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THOUGHT OF THE DAY: "Success is the sum of small efforts, repeated every day in and day out."

Author: Robert Collier

REGULAR MEETING OF THE HEAD START/EARLY HEAD START PARENT ADVISORY COMMITTEE

DATE: Tuesday, March 21, 2017

TIME: 9:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

While the SETA/Head Start Policy Council welcomes and encourages participation in the Council meetings, it would be appreciated if you would limit your comments to three minutes so that everyone may be heard. Matters under jurisdiction of the SETA/Head Start Policy Council and not on the posted agenda or any off-agenda matters may be addressed by the general public following completion of the regular agenda. The SETA/Head Start Policy Council limits testimony on matters not on the agenda to three minutes per person and not more than ten minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

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DISTRIBUTION DATE: THURSDAY, MARCH 16, 2017

Parent Advisory Committee meeting hosted by:
 Terri McMillin (Chair), vacant (Vice Chair), Angel Chennault (Secretary),
 Angel Burnell (Treasurer), Kenneth Tate (Parliamentarian).

ITEM I - A – ROLL CALL

The Parent Advisory Committee Secretary will call the roll for the following members:

- ___ **Yolanda Peaks, Alder Grove I Head Start**
- ___ Vacant, Alder Grove II Head Start
- ___ Vacant, Auberry Park Head Start
- ___ **Angel Chenault, Bannon Creek Head Start**
- ___ **Iliana Antillo, Crossroad Gardens Head Start**
- ___ Vacant, Early Head Start (Home Base)
- ___ **Yesenia Rodriguez, Elkhorn Head Start**
- ___ Vacant, Freedom Park Head Start
- ___ Vacant, Fruitridge Head Start
- ___ **Patricia Molina, Galt Head Start**
- ___ Vacant, Grizzly Hollow
- ___ Vacant, Hillsdale Head Start
- ___ Vacant, Home Based Head Start
- ___ Vacant, Home Base Early Head Start
- ___ Vacant, Hopkins Park Head Start
- ___ Vacant, Illa Collin Head Start
- ___ **Penelope Scott, Job Corps Head Start**
- ___ **Henrietta Gutierrez, Kennedy Estates Head Start**
- ___ Vacant, LaVerne Stewart Head Start
- ___ Vacant, (Marie Cleveland's) Bright Beginning Head Start
- ___ Vacant, Marina Vista Early Learning Center
- ___ Vacant, Mather Head Start
- ___ **Brianna Isaac, Nedra Court Head Start**
- ___ **Brandy Franklin, Norma Johnson Head Start**
- ___ **Kimberly Mulhern, North Avenue Head Start**
- ___ **Angela Burnell, Northview Head Start**
- ___ Vacant, Parker Head Start
- ___ Vacant, Phoenix Park Head Start
- ___ Vacant, River Oak Center for Children
- ___ Vacant, Sharon Neese Early Learning Center
- ___ Vacant, Solid Foundation Head Start
- ___ Vacant, Strizek Park Head Start
- ___ Vacant, Vineland Head Start
- ___ Vacant, Walnut Grove Head Start
- ___ Vacant, Foster Parent Representative
- ___ Vacant, Men's Activities Affecting Children Committee Representative
- ___ **Thelma Adams, Community Representative**
- ___ **Kenneth Tate, Community Representative**
- ___ **Terri McMillin, Outgoing Chair**

ITEM I-A – ROLL CALL
(Continued)

Program Year 2016-2017 - New Representatives to be seated

<input type="checkbox"/> Yolanda Peaks, Alder Grove I Head Start
<input type="checkbox"/> Franqui Moreno, Freedom Park Head Start
<input type="checkbox"/> Deaujanna Luckett, Fruitridge Head Start
<input type="checkbox"/> Belgica Jimenez, Sacramento County Office of Education
<input type="checkbox"/> Vacant, Alder Grove II Head Start
<input type="checkbox"/> Vacant, Auberry Park Head Start
<input type="checkbox"/> Vacant, Grizzly Hollow Head Start
<input type="checkbox"/> Vacant, Hillsdale Head Start
<input type="checkbox"/> Vacant, Illa Collin Head Start
<input type="checkbox"/> Vacant, Laverne Stewart Head Start
<input type="checkbox"/> Vacant, Marie Cleveland’s Bright Beginnings
<input type="checkbox"/> Vacant, Marina Vista Early Learning Center

<input type="checkbox"/> Michaela Gospel, Strizek Park Head Start
<input type="checkbox"/> Jessica Sherren, Vineland Head Start
<input type="checkbox"/> Evie Chen, Pre-School (Home Base)
<input type="checkbox"/> Calvin Sheppard, Men's Activities Affecting Children Committee Representative
<input type="checkbox"/> Vacant, Mather Head Start
<input type="checkbox"/> Vacant, Parker Head Start
<input type="checkbox"/> Vacant, Phoenix Park Head Start
<input type="checkbox"/> Vacant, River Oak Center for Children
<input type="checkbox"/> Vacant, Sharon Neese Head Start
<input type="checkbox"/> Vacant, Solid Foundation Head Start
<input type="checkbox"/> Vacant, Walnut Grove Head Start
<input type="checkbox"/> Vacant, Early Head Start (Home Base)
<input type="checkbox"/> Vacant, Home Base

ITEM I – B

PAC MEETING ATTENDANCE UPDATE

**The PAC was seated on November 15, 2016 and January 17, 2017
PARENT ADVISORY COMMITTEE MEETING ATTENDANCE PROGRAM
YEAR 2016-2017**

COMMITTEE MEMBER	CENTER	11/15		1/17	2/20	3/21	4/18	5/16	6/20	7/18	8/15	9/19	10/17	11/21
Yolanda Peaks Seated 1/17	AG I			X										
LaTonya Peaks Seated	AG II													
Vacant Seated	AP													
Angel Chanault Seated 11/15	BC	X		X										
Iliana Antillo Seated 11/15	CR	X		U										
Leticia Corvantes s/b/seated 11/15	EHS/HB	U		U										
Yesenia Rodriguez Seated 11/15	EL	X		X										
Franqui Moreno Seated	FP													
Doralyn Perry s/b/seated 11/15	FP	U		U										
Melissa Blockman s/b/seated 11/15	FT	U		U										
Deaujanna Lockett Seated	FT													
Patricia Molina Seated 11/15	G			X										
Erica (Duvierica) Schneider Seated 11/15; resigned 2/17	GH	X		E										
Vacant Seated	H													
Evie Chen s/b/seated 11/15	HB	U		E										
Vacant Seated	HB													
Vacant Seated	IC													
Thelma Adams Seated 3/15	HP	X		X										
Vacant Seated	JC													
Penelope Scott Seated 1/17	JC			X										
Henrietta Gutierrez Seated 11/15	K	X		E										
Andrew Bermudez s/b/seated 11/15	LVS	U		U										
Vacant Seated	MCBB													
Vacant Seated	MV													
Vacant Seated	M													
Kimberly Mulhern Seated 11/15	NA	X		U										
Brianna Isaac Seated 11/15	NC	X		U										
Brandy Franklin Seated 11/15	NJ	X		E										
Angela Burnell Seated 11/15	NV	X		X										
Vacant Seated	PA													
Beatrice Valdez s/b/seated 11/15	PP	U		U										

COMMITTEE MEMBER	CENTER	11/15		1/17	2/20 **	3/21	4/18	5/16	6/20	7/18	8/15	9/19	10/17	11/21
Vacant Seated	RO													
Belgica Jimenez Seated	SCOE													
Vacant Seated	SF													
Neshaye Page s/b/seated 11/15	SN	U		U										
Michaela Gospel s/b/seated 11/15	SP	E		U										
Jessica Sherren Seated	V													
Pola Martinez s/b/seated 11/15	WG	U		U										
Vacant Seated	FPR													
Calvin Sheppard Seated 4/26	MAACC	X		X										
Terri McMillin Seated 11/17	OGC	X		X										
Thelma Adams Seated 1/17	CR	X		X										
Kenneth Tate Seated 1/17	CR	X		X										
Calvin Sheppard Seated 4/17	CR	X		X										

Members: If you cannot attend a meeting and are going to be absent, you must:

1. First, call your Alternate(s) to see if they can attend in your place;
2. Second, call Head Start Social Services/Parent Involvement Coordinator, Ms. Marie Desha, at 263-4082; and
3. Third, please call the PAC Chair, Ms. Terri McMillin, at 646-6707 or 747-6224, or the Clerk of the Boards, Ms. Nancy Hogan, at 263-3827.

**** Ethics training with Policy Council
Special meeting**

PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE UPDATE
PROGRAM YEAR 2016-2017
(Continued)

Head Start Center Abbreviations

AG I	Alder Grove Early Learning Ctr.	K:	Kennedy Estates
AG II:	Alder Grove Infant/Toddler	LVS:	LaVerne Stewart
AP:	Auberry Park	MV	Marina Vista Early Learning Center
BC:	Bannon Creek	M:	Mather
BB:	Bright Beginnings	MCBB	Marie Cleveland's Bright Beginnings
CR:	Crossroad Gardens	NJ:	Norma Johnson
EHS:	Early Head Start	NA:	North Avenue
EL:	Elkhorn	NC:	Nedra Court
FP:	Freedom Park	NA	North Avenue
FT:	Fruitridge	NV:	Northview
G:	Galt	PA:	Parker Avenue
GH:	Grizzly Hollow	PP:	Phoenix Park
H:	Hillsdale	RO:	River Oak
HB:	Home Based	SCOE:	Sacramento County Office of Education
HP:	Hopkins Park	SF:	Solid Foundation
IC:	Illa Collin	SN:	Sharon Neese
JC:	Job Corps	SP:	Strizek Park
		V:	Vineland
		WG:	Walnut Grove

Representative Abbreviations

MAACCC:	Men's Activities Affecting Children Committee
OGC:	Out Going Chair
CR:	Community Representative

Attendance Record Abbreviations

X:	Present
E:	Excused
AP:	Alternate Present
AE:	Alternate Excused
U:	Unexcused
PAC:	Parent Advisory Committee
PC:	PAC Board Business
R:	Resigned
S/B:	Should be, or should have been (seated)
CD:	Child Dropped.

Current a/o: 3/10/2017 3:59 PM

ITEM II-A – CONSENT

APPROVAL OF MINUTES OF THE JANUARY 17, 2017
REGULAR MEETING

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review and approve the minutes of the January 17, 2017 PAC meeting.

RECOMMENDATION:

Approve the minutes of the January 17, 2017 PAC meeting.

NOTES:

ACTION: Moved: _____ Second: _____

VOTE: Aye _____ Nay: _____ Abstain: _____

REGULAR MEETING OF THE HEAD START PARENT ADVISORY COMMITTEE

(Minutes reflect the actual progress of the meeting.)

Birth & Beyond Board Room
1217 Del Paso Blvd.
Sacramento, CA 95815

Tuesday, January 17, 2017
9:00 a.m.

I. Call to Order/Roll Call/Review of Board Member Attendance

Ms. Terri McMillin called the PAC meeting to order at 9:12 a.m. and read the thought of the day. The Pledge of Allegiance was recited. Ms. Yesenia Rodriguez called the roll; a quorum was established.

Members Present:

Angel Chenault
Patricia Molina
Angela Burnell
Calvin Sheppard
Kenneth Tate
Terri McMillin
Penelope Scott
Yesenia Rodriguez
Thelma Adams (seated at 9:18 a.m.)

Members Absent:

Iliana Antillo (unexcused)
Duvierica Schneiter (excused)
Henrietta Gutierrez (excused)
Brianna Isaac (unexcused)
Brandy Franklin (excused)
Kimberly Mulhern (unexcused)

New Members Seated:

Yolanda Peaks, Alder Grove I
Penelope Scott, Job Corps

New Members to be Seated but Absent:

Doralyn Perry, Freedom Park Head Start (unexcused)
Melissa Blockman, Fruitridge Head Start (unexcused)
Andrew Bermudez, Laverne Stewart Head Start (unexcused)
Beatrice Valdez, Phoenix Park (unexcused)
Neshaye Page, Sharon Neese Head Start (unexcused)
Michaela Gospel, Strizek Park Head Start (unexcused)
Perla Martinez, Walnut Grove (unexcused)
Leticia Cervantes, Early Head Start (Home Base) (unexcused)
Evie Chen, Pre-School (Home Base) (excused)

II. Consent Item

A. Approval of the Minutes of the November 15, 2016 Regular Meeting

Moved/Tate, second/Scott, to approve the minutes of the November 15
Show of hands vote:

Aye: 9 (Adams, Burnell, Chenault, Molina, Peaks, Rodriguez, Scott, Sheppard, Tate)

Nay: 0

Abstentions: 1 (McMillin)

Absent: 6 (Antillo, Franklin, Gutierrez, Isaac, Mulhern, Schneiter)

III. Action Items

A. Election of Community Representatives and Alternates

A new application for Mr. Sheppard was read to the board. Mr. Tate spoke of his interest in serving as a Community Representative. Ms. Thelma Adams also spoke of her interest. Ms. McMillin will continue to serve on the board as Past Chair.

Votes:

Calvin: 3

Kenneth: 4

Thelma: 2

Theresa Oliver: 0

Renee Trevino: 0

This will leave one vacancy in the Community Representative.

Moved/Tate, second/Sheppard, to ratify the election Parent Advisory Committee Community Representatives Calvin Sheppard, Kenneth Tate, and Thelma Adams.

Aye: 9 (Adams, Burnell, Chenault, Molina, Peaks, Rodriguez, Scott, Sheppard, Tate)

Nay: 0

Abstentions: 1 (McMillin)

Absent: 6 (Antillo, Franklin, Gutierrez, Isaac, Mulhern, Schneiter)

B. Election of Parent Advisory Committee Officers 2016-2017

Ms. McMillin reviewed this board item.

Those interested in the **Chair**:

Mr. Sheppard nominated Ms. McMillin. Mr. Tate encouraged new PAC representatives to consider serving on the Executive Committee. Three of the five officer positions must be current parents.

Ms. Terri McMillin accepted the nomination.

Ms. Yolanda Peaks expressed interest in serving as Chair. She has three grandchildren in Head Start.

Vote for Chair:

Terri McMillin: 6

Yolanda: 3

Those interested in the position of **Vice Chair**:

Patricia Molina

Vote for Vice Chair:

Patricia Molina: 9

Those interested in the position of **Secretary**:

Angela Burnell

Angel Chenault

Nominees spoke of their interest in serving **Secretary**.

Vote for Secretary:

Angela Burnell: 3

Angel Chenault: 5

Abstentions: 2 (Tate and McMillin)

Those interested in **Treasurer**:

Ms. McMillin nominated Ms. Angela Burnell; she accepted the nomination.

Vote for Treasurer:

Angela Burnell: 9

Those interested in **Parliamentarian**:

Calvin Sheppard

Kenneth Tate

Nominees spoke of their interest in serving as **Parliamentarian**,

Vote for Parliamentarian:

Calvin: 4

Kenneth: 5

Moved/Rodriguez, second/Sheppard, to ratify the election of executive committee members as follows: **Chair**: Terri McMillin; **Vice Chair**: Patricia Molina; **Secretary**:

Angel Chenault; **Treasurer**: Angela Burnell; and **Parliamentarian**: Kenneth Tate.

Aye: 9 (Adams, Burnell, Chenault, Molina, Peaks, Rodriguez, Scott, Sheppard, Tate)

Nay: 0

Abstentions: 1 (McMillin)

Absent: 6 (Antillo, Franklin, Gutierrez, Isaac, Mulhern, Schneiter)

IV. Information Items

- A. 2017 Kindergarten Registration Information – Ms. Belinda Malone provided information for parents regarding kindergarten registration. Ms. Malone suggested that all parents get involved in their child's school once the child is registered.

Ms. Malone stated that charter schools have an entirely different registration process. Ms. McMillin stated that the law now requires that parents involved in school activities be finger printed and be fully immunized.

B. Parent Survey – Ms. Belinda Malone reviewed the survey. Parents are surveyed every year to determine areas of interest and what types of training would be desired.

C. Standing Information Items

➤ PC/PAC Calendar of Events – Ms. Terri McMillin reviewed the calendar of events.

➤ Parent/Staff Recognitions : None.

➤ Fiscal Monthly Report/Corporate Card Monthly Statement of Account – Ms. D'et Saurbourne reviewed the fiscal report. She stated that the Budget/Planning Committee meeting is open to all board members; it is a good way to learn how Head Start works. Ms. Saurbourne went over November and December numbers. The Agency is currently are at 40.7% of budget and the non-federal share is at 24%; staff is contacting any delegate under 25%. The administrative expenses are 10%, well under the 15% allowable. The e-rate program reimburses 80-90-% of our telephone expenses back. There was discussion of getting towing service for SETA vehicles.

➤ Toastmasters Training – Ms. McMillin stated that the Toastmaster training dates have not yet been set but the first training will be held in March. This is excellent training to assist in public speaking.

➤ PC/PAC Orientation & Officer Training – Ms. McMillin urged board members to consider attending.

➤ Child Care Center Food Menu: No questions.

➤ Community Resources – Parents/Staff: Ms. Terri McMillin urged board members to take the community resource flyers back to their centers and ask FSWs to copy and distribute the information.

D. Governing Board Minutes: No questions.

V. **Committee Report**

➤ Executive Committee Meeting Critique: Ms. Angel Chenault read the critique. Mr. Tate reported that January 27 is a MAACC meeting.

VI. **Other Reports**

➤ Chair's Report: Ms. McMillin requested two parents to work with HR on screenings. Ms. Peaks and Ms. Chenault volunteered.

➤ Policy Council Report(s): Mr. Tate stated that the Policy Council took action on closed session items, approved modifications to the bylaws, and revisions to some Head Start job classifications at the November 22 meeting.

➤ Head Start Deputy Director's Report – Ms. Denise Lee thanked the outgoing Executive Committee and welcomed the incoming Executive Committee members. Mr. Tate provided an excellent conference welcome speech at the

CHSA conference. Ms. Lee thanked managers and their support staff for working so hard on the conference. The agency is heading into an internal self assessment. Ms. Lee stated that staff is planning the annual self assessment which is a great way to get parents engaged. The part the parents like the most is the health and safety visits/safe environments visits.

➤ **Head Start Managers' Reports**

- ✓ Health, Nutrition and Safe Environments Services: No report.
- ✓ Family Engagement, Home Base, and ERSEA Services: Ms. Lisa Carr reported that the Agency made full enrollment this month. The Agency will be hiring a new Home Base Supervisor next month. Ms. Carr stated that there should be a binder at the sites that has community information; it's a great place to look for community information. Talk with your FSW about what kinds of training you want specifically at your site. Tell them about parent trainings you want at your own site.
- ✓ School Readiness, Special Education and Mental Health Services: Ms. Karen Griffith reported that at the beginning of December, teachers received the results of the first assessment. They also got reports on strengths and what needs to be addressed. Teachers developed a goal sheet and wrote the strategies they will use to achieve the goals. Ms. Griffith stated that there is also a report that provides the result of programs for the fall including strengths, language, conceptual, and motor skills. Areas that are developing include literacy and scientific inquiry. Teachers need to develop a plan on how they are going to teach these specific subjects. Ms. Griffith will distribute an at-at-glance classroom check list to site supervisors. If parents are interested in a copy, let Ms. Griffith or their site supervisor know.
- Program Support, Quality Assurance, and EHS-CCP: Ms. Robyn Caruso is in the process of planning the very intensive grant funding meetings. The Agency applied for and received the duration funding which allows the extension of the school day and year for the children. In addition, the Agency submitted a request for additional funding for facility renovations and a modular for a delegate. Ms. Caruso stated that the Quality Assurance Unit reviewed Kinderworld, Parker, Kennedy, and Auberry. Ms. Caruso reviewed the Quality Assurance Report for the SOP – Home Based program. SETA has a very strong program serving deaf families.

VII. Center Updates: No reports.

VIII. Discussion: No comments.

IX. Public Participation: No comments.

X. Adjournment: The meeting was adjourned at 11:11 a.m.

ITEM III-A – ACTION

APPROVAL OF PPARENT ADVISORY COMMITTEE AND POLICY
COUNCIL JOINT PARENT ACTIVITY

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to discuss and approve a joint parent activity with the Policy Council.

See attached information on the Parent Activity Fund.

RECOMMENDATION:

That the Parent Advisory Committee approve a joint parent activity with the Policy Council.

NOTES:

ACTION: Moved: _____ Second: _____

VOTE: Aye: _____ Nay: _____ Abstain: _____

PARENT ACTIVITY FUND

How can the parent activity fund be used?

Interpretation: Programs must be cautioned that 45 CFR, Part 74, Appendix F, prohibits expenditure of grant funds solely for entertainment purposes. Entertainment expenditures are defined as the cost of amusement, diversion, social activities, ceremonials, and incidental cost relating thereto, such as meals, lodging, transportation and gratuities. It should be noted that the restriction on expenditures applies to activities which are solely for entertainment. Expenditures for project related purposes are allowable even though entertainment may play an incidental part in the activities. Therefore, programs are required to justify the expenditure of parent activity funds on the basis of project relatedness. For example, a visit by a parent group to a museum can be justified if parents utilize the experience to train parents in ways of providing educational activities for their children in the community. Banquets given in conjunction with parent training and seminars can be justified based on the performance standards. Once the program justifies the activity as primarily project related, with entertainment being incidental, then the related costs of lodging, transportation, refreshments, meals, etc., are also allowable.

ITEM III-B – ACTION

APPROVAL OF SELECTION CRITERIA FOR ENROLLMENT IN
HEAD START OR EARLY HEAD START PROGRAMS

BACKGROUND:

On an annual basis the Policy Council is required to review and approve the Countywide Enrollment Selection Criteria for the Head Start and Early Head Start programs. Last year, neither the Head Start (preschool) Selection Criteria nor the Early Head Start Selection Criteria had revisions and was approved by the Parent Advisory Committee, Policy Council, and SETA Governing Board in January/February 2016.

For 2016-2017, the Head Start Selection Criteria has slight modifications to align with the new Head Start Performance Standards. Specifically, changes include:

- Extending the option for families to transfer from one program to another regardless of similar services (i.e. full day to part day, home base to center base, from grantee to delegate, etc.)
- Increasing the priority level for homeless children and/or foster children
- Permitting families who have dropped from the program within the last 60 days to re-enroll into any of the Sacramento County Head Start programs, not just the agency/program in which they dropped
- Adding foster youth with a child as a priority under the High Risk category
- Prioritizing a 3-year old child whose family exceeds the poverty guideline limits within 100-130% over a 4-year old child whose family exceeds the poverty guideline limits without a cap.
- Removing signatures lines on the form since staff document family ranking in the child's file.

A redline and clean copy of the recommended changes are attached for review. There are no recommended changes for the Early Head Start Selection Criteria.

Staff will be available to answer questions.

RECOMMENDATION:

Approve the Early Head Start Enrollment Selection Criteria and the Head Start Enrollment Selection Criteria for Sacramento County as attached.

ACTION: Moved: _____ Second: _____

VOTE: Aye: _____ Nay: _____ Abstain: _____

HEAD START SELECTION CRITERIA SACRAMENTO COUNTY

Instructions: Place an "X" by the category that is applicable to applicant. Selection is based on the "X" that is the highest on the scale.

The following criteria is to be used when prioritizing Waiting Lists for enrollment:

- Within the same priority ranking, selection is based on the application received first.
- If applications are received on the same date, the oldest child will be selected.
- Each delegate/grantee agency has the option to determine transfer criteria within its own program.
- All efforts will be made to enroll children with certified Special Education needs to meet the mandated minimum service level of 10% per program.
- For State Collaborative, families must meet Head Start income and age requirements (unless waived) and State admissions priorities.

1. 2nd year enrollment within Sacramento County. _____
2. Transfer Head Start child to the same or another Sacramento Head Start agency ~~within the same program option (full day, part day, home base)~~. _____
3. Transition from Early Head Start whose family meets Federal Income Guidelines. _____
4. A previously enrolled child (who dropped on good standing) who requests to return ~~to original agency~~ within 60 days whose family meets Federal Income Guidelines. _____
5. Documented High Risk Families (with child 4-years-old) who meet Federal Income Guidelines having one or more of the following situations within the past year, and/or referred by a community/professional agency:
 - abuse (physical, substance, sexual & emotional abuse)
 - homeless
 - foster care
 - death of a parent/guardian, sibling
 - other special circumstances (which shall include a child with diagnosed disability (s)). _____
6. 4-year-old child whose family meets Federal Income Guidelines. _____
7. Documented High Risk families (with child 3-years-old) who meet Federal Income Guidelines having one or more of the following situations within the past year, and/or referred by a community/professional agency:
 - abuse (physical, substance, sexual & emotional abuse)
 - homeless
 - foster care
 - death of a parent/guardian, sibling
 - other special circumstances (which shall include a child with diagnosed disability (s)). _____
8. 3-year-old child whose family meets Federal Income Guidelines. _____
9. 4-year-old child whose family exceeds Federal Income Guidelines 101 to 130% (waiver necessary). _____
10. 4-year-old child whose family exceeds Federal Income Guidelines with no cap (waiver necessary). _____
11. 3-year-old child whose family exceeds Federal Income Guidelines 101 to 130% (waiver necessary). _____
12. 3-year-old child whose family exceeds Federal Income Guidelines with no cap (waiver necessary). _____

Comment [HK1]: Omit

Comment [HK2]: Added new #3

Comment [HK3]: Omit

Comment [HK4]: Added foster youth with a child

Comment [HK5]: Added foster youth with a child

Comment [HK6]: Omit this entire section

~~Head Start Staff Signature~~ _____

~~Date~~ _____

~~Child's Name~~ _____

~~Date of Birth~~ _____

~~Date of Application~~ _____

~~Status Enrolled Date Enrolled: _____ Waiting List~~

7.08

HEAD START SELECTION CRITERIA SACRAMENTO COUNTY

Instructions: Place an “X” by the category that is applicable to applicant. Selection is based on the “X” that is the highest on the scale.

The following criteria is to be used when prioritizing Waiting Lists for enrollment:

- Within the same priority ranking, selection is based on the application received first.
- If applications are received on the same date, the oldest child will be selected.
- Each delegate/grantee agency has the option to determine transfer criteria within its own program.
- All efforts will be made to enroll children with certified Special Education needs to meet the mandated minimum service level of 10% per program.
- For State Collaborative, families must meet Head Start income and age requirements (unless waived) and State admissions priorities.

- | | | |
|-----|---|-------|
| 1. | 2 nd year enrollment within Sacramento County. | _____ |
| 2. | Transfer Head Start child to the same or another Sacramento Head Start agency. | _____ |
| 3. | Transfer Homeless child or child in foster care from outside of Sacramento County.*
* (Now living in Sacramento County) | _____ |
| 4. | Transition from Early Head Start whose family meets Federal Income Guidelines. | _____ |
| 5. | Documented High Risk Families (with child 4-years-old) who meet Federal Income Guidelines having one or more of the following situations within the past year, and/or referred by a community/professional agency: <ul style="list-style-type: none"> ▪ abuse (physical, substance, sexual & emotional abuse) ▪ homeless ▪ foster child (age 5 or under) ▪ death of a parent/guardian, sibling ▪ other special circumstances (which shall include a child with diagnosed disability (s)). ▪ Foster youth with a child (AB 12) | _____ |
| 6. | A previously enrolled child (who dropped on good standing) who requests to return within 60 days whose family meets Federal Income Guidelines. | _____ |
| 7. | 4-year-old child whose family meets Federal Income Guidelines. | _____ |
| 8. | Documented High Risk families (with child 3-years-old) who meet Federal Income Guidelines having one or more of the following situations within the past year, and/or referred by a community/professional agency: <ul style="list-style-type: none"> ▪ abuse (physical, substance, sexual & emotional abuse) ▪ homeless ▪ foster child (age 5 or under) ▪ death of a parent/guardian, sibling ▪ other special circumstances (which shall include a child with diagnosed disability (s)). ▪ Foster youth with a child (AB 12) | _____ |
| 9. | 3-year-old child whose family meets Federal Income Guidelines. | _____ |
| 10. | 4-year-old child whose family <u>exceeds</u> Federal Income Guidelines 101 to 130% (waiver necessary). | _____ |
| 11. | 3-year-old child whose family <u>exceeds</u> Federal Income Guidelines 101 to 130% (waiver necessary). | _____ |
| 12. | 4-year-old child whose family <u>exceeds</u> Federal Income Guidelines with no cap (waiver necessary). | _____ |
| 13. | 3-year-old child whose family <u>exceeds</u> Federal Income Guidelines with no cap (waiver necessary). | _____ |

**EARLY HEAD START SELECTION CRITERIA:
SACRAMENTO COUNTY**

Unless otherwise indicated, all applicants must meet Head Start Family Income Guidelines

INSTRUCTIONS: Place an "X" by the highest applicable category on the scale (#1 being the highest).

The following criteria is to be used when prioritizing Waiting Lists for enrollment:

- For #1-7, within the same priority ranking, selection is based on age, with the youngest child receiving priority.
- For #8-11, within the same priority ranking, selection is based on the application received first.
- If applications are received on the same date, selection for enrollment will be based on individual family needs.
- Center based availability to be determined by individual child's age and family need.
- For State Collaboratives, families must meet Early Head Start income and age requirements (unless waived) and State admissions priorities.

The Early Head Start program can consider individual child and family needs

1. Transfer Early Head Start child within Sacramento County with documentation.
(copy of Application and Eligibility Verification Form must be attached to wait list) _____
2. Family with a child birth to 36 months of age with a current IFSP.
(up to 10% may exceed Federal Income Guidelines) (waiver necessary) _____
3. A previously enrolled child (who dropped on good standing)
who requests to return to original agency within 60 days. _____
4. Pregnant woman/parent/guardian with a child birth to 12 months of age having
one or more documented family situations within the past year such as:

•Abuse (physical, substance, sexual & emotional)	•Teen Parent
•High Risk Pregnancy (includes moms >35 or <18)	•Homelessness
•Death of a parent/guardian, sibling	•Foster care
•Parent with developmental delay or other disabling condition	•CPS
5. Pregnant woman/parent/guardian with a child 13 to 36 months of age having
one or more documented family situations within the past year such as:

•Abuse (physical, substance, sexual & emotional)	•Teen Parent
•High Risk Pregnancy (includes moms >35 or <18)	•Homelessness
•Death of a parent/guardian, sibling	•Foster care
•Parent with developmental delay or other disabling condition	•CPS
6. Pregnant woman/parent/guardian with a child birth to 12 months of age. _____
7. Pregnant woman/parent/guardian with a child 13 to 36 months of age. _____
8. Pregnant woman/parent/guardian with a child birth to 12 months of age
who exceeds Federal Income Guidelines 101 to 130% (waiver necessary). _____
9. Pregnant woman/parent/guardian with a child birth to 12 months of age
who exceeds Federal Income Guidelines with no cap (waiver necessary). _____
10. Pregnant woman/parent/guardian with a child 13 to 36 months of age who
exceeds Federal Income Guidelines 101 to 130% (waiver necessary). _____
11. Pregnant woman/parent/guardian with a child 13 to 36 months of age who
exceeds Federal Income Guidelines with no cap (waiver necessary). _____

ITEM IV- A – INFORMATION

STANDING INFORMATION

BACKGROUND:

- A. Standing Information Items
 - PC/PAC Calendar of Events – Ms. Terri McMillin
 - Parent/Staff Recognitions – Ms. Terri McMillin
 - Toastmasters Training – Ms. Terri McMillin
 - Fiscal Monthly Report/Corporate Card Monthly Statement of Account – Ms. D'et Saurbourne
 - Child Care Center Food Menu (attached)
 - Community Resources – Parents/Staff: Ms. Terri McMillin

NOTES:

EVENT**DATE**

PC/PAC Budget/Planning Committee Refunding Grant Planning	Wednesday, March 22, 2017 9:00 a.m. Diablo Room
PAC Executive Committee	Friday, March 24, 2017 9:00 a.m. Olympus Room
PC/PAC Budget/Planning Committee Refunding Grant Planning (only if needed)	Friday, March 31, 2017 9:00 a.m. Diablo Room
PC/PAC Social/Hospitality Committee	Wednesday, April 5, 2017 1:00 – 2:30 p.m. Olympus Room
PC Executive Committee	Friday, April 7, 2017 9:30 a.m. Diablo Room
PC/PAC Toastmasters Training	Friday, April 7, 2017 11:30 a.m. Diablo Room
PC/PAC Budget/Planning Committee	Tuesday, April 11, 2017 1:00 p.m. Diablo Room
PC/PAC Food Services Committee	Wednesday, April 26, 2017 2:00 p.m. Shasta Room

SETA HEAD START MENU

March 2017

"This institution is an equal opportunity provider"

Monday

Tuesday

Wednesday

Thursday

Friday

1 Breakfast Week 2
Milk
Oatmeal Cereal
Pineapple, tidbits
Raisins
Lunch
Milk
Beans Refried
Coleslaw Salad
Strawberries, fresh or
Tangerine, fresh or
Tortilla, Whole Wheat
Snack
String Cheese
Peaches

2 Breakfast Week 2
Milk
Banana, fresh
Crispix Cereal
Lunch
Milk
BBQ Beef Brisket
Carrot, fresh
Oranges, fresh
Whole Grain Mini Hoagie Roll
Snack
Milk
Crackers, Goldfish

3 Breakfast Week 2
Milk
Apple, fresh
Muffin Loaves
Lunch
Milk
Whole Wheat Bread
Broccoli, fresh
Cantaloupe, fresh
Turkey Sliced
Snack
Cheese Quesadilla

6 Breakfast Week 3
Milk
Cheerios Cereal
Oranges, fresh
Lunch
Milk
Apple, fresh
Green Peas
Macaroni & Cheese
Watermelon, fresh or
Snack
Crackers, Wheat Thins
Pears

7 Breakfast Week 3
Milk
Applesauce
Waffles, sticks
Lunch
Milk
Beef Ravioli
Spinach Salad
Whole Grain Buns
Oranges, fresh
Snack
Apple, fresh
Sun Butter

8 Breakfast Week 3
Milk
Whole Wheat Bisquit
Peaches
Lunch
Milk
Beans Refried
Cantaloupe, fresh
Tomato, diced
Tortilla, Whole Wheat
Snack
Whole Grain Buns
Turkey Sliced

9 Breakfast Week 3
Milk
Banana, fresh
Whole Wheat Bagel
Lunch
Milk
Whole Wheat Bread
Carrot, fresh
Strawberries, fresh or
Tangerine, fresh or
Turkey Sliced
Snack
Cottage Cheese
Pineapple, tidbits

10 Breakfast Week 3
Milk
Muffin, Banana
Oranges, fresh
Lunch
Milk
Apricots
Swiss American Cheese
Tortilla, Whole Wheat
Zucchini sticks
Snack
Milk
Crackers, Lemon Dinosaur

13 Breakfast Week 4
Milk
Apple, fresh
Brown Rice Krispies Cereal
Lunch
Milk
Beef, Hamburger
Corn
Oranges, fresh
Whole Wheat Bun
Snack
Crackers, Cheese-It
Peaches

14 Breakfast Week 4
Milk
Pineapple, tidbits
Whole Wheat Bagel
Lunch
Milk
Apricots
Beans Refried
Broccoli, fresh
Tortilla, Whole Wheat
Snack
Milk
Cheerios, Whole Grain Cereal

15 Breakfast Week 4
Milk
Banana, fresh
Oatmeal Cereal
Lunch
Milk
Cheese Enchilada with Sauce
Romaine Lettuce Salad
Oranges, fresh
Snack
Hummus
Vegetable Stick Melody

16 Breakfast Week 4
Milk
Apricots
French Toast Sticks
Lunch
Milk
Coleslaw Salad
Mangoes
Tortilla, Whole Wheat
Turkey & Cheese Roll Up
Snack
Banana, fresh
Yogurt, Strawberry Banana

17 Breakfast Week 4
Milk
Apple, fresh
Muffin, Blueberry
Lunch
Milk
Cantaloupe, fresh
Carrot, fresh
Crackers, Wheat Thins
Tuna Salad
Snack
Milk
Crackers, Goldfish

20 Breakfast Week 5
Milk
Pancakes
Pears
Lunch
Milk
Apricots
Chicken Patty
Coleslaw Salad
Whole Wheat Bun
Snack
Pineapple, tidbits
Yogurt, Raspberry

21 Breakfast Week 5
Milk
Apple, fresh
Cheerios, Whole Grain Cereal
Lunch
Milk
Refried Beans
Strawberries, fresh or
Tangerine, fresh or
Tomato Salsa
Tortilla, Whole Wheat
Snack
Milk
Multi Grain Flakes Cereal

22 Breakfast Week 5
Milk
Whole Wheat Bisquit
Peaches
Lunch
Milk
Cantaloupe, fresh
Whole Grain Buns
Potato Salad
Turkey Sliced
Snack
Banana, fresh
Crackers, Lemon Dinosaur

23 Breakfast Week 5
Milk
Oatmeal Cereal
Pineapple, tidbits
Raisins
Lunch
Milk
Apricots
Romaine Lettuce Salad
Spaghetti Casserole
Snack
Bean Dip
Tortilla, Whole Wheat

24 Breakfast Week 5
Milk
Muffin, Banana
Oranges, fresh
Lunch
Milk
Banana, fresh
Broccoli, fresh
Chicken Salad
Crackers, Wheat Thins
Snack
Apple, fresh
Cheese Sticks

27 Breakfast Week 1
NO CLASSES
NO CLASSES
NO CLASSES
Lunch
NO CLASSES
NO CLASSES
NO CLASSES
NO CLASSES
NO CLASSES
NO CLASSES
Snack
NO CLASSES
NO CLASSES

28 Breakfast Week 1
Milk
Apricots
Cheerios, Whole Grain Cereal
Lunch
Milk
American Cheese
Apple, fresh
Whole Wheat Bread
Potato Salad
Watermelon, fresh or
Snack
Milk
Crackers, Lemon Dinosaur

29 Breakfast Week 1
Milk
Whole Wheat Bisquit
Peaches
Lunch
Milk
Burrito
Cheddar Cheese
Romaine Lettuce
Refried Beans
Strawberries, fresh or
Tangerine, fresh or
Tomato, diced
Tortilla, Whole Wheat
Snack
Banana, fresh
Strawberry Yogurt

30 Breakfast Week 1
Milk
Pineapple, tidbits
Whole Wheat Bagel
Lunch
Milk
Oranges, Mandarin
Spanish Rice & Chicken
Zucchini sticks
Snack
Apple, fresh
Sun Butter

31 Breakfast Week 1
Milk
Banana, fresh
Muffin, Blueberry
Lunch
Milk
Whole Wheat Bread
Cantaloupe, fresh
Cauliflower, fresh
Turkey Sliced
Snack
Bean Dip
Tortilla, Whole Wheat

SETA HEAD START MENU

Marzo 2017

"This institution is an equal opportunity provider"

Lunes

Martes

Miércoles

Jueves

Viernes

		<p>1 <u>Desayuno Week 2</u></p> <p>Leche Avena Piña Machacada Pasas <u>Comida</u> Leche Frijoles Refritos Ensalada de Col Fresa Tanjarina o Tortilla de Trigo Integral <u>Bocadillo</u> Hilos de Queso Durazno</p>	<p>2 <u>Desayuno Week 2</u></p> <p>Leche Plátano Fresco Cereal Crispix <u>Comida</u> Leche Pecho de Res Asado Zanahoria Naranja Mini Panecillo de Grano Entero <u>Bocadillo</u> Leche Pescados Dorados de Galleta</p>	<p>3 <u>Desayuno Week 2</u></p> <p>Leche Manzana Mollete <u>Comida</u> Leche Pan de Trigo Integral Brócoli Melón Rebanada de Pavo <u>Bocadillo</u> Quesadilla</p>
<p>6 <u>Desayuno Week 3</u></p> <p>Leche Cereal Cheerios Naranja <u>Comida</u> Leche Manzana Chicharos Macarrón y Queso Sandía Fresca o <u>Bocadillo</u> Galletas de Trigo Integral Pera</p>	<p>7 <u>Desayuno Week 3</u></p> <p>Leche Puré de Manzana Baritas de Wafe <u>Comida</u> Leche Ravioli de Res Ensalada de Espinaca Pan de Grano Integral Naranja <u>Bocadillo</u> Manzana Mantequilla de Semilla de Gira</p>	<p>8 <u>Desayuno Week 3</u></p> <p>Leche Bizcocho de Trigo Integral Durazno <u>Comida</u> Leche Frijoles Refritos Melón Jitomate Picado Tortilla de Trigo Integral <u>Bocadillo</u> Pan de Grano Integral Rebanada de Pavo</p>	<p>9 <u>Desayuno Week 3</u></p> <p>Leche Plátano Fresco Bagel de Trigo Integral <u>Comida</u> Leche Pan de Trigo Integral Zanahoria Fresa Tanjarina o Rebanada de Pavo <u>Bocadillo</u> Requesón Piña Machacada</p>	<p>10 <u>Desayuno Week 3</u></p> <p>Leche Mollete con Plátano Naranja <u>Comida</u> Leche Chabacano Queso Suizo Tortilla de Trigo Integral Varitas de Calabacita <u>Bocadillo</u> Leche Dinosaurios de Galleta de Limó</p>
<p>13 <u>Desayuno Week 4</u></p> <p>Leche Manzana Cereal Integral Rice Krispies <u>Comida</u> Leche Hamburguesa de Res Elote Naranja Pan de Trigo Integral <u>Bocadillo</u> Galletas Cheese-It Durazno</p>	<p>14 <u>Breakfast Week 4</u></p> <p>Milk Pineapple, tidbits Whole Wheat Bagel <u>Lunch</u> Milk Apricots Beans Refried Broccoli, fresh Tortilla, Whole Wheat <u>Snack</u> Milk Cheerios, Whole Grain Cereal</p>	<p>15 <u>Breakfast Week 4</u></p> <p>Milk Banana, fresh Oatmeal Cereal <u>Lunch</u> Milk Cheese Enchilada with Sauce Romaine Lettuce Salad Oranges, fresh <u>Snack</u> Hummus Vegetable Stick Melody</p>	<p>16 <u>Breakfast Week 4</u></p> <p>Milk Apricots French Toast Sticks <u>Lunch</u> Milk Coleslaw Salad Mangoes Tortilla, Whole Wheat Turkey & Cheese Roll Up <u>Snack</u> Banana, fresh Yogurt, Strawberry Banana</p>	<p>17 <u>Breakfast Week 4</u></p> <p>Milk Apple, fresh Muffin, Blueberry <u>Lunch</u> Milk Cantaloupe, fresh Carrot, fresh Crackers, Wheat Thins Tuna Salad <u>Snack</u> Milk Crackers, Goldfish</p>
<p>20 <u>Desayuno Week 5</u></p> <p>Leche Jotqueis Pera <u>Comida</u> Leche Chabacano Torta de Pollo Ensalada de Col Pan de Trigo Integral <u>Bocadillo</u> Piña Machacada Yogur de Frambuesa</p>	<p>21 <u>Desayuno Week 5</u></p> <p>Leche Manzana Cereal Cheerios de Grano Inte <u>Comida</u> Leche Frijoles Refritos Fresa Tanjarina o Salsa de Jitomate Tortilla de Trigo Integral <u>Bocadillo</u> Leche Ojuelas de Cereal Multigrano</p>	<p>22 <u>Desayuno Week 5</u></p> <p>Leche Bizcocho de Trigo Integral Durazno <u>Comida</u> Leche Melón Pan de Grano Integral Ensalada de Papa Rebanada de Pavo <u>Bocadillo</u> Plátano Fresco Dinosaurios de Galleta de Limó</p>	<p>23 <u>Desayuno Week 5</u></p> <p>Leche Avena Piña Machacada Pasas <u>Comida</u> Leche Chabacano Ensalada de Lechuga Romana Espagueti Horneado <u>Bocadillo</u> Puré de Frijoles Tortilla de Trigo Integral</p>	<p>24 <u>Desayuno Week 5</u></p> <p>Leche Mollete con Plátano Naranja <u>Comida</u> Leche Plátano Fresco Brócoli Ensalada de Pollo Galletas de Trigo Integral <u>Bocadillo</u> Manzana Barita de Queso</p>
<p>27 <u>Desayuno Week 1</u></p> <p>NO CLASES NO CLASES NO CLASES <u>Comida</u> NO CLASES NO CLASES NO CLASES NO CLASES NO CLASES NO CLASES <u>Bocadillo</u> NO CLASES NO CLASES</p>	<p>28 <u>Desayuno Week 1</u></p> <p>Leche Chabacano Cereal Cheerios de Grano Integ <u>Comida</u> Leche Queso Americano Manzana Pan de Trigo Integral Ensalada de Papa Sandía Fresca o <u>Bocadillo</u> Leche Dinosaurios de Galleta de Limó</p>	<p>29 <u>Desayuno Week 1</u></p> <p>Leche Bizcocho de Trigo Integral Durazno <u>Comida</u> Leche Burrito Queso Cheddar Lechuga Romana Frijoles Refritos Fresa Tanjarina o Jitomate Picado Tortilla de Trigo Integral <u>Bocadillo</u> Plátano Fresco Yogur de Fresa</p>	<p>30 <u>Desayuno Week 1</u></p> <p>Leche Piña Machacada Bagel de Trigo Integral <u>Comida</u> Leche Mandarina Arroz Español con Pollo Varitas de Calabacita <u>Bocadillo</u> Manzana Mantequilla de Semilla de Girasol</p>	<p>31 <u>Desayuno Week 1</u></p> <p>Leche Plátano Fresco Mollete con Arándanos Azules <u>Comida</u> Leche Pan de Trigo Integral Melón Coliflor Rebanada de Pavo <u>Bocadillo</u> Puré de Frijoles Tortilla de Trigo Integral</p>

ITEM IV-B - INFORMATION

GOVERNING BOARD MINUTES

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review the attached Governing Board minutes of the January 5, 2017 meeting.

NOTES:

**REGULAR MEETING OF THE
SACRAMENTO EMPLOYMENT AND TRAINING AGENCY
GOVERNING BOARD**

Minutes/Synopsis

(Minutes reflect the actual progression of the meeting.)

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Thursday, January 5, 2017
10:00 a.m.

- I. Call to Order/Roll Call/Pledge of Allegiance:** Mr. Schenirer called the meeting to order at 10:03 a.m. Mr. Greg Thatch led the board in the Pledge of Allegiance. The roll was called and a quorum established.

Members Present:

Jay Schenirer, Chair, Governing Board; Councilmember, City of Sacramento
Sophia Scherman, Public Representative
Don Nottoli, Member, Board of Supervisors
Patrick Kennedy, Vice Chair; Member, Board of Supervisors (arrived at 10:06 a.m.)

Member Absent:

Allen Warren, Councilmember, City of Sacramento

- ➔ Recognition of long-term employees: **Terri Carpenter**, Workforce Development Manager, was recognized for her 20 years of service at SETA.

II. Consent Items

The following consent items were reviewed:

- A. Approval of Minutes of the December 1, 2016 Regular Board Meeting
- B. Approval of Claims and Warrants
- C. Approval to Add ABworkshops to SETA's Vendor Services List
- D. Approval to Release a Request for Proposals for Audit Services
- E. Approval to Release a Request for Proposals for Head Start Janitorial Services

Mr. Nottoli inquired about the status of the current janitorial services providers. Ms. Saurbourne stated that there are four janitorial services providers and all know that the contracts will end June 30. Ms. Saurbourne stated that there are eight geographical areas and staff is anticipating a large number of proposers.

Moved/Nottoli, second/Scherman, to approve the consent items as follows:

- A. Approve the December 1, 2016 minutes.
- B. Approve the claims and warrants for the period 11/23/16 through 12/20/16.
- C. Approve the addition of ABworkshops to SETA's VS list.
- D. Approve the release of a Request for Proposals for Audit Services.

- E. Approve the release of a Request for Proposals for Head Start Janitorial Services .
Aye: 4 (Kennedy, Nottoli, Schenirer, Scherman)
Nay: 0
Abstentions: 0
Absent: 1 (Warren)

III. Action Items

A. GENERAL ADMINISTRATION/SETA

- 1. **TIMED ITEM 10:00 A.M. AND PUBLIC HEARING:** Approval of Workforce Development Planner (I and II) Classification and Salary Schedule

Mr. John Allen reviewed this item and offered to answer questions.

Mr. Schenirer opened a public hearing; there were no comments.

Moved/Kennedy, second/Scherman, to close the public hearing and approve the Workforce Development Planner (I and II) Classification and Salary Schedule.

Roll Call Vote:

Aye: 4 (Kennedy, Nottoli, Schenirer, Scherman)

Nay: 0

Abstentions: 0

Absent: 1 (Warren)

- B. WORKFORCE DEVELOPMENT DEPARTMENT:** No items.

- C. CHILDREN AND FAMILY SERVICES:** No items.

IV. Information Items

- A. Fiscal Monitoring Reports: No report.

- B. Sacramento Works Fourth Quarter Performance Report: Mr. Roy Kim provided a correction on OJT's; the 128 number is in-house only, the total is 378. There has been a decrease in the number of people accessing services primarily due to WIOA transition and the case management system that was down for a month. Staff has been monitoring the decrease in the earnings rate, which is probably due to the high number of CalWORKs participants. Ms. Scherman really liked the graphs; it was very easy to follow.

- C. Employer Success Stories and Activity Report: No additional report.

- D. Dislocated Worker Update: No report.

E. Unemployment Update/Press Release from the Employment Development Department: No additional report.

F. Head Start Reports: No additional report.

V. Reports to the Board

A. Chair: Mr. Schenirer stated that he and Ms. Kossick talked last month about putting more focus on our meetings; he distributed a schedule of topic areas for this year.

Ms. Kossick stated that the policy and topic areas will be in line with funding periods. Head Start will be first and will present a brief overview. On the topic dates, there will be staff presentations.

Mr. Schenirer asked this to be sent to the new mayor and the county executive.

B. Executive Director: Ms. Kossick wished the board Happy New Year; the board meetings will continue to be held in our board room.

Staff received notice that the Sacramento Works board was considered a high performing board. The Agency received \$54,838 this year which will be used for board activities.

Staff is working with the Employment Training Panel on a career work experience program for at-risk youth. SETA will coordinate with a number of different parties to run this program utilizing \$700,000-900,000. Ms. Terri Carpenter will be working on this.

C. Deputy Directors: No reports.

D. Counsel: No report.

E. Members of the Board

F. Public: No comments.

VI. Adjournment: The meeting was adjourned at 10:22 a.m.

ITEM IV-C – INFORMATION

PRESENTATION FROM BIRTH AND BEYOND

BACKGROUND:

Ms. April Jean, Program Manager at Birth and Beyond, will provide information on the program, services, and ways in which parents can get involved at Birth and Beyond.

NOTES:

ITEM V – COMMITTEE REPORT

➤ Executive Committee

Critique of the January 17, 2017 Parent Advisory Committee meeting.

GOOD!!!
Thank you Ms. Denise Lee for shared information on program self assessment.
Thank you Ms. Belinda Malone for shared information on kindergarten registration and parent surveys.
Congratulations to all newly elected officer.
Congratulations to all newly elected Community Representatives.
Thank you Ms. Terri McMillin for a well facilitated meeting.
NEEDS IMPROVEMENT
ATTENDANCE. Please make every effort to attend board meetings and committee meetings.
If you will be late or will not attend the PAC board meetings, please call or e-mail Terri McMillin, Chair, Marie Desha, or Nancy Hogan.
REMINDERS
Please be on time and be seated by 8:50 a.m.
Please turn off <u>all</u> electronic devices.
No eating in the Board room.
Please remember to use point of privilege and be recognized by the Chair before leaving your seat.

➤ Budget/Planning Committee: Ms. Terri McMillin

➤ Men’s Activities Affecting Children Committee: Ms. Terri McMillin

ITEM V – COMMITTEE REPORTS (continued)
Page 2

➤ Parent Ambassadors Committee

ITEM VI
OTHER REPORTS

BACKGROUND:

This agenda item provides an opportunity for other reports to be shared with PAC.

- Chair's Report
- Policy Council Report(s): Ms. Brianna Isaac, Ms. Angela Burnell, Ms. Henrietta Gutierrez, Ms. Angel Chenault
- Head Start Deputy Director's Report – Ms. Denise Lee
 - ✓ Monthly Head Start Report (attached)
- Head Start Managers' Reports
 - Lisa Carr - Family Engagement, Home Base, and ERSEA Services
 - Robyn Caruso - Program Support, Quality Assurance, and EHS-CCP Services
 - Martha Cisneros - Health, Nutrition and Safe Environments Services
 - Karen Griffith - School Readiness, Special Education and Mental Health Services

NOTES:



SETA Head Start Food Service Operations Monthly Report *February 2017

February 2nd - Illa Collin limited the number of children in the AM class and closed the PM class due to ill staff and a shortage of substitutes.

February 6th - Bright Beginnings had to limit the number of children in the B Class due to shortage of staff and lack of available substitutes.
North Avenue had to limit the number of children in the part-day classes due to shortage of staff and lack of available substitutes.

February 17th - Northview closed afternoon classes due to a power outage in the area.

Meetings & Trainings:

Head Cook Celia Pina and Cook/Driver Melissa Smith interviewed On-Call Cook/Driver Applications at the SETA Job Fair on February 25th.

Cook/Driver Mario Mauricio attended a Serve Safe training on February 28th.

Total Number of Meals and Snacks Prepared for All Kitchens:

Lunch	PM Snack	Breakfast	Field Trips
36,790	13,780	23,990	0

Total Amount of Meals and Snacks Prepared 74,560

Purchases:

Food	\$70,263.69
Non - Food	\$16,488.63

Building Maintenance and Repair: \$483.40

Janitorial & Restroom Supplies: \$0.00

Kitchen Small Wares and Equipment: \$470.77

Vehicle Maintenance and Repair : \$1,765.41

Vehicle Gas / Fuel: \$1,528.26
Normal Delivery Days 19



SETA Head Start

Food Service Operations Monthly Report

*January 2017

January 2nd - Holiday.

January 3rd to 5th - Closed Classes - Traditional Centers, Walnut Grove, Year-Round Part-Day Preschool / Full-Day - CSPP Part-Day.

January 6th - Minimum Day- Full-Day Preschool / Full-Day CSPP & EHS-CCTR.

January 9th - All classes return - North Avenue Center opens an EHS Class.
Bright Beginnings one class closed due to no heat.

January 11th - Walnut Grove closed classes due to flooding.

January 11th & 12th - Classes closed for CHSA Conference: Alder Grove, Grizzly Hollow and Illa Collin.
The Food Service Department provided super snack bags for the parents.

January 12th - Bright Beginnings closed one class due to no heat.
Vineland AM Class reduced to 10 children due to staff shortage.
Walnut Grove closed classes due to flooding.

January 16th - Holiday.

January 17th - Bright Beginnings closed classes due to no heat.

January 18th - Bright Beginnings closed classes due to no heat.

January 19th - Illa Collin closed morning class due to a power outage - Hopkins power outage closed.
North Avenue PM class stopped at 10 children due to staff shortage.

January 23rd - Solid Foundation limited the number of children in AM & PM classes due to staff shortage

January 25th - Solid Foundation limited the children in the AM class due to staff shortage.
Vineland stopping AM & PM classes at 10 children due to staff shortage.

January 26th - Vineland stopping the AM class at 10 children due to staff shortage.

Meetings & Trainings:

None

Total Number of Meals and Snacks Prepared for All Kitchens:

Lunch	PM Snack	Breakfast	Field Trips
34,400	12,890	23,760	0

Total Amount of Meals and Snacks Prepared 71,050

Purchases:

Food	\$70,132.16
Non - Food	\$9,956.67

Building Maintenance and Repair: \$526.42

Janitorial & Restroom Supplies: \$0.00

Kitchen Small Wares and Equipment: \$0.00

Vehicle Maintenance and Repair : \$3,612.47

Vehicle Gas / Fuel: \$1,282.10
Normal Delivery Days 20

SPECIAL EDUCATION REPORT

Sacramento County Head Start/Early Head Start

February 2017

The Special Education Report shows the percentage of enrolled preschool aged children with a diagnosed disability receiving services through an Individualized Education Plan (IEP). For Early Head Start, the Special Education Report shows the number of children ages 0-3 who are receiving early intervention services through an Individualized Family Services Plan (IFSP).

Head Start Program Performance Standards Reference: 1305.6 (c) states *that at least 10% of the total number of enrollment in each grantee and delegate agency must be made available to children with disabilities.*

Agency	AFE (HS)	Total IEPs	% of AFE	AFE (EHS)	Total IFSPs	% AFE
SETA operated	2028	248	12%	369	72	20%
Twin Rivers USD	233	25	11%			
Elk Grove USD	440	52	12%			
Sac City USD	1211	133	11%	144	20	14%
San Juan USD	668	85	13%	160	17	11%
WCIC	120	15	13%			
EHS CCP				80	4	5%
COUNTY TOTAL	4700	558	12%	753	113	15%

AFE: Annual Funded Enrollment

SPECIAL EDUCATION REPORT

Sacramento County Head Start/Early Head Start

January 2017

The Special Education Report shows the percentage of enrolled preschool aged children with a diagnosed disability receiving services through an Individualized Education Plan (IEP). For Early Head Start, the Special Education Report shows the number of children ages 0-3 who are receiving early intervention services through an Individualized Family Services Plan (IFSP).

Head Start Program Performance Standards Reference: 1305.6 (c) states *that at least 10% of the total number of enrollment in each grantee and delegate agency must be made available to children with disabilities.*

Agency	AFE (HS)	Total IEPs	% of AFE	AFE (EHS)	Total IFSPs	% AFE
SETA operated	2028	238	12%	369	63	17%
Twin Rivers USD	233	25	11%			
Elk Grove USD	440	50	11%			
Sac City USD	1211	125	10%	144	19	13%
San Juan USD	668	83	12%	160	15	9%
WCIC	120	12	10%			
EHS CCP				80	4	5%
COUNTY TOTAL	4700	533	11%	753	101	13%

AFE: Annual Funded Enrollment

SETA Head Start/Early Head Start Enrollment Report						
(Enrollment as of the last service day of the month)						
Last Service Day of Month: 02/28/2017						
Site	Loc Id	# Enrolled	# Present	# Absent	# Term W/I 30	Total
Alder Grove ELC	1247A	10	8	2	0	10
Alder Grove ELC	1247B	17	14	3	0	17
Auberry Park	1238A	19	17	2	1	20
Auberry Park	1238B	19	14	5	0	19
Bannon Creek	1200A	20	16	4	0	20
Bannon Creek	1200B	19	14	5	1	20
Bannon Creek	1200C	20	15	5	0	20
Bannon Creek	1200D	19	14	5	1	20
Bright Beginnings	1201A	18	14	4	2	20
Bright Beginnings	1201C	20	14	6	0	20
Bright Beginnings	1201D	20	17	3	0	20
Crossroad Gardens	1242A	20	17	3	1	21
Crossroad Gardens	1242B	19	17	2	2	21
Crossroad Gardens	1242R	21	18	3	1	22
Crossroad Gardens	1242X	23	22	1	0	23
Elkhorn	1255A	20	19	1	0	20
Elkhorn	1255B	20	17	3	1	21
Elkhorn	1255C	20	19	1	2	22
Elkhorn	1255D	19	14	5	1	20
Elkhorn	1255X	22	21	1	3	25
Freedom Park	1239A	19	18	1	1	20
Freedom Park	1239B	20	15	5	0	20
Freedom Park	1239C	17	14	3	2	19
Freedom Park	1239D	20	17	3	0	20
Freedom Park	1239R	21	16	5	1	22
Freedom Park	1239X	21	17	4	1	22
Fruitridge	1216A	20	16	4	0	20
Fruitridge	1216B	20	15	5	1	21
Fruitridge	1216C	18	15	3	2	20
Fruitridge	1216D	19	18	1	1	20
Galt	1234A	20	15	5	0	20
Galt	1234B	20	19	1	0	20
Galt	1234C	20	13	7	0	20
Galt	1234D	20	18	2	0	20

Galt	1234E	20	14	6	2	22
Galt	1234F	20	16	4	1	21
Grizzly Hollow	1252A	20	15	5	0	20
Grizzly Hollow	1252B	20	19	1	0	20
Hillsdale	1228A	19	16	3	1	20
Hillsdale	1228B	20	12	8	0	20
Hillsdale	1228C	17	11	6	2	19
Hillsdale	1228D	19	16	3	1	20
Hillsdale	1228R	20	18	2	2	22
Hillsdale	1228X	21	18	3	1	22
Hopkins Park	1253A	20	16	4	0	20
Hopkins Park	1253B	20	16	4	0	20
Hopkins Park	1253C	20	16	4	0	20
Hopkins Park	1253D	20	16	4	0	20
Illa Collin	1221A	18	14	4	0	18
Illa Collin	1221B	15	12	3	4	19
Job Corp	1237X	22	21	1	0	22
Kennedy Estates	1240A	20	17	3	0	20
Kennedy Estates	1240B	19	14	5	1	20
La Verne Sterwart	1219A	12	10	2	2	14
La Verne Sterwart	1219B	16	13	3	4	20
Marina Vista ELC	1246A	20	16	4	0	20
Marina Vista ELC	1246R	21	18	3	1	22
Marina Vista ELC	1246X	22	19	3	0	22
Mather	1223A	20	16	4	2	22
Mather	1223B	18	13	5	3	21
Mather	1223C	20	20	0	1	21
Mather	1223D	18	14	4	4	22
Mather	1223X	22	16	6	1	23
Nedra Court	1244A	19	18	1	1	20
Nedra Court	1244B	19	17	2	1	20
Nedra Court	1244C	20	18	2	0	20
Norma Johnson	1214A	19	17	2	2	21
Norma Johnson	1214B	20	13	7	0	20
Norma Johnson	1214X	22	20	2	1	23
North Avenue	1256A	17	14	3	5	22
North Avenue	1256B	20	10	10	1	21
North Avenue	1256X	20	19	1	0	20

Northview	1224A	19	14	5	0	19
Northview	1224B	20	17	3	2	22
Northview	1224C	20	14	6	0	20
Northview	1224D	20	17	3	1	21
Northview	1224X	22	17	5	0	22
Parker	1207E	21	13	8	1	22
Phoenix Park	1248A	20	19	1	0	20
Phoenix Park	1248B	19	17	2	1	20
Phoenix Park	1248X	22	17	5	1	23
Sharon Neese	1249R	22	19	3	0	22
Sharon Neese	1249X	21	15	6	1	22
Solid Foundation	1254A	20	16	4	0	20
Solid Foundation	1254B	19	16	3	1	20
Solid Foundation	1254C	20	12	8	0	20
Solid Foundation	1254D	18	15	3	1	19
Strizek Park	1225A	19	13	6	2	21
Strizek Park	1225B	20	17	3	0	20
Vineland	1211A	20	17	3	0	20
Vineland	1211B	20	17	3	1	21
Walnut Grove	1235A	20	20	0	0	20
Walnut Grove	1235C	20	17	3	3	23
Alder Grove Infant/Toddler Center	1212M	7	5	2	2	9
Alder Grove Infant/Toddler Center	1212U	7	7	0	1	8
Crossroad Gardens	1242U	8	8	0	0	8
Elkhorn	1255M	7	6	1	2	9
Elkhorn	1255U	6	6	0	1	7
Job Corp	1237M	6	6	0	2	8
Job Corp	1237U	7	6	1	1	8
Marina Vista ELC	1246U	8	7	1	0	8
Mather	1223M	6	6	0	2	8
Mather	1223U	7	7	0	0	7
Norma Johnson	1214U	8	8	0	0	8
North Avenue	1256U	7	5	2	1	8
Northview	1224U	7	6	1	1	8
Phoenix Park	1248U	8	7	1	0	8
Sharon Neese	1249M	8	8	0	1	9
Sharon Neese	1249U	8	7	1	1	9
TOTALS for Head Start		1932	1589	343	99	2031

HS Totals	1817	
Drops w/in 30	84	
P/S Home Base	121	
Total	2022	
EHS Totals	115	
Drops w/in 30	15	
EHS Home Base	144	
River Oaks	60	
SCOE	46	
Total	380	
GRAND TOTAL	2402	

SETA Head Start/Early Head Start

Monthly Program Enrollment Report for School Year 2016 to 2017

Period: February 2017

Part Day Classes						
Center Name	Funded Enrollment	Total Days	Present Only		Present/Excused	
			ADA	% ADA	ADA	%ADA
Hillsdale	80	18	54	68%	72	90%
Northview	80	18	56	70%	78	98%
Bannon Creek	80	18	59	74%	78	98%
Vineland	40	15	30	75%	39	98%
Walnut Grove	40	17	31	78%	38	95%
Elkhorn	80	18	61	76%	78	98%
Alder Grove ELC	40	15	18	45%	24	60%
Bright Beginnings	60	15	43	72%	57	95%
Illa Collin	40	15	23	57%	31	78%
Norma Johnson	40	18	30	75%	38	95%
Mather	80	18	53	66%	72	90%
Auberry Park	40	15	29	73%	38	95%
Fruitridge	80	18	60	75%	77	96%
Nedra Court	60	18	47	78%	58	97%
Strizek Park	40	18	27	68%	39	98%
Solid Foundation	80	18	60	75%	77	96%
Grizzly Hollow	40	15	32	80%	40	100%
Hopkins Park	80	18	63	79%	79	99%
Freedom Park	80	18	58	73%	75	94%
Parker	13	18	13	100%	19	146%
Marina Vista ELC	20	18	16	80%	20	100%
Crossroad Gardens	40	18	27	68%	35	88%
Kennedy Estates	40	15	28	70%	34	85%
North Avenue	40	18	29	73%	36	90%
La Verne Sterwart	40	18	20	50%	31	78%
Galt	120	18	89	74%	119	99%
Phoenix Park	40	18	32	80%	39	98%

SETA Head Start/Early Head Start

Monthly Program Enrollment Report for School Year 2016 to 2017

Period: February 2017

Full Day Classes						
Center Name	Funded Enrollment	Total Days	Present Only		Present/Excused	
			ADA	% ADA	ADA	%ADA
Norma Johnson	22	19	18	82%	22	100%
Elkhorn	22	18	20	91%	22	100%
Marina Vista ELC	64	19	30	47%	40	63%
Crossroad Gardens	44	19	37	84%	41	93%
Hillsdale	44	18	35	80%	41	93%
Job Corp	22	19	17	77%	22	100%
North Avenue	20	18	18	90%	19	95%
Northview	22	18	18	82%	22	100%
Phoenix Park	22	19	16	73%	21	95%
Sharon Neese	44	19	38	86%	44	100%
Freedom Park	44	18	33	75%	38	86%
Mather	22	19	16	73%	21	95%

SETA Head Start/Early Head Start

Monthly Program Enrollment Report for School Year 2016 to 2017

Period: February 2017

Early Head Start Classes						
			Present Only		Present/Excused	
Center Name	Funded Enrollment	Total Days	ADA	% ADA	ADA	%ADA
Norma Johnson	8	19	7	88%	8	100%
Phoenix Park	8	19	6	75%	8	100%
Alder Grove Infant/Toddler Center	16	19	10	63%	13	81%
Mather	14	19	9	64%	12	86%
Marina Vista ELC	8	19	7	88%	8	100%
Job Corp	16	19	10	63%	13	81%
Crossroad Gardens	8	19	7	88%	8	100%
Sharon Neese	16	19	13	81%	15	94%
Elkhorn	16	19	10	63%	12	75%
North Avenue	8	18	7	88%	8	100%
Northview	8	19	5	63%	7	88%

SETA Head Start/Early Head Start Enrollment Report						
(Enrollment as of the last service day of the month)						
Last Service Day of Month: 1/31/2017						
Site	Loc Id	# Enrolled	# Present	# Absent	# Term W/I 30	Total
Alder Grove ELC	1247A	9	8	1	0	9
Alder Grove ELC	1247B	12	8	4	1	13
Auberry Park	1238A	20	13	7	0	20
Auberry Park	1238B	18	13	5	1	19
Bannon Creek	1200A	20	15	5	0	20
Bannon Creek	1200B	19	15	4	1	20
Bannon Creek	1200C	20	15	5	0	20
Bannon Creek	1200D	20	10	10	3	23
Bright Beginnings	1201A	19	16	3	0	19
Bright Beginnings	1201C	20	16	4	0	20
Bright Beginnings	1201D	20	17	3	0	20
Crossroad Gardens	1242A	20	11	9	0	20
Crossroad Gardens	1242B	16	11	5	4	20
Crossroad Gardens	1242R	22	17	5	0	22
Crossroad Gardens	1242X	23	22	1	0	23
Elkhorn	1255A	20	17	3	0	20
Elkhorn	1255B	20	18	2	0	20
Elkhorn	1255C	19	16	3	2	21
Elkhorn	1255D	19	14	5	2	21
Elkhorn	1255X	21	21	0	2	23
Freedom Park	1239A	18	15	3	3	21
Freedom Park	1239B	20	16	4	0	20
Freedom Park	1239C	18	15	3	2	20
Freedom Park	1239D	20	16	4	0	20
Freedom Park	1239R	20	17	3	4	24
Freedom Park	1239X	21	20	1	2	23
Fruitridge	1216A	17	13	4	4	21
Fruitridge	1216B	19	15	4	1	20
Fruitridge	1216C	20	17	3	1	21
Fruitridge	1216D	20	14	6	0	20
Galt	1234A	20	15	5	0	20
Galt	1234B	20	18	2	2	22
Galt	1234C	20	16	4	1	21
Galt	1234D	20	19	1	0	20

Galt	1234E	20	16	4	3	23
Galt	1234F	20	13	7	0	20
Grizzly Hollow	1252A	20	16	4	0	20
Grizzly Hollow	1252B	20	15	5	0	20
Hillsdale	1228A	20	14	6	0	20
Hillsdale	1228B	16	12	4	2	18
Hillsdale	1228C	17	11	6	2	19
Hillsdale	1228D	20	15	5	0	20
Hillsdale	1228R	22	18	4	2	24
Hillsdale	1228X	22	20	2	0	22
Hopkins Park	1253A	19	12	7	3	22
Hopkins Park	1253B	20	19	1	1	21
Hopkins Park	1253C	20	16	4	0	20
Hopkins Park	1253D	20	13	7	0	20
Illa Collin	1221A	15	12	3	1	16
Illa Collin	1221B	17	9	8	2	19
Job Corp	1237X	22	20	2	0	22
Kennedy Estates	1240A	20	18	2	0	20
Kennedy Estates	1240B	19	16	3	1	20
La Verne Sterwart	1219A	12	10	2	0	12
La Verne Sterwart	1219B	19	13	6	1	20
Marina Vista ELC	1246A	20	19	1	1	21
Marina Vista ELC	1246R	20	17	3	2	22
Marina Vista ELC	1246X	22	17	5	0	22
Mather	1223A	20	15	5	3	23
Mather	1223B	20	14	6	1	21
Mather	1223C	19	13	6	2	21
Mather	1223D	20	14	6	2	22
Mather	1223X	22	19	3	0	22
Nedra Court	1244A	20	14	6	0	20
Nedra Court	1244B	15	10	5	1	16
Nedra Court	1244C	20	16	4	1	21
Norma Johnson	1214A	20	16	4	1	21
Norma Johnson	1214B	20	12	8	0	20
Norma Johnson	1214X	21	20	1	2	23
North Avenue	1256A	20	15	5	0	20
North Avenue	1256B	19	16	3	2	21
North Avenue	1256X	18	16	2	4	22

Northview	1224A	19	13	6	2	21
Northview	1224B	18	14	4	1	19
Northview	1224C	20	15	5	1	21
Northview	1224D	20	16	4	0	20
Northview	1224X	22	21	1	2	24
Parker	1207E	20	11	9	1	21
Phoenix Park	1248A	19	19	0	1	20
Phoenix Park	1248B	19	16	3	1	20
Phoenix Park	1248X	22	20	2	0	22
Sharon Neese	1249R	22	20	2	3	25
Sharon Neese	1249X	22	19	3	1	23
Solid Foundation	1254A	20	12	8	0	20
Solid Foundation	1254B	20	16	4	0	20
Solid Foundation	1254C	20	15	5	0	20
Solid Foundation	1254D	17	12	5	0	17
Strizek Park	1225A	19	14	5	3	22
Strizek Park	1225B	20	15	5	0	20
Vineland	1211A	20	16	4	0	20
Vineland	1211B	20	18	2	2	22
Walnut Grove	1235A	20	18	2	1	21
Walnut Grove	1235C	20	13	7	0	20
Alder Grove Infant/Toddler Center	1212M	8	8	0	1	9
Alder Grove Infant/Toddler Center	1212U	5	4	1	2	7
Crossroad Gardens	1242U	8	6	2	2	10
Elkhorn	1255M	6	6	0	2	8
Elkhorn	1255U	7	7	0	3	10
Job Corp	1237M	7	5	2	2	9
Job Corp	1237U	7	6	1	1	8
Marina Vista ELC	1246U	8	8	0	1	9
Mather	1223M	7	5	2	0	7
Mather	1223U	6	5	1	0	6
Norma Johnson	1214U	8	8	0	1	9
North Avenue	1256U	8	6	2	0	8
Northview	1224U	7	6	1	2	9
Phoenix Park	1248U	7	7	0	0	7
Sharon Neese	1249M	8	7	1	0	8
Sharon Neese	1249U	8	6	2	0	8
TOTALS for Head Start		1920	1523	397	112	2032

HS Totals	1805	
Drops w/in 30	95	
P/S Home Base	122	
Total	2022	
EHS Totals	115	
Drops w/in 30	17	
SCOE	44	
River Oaks	60	
EHS Home Base	156	
Total	392	
GRAND TOTAL	2414	

SETA Head Start/Early Head Start

Monthly Program Enrollment Report for School Year 2016 to 2017

Period: January 2017

Full Day Classes						
			Present Only		Present/Excused	
Center Name	Funded Enrollment	Total Days	ADA	% ADA	ADA	%ADA
Elkhorn	22	16	18	82%	22	100%
Mather	22	20	17	77%	22	100%
Norma Johnson	22	20	16	73%	21	95%
Sharon Neese	44	20	34	77%	43	98%
North Avenue	20	16	16	80%	17	85%
Freedom Park	44	16	34	77%	40	91%
Job Corp	22	20	17	77%	22	100%
Northview	22	16	18	82%	22	100%
Hillsdale	44	16	35	80%	40	91%
Crossroad Gardens	44	20	36	82%	43	98%
Phoenix Park	22	20	16	73%	22	100%
Marina Vista ELC	64	20	30	47%	40	63%

SETA Head Start/Early Head Start

Monthly Program Enrollment Report for School Year 2016 to 2017

Period: January 2017

Part Day Classes						
Center Name	Funded Enrollment	Total Days	Present Only		Present/Excused	
			ADA	% ADA	ADA	%ADA
Freedom Park	80	16	57	71%	74	93%
Kennedy Estates	40	14	28	70%	34	85%
Strizek Park	40	16	29	73%	39	98%
Galt	120	16	92	77%	119	99%
Grizzly Hollow	40	11	33	83%	40	100%
Crossroad Gardens	40	16	26	65%	36	90%
Parker	13	16	14	108%	19	146%
North Avenue	40	16	30	75%	37	93%
Hopkins Park	80	15	63	79%	78	98%
Marina Vista ELC	20	16	16	80%	20	100%
Auberry Park	40	13	28	70%	38	95%
Norma Johnson	40	16	32	80%	40	100%
Walnut Grove	40	14	26	65%	40	100%
Mather	80	16	51	64%	73	91%
Northview	80	16	58	73%	78	98%
Phoenix Park	40	16	29	73%	39	98%
Bannon Creek	80	16	64	80%	78	98%
Alder Grove ELC	40	11	15	38%	21	53%
Vineland	40	13	29	73%	40	100%
Bright Beginnings	60	13	36	60%	47	78%
Illa Collin	40	11	21	53%	32	80%
Elkhorn	80	16	61	76%	77	96%
Fruitridge	80	16	56	70%	74	93%
Hillsdale	80	16	55	69%	72	90%
Solid Foundation	80	16	57	71%	76	95%
La Verne Sterwart	40	16	22	55%	30	75%
Nedra Court	60	16	41	68%	52	87%

SETA Head Start/Early Head Start

Monthly Program Enrollment Report for School Year 2016 to 2017

Period: January 2017

Early Head Start Classes						
Center Name	Funded Enrollment	Total Days	Present Only		Present/Excused	
			ADA	% ADA	ADA	%ADA
North Avenue	8	16	6	75%	7	88%
Job Corp	16	20	11	69%	14	88%
Marina Vista ELC	8	20	7	88%	8	100%
Elkhorn	16	20	10	63%	14	88%
Phoenix Park	8	20	5	63%	7	88%
Sharon Neese	16	20	12	75%	16	100%
Alder Grove Infant/Toddler Center	16	20	10	63%	12	75%
Norma Johnson	8	20	6	75%	8	100%
Northview	8	20	5	63%	7	88%
Crossroad Gardens	8	20	5	63%	7	88%
Mather	14	20	10	71%	13	93%

ITEM VII – CENTER UPDATES

BACKGROUND:

This agenda item allows Parent Advisory Committee Representatives the opportunity to discuss events going on at their center.

NOTES:

ITEM VIII - DISCUSSION

BACKGROUND:

This agenda item allows Parent Advisory Committee Representatives the opportunity to discuss items not on the agenda.

NOTES:

ITEM IX – PUBLIC PARTICIPATION

BACKGROUND:

Participation of the general public at the SETA-Operated Program Parent Advisory Committee meeting is encouraged. Members of the audience are asked to address their request to the Chair if they wish to speak.

NOTES: