	13%	152	20	13%
San Juan USD	668	120	18%	160	22	14%
WCIC	100	10	10%			
EHS CCP				120	15	13%
COUNTY TOTAL	4363	618	14%	887	205	23%

AFE: Annual Funded Enrollment

hello SUMMER!

Monthly Program Information Report
June, 2019

Update on California's Budget Affecting Services to Children Zero to Five

On June 27th, Governor Newsom signed the 2019-2020 budget that provides significant increases and investments for early learning initiatives. Highlights from the early education budgets:

Highlights from the early education budget:



Access to child care and preschool

- Subsidized child care slots: **\$130.5 million**
- Full-year childcare for families beginning CalWORKS: **\$60.6 million**
- Preschool slots: **\$31 million**
- Emergency child care for foster children: **\$10 million**

Facilities and providers

- Full-day kindergarten and TK classrooms: **\$300 million**
- Child care facilities: **\$245 million**
- Child care facilities on California State University campuses: **\$239 million**
- Provider training and coursework: **\$195 million**

Data and planning

- Data collection and organizing: **\$20 million**
- Master Plan for Early Education: **\$5 million**

Other services

- Developmental and trauma screenings: **\$155 million**
- Child savings accounts: **\$50 million**
- 8-week paid family leave: uses reserves



**New SETA Operated Centers
Opening this Summer**

SETA is pleased to announce the opening of eight (8) new early learning centers in collaboration with Sacramento City USD. New schools opening include:

- **American Legion** (opening in August)
- **Bret Harte** (opening on July 8th)
- **Capital City** (opening on July 8th)
- **CP Huntington** (opening on July 8th)
- **Freeport** (opening in August)
- **Franklin** (opening in August)
- **Hiram Johnson** (opening on July 8th)
- **Hopkins Park** (reopening on June 17th)

For enrollment information, visit SETA Head Start's website at headstart.seta.net or call 916.263.3804.

Now Enrolling – Early Head Start

SETA is opening five new full-day, year-round infant/toddler locations, starting in August 2019. Location and enrollment information can be found at:

Bret Harte

2761 9th Avenue
Sacramento, CA 95818
916.395.5195 Ext 1
Ask for Shondell

Freedom Park

6015 Watt Avenue, Suite #5
Sacramento, CA 95660
916.563.5024
Ask for Conrada

CP Huntington

5917 26th Street
Sacramento, CA 95822
916.433.2795
Ask for Patricia

Galt

615 2nd Street
Galt, CA 95632
209.745.6458
Ask for Ana

Hillsdale

5665 Hillsdale Avenue,
Building 4
Sacramento, CA 95842
916.563.5361
Ask for Cartearra

You May Have Seen Us in the Community / Recruitment Events April - August

It has been a busy four months for the recruitment staff and Parent Ambassadors Committee (PAC/PC members recruiting in partnership with staff) who have participated in various community events from April through August. The purpose of attending events is community outreach, strengthening community partnerships, marketing the Head Start/Early Head Start program and spreading the word that SETA is open for summer/fall enrollment. Events included:

- | | |
|-------------------------|---|
| April 11 th | Kids Day at the Capitol / West lawn of State Capitol |
| April 14 th | Rio Linda Rummage Sale and Car Show / The Key Shop |
| April 18 th | Oak Park Block Party / Esther's Park |
| April 20 th | Spring Fling Community Egg Hunt / Freedom Park |
| April 26 th | Sutter Spring into Health Fair / Fruitridge Community Collaborative Auditorium |
| April 27 th | Kids Day at the Park / Hagan Park |
| April 30 th | Dia de Los Ninos / North Lawn of the State Capitol |
| May 25 th | International Kids Festival / William Land Park |
| June 1 st | Sacramento Black Book Fair / The Brickhouse Art Gallery |
| June 1 st | Community Carnival / South Natomas Community Park |
| June 8 th | World Refugee Day Celebration / Soccer Tournament |
| June 20 th | Summer Kick-off Resource Fair / The Theater Pavilion |
| June 27 th | Department of Human Assistance Annual Community Resource Fair |
| June 28 th | Sacramento Summer Night Lights / Valley Hi Community Center |
| July 26 th | Sacramento Summer Night Lights / Valley Hi Community Center |
| August 2 nd | ESL Fall Orientation and Family Fair / Sacramento Food Bank and Family Services |
| August 23 rd | Sacramento Summer Night Lights / Valley Hi Community Center |



A Community Thank You – Coming Together in a Time of Need

While the ever popular quote “*It Takes a Village*” is used to showcase the deep commitment of many to make things happen, it has never rung so true as it has in the past three months here in Sacramento County.

Deputy Director, Denise Lee, would like to graciously thank the many people and organizations it took to ensure the transition of SCUSD-SETA Head Start/Early Head Start services continued to children and families. As a result, families were able to continue full day, year-round services uninterrupted while they go to work and/or attend school daily.

A big thank you to:

SETA Governing Board, Policy Council and Parent Advisory Committee – for their unwavering support and commitment to children and families; for their planning, feedback and participation in this significant change in programming.

SETA Executive Director - for her patience, understanding, calm demeanor and unwavering support, each and every day, and for making my job easier and more enjoyable.

Sacramento City USD ECE Leadership Team – for their precise planning, open communication and patience during the transition. Each championed through the tough times with character and professionalism.

SETA Managers/Education/Family Engagement/Facilities/Food Services/IT/Fiscal Teams – for pulling it off in record time; for doing it with a smile and can-do attitude; and for always focusing on children, families and staff.

SETA Human Resources Team – for posting, interviewing, and hiring more than 80 new staff positions within the department in unprecedented timelines.

Administration for Children and Families (ACF) – for their unwavering support, guidance and commitment working with the grantee during the transition and each day thereafter.

California Community Care Licensing (CCL) – for dedicating time, attention and staff resources to ensure updated licenses were in place and services were uninterrupted for children and families.

California Department of Education/Early Learning and Care Division – for ensuring relinquished funding was re-invested in the community and made available for programs to apply and continue services, despite the tight timelines.

Sacramento County Office of Education – for coordinating a convening of Local Education Agencies (LEAs) in short time-lines to learn of the potential funding opportunities and program models that leverage funding and expand comprehensive services for children and families.

SETA Delegate Agencies and EHS Partners – for their willingness to take on new enrollment slots, hire displaced staff and serve the community where need was most prevalent. Also, for transitioning families smoothly and effortlessly to reduce the risk of lost services in home-based or center-based programs.



Census 2020 – Every Child Counted (Presented by First 5)

What It Is

Since 1790, the United States has undertaken a count of population once every decade, as required by the U.S. Constitution. The 2020 Census aims to count total population and housing.

Why It Matters

1. It draws congressional and state legislative districts, school districts and voting precincts
2. Ensures Appropriate representation among states
3. Determines federal dollars distributed to states
4. Informs planning decisions of federal, tribal, state and local government
5. Informs organizational decisions (e.g., where to locate, size of market, etc.) of businesses and non-profits

What is at Stake for Kids?

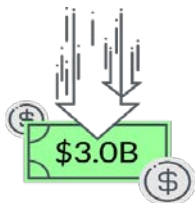
Allocation of funds from 55 large Federal Spending Programs, including:

- \$55.5B in Medi-Cal funding
- \$7.2B in SNAP
- 3.7B in TANF
- \$\$3.5B in Section 8
- \$2B in SCHIP
- \$1.3B in Special Education
- \$1.2B in Head Start
- \$303M in CCDBG

\$74.7

How Much Could We Lose?

- The California Department of Finance estimated that the **2010 census failed to count 1.5 million** state residents.
- For **every resident** not counted in the 2010 census, **California lost more than \$2,000** in federal funding.¹
- An undercount **could cost California more than \$3.0B** across all Federal programs, including those on slide #6



How Hard Is It to Count California?

- Of the 5 largest states in the nation, only **California did worse on the MPR** (mail-in participation rate) in 2010, than in 2000
- CA had the **highest estimated rate of 0-5 undercount of any state**, and LA County had the highest estimated rate of 0-5 undercount of any county.
- Research shows that children, homeless, lower income, lower education, English language learners, undocumented immigrations, and racial/ethnic minorities are least likely to be enumerated properly.

Since the 2020 census will be conducted mostly online, households with no internet access or poor internet access will likely also be undercounted.

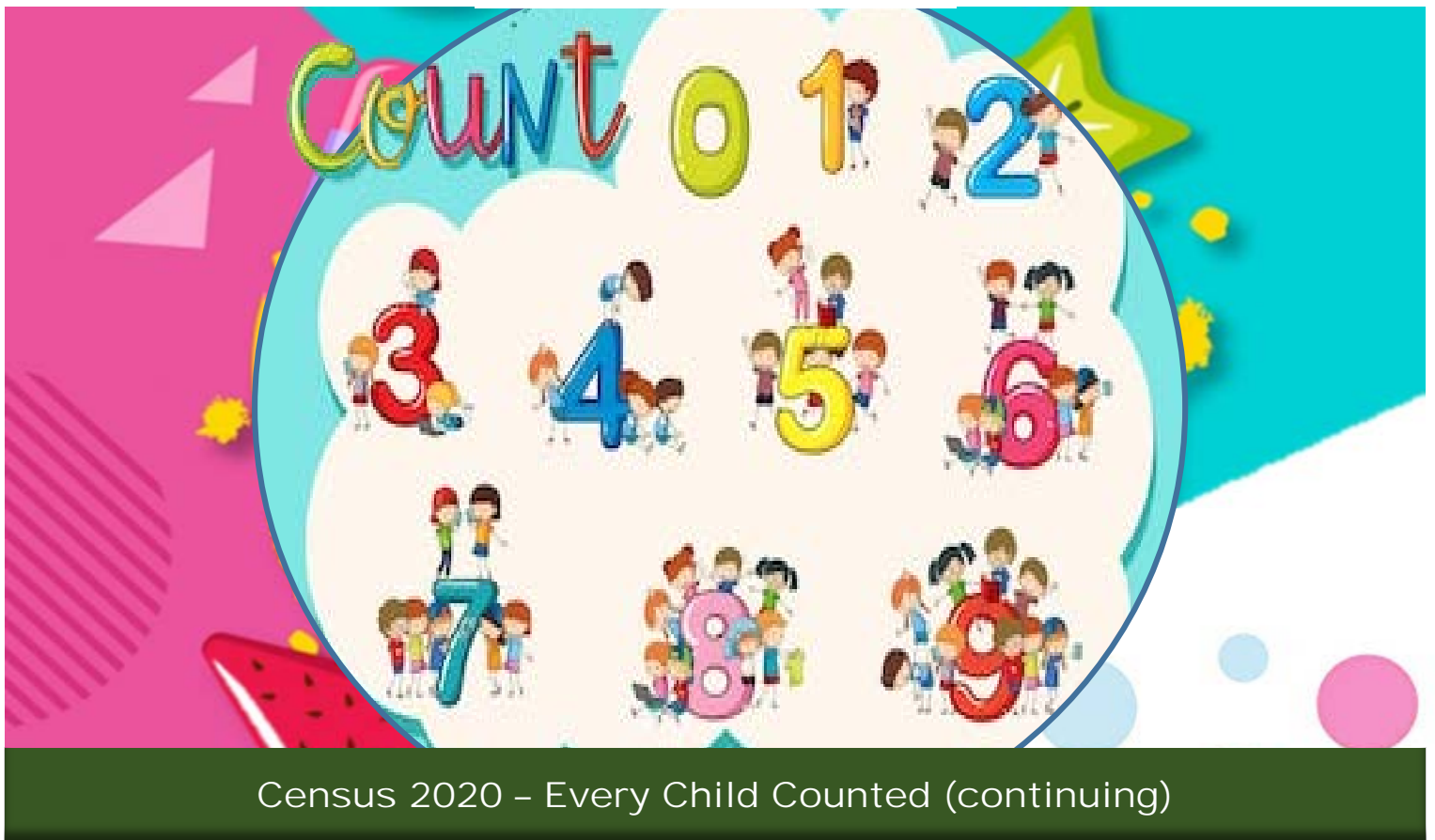
The Issue: In 2010, 93% of children 0-5 were counted.

The Goal: In 2020, 100% of children 05- will be counted.

What is Different in 2020?

The Bureau plans to implement several “innovations” to the 2020 Census, which includes the following:

- Using geographic information systems, aerial imagery, administrative records, and third-party data to update the Master Address File, instead of sending Census Bureau employees to walk and physically check 11 million census blocks;
- Using the internet as the primary response option for the 2020 Census questionnaire, instead of primarily relying on paper responses;
- Expanding the use of administrative records and third-party data to develop targeted advertising, validate respondent addresses, and help guide in-person follow-up the Bureau conducts with individuals who do not initially submit on-line or paper questionnaires; and
- Reducing the number of staff involved in various field activities, and centralizing many census operational components.



Census 2020 – Every Child Counted (continuing)

2020 Opportunities

- \$90.3M allocated state funding to support the census + \$50M proposed for the upcoming budget
- Foundations are focusing and investing on ensuring a complete count
- Increased engagement within local jurisdictions

2020 Challenges

- First digital census – With an emphasis on online self-response
- Less federal funding and shift in priorities
- CA’s diverse population - hard to count and low responding
- Negative view of census

Federal Timelines



FEDERAL TIMELINE

PHASE 1	PHASE 2	PHASE 3	PHASE 4
EDUCATION	AWARENESS	MOTIVATION	REMINDER
JAN 2018 – MAR 2019	APR 2019 – FEB 2020	MAR 2020 – MAY 2020	JUN 2020 – JUL 2020
Focus on developing and preparing to execute field outreach plans with partners and communities	Focus on public education and consciousness raising about the census	Focus on ramping up the intensity of outreach and providing direct support to community residents	Focus on educating residents about the Census Bureau’s Nonresponse Followup Operation (NRFU) and providing targeted outreach to geographies with low response rates

ITEM VII – CENTER UPDATES

BACKGROUND:

This agenda item allows Parent Advisory Committee Representatives the opportunity to discuss events going on at their center.

NOTES:

ITEM VIII - DISCUSSION

BACKGROUND:

This agenda item allows Parent Advisory Committee Representatives the opportunity to discuss items not on the agenda.

NOTES:

ITEM IX – PUBLIC PARTICIPATION

BACKGROUND:

Participation of the general public at the SETA-Operated Program Parent Advisory Committee meeting is encouraged. Members of the audience are asked to address their request to the Chair if they wish to speak.

NOTES: