



GOVERNING BOARD

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City of Sacramento

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Board of Supervisors
County of Sacramento

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**REGULAR MEETING OF THE
SETA GOVERNING BOARD**

DATE: Thursday, August 1, 2019

TIME: 10:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

While the SETA Governing Board welcomes and encourages participation in the Governing Board meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under jurisdiction of the SETA Governing Board and not on the posted agenda or any off-agenda matters may be addressed by the general public following completion of the regular agenda. The SETA Governing Board limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: <http://www.seta.net/board-operations/board-agendas/>

A G E N D A

PAGE NUMBER

I. Call to Order/Roll Call/Pledge of Allegiance

➔ **Recognition of long-term employee:** Maurice Milton, Head Start Child Care Teacher Assistant (20 years)

II. Consent Items

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| B. | Approval of Claims and Warrants | 12 |
| C. | Approval to Add GPS Social Enterprises to SETA's Vendor Services (VS) List (Marianne Sphar) | 13-15 |
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E. Approval of an Appointment to the Sacramento Works Workforce Development Board (Kathy Kossick) 17

F. Approval of the One-Stop Share of Cost Agreement with the County Department of Human Assistance, PY 2019-2020 and Authorize the Executive Director to Sign the Agreement and any Required Documents Pertaining to the Agreement (Roy Kim) 18

III. Action Items

A. GENERAL ADMINISTRATION/SETA

1. **TIMED ITEM 10:00 A.M. AND PUBLIC HEARING:** Approval of Revisions to the Salary Schedule for Associate Teacher/Infant Toddler (Incentive Pay) (Allison Noren) 19-20

2. Approval of 1% Increase for Agency management Personnel (Kathy Kossick) 21

3. **TIMED ITEM 10:00 A.M. AND PUBLIC HEARING:** Approval of the Sacramento Employment and Training Agency Final Budget for Fiscal Year 2019-2020 (D'et Saurbourne) 22-24

B. WORKFORCE DEVELOPMENT DEPARTMENT

Refugee Services: No items.

One Stop Services: No items.

1. Approval to Submit an Application to the California Workforce Development Board for Assembly Bill 1111 Funds and Authorize the Executive Director to Execute the Agreement, any Other Documents Required by the Funding Source and Enter into Subcontracts with Service Providers (Roy Kim) 25-26

Community Services Block Grant

2. Approval of the Community Services Block Grant (CSBG) Request for Proposals for the 2020 Program Year (Julie Davis-Jaffe) 27-28

3. Approval of the Appointment of Low-Income and Private Sector Organizations to Select Representatives and Alternates to Serve on SETA's Community Action Board (Julie Davis-Jaffe) 29-30

C. CHILDREN AND FAMILY SERVICES: None.

IV. Information Items

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B.	Summary of Youth Initiatives Program Year 2018-2019 (Terri Carpenter)	32-35
C.	National Dislocated Worker Grant (NDWG) – Storm Project Update (Julie Davis-Jaffe)	36-38
D.	Fiscal Monitoring Reports (D’et Saurbourne)	39-61
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E.	Employer Success Stories and Activity Report (William Walker)	62-72
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V. Reports to the Board

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- A. Chair
- B. Executive Director
- C. Deputy Directors
- D. Counsel
- E. Members of the Board
- F. Public

VI. Adjournment

DISTRIBUTION DATE: WEDNESDAY, JULY 24, 2019

ITEM II-A-CONSENT

APPROVAL OF MINUTES OF THE JUNE 6, 2019
REGULAR BOARD MEETING

BACKGROUND:

Attached are the minutes of the June 6, 2019 meeting for your review.

RECOMMENDATION:

That your Board review, modify if necessary, and approve the attached minutes.

PRESENTER: Kathy Kossick

**REGULAR MEETING OF THE
SACRAMENTO EMPLOYMENT AND TRAINING AGENCY
GOVERNING BOARD**

Minutes/Synopsis

SETA Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

Thursday, June 6, 2019
10:00 a.m.

I. Call to Order/Roll Call

Mr. Carr called the meeting to order at 10:04 a.m. The Pledge of Allegiance was recited. The roll was called and a quorum was established.

Members Present:

Larry Carr, Chair; Councilmember, City of Sacramento
Jay Schenirer, Councilmember, City of Sacramento
Don Nottoli, Vice Chair; Member, Board of Supervisors

Members Absent:

Sophia Scherman, Public Representative
Patrick Kennedy, Member, Board of Supervisors

II. CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

Agency Negotiator: Dee Contreras

Employee Organization: AFSCME Local 146

Adjourn to closed session at 10:05 a.m. The board went back into open session at 10:11 a.m. and Mr. Thatch stated that there was no report out of closed session.

III. Consent Items

- A. Minutes of the April 25, 2019 Special Board Meeting
- B. Approval of Claims and Warrants
- C. Approval to Grant Authority to the Fiscal Chief to Authorize the Posting of Journal Vouchers Entries Posted Directly to the Agency Fund Balance
- D. Approval of Reimbursement Policy and Procedure for Low-Income Community Action Board (CAB) Members
- E. Approval to Extend Janitorial Services Agreements and Authorize the Executive Director to Sign Each Agreement

The consent items were reviewed; no questions or comments.

Moved/Schenirer, second/Nottoli, to approve the consent items as follows:

- A. Approve the April 25, 2019 minutes.
- B. Approve the claims and warrants for the period 4/18/19 through 5/28/19.
- C. Adopt a Resolution granting SETA's Fiscal Department Chief authority to authorize the posting of journal voucher entries that directly affect the Fund Balance commencing with the 2017-2018 Fiscal Year.
- D. Approve the CAB Reimbursement Policy and Procedure.
- E. Approve the extension of the agreements ending on June 30, 2019 with Custom Hi Tech Maintenance, MCH Janitorial Services, and New Generation Building Services for janitorial services for one additional year and authorize the Executive Director to sign each agreement.

Roll call vote:

Aye: 3 (Carr, Nottoli, Schenirer)

Nay: 0

Abstentions: 0

Absent: 2 (Kennedy, Scherman)

IV. Action Items

A. GENERAL ADMINISTRATION/SETA

1. Approval of Salary Range Increase to All Represented Units

There were no questions.

Moved/Schenirer, second/Nottoli, to approve the salary range increase of one percent (1%) effective August 1, 2019.

Roll call vote:

Aye: 3 (Carr, Nottoli, Schenirer)

Nay: 0

Abstentions: 0

Absent: 2 (Kennedy, Scherman)

2. Approval of Sacramento Employment and Training Agency Recommended Budget for Fiscal Year 2019-2020

Ms. Saurbourne reviewed some modifications to the budget. There is an approximate 10% decrease in the WIOA funding. Mr. Nottoli asked for clarification of the reduction and Ms. Saurbourne stated that she rounded up; the actual reduction in WIOA funding is 9.4%.

Moved/Nottoli, second/Schenirer, to approve the recommended budget and direct staff to print the Recommended Budget and make it available to the public. Schedule a Public Hearing on the Final Budget and direct staff to post and publish notice of that Public Hearing on the Final Budget to commence on August 1, 2019 at 10:00 a.m. or as soon thereafter as is practicable in the Governing Board meeting room at 925 Del Paso Boulevard, Sacramento, California.

Roll call vote:
Aye: 3 (Carr, Nottoli, Schenirer)
Nay: 0
Abstentions: 0
Absent: 2 (Kennedy, Scherman)

3. **TIMED ITEM 10:00 A.M. AND PUBLIC HEARING:** Approval of Changes to the SETA Personnel Policies and Procedures Vehicle and Driving Policy

Mr. Carr opened a public hearing; there were no comments.

Moved/Schenirer, second/Nottoli to close the public hearing and approve the updated Vehicle and Driving Policy.

Roll call vote:
Aye: 3 (Carr, Nottoli, Schenirer)
Nay: 0
Abstentions: 0
Absent: 2 (Kennedy, Scherman)

Mr. Nottoli asked if there was a timeframe for staff to correct any driving violations. Ms. Noren replied that it depends on the situation and what the violation was; staff would have to find out why they did not pass the check and then decide if we can accommodate them. There is not an established timeframe. SETA uses the Philadelphia Standards to determine if an employee passes/fails. The person could also have multiple tickets as well as a DUI. It is a risk management approach.

B. WORKFORCE DEVELOPMENT DEPARTMENT

Refugee Services: None.

Community Services Block Grant

1. Approval of 2020-2021 Community Services Block Grant Community Action Plan

Ms. Julie Davis-Jaffe reviewed this item. The CAB requested a statement to be included in the plan with the intent for how services be provided. Ms. Davis-Jaffe read the statement provided by the CAB: "SETA's Community Action Board emphasizes that recognition of historical, systemic issues and barriers (such as racial, gender, and other class-based divisions) require attention to address matters of inequity and successful social empowerment. Such a focus is critical to long-standing stabilization and change for all families, a goal which is central to community action. Recognition of these systemic issues and barriers, and defined agency responses to address them, will be incorporated into future programs receiving CSBG funding to serve Sacramento County."

Moved/Schenirer, second/Nottoli, to approve the 2020-2021 Community Services Block Grant Community Action Plan.

Roll call vote:

Aye: 3 (Carr, Nottoli, Schenirer)

Nay: 0

Abstentions: 0

Absent: 2 (Kennedy, Scherman)

One Stop Services

2. Agree with the Sacramento Works, Inc. Workforce Development Board to Approve the Funding Recommendations for the Workforce Innovation and Opportunity Act (WIOA), Title I, Youth Program, for Program Year 2019-2020

Ms. Terri Carpenter reviewed the funding recommendations brought forward from the Sacramento Works Board. These funding recommendations include the reduction of \$468,856 in funding. Due to the funding cuts, staff is recommending funding Out-of-School programs only.

Speaker before the board:

Ken McCulloch, City of Sacramento Youth Program: Mr. McCulloch asked that the funding recommendations be modified to fund the City of Sacramento youth program. This program helps to remove systemic barriers to employment. The loss of the program will have long-term negative outcomes on the community.

Mr. Schenirer stated that he has an issue with the funding recommendations; the services provided for in-school youth help them from becoming out-of-school youth. Ms. Carpenter provided information on the in-school youth programs from last year. Mr. Schenirer stated that the in-school youth are all at-risk; it is a matter of prevention vs. intervention. He also had issue with the scores and ranking of the service providers. The in school-youth providers, Sacramento Chinese and the City of Sacramento, were ranked #1 but not recommended for funding.

Ms. Kossick asked Mr. Kim to distribute five different funding options. Mr. Kim reviewed the options.

Option A: It is the recommended funding option.

Option B: Restore the in-school component at the current funding levels and ensure that out-of-school youth programs in North Sacramento and Del Paso Heights are maintained. This would eliminate funding for North State Building Industry Foundation and Asian Resources.

Option C: Restore in-school youth component near current funding by eliminating two out-of-school youth providers (Urban League and North State Building Industry Foundation).

Option D: Maintain the in-school youth component currently at 15% by reducing out-of-school youth for the bottom two providers (Urban League & North State Building Industry Foundation) and four slots from Asian Resources.

Option E: Increase the in-school youth component to 21% and eliminate funding for the bottom three out-of-school youth providers.

If there is not agreement, it would go back to the Sacramento Works Board with a recommendation from the Governing Board. Mr. Thatch stated that the process with the Workforce Development Board (WDB) is to send this item back to them, explain why the Governing Board disagrees with the WDB's recommendation, and provide what the Governing Board's preferred course would be. If the WDB agrees with the Governing Board's alternate recommendation, the item will be approved. If not, there will be a committee appointed, comprised of members of both boards, to attempt to come up with a resolution.

Councilmember Schenirer stated that there are some great programs involved. He thinks that funding for the in-school program does not have to be at the same level but he does not want to lose the structure of the in-school youth. He asked if there were an opportunity to bring the organizations together to work it out. Councilmember Schenirer stated that the City of Sacramento has invested millions of dollars in youth programs; he wants to keep the structure we have.

Speakers before the board:

Stephanie Nguyen, Asian Resources: The in-school youth program is difficult to lose. The likelihood of them meeting expectations is difficult; it takes a lot of resources to work with this group. They would be happy to work with the City of Sacramento. Ms. Nguyen recommends program reviews at mid-year and if programs do not meet their goals, then take the funds and give to the in-school programs.

Tasha Johnson, Sacramento Urban League: The Greater Sacramento Urban League has done a great job serving the neighborhood that is filled with poverty. They house many resources in their building. Building trust in the neighborhood is important so in their neighborhood the kids are able to come in to talk to the staff.

Clare Vanderpool, North State Building Industry Foundation: They are a small non-profit. Out-of-school youth is their biggest program. It would be very difficult for them to look at more funding cuts.

Mr. Kim stated that the biggest challenge is getting youth enrolled in the pipeline; if they are not enrolled, they do not get the services.

Mr. Nottoli asked if everyone previously met their contracted goal and Ms. Carpenter replied that one provider, Sacramento Chinese Community Center, did

not meet their goal. They approached staff to ask for a funding reduction. Mr. Nottoli stated that in the future, it is important from a geographical standpoint that SETA reach the county's large and very diverse community. He does not want to lose dollars due to a delay at today's meeting; by not having concurrence, there will be a delay.

Mr. Carr asked the rationale of not funding in-school youth programs ranked 1 and 2? Mr. Kim replied that it is a policy question; the WIOA has a priority requirement to serve out-of-school youth; the recommendation to fund out-of-school youth is a greater priority. One thing the Youth Committee experienced is that there is a tendency for in-school youth providers not to serve a larger number of youth with higher barriers.

This item was tabled until the caucus comes back with a proposed funding recommendation.

C. CHILDREN AND FAMILY SERVICES

1. Ratification of the Submission of the Application for Relinquished Funds for Fiscal Year 2019-20 to the California Department of Education

Ms. Kossick stated that this item relates specifically for funding for the Sacramento City Unified School District reductions. There were no questions.

Moved/Schenirer, second/Carr, to ratify the submission of the application for relinquished funds for fiscal year 2019-2020 to the California Department of Education with a maximum reimbursement amount of \$1,341,330.

Roll call vote:

Aye: 3 (Carr, Nottoli, Schenirer)

Nay: 0

Abstentions: 0

Absent: 2 (Kennedy, Scherman)

2. Approval of the Submission of the Head Start/Early Head Start One-Time Emergency Program Improvement Supplemental Application for Fiscal Year 2018-2019

Ms. Kossick stated that the money would be utilized in this current grant year which ends July 31. Head Start Manager, Mr. Kaleb Call, stated that shade canopies, rubber tiles and a drinking fountain would be purchased with the funds. Mr. Call stated that the class center currently has an older age group and younger children will be at the new center. The rubber tiles will be replacing wood chips. Twin Rivers will be installing these canopies with their own contractors.

Moved/Nottoli, second/Schenirer, to approve the submission of the Head Start/Early Head Start One-time Emergency Program Improvement Supplemental application for Fiscal Year 2018-2019.

Roll call vote:

Aye: 3 (Carr, Nottoli, Schenirer)

Nay: 0

Abstentions: 0

Absent: 2 (Kennedy, Scherman)

V. Information Items

- A. Fiscal Monitoring Reports: No questions.
- B. Employer Success Stories and Activity Report: No questions.
- C. Dislocated Worker Update: Mr. Nottoli asked about Regional Transit dislocations; Mr. Walker replied that there will be four people dislocated, mostly clerical staff. Mr. Nottoli asked if any dislocated people from Aerojet were able to stay in the area? Mr. Walker replied that many of the dislocated employees are highly desired by local companies, especially the State.
- D. Unemployment Update/Press Release from the Employment Development Department: No questions.
- E. Head Start Reports: No questions.

VI. Reports to the Board

- A. Chair: No report.
- B. Executive Director: Ms. Kossick reminded that board that there will be no Governing Board meeting in July.
- C. Deputy Directors: No report.
- D. Counsel: No report.
- E. Members of the Board: No report.
- F. Public: None.

Ms. Carpenter reported out of the caucus and stated that the service providers felt that it was the Governing Board's decision to make the funding recommendations for the youth program funding.

- 4. Approval of Funding Extension Recommendations for the Workforce Innovation and Opportunity Act, Title 1 Adult and Dislocated Worker Programs, PY 2019-2020

Speakers before the board:

Erika Trujillo, Crossroads: Expressed concern regarding the recommendation to defund the Citrus Heights job center. She urged some sort of funding for this job center; there would be significant issues if they lose their funding. They are looking to partner with others. Mr. Kim stated that staff met with Crossroads to talk about the transition to ensure customers do not fall between the cracks.

Katherine Cooley, Citrus Heights City Manager: Ms. Cooley asked that the board reconsider the funding of the Citrus Heights job center. They consider it a key referral for the most vulnerable residents. They have not yet had a chance to talk with the Citrus Heights City Council on this issue.

Mr. Nottoli wants to ensure some kind of services will be available to the community. Mr. Kim stated that staff is making sure they will continue to be connected to scholarships. Every year there are some centers that obligate/spend at a greater clip. They will be connected to scholarships at other existing centers and if there are additional/extra scholarships, those scholarships can then be accessed.

Moved/Nottoli, second/Carr, to approve funding extension recommendations for the WIOA Title I, Adult/Dislocated Worker Programs as listed on the chart presented in the agenda packet, and approve the stipulation that all Job Center contracts will include the requirement that a minimum of 30 percent of the funds be expended on training services. In addition, the board recognizes the significance of partnerships and asked that providers find out a way to serve the customers.

Roll call vote:

Aye: 3 (Carr, Nottoli, Schenirer)

Nay: 0

Abstentions: 0

Absent: 2 (Kennedy, Scherman)

2. Agree with the Sacramento Works, Inc. Workforce Development Board to Approve the Funding Recommendations for the Workforce Innovation and Opportunity Act (WIOA), Title I, Youth Program, for Program Year 2019-2020 (continued)

Mr. Schenirer thanked the programs willing to consider funding cuts.

Mr. Schenirer suggested cutting all currently recommended funded service providers by 10% and split the funds between Sacramento Chinese Community Service Center and the City of Sacramento. In addition, look at the numbers to see if they are meeting contracted goals. Mr. Schenirer stated three items important to the Governing Board:

1. As a policy matter, the SETA Governing Board agrees that in-school and out-of-school youth services are equally important.
2. Do justice to the ranking and scoring of proposals.
3. Continuity of the in-school youth program so it will continue albeit smaller. He will work to ensure more money will come from the City of Sacramento.

Lisa Welze, International Rescue Committee: there is a critical mass needed to run the program. Ms. Welze is concerned that a blanket cut will affect their program. They are working on a very lean budget; a blanket cut could be a negative experience to providers.

Paul Castro, California Human Development: They operate a youth program in in the Delta area; they already have reduced funding and having another cut will make it difficult to provide services.

Renee John, Folsom Cordova Community Partnership: They see the funding amount to be sufficient but it is really difficult to serve participants with less funding. It is already a scantily funded program. In this particular proposal, the Youth Committee asked that providers be innovative and work together. There becomes a point when program integrity is compromised.

Jennifer Barrett, Elk Grove Unified School District: Ms. Barrett stated that they have the lowest cost per participant. An additional 10% cut is going to negatively impact their program.

Tasha Johnson, Greater Sacramento Urban League: Ms. Johnson stated that they are open to having their slots reduced and want their youth to get access to out-of-school youth programs through different avenues. They support being funded at a lower rate.

Stephanie Nguyen, Asian Resources: They want to be a good community partner and work with the Youth Committee members if there is additional funding through the City of Sacramento.

Clare Vanderpool, North State Building Industry Foundation: They would be willing to take a 10% cut; they are now the only provider that is dual located and the only youth provider at Hillsdale.

Kim Speers, Crossroad Diversified Services, Inc.: Ms. Speers stated that it is a disservice to the youth as far as program integrity with low or decreased funding. They proposed an innovative way to serve youth in their proposal. Proposing at the six-month benchmark is much different from having the funding begin July 1.

Mr. Carr stated that he is not enamored with the cuts across the board. His recommendation is to adhere to the funding recommendation by eliminating in school funding and fund all proposers ranked 1 and 2 across the board.

Mr. Nottoli stated that across-the-board cuts are very difficult. It is recommended keeping some funding for in-school youth but it has to come from out-of-school youth; 10% is too big of a shave. He suggests a 7-8% cut across the board which allows for some in-school programs to receive funding.

Mr. Schenirer asked the programs to be innovative, efficient, and make new collaborations.

Rick Larkey, North State Building Industry Foundation: Mr. Larkey recommended that the organizations be allowed to spend their money on staff in lieu of work experience. Ms. Kossick stated that there is a requirement that at least 20% funds be on Work Experience (WEX).

Moved/Nottoli, second/Schenirer to agree with the Sacramento Works, Inc. Workforce Development Board and approve the staff funding recommendation for the WIOA Title I, Youth Program, PY 2019-2020 recommendations with a 7% across-the-board funding cut. Approve with the stipulation that all funding recommendations are contingent upon satisfactory year-end program performance reviews.

Vote on the motion:

Roll call vote:

Aye: 3 (Carr, Nottoli, Schenirer)

Nay: 0

Abstentions: 0

Absent: 2 (Kennedy, Scherman)

Mr. Carr stated that although he voted for the motion, he does not support this program cut because many of the organizations work on a shoestring. There is a ranking process in place and it should be adhered to.

3. Approval of the Workforce Innovation and Opportunity Act (WIOA), Sacramento Works, Inc. Resource Allocation Plan for 2019-2020

Mr. Kim stated that the resource allocation plan is for the adult and dislocated worker programs.

Moved/Schenirer, second/Nottoli, to approve the Resource Allocation Plan for 2019-20.

Roll call vote:

Aye: 3 (Carr, Nottoli, Schenirer)

Nay: 0

Abstentions: 0

Absent: 2 (Kennedy, Scherman)

VII. Adjournment: The meeting was adjourned at 12:04 p.m.

ITEM II-B – CONSENT

APPROVAL OF CLAIMS AND WARRANTS

BACKGROUND:

Kathy Kossick, Executive Director, has reviewed the claims for the period 5/29/19 through 7/24/19, and all expenses appear to be appropriate.

RECOMMENDATION:

Approve the claims and warrants for the period 5/29/19 through 7/24/19.

PRESENTER: Kathy Kossick

ITEM II-C - CONSENT

APPROVAL TO ADD GPS SOCIAL ENTERPRISES TO SETA'S
VENDOR SERVICES (VS) LIST

BACKGROUND

On December 5, 2005, the SETA Governing Board approved the release of the Vendor Services (VS) Request for Qualifications (RFQ) to recruit qualified vendors on an on-going basis to provide services to eligible adults and youth in an effort to prepare them for participation in the labor force and to expand SETA's VS List. Since that time, the SETA Governing Board has approved several amended releases of the RFQ to expand the selection of Adult and Youth Workforce Development Services and Child Development (ages 0-5) and Family Services. Vendor services are fee-for-service activities that provide additional options for adults and youth who face challenges to academic success and/or gainful employment, as well as supportive services for Child Development and Family Services.

All vendors recommended for inclusion on SETA's VS List have demonstrated that the services proposed are justified and align with the Sacramento Works America's Job Centers of California (SWAJCC) system, as well as Children and Family Services.

GPS Social Enterprises submitted an application in response to SETA's VS List RFQ to offer In-Service Training and Job Readiness/Pre-Employment Skills Training. After evaluating the application, SETA has determined that GPS Social Enterprises effectively demonstrated its ability to provide the proposed services.

Staff is seeking approval of the attached recommendation.

RECOMMENDATION:

Approve the attached recommendation to add GPS Social Enterprises to SETA's VS List.

PRESENTER: Marianne Sphar

Vendor Services (VS) List

Staff Recommendation

Applicant: GPS Social Enterprises
Location: 9045 Leland Avenue
Sacramento, CA 95829

Applicant's Background:

GPS Social Enterprises was founded in 2017 and operates in the Sacramento region with the stated mission of transforming community one life at a time. Their primary focus is to deliver services utilizing an evidence-based curriculum for at-risk youth and justice involved adults. The overall objective of the curriculum is to strengthen the social-emotional learning of the individuals served and teach them tangible coping skills that address their issues.

As an approved vendor, GPS Social Enterprises will provide In-Service Training for the development of SETA staff in effectively working with at-risk youth and justice involved adults, and Job Readiness/Pre-Employment Skills Training to at-risk youth and justice involved adults to increase their chances for academic and workplace success.

Activity	Proposed Rates
<p>In-Service Training* –</p> <ul style="list-style-type: none"> • ACES & Trauma • What is effective help • Sad story vs. behavior story • Risk & protective factors for criminal behavior • Evidence based model • Big 8 of criminogenic needs • Criminal thinking errors • Effectiveness with the population • Trends and other stuff 	<p style="text-align: center;">6 – 30 participants \$300.00 per hour 2 hours minimum; \$600.00 per workshop (9 Workshop max, or \$5400.00)*</p> <p>Note: Workshops can be customized to include all topics or specific topics.</p>

<p>Job Readiness/Pre-Employment Skills Training Power Source Curriculum –</p> <ul style="list-style-type: none"> • Session 1: The Core Self • Session 2: Stop, Breathe, Choose • Session 3: Anger Part 1 • Session 4: Anger Part 2 • Session 5: Dealing with Disrespect and Shame • Session 6: Lost Childhoods and Entitlement • Session 7: Families – Where We Come From • Session 8: Our Friends, our Choice – Part 1 • Session 9: Our Friends, Our Choice – Part 2 • Session 10: Offending Behavior – Taking Responsibility, Taking Control - Part 1 • Session 11: Offending Behavior – Taking Responsibility, Taking Control - Part 2 • Session 12: Self-Forgiveness and Forgiving Others • Session 13: The Future 	<p style="text-align: center;">6 – 20 participants \$250.00 per hour 2 hour minimum; \$500.00 per session (13 session max, or \$6500.00)*</p> <p>Note: Sessions can be customized training of the Power Source Curriculum.</p>
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*All services offered by GPS Social Enterprises shall be subject to prior approval by SETA management.

ITEM II-D - CONSENT

APPOINTMENT OF YOUTH COMMITTEE MEMBER

BACKGROUND:

The Sacramento Works board's Youth Committee is responsible for the planning and procurement of the Workforce Innovation and Opportunity Act (WIOA) youth services. The Sacramento Works Youth Committee seeks to develop a continuum of services to engage youth in the workforce system; works with community partners to coordinate youth initiatives; and is responsible for the oversight of youth providers. WIOA requires no minimum or maximum number of representatives on the Youth Committee. The WIOA and the State of California have identified the following categories of membership on the Youth Committee:

- Members of the local board with special interest or expertise in youth services or policy;
- Representatives of youth service organizations, including juvenile justice and local law enforcement agencies;
- Representatives of local public housing organizations;
- Education representatives;
- Parents of local youth seeking assistance under WIOA;
- Youth, including former participants and representatives of organizations that have experience relating to youth activities; and
- Representatives of the Job Corps.

Ms. Staci Anderson, President & CEO of PRO Youth and Families, has been serving on the Sacramento Works Board since April, 2019 and has an interest in serving on the Youth Committee. The Operating Agreement for the Implementation of the Workforce Innovation and Opportunity Act between Sacramento Works, Inc. and the Governing Board of the Sacramento Employment and Training Agency requires that both parties approve appointments of Youth Committee members. Ms. Anderson's original application for board membership is attached.

RECOMMENDATION:

Approve the appointment of Ms. Staci Anderson to the Sacramento Works Youth Committee.

PRESENTER: Terri Carpenter

ITEM II-E - CONSENT

APPROVAL OF AN APPOINTMENT TO THE SACRAMENTO WORKS WORKFORCE DEVELOPMENT BOARD

BACKGROUND:

The local Sacramento Works Workforce Development Board was newly formed in early 2016 to comply with the 2014 Workforce Innovation and Opportunity Act (WIOA). As part of its action on February 4, 2016, the SETA Governing Board satisfied the desire for a smaller Workforce Development Board by setting the size of the Board at twenty-five members and allocated the twenty-five membership positions to the five membership categories in the following manner: Thirteen members were allocated to business (a majority of the membership); four members were allocated to Labor and Apprenticeship (at least 15% of the membership); six members were allocated to specific programs in the workforce system (community- based organizations, Adult Education, Higher Education, Economic Development, Wagner-Peyser (EDD) and Vocational Rehabilitation); and two members were allocated to the "Other" category permitted by WIOA to provide the Governing Board with flexibility in appointing members in this catch-all category.

On March 3, 2016 the Governing Board appointed twenty-five members to the newly formed Sacramento Works Workforce Development Board. In March 2018 and March 2019 the Governing Board took action to extend the staggered terms of the board members.

In June, 2019, long-time member, Ms. Diane Ferrari, retired from the Employment Development Department. SETA received an application from Ms. Janet Neitzel, Chief, Employment Development Department Workforce Services, to fill the vacancy. A copy of Ms. Neitzel's application has been sent under separate cover.

RECOMMENDATION

Review the application and appoint Ms. Janet Neitzel to the seat recently vacated by Ms. Diane Ferrari.

PRESENTER: Kathy Kossick

ITEM II-F – CONSENT

APPROVAL OF THE ONE-STOP SHARE OF COST AGREEMENT WITH THE COUNTY DEPARTMENT OF HUMAN ASSISTANCE, PY 2019-2020 AND AUTHORIZE THE EXECUTIVE DIRECTOR TO SIGN THE AGREEMENT AND ANY REQUIRED DOCUMENTS PERTAINING TO THE AGREEMENT

BACKGROUND:

The Workforce Innovation and Opportunity Act (WIOA) requires that One-Stop Required Partners contribute a share of the costs of the One-Stop System proportionate to the use of the system by individuals attributable to the partner program. Since 2003, SETA has entered into an agreement with the County of Sacramento, Department of Human Assistance (DHA) to provide One-Stop Career and Training Services to CalWORKs customers.

SETA has received the final agreement from DHA that will continue the One-Stop Share of Cost contract for an amount up to \$911,743 for PY2019-2020. The agreement will cover Sacramento County's share of cost for the operation of the Sacramento Works America's Job Center System.

RECOMMENDATION:

Approve the One-Stop Share of Cost agreement with the Department of Human Assistance for up to \$911,743, and authorize the Executive Director to execute the agreement and any required documents pertaining to the agreement.

PRESENTER: Roy Kim

ITEM III- A - 1 –ACTION

TIMED ITEM 10:00 A.M. AND PUBLIC HEARING: APPROVAL OF REVISIONS TO THE SALARY SCHEDULE FOR ASSOCIATE TEACHER/INFANT TODDLER (INCENTIVE PAY)

BACKGROUND:

In order to remain competitive and maintain talent, the Agency is proposing to increase the Salary Schedule for the Associate Teacher/Infant Toddler (Incentive Pay).

The Agency currently has two degreed Associate Teacher classifications: Associate Teacher IV and Associate Teacher /Infant Toddler (Incentive Pay). Employees in both classifications hold an Associate’s Degree or higher in ECE or a related field. Employees have been voluntarily leaving or declining job offers in the infant/toddler classrooms in pursuit of higher pay in the preschool classrooms.

The Agency is proposing a 2.2% increase to the Associate Teacher/Infant Toddler (Incentive Pay) classification effective August 1, 2019 to keep the salary schedules equivalent in preschool and infant/toddler and ensure the Agency’s capabilities to staff all classrooms with highly qualified teachers.

The current salary ranges, which include the previously approved 1% COLA that is effective August 1, 2019, are:

Title	Step A	Step B	Step C	Step D	Step E	Step F
Associate Teacher IV	\$16.49	\$17.32	\$18.17	\$19.08	\$20.03	\$21.03
Associate Teacher/Infant Toddler (Incentive Pay)	\$16.14	\$16.94	\$17.83	\$18.69	\$19.62	\$20.60

The proposed salary ranges, which also include the previously approved 1% COLA, are:

Title	Step A	Step B	Step C	Step D	Step E	Step F
Associate Teacher IV	\$16.49	\$17.32	\$18.17	\$19.08	\$20.03	\$21.03
Associate Teacher/Infant Toddler (Incentive Pay)	\$16.49	\$17.32	\$18.17	\$19.08	\$20.03	\$21.03

The Head Start Policy Council reviewed and approved this item at their July 23, 2019 meeting.

ITEM III-A – 1 – ACTION (continued)
Page 2

Staff will be available to answer questions.

RECOMMENDATION:

Open a Public Hearing, receive input, close the public hearing, and approve the revised salary schedule for Associate Teacher/Infant Toddler (Incentive Pay).

PRESENTER: Allison Noren

ITEM III-A – 2 - ACTION

APPROVAL OF 1% INCREASE FOR AGENCY MANAGEMENT PERSONNEL

BACKGROUND:

At the June 6, 2019 Governing Board meeting, the Board took action to approve a tentative agreement between the Agency and the American Federation of State, County and Municipal Employees regarding the application of the cost of living adjustment provided in the 2019-20 Head Start grant which begins August 1, 2019. The Governing Board approved a 1% increase in the salary range of all represented units.

In the Personnel Resolution Covering Unrepresented Employees, Article 1.4 states, "Unrepresented confidential employees shall receive Cost of Living Adjustment (COLA) increases and other general wages increases equivalent to any COLAs or other general wage increases granted to represented employees." This Article does not cover the management employees.

RECOMMENDATION:

Approve a 1% Cost of Living Adjustment for the unrepresented management personnel effective August 1, 2019.

PRESENTER: Kathy Kossick

ITEM III-A – 3 - ACTION

TIMED ITEM 10:00 A.M. AND PUBLIC HEARING:
APPROVAL OF THE SACRAMENTO EMPLOYMENT AND TRAINING AGENCY
FINAL BUDGET FOR FISCAL YEAR 2019-2020

BACKGROUND:

In June 2019, the Board took action to approve the Recommended Budget for Fiscal Year 2019-2020 and directed that notice of a Public Hearing be posted and published to commence on August 1, 2019 at 10:00 a.m. or as soon thereafter as practicable for purposes of considering and approving the Sacramento Employment and Training Agency Final Budget for Fiscal Year 2019-2020. Staff has posted and caused to be published notice of this Public Hearing as directed by the Board.

The Final Budget for the Fiscal Year 2019-2020 will be sent under separate cover. Staff will be available to answer questions. The approved Final Budget will also be submitted to the County and City for approval.

RECOMMENDATION:

Open a public hearing, hear testimony, close the public hearing and adopt the attached Resolution approving the Sacramento Employment and Training Agency Final Budget for Fiscal Year 2019-2020.

PRESENTER: D'et Saurbourne

RESOLUTION NO.: 2019-06

APPROVAL OF FISCAL YEAR 2019-2020 SACRAMENTO EMPLOYMENT AND TRAINING AGENCY (SETA) BUDGET

WHEREAS, all necessary estimates of revenues, expenditures and reserves for the 2019-2020 Fiscal Year were prepared and filed, the Recommended Budget was adopted and printed, and hearings thereon were noticed and held as required by Chapter 1 of Division 3, Title 2 of the Government Code (Section 29000, et. seq.), and

WHEREAS, all proceedings required by law have been duly had and regularly taken concerning the adoption of the Final Budget for the Sacramento Employment and Training Agency for the Fiscal Year commencing July 1, 2019 and ending June 30, 2020, and

WHEREAS, the Governing Board has made such revisions of, deductions from and increases or additions to the Recommended Budget as it deemed advisable, all such increases or additions having been proposed in writing and filed with the Board prior to the conclusion of said hearings on August 1, 2019, and

WHEREAS, all proceedings required by law have been duly had and regularly taken concerning the adoption of the Final Budget for the Sacramento Employment and Training Agency for the fiscal year commencing July 1, 2019, and

NOW, THEREFORE, IT IS HEREBY RESOLVED, in accordance with Chapter 1 of Division 3, Title 2 of the Government Code (Section 29000, et. seq.), that the Final Budget for the Fiscal Year 2019-20 be and is hereby adopted in accordance with the following:

(1)	Salaries and employees benefits	\$ 44,741,359
(2)	Services and Supplies	9,486,622
(3)	Other charges	39,354,074
(4)	Fixed Assets	
	(A) Land	0
	(B) Structures and Improvements	0
	(C) Equipment	480,000
(5)	Expenditure transfers	0
(6)	Contingencies	0
(7)	Provision for reserve increases	0
	TOTAL BUDGET REQUIREMENTS	<u>\$ 94,062,055</u>

BE IT FURTHER RESOLVED that the means of financing the expenditures program will be by monies derived from Current Financing and Fund Balance.

BE IT FURTHER RESOLVED that the Final Budget be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing, appropriations limit, total annual appropriations subject to limitations attached hereto and by reference made a part hereof.

ATTACHMENTS:

- Financing Requirements Summary Schedule
- Fixed Asset Schedule
- Expenditure Detail Schedule
- Revenue Detail Schedule

BE IT FURTHER RESOLVED AND ORDERED, that the Auditor-Controller be hereby authorized and directed to transfer funds and adjust the reserve accounts in the amounts as shown in the budget adopted herewith.

On a motion by _____, seconded by _____, the foregoing resolution is passed and adopted by the Sacramento Employment and Training Agency Governing Board, this first day of August, 2019 by the following vote, to wit:

Ayes:

Noes:

Absent:

Abstain:

Chair of the SETA Governing Board

ATTEST: _____
Clerk of the SETA Governing Board

ITEM III-B - 1– ACTION

APPROVAL TO SUBMIT AN APPLICATION TO THE CALIFORNIA WORKFORCE DEVELOPMENT BOARD FOR ASSEMBLY BILL 1111 FUNDS AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT, ANY OTHER DOCUMENTS REQUIRED BY THE FUNDING SOURCE AND ENTER INTO SUBCONTRACTS WITH SERVICE PROVIDERS

BACKGROUND:

In October 2017, the California Legislature approved Assembly Bill (AB) 1111, which established the Breaking Barriers to Employment Initiative. In July 2018, the California Legislature approved Senate Bill (SB) 856, which appropriated state general funds to implement the initiative.

The purpose of AB1111 is:

- to provide individuals with barriers to employment the services and support they need to successfully enter, participate in, and complete broader workforce preparation, training, and education programs aligned with regional labor market needs.
- to deliver services through partnerships between Community Based Organizations (CBOs) and local workforce development boards to strengthen the America’s Job Center of California system.

On July 12, 2019, the California Workforce Development Board (CWDB) released the AB1111 Request for Applications (RFA). The maximum award per application is \$500,000 for a project period of 18 months, and applicants are required to meet a dollar-for-dollar cash or in-kind match. The application deadline is August 26, 2019, 3:00 p.m.

Staff is preparing an AB1111 application, based on the RFA criteria, that requests \$500,000 and incorporates the following local parameters:

- Neighborhoods with the highest concentrations of poverty and communities of color – North Sacramento/Del Paso Heights and South Sacramento/Parkway/Lemon Hill
- CBOs that have strong relationships with, and are located in, target neighborhoods
- CBOs that have strong connections to the America’s Job Centers (AJCs) and the workforce development and education system
- Focus on under-skilled populations with multiple barriers to employment that are not connected to the broader workforce development and education system

SETA’s CBO partners on the AB1111 application are the Greater Sacramento Urban League (GSUL) and the La Familia Counseling Center (LFCC). If funded, SETA plans to subcontract with both GSUL and LFCC for up to \$200,000, respectively, set aside \$50,000 to help provide support services for customers and connect them to the AJCs, and utilize \$50,000 to cover administrative and program support costs.

ITEM III-B-1 – ACTION (continued)
Page 2

RECOMMENDATION:

Approve the submission of an application to the CWDB for AB1111 funds, and authorize the Executive Director to execute the agreement, any other documents required by the funding source and enter into subcontracts with service providers.

PRESENTER: Roy Kim

ITEM III-B - 2 – ACTION

APPROVAL OF THE COMMUNITY SERVICES BLOCK GRANT (CSBG) REQUEST FOR PROPOSALS FOR THE 2020 PROGRAM YEAR

BACKGROUND:

As the designated Community Action Agency for Sacramento County, the Sacramento Employment and Training Agency (SETA) administers CSBG funds to meet locally determined needs. Local needs are determined through a Community Action Plan (CAP) process designated by the State of California, Department of Community Services and Development (CSD), that relies on research into current community conditions, and public testimony and community surveys about unmet community needs.

At the May 29, 2019, Community Action Board (CAB) Meeting, the CAB approved the CAP but recommended that a statement be included regarding institutional barriers faced by certain segments of the population. As a result, the following paragraph was included in the CAP:

SETA's Community Action Board emphasizes that recognition of historical, systemic issues and barriers (such as racial, gender, and other class-based divisions) require attention to address matters of inequity and successful social empowerment. Such a focus is critical to long standing stabilization and change for all families, a goal which is central to community action. Recognition of these systemic issues and barriers, and defined agency responses to address them, will be incorporated into future programs receiving CSBG funding to serve Sacramento County.

On June 6, 2019, the SETA Governing Board approved the 2020/2021 CAP. The CSBG Request for Proposals (RFP) solicits proposals from qualified agencies to address the needs, services and recommendations identified in the CAP.

At this time, the federal government has not approved a budget and the total amount of Community Services Block Grant funding for the 2020 program year is not yet known. For planning purposes, SETA has included in the RFP an estimated amount that is based on the previous year's allocation. A total of \$845,000 is projected for release, on a competitive basis, to public and private non-profit entities with the capacity and experience to meet unmet needs identified in the CAP. The estimated available funding by category for the 2020 CSBG RFP is as follows:

1. Thirty-nine percent (39%), or \$330,000, for Family Self-Sufficiency (FSS) services intended to stabilize in-crisis and vulnerable households in preparation for employment/training-based services through a Sacramento Works America's Job Center, and a pathway to self-sufficiency.

ITEM III-B – 2 – ACTION (continued)

Page 2

2. Thirty-nine percent (39%), or \$330,000, for Safety-Net (SN) services, one-time or limited services to households experiencing an economic shortfall.
3. Twenty-two percent (22%), or \$185,000, for Youth and Senior Support (YSS) services, which are comprehensive, case-managed support services that support homebound seniors wishing to maintain residence in their housing of choice, and that intervenes in the lives of youth expressing gang, pre-gang, reckless, or criminal behavior.

SETA will target the most vulnerable populations in Sacramento County. For the 2020 program year, groups that will receive priority for services include low-income families, single parents with children 0-5, at-risk foster and adjudicated youth, homebound seniors and disabled seniors, and homeless individuals and families, including homeless youth. Up to \$40,000 in YSS funding will be available to fund proposals targeting recidivism among previously arrested African American youth aged 14-17 years.

On July 10, 2019, the CAB reviewed the following three versions of the Response section of the RFP that presented the issue of institutional inequities at different points in the Responses.

Option #1 embeds this issue across multiple questions. There are advantages to embedding the issue throughout the responses; by so doing, the applicant can see how historic barriers may impact the entire proposal. However, it runs the risk of being overshadowed by the main question proposed in each category. If applicants run out of room in the one page allotted to them for each question, they may omit this issue from their response with unclear ramifications regarding their score. Option #1 also allows the greatest latitude for interpretation by proposal reviewers.

- **Option #2** places the issue in a separate question and requires separate attention by both applicant and proposal reviewer. A specific number of points are assigned to this question. It is the most specific of the three options in terms of points assigned, is clearer for applicants and reviewers and limits the latitude for interpretation by proposal reviewers. (See Response 6 pages 16 and 62 of the draft RFP.)
- **Option #3** combines Options #1 and #2 by embedding the issue across multiple questions as well as requiring a separate response covering the issue.

The CAB approved Option #2.

RECOMMENDATIONS:

Approve the CSBG Request for Proposals for the 2020 Program Year.

ITEM III-B - 3 – ACTION

APPROVAL OF THE APPOINTMENT OF LOW-INCOME AND PRIVATE SECTOR ORGANIZATIONS TO SELECT REPRESENTATIVES AND ALTERNATES TO SERVE ON SETA'S COMMUNITY ACTION BOARD

BACKGROUND:

SETA's Community Action Board (CAB) has been working to fill all Board member seats, in accordance with its bylaws and in compliance with Government Code Section 12751 which describes the tripartite board requirement of the Community Services Block Grant program. Guidance from both sources dictate a one-third division of CAB members between elected public officials or their appointive representatives, low-income community members democratically elected by their communities, and private sector representation.

The current CAB Bylaws were revised and approved in January, 2019, and the selection process for members has been ongoing. The CAB is currently in the process of selecting both low-income and private sector members in accordance with Board composition requirements. This Board Item concerns selection of agencies for both the Low-Income and Private Sector representation due to changes in two previously-approved agencies' ability to serve in the CAB member selection and participation process.

LOW-INCOME SECTOR REPRESENTATIVES:

In December, 2018, the SETA Governing Board approved four agencies from which Low-Income Sector representatives could be chosen by democratic process. Three Low-Income members have been elected by these means, representing Mutual Housing of California, Mutual Assistance Network, and the Head Start Policy Council. The Community Resource Project, which was recommended by staff and approved by the Governing Board, has determined it is unable to participate in the election of a CAB member. To ensure ongoing compliance with the CAB bylaws, staff is requesting approval of an additional qualified organization.

Staff have conducted a review of the organizations serving low-income groups in target areas and is recommending Loaves and Fishes to complete an election process and represent the Low-Income Sector.

PRIVATE SECTOR REPRESENTATIVES:

In March, 2019, the SETA Governing Board approved four private sector organizations that were incumbents serving on the CAB. These four CAB members were approved to continue to fill the four Private Sector seats until the next regularly scheduled Governing Board appointments occur in February 2021. The United Way, one of the approved

ITEM III-B – 3 – ACTION (continued)
Page 2

private sector organizations, subsequently determined that it was unable to continue to provide a representative for the CAB.

In addition, one of the current Low-Income Sector representatives, Women's Empowerment, no longer qualifies as low-income. Therefore, staff is recommending that Women's Empowerment be appointed as a Private Sector representative.

RECOMMENDATION:

Approve the appointment of Loaves and Fishes as a low income sector organization to democratically elect Low-Income Sector representatives and alternates to serve on the CAB Board.

Approve the appointment of Women's Empowerment as a Private Sector representative.

PRESENTER: Julie Davis-Jaffe

ITEM IV-A – INFORMATION

PRESENTATION ON HEALTH AND NUTRITION SERVICES

BACKGROUND:

Ms. Lisa Carr, Head Start Manager, will provide an overview of SETA Had Start's Health and Nutrition Services.

Staff will be available to answer questions.

ITEM IV-B - INFORMATION

SUMMARY OF YOUTH INITIATIVES PROGRAM YEAR 2018-2019

BACKGROUND:

Summer Training and Employment Program for Students (STEPS)

In April 2018, the Department of Rehabilitation awarded SETA \$250,000 in WIOA Title IV funds to serve 50 In-school youth ages 16-21 with disabilities. The Elk Grove Unified School District and the Sacramento City Unified School District partnered with SETA to refer students with disabilities to the SETA STEPS program. The SETA STEPS program provided 40 hours of 21st Century work skills training with placement in a paid work experience at \$12.00 per hour for 230 hours.

Outcomes:

Fifty students were enrolled in the program with 100% completing the training and the paid work experience component of the program.

Demographics	Ethnicity (reflects multiple ethnicities)
32% Female	38% African American
68% Male	38% White
54% Under the age of 19	26% Hispanic
46% Between the ages of 19-21	8% Asian
22% - 95823	4% Hawaiian/Other Pacific Islander
22% - 95828	2% American Indian/Alaska Native
15% - 95758	22% Did not wish to answer

Thirteen of the STEPS participants were placed in permanent employment:

- Elk Grove Unified School District Custodial Department (2)
- Goodwill Industries (1)
- Habitat for Humanity (2)
- Juma Ventures (1)
- Marshall's (1)
- Pride/Apple Computer (5)
- Sacramento International Airport (1)

Success Story – Jesse A. was enrolled in the STEPS program from the Valley High Adult Transition Program and completed his paid work experience opportunity with the Elk Grove Unified School District Warehouse Department. After his work experience opportunity ended, Jesse was assisted by SETA STEPS staff to gain a full-time job with FedEx. While working at FedEx, staff provided assistance to get Jesse hired as a



substitute Janitor with the Elk Grove Unified School District's Custodial department and is now a full-time employee. Through the employment opportunities provided by the STEPS program, Jesse was able to save enough money to buy his first car.

Pathways to Public Service

In partnership with the Institute of Local Government and the Sacramento County Office of Education, SETA launched the Pathways to Public Service program in May 2018 to serve 20 youth enrolled in alternative education programs at Elinor L. Hickey, North Area Community and Gerber schools. Youth enrolled in the program received 40 hours of 21st Century work skills training and placement in a 240 hour paid work experience. The emphasis on the work experience placement was with a public sector employer.

Outcomes:

The Pathways to Public Service program served 21 youth attending SCOE's alternative educational programs.

Public Sector work experience placements included:

- District 7 Assemblymember Kevin McCarty's Office (1)
- Regional Transit (2)
- City of Sacramento Department of Parks and Recreation (4)
- City of Sacramento Front Street Animal Shelter (2)
- California Council of the Blind (1)
- Goodwill Industries (5)

Private Sector work experience placements included:

- California Community Credit Union (1)
- Robotics Evolution 7300 (1)
- Modern Waste Solutions, Inc. (1)

Permanent job placements include:

- Holiday Inn Express (1)
- Little Caesars Pizza (1)
- Subway (1)

The Pathways to Public Service program was supported through the Institute of Local Government's California State Workforce Board Workforce Accelerator Fund grant.

Gap Inc., This Way Ahead

In January 2019, SETA was selected as the Community Partner for the Gap Inc.'s This Way Ahead program in Sacramento. SETA received grant funding to operate the

ITEM IV-B – INFORMATION (continued)

Page 3

program for three years with the first year goal of recruiting, training and supporting 47 interns to be placed in a 6-week paid internship program with The Gap, Gap Kids, Old Navy and Banana Republic stores. After completion of the internship, 26 interns will receive offers for ongoing employment the week of August 19, 2019.

Outcomes:

Sacramento exceeded the goal of 47 and placed 51 interns in the This Way Ahead program. The SETA This Way Ahead program provided 76 youth with 40 hours of 21st Century work skills training.

Demographics/Program Satisfaction	Ethnicity
55% Female	28% African American
42% Male	21% Hispanic
81% 16 –18 years old	22% Asian
19% 19 – 24 years old	12% White
72% Learned a lot about searching for a job	11% Multi-racial
67% learned a lot about interviewing for a job	4% Hawaiian/Other Pacific Islander
64% joined the to learn skills for the future	2% American Indian/Alaska Native

Thousand Strong 2017-2019

SETA was a partner in Mayor Steinberg’s Thousand Strong program from January 2017 – June of 2019. The Thousand Strong program provided students with 40 hours of work skills training (a combination of soft skills and professional skills) before being placed with an area employer for the summer, fall and spring.

The SETA Thousand Strong providers included:

- ✓ Year 1: The Boys and Girls Club, Crossroads Diversified Services, Inc., DCM Consulting, Greater Sacramento Urban League, La Familia, North State Building Industry Foundation and Pro Youth.
- ✓ Year 2: The Greater Sacramento Urban League, La Familia, North State Building Industry Foundation, Pro Youth, Student Reach and SETA Youth Services.

Outcomes:

- 302 Youth received 40 hours of Work Skills Training
- 166 Youth were placed in employment

SMUD High School Internship Program

In April 2019, SETA was awarded a three-year contract to coordinate SMUD’s High School Internship Program. Each year 25 students are selected from area high schools to participate in a six-week internship at SMUD. Interns work in a wide variety of departments including Human Resources, Security Operations, Substation Maintenance, Communications, Marketing and Community Relations and IT Operations.

Outcomes:

SETA provides assistance to 55 students to prepare for the internship interview. This two-day session assists students with the completion of a resume, interview preparation including mock interviews, how to dress for an interview and each student completes a video resume. After the interview process, the 25 selected students attend a 3-day workplace skills training to prepare for their internship at SMUD. Interns receive hands-on training in team building, business communication, financial literacy, and peer-to-peer learning using the New World of Work curriculum on digital fluency, collaboration, adaptability and resiliency.

PRESENTER: Terri Carpenter

ITEM IV-C - INFORMATION

NATIONAL DISLOCATED WORKER GRANT (NDWG) – STORM PROJECT UPDATE

BACKGROUND:

On June 1, 2017, the Sacramento Employment and Training Agency (SETA) Governing Board approved the acceptance of the National Dislocated Worker Grant “Storm Project” funding from the California Employment Development Department (EDD). The Storm Project was an award of \$600,000 to serve fifty dislocated workers between March 1, 2017 and September 30, 2018. In November 2018, EDD increased the award by an additional \$250,000 to serve an additional twenty-one dislocated workers and extended the end date to September 30, 2019, as SETA was able to demonstrate success in the program.

The Storm Project serves dislocated workers with temporary employment in repairing and cleaning up the areas in Sacramento County impacted by the 2016-2017 Winter flooding. The Storm NDWG provided dislocated workers an opportunity to obtain temporary employment, while seeking full-time employment.

Partnership Highlight with the Multiple Parks and Recreation Departments

The Storm Project allowed SETA to place workers at various Parks and Recreation Districts. Those Districts recruited to participate in the Storm NDW grant were:

- Arcade Creek Park
- City of Sacramento
- Fair Oaks
- Cordova

Arcade Creek and Fair Oaks participated in the 2017-2018 program year, while the City of Sacramento and Cordova participated from 2017 to June 2019.

The Districts were able to utilize the workers as clean-up and repair crew members for parks and creekside clean-up in the wake of winter storms over several seasons. The temporary crews gave the Parks Districts additional resources to meet their clean-up goals, without incurring additional costs (participant salaries were paid through the Storm Grant).

Those Districts who posted openings for regular, permanent intermittent slots gave priority consideration to Storm participants who applied and went through the hiring process.

Eleven of these participants were hired post-program (one additional currently pending).

Enrollments and Placement Rates

- Enrollments are at sixty-six of the seventy-one planned end of program goal, which is 93% of plan.
- In June 2019, thirty-one participants had been employed post-program, at 81% of the plan.
- Eleven participants (one additional pending in July) have been placed in permanent intermittent jobs with one of the participating Parks and Recreation Departments. One participant was placed in a non-participating parks department. The remainder of the participants have obtained non-parks employment.
- Participants not currently employed are receiving ongoing job placement assistance through the Job Centers.

Participant Success Stories:

Mary F. was a customer of the Job Center who enrolled in the AARP 50+ employment program in 2018. Mary wanted to update her job search skills and utilize the workshops of the program to obtain employment as soon as possible due to financial need. Mary had obtained a B.A. years prior, had done some work as an Administrative Assistant, and also had a love for gardening. She actively participated in all of the workshops, benefiting from supportive services as needed, and maintained her job search. Upon conclusion of the 50+ program she was still in job search, and enrolled in an online training program to upgrade her computer skills. Mary also urgently needed funds to survive. SETA's job developer who worked with the Storm program met with Mary to discuss possibilities. Mary was interested in participating in Storm with the Parks Districts, was referred, and successfully held her own in this physical labor work experience. Mary continued to network with Job Center staff and co-workers, ultimately being hired full time post-Storm with an agricultural and nursery supply company making \$14.00 per hour. There she has been able to meet her financial needs, and utilize both her office skills and her gardening/parks knowledge.

David M. contacted the Storm project expressing a significant interest in working through the grant. David had a desire to work with the Recreation and Parks Districts but was unable to make contact and obtain a position. When David was assessed for eligibility into the program he expressed his desire to utilize the opportunity of working with the Storm project as a way to make contact with the District as well as show them his skills and work ethic. He was then deemed eligible and placed on the worksite at Cordova Recreation and Park District. Upon completion of his hours with the Storm

ITEM IV-C – INFORMATION (continued)

Page 3

project, David was hired on as a Seasonal Park Maintenance Worker receiving an additional 1,500 hours of work through the District. This is ideal for David as the Recreation and Parks District hires full time workers mainly from their seasonal employees.

James J. moved from Oregon to California in November 2017. He had been a retired Maintenance Worker with over 30 years of experience. Upon assessing James for eligibility with the Storm project, he was deemed eligible to perform the required duties even though he retired. James worked for the Arcade Creek Recreation and Park District and completed all of his contracted hours. He was so effective and an asset to the District that they wanted to hire him for a full time position but did not have the funds available. James was then referred by Arcade Creek to the Fulton-El Camino Recreation and Park District where he was hired on as a seasonal worker. After working one week with the Fulton District, they identified the value of his skills and are looking to identify a full time permanent position for him prior to his seasonal hours being completed. This allows a worker of the Storm project who was retired and was able to become gainfully employed utilizing his skills and experience.

PRESENTER: Julie Davis-Jaffe

ITEM IV-D – INFORMATION
FISCAL MONITORING REPORTS

BACKGROUND:

Attached for your information are copies of the latest fiscal monitoring reports.

Staff will be available to answer questions.

PRESENTER: D'et Saurbourne

Program Operator: California Human Development Corporation

Findings and General Observations:

- 1) We have reviewed the WIOA program from October 1, 2017 to June 30, 2018. The costs reported for this program have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

- 1) There are no findings for corrective action in this fiscal monitoring visit.

cc: Kathy Kossick
Governing Board

Program Operator: California Human Development Corporation

Findings and General Observations:

- 1) We have reviewed the WIOA programs from July 1, 2018 to October 31, 2018. The costs reported for this program have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

- 1) There are no findings for corrective action in this fiscal monitoring visit.

cc: Kathy Kossick
Governing Board

MEMORANDUM

TO: Mr. Tom Marx DATE: July 3, 2019

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: Desk Fiscal Monitoring of Children's Receiving Home

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
CSBG	YSS/FSY	\$28,500	1/1/18-12/31/18	1/1/18-12/31/18

Monitoring Purpose: Initial Follow-up Special Final X

Date of review: 6/11/19 & 7/1/19

AREAS EXAMINED		SATISFACTORY		COMMENTS RECOMMENDATIONS	
		YES	NO	YES	NO
1	Accounting Systems/Records		X		
2	Internal Control		X		
3	Bank Reconciliations		X		
4	Disbursement Control		X		
5	Staff Payroll/Files		X		
6	Fringe Benefits		X		
7	Participant Payroll		N/A		
8	OJT-Contracts/Files/Payment		N/A		
9	Indirect Cost Allocation		N/A		
10	Adherence to Budget		X		
11	In-Kind Contribution		N/A		
12	Equipment Records		N/A		

Program Operator: Children's Receiving Home

Findings and General Observations:

- 1) We have reviewed the CSBG Youth and Senior Support/Foster Youth program from January 1, 2018 to December 31, 2018. The costs reported for this program have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

cc: Kathy Kossick
Governing Board

MEMORANDUM

TO: Ms. Karen Malkiewicz **DATE:** June 24, 2019

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: On-Site Fiscal Monitoring of EGUSD-English Language Learner

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
WIOA	ELL	\$120,000	7/1/17-12/31/18	7/1/17-12/31/18

Monitoring Purpose: Initial Follow-up Special Final X

Date of review: 12/3-12/6/18, 1/16, 2/4, 2/10, 3/3, 5/1, 5/2, 6/10, 6/21

	AREAS EXAMINED	COMMENTS			
		SATISFACTORY		RECOMMENDATIONS	
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation's	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	X			
8	Vendor Contracts		N/A		
9	Indirect Cost Allocation		N/A		
10	Adherence to Budget	X			
11	In-Kind Contribution		N/A		
12	Equipment Records		N/A		

Program Operator: EGUSD-Adult & Community Education

Findings and General Observations:

- 1) The total costs as reported to SETA from July 1, 2017 to December 31, 2018 for the WIOA program, English Language Learner (ELL) have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

- 1) There are no findings for corrective action in this fiscal monitoring visit.

cc: Kathy Kossick
Governing Board

Program Operator: Folsom Cordova Community Partnership

Findings and General Observations:

- 1) The total costs as reported to SETA for the WIOA, CSBG, TA, and RSS programs have been traced to the delegate agency records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

cc: Kathy Kossick
Governing Board

MEMORANDUM

TO: Ms. Cassandra Jennings **DATE:** June 4, 2019
FROM: David B. Clark, SETA Fiscal Monitor
RE: On-Site Fiscal Monitoring of Greater Sacramento Urban League

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
WIOA	Adult	\$ 171,000	7/1/18 - 6/30/19	7/1/18 - 12/31/18
WIOA	DW	\$ 57,000	7/1/18 - 6/30/19	7/1/18 - 12/31/18
WIOA	OS	\$ 83,853	7/1/18 - 6/30/19	7/1/18 - 12/31/18

Monitoring Purpose: Initial X Follow-Up ___ Special ___ Final ___
Date of review: April 3 - 5, 2019

	AREAS EXAMINED	SATISFACTORY		COMMENTS/ RECOMMENDATIONS	
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	X			
8	OJT Contracts/Files/Payment	N/A			
9	Indirect Cost Allocation	X			
10	Adherence to Contract/Budget	X			
11	In-Kind Contribution	N/A			
12	Equipment Records	N/A			

Program Operator: Greater Sacramento Urban League

Findings and General Observations:

The total costs as reported to SETA have been traced to the subgrantee's fiscal records. The records were verified and appear to be in order.

There are no findings.

Recommendations for Corrective Action:

There are no corrective actions required.

cc: Kathy Kossick
Governing Board

MEMORANDUM

TO: Ms. Kathy Rothberg **DATE:** June 24, 2019

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: On-Site Fiscal Monitoring of Lao Family Community Development

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
RESS	VESL/ES	\$373,515	10/1/17-9/30/18	1/1/18-9/30/18
TA	VESL/ES	\$80,700	10/1/17-9/30/18	1/1/18-9/30/18
RESS-Stand Al	VESL/ES	\$40,985	10/1/17-9/30/18	5/1/18-9/30/18
CSBG	Safety Net	\$44,100	1/1/18-12/31/18	1/1/18-12/31/18
RESS	VESL/ES	\$379,508	10/1/18-9/30/19	10/1/18-2/28/19
RESS-Stand Al	VESL/ES	\$114,000	10/1/18-9/30/19	10/1/18-2/28/19
CSBG	Safety Net	\$40,985	1/1/19-12/31/19	1/1/19-2/28/19

Monitoring Purpose: Initial Follow-up Special Final

Date of review: 4/8-4/10/19, follow-ups; 4/16, 5/16, 5/20/19

	AREAS EXAMINED	COMMENTS			
		SATISFACTORY	RECOMMENDATIONS	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation's	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	N/A			
8	OJT-Contracts/Files/Payment	N/A			
9	Indirect Cost Allocation	N/A			
10	Adherence to Budget	X			
11	In-Kind Contribution	N/A			
12	Equipment Records	N/A			

Program Operator: Lao Family Community Development

Findings and General Observations:

- 1) We have reviewed the RESS, TA and CSBG programs from January 1, 2018 to February 28, 2019. The costs reported for this program have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

cc: Kathy Kossick
Governing Board

Program Operator: River Oak Center for Children

Findings and General Observations:

- 1) The total costs as reported to SETA for the Early Head Start program from August 1, 2018 to February 28, 2019 have been traced to the delegate agency records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

- 1) None.

cc: Kathy Kossick
Governing Board

MEMORANDUM

TO: Ms. Jacquie Bonini **DATE:** May 29, 2019
FROM: David B. Clark, SETA Fiscal Monitor
RE: On-Site Fiscal Monitoring of Sacramento City Unified School District

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
Early HS	Basic	\$ 1,828,697	8/1/18 – 7/31/19	8/1/18 – 1/31/19
Early HS	T & TA	\$ 27,564	8/1/18 – 7/31/19	8/1/18 – 1/31/19
EHS CCP	Basic	\$ 738,439	8/1/18 – 7/31/19	8/1/18 – 1/31/19
EHS CCP	T & TA	\$ 17,500	8/1/18 – 7/31/19	8/1/18 – 1/31/19
Head Start	Basic	\$ 8,861,698	8/1/18 – 7/31/19	8/1/18 – 1/31/19
Head Start	T & TA	\$ 31,200	8/1/18 – 7/31/19	8/1/18 – 1/31/19

Monitoring Purpose: Initial X Follow-Up Special Final

Date of review: April 30th – May 3rd

	AREAS EXAMINED	SATISFACTORY		COMMENTS/RECOMMENDATIONS	
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation		N/A		
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll		N/A		
8	Davis Bacon Act		N/A		
9	Indirect Cost Allocation	X			
10	Adherence to Contract/Budget	X			
11	In-Kind Contribution	X			
12	Equipment Records	X			

Program Operator: Sacramento City Unified School District

Findings and General Observations:

The total costs as reported to SETA have been traced to the delegate's fiscal records. The records were verified and appear to be in order.

There are no findings.

Recommendations for Corrective Action:

There are no corrective actions required.

cc: Kathy Kossick
Governing Board
Policy Council

MEMORANDUM

TO: Mr. Jim Walters **DATE:** June 28, 2019

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: On-Site Fiscal Monitoring of San Juan U. S. D.

PROGRAM	ACTIVITY	FUNDING	CONTRACT PERIOD	PERIOD COVERED
Head Start	Basic & COLA	\$5,328,488	8/1/18-7/31/19	8/1/18-3/31/19
Head Start	T & TA	\$23,400	8/1/18-7/31/19	8/1/18-3/31/19
Early HS	Basic & COLA	\$1,759,343	8/1/18-7/31/19	8/1/18-3/31/19
Early HS	T & TA	\$30,912	8/1/18-7/31/19	8/1/18-3/31/19
Duration		\$191,287	3/1/19-7/31/19	3/1/19-3/31/19

Monitoring Purpose: Initial Follow Up Special Final X

Date of Review: 5/13-5/15/19

	AREAS EXAMINED	SATISFACTORY		COMMENTS/ RECOMMENDATIONS	
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation		N/A		
4	Disbursement Control		X		X
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll		N/A		
8	Program Improvement		N/A		
9	Indirect Cost Allocation	X			
10	Adherence to Budget	X			
11	In-Kind Contribution	X			
12	Equipment Records		N/A		

Program Operator: San Juan Unified School District

Findings and General Observations:

- 1) The total costs as reported to SETA from August 1, 2018 to March 31, 2019 for the Head Start and Early Head Start programs have been traced to the delegate agency's records. The records were verified and appeared to be in order.
- 2) An expense of \$19.43 was incurred in HS grant 2017/2018 but reimbursed from HS grant 2018/2019. When the error was brought to the attention of the sub-grantee, the \$19.43 was refunded to SETA from another source by a budget transfer. According to 2CFR section §200.309 – Period of Performance, “A non-Federal entity may charge to the Federal award only allowable costs incurred during the period of performance (except as described in §200.461 Publication and printing costs) and any costs incurred before the Federal awarding agency or pass-through entity made the Federal award that were authorized by the Federal awarding agency or pass-through entity.”

Recommendations for Corrective Action:

- 1) We recommend the sub-grantee carefully review expenses to ensure they are charged to the proper program year.

cc: Kathy Kossick
Governing Board
Policy Council

MEMORANDUM

TO: Ms. Bridget Alexander **DATE:** June 21, 2019
FROM: Tracey Anderson, SETA Fiscal Monitor
RE: On-Site Fiscal Monitoring of Waking the Village

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
CSBG	FSS	\$50,000	1/1/17-12/31/17	1/1/17-12/31/17
CSBG	FSS	\$60,000	1/1/18-12/31/18	1/1/18-12/31/18
CSBG	YSS	\$45,000	1/1/18-12/31/18	1/1/18-12/31/18
CSBG	FSS	\$60,000	1/1/19-12/31/19	1/1/19-4/30/19
CSBG	YSS	\$45,000	1/1/19-12/31/19	1/1/19-4/30/19

Monitoring Purpose: Initial Follow-up Special Final

Date of review: 6/3-6/4/2019

	AREAS EXAMINED	COMMENTS			
		SATISFACTORY	RECOMMENDATIONS	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation's	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	X			
8	OJT-Contracts/Files/Payment	X			
9	Indirect Cost Allocation	N/A			
10	Adherence to Budget	X			
11	In-Kind Contribution	N/A			
12	Equipment Records	N/A			

Program Operator: Waking the Village

Findings and General Observations:

- 1) We have reviewed the CSBG-Family Self-Sufficiency and Youth and Senior Support programs from January 1, 2017 to April 30, 2019. The costs reported for this program have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

cc: Kathy Kossick
Governing Board

ITEM IV-E – INFORMATION

EMPLOYER SUCCESS STORIES AND ACTIVITY REPORT

BACKGROUND:

Staff at Sacramento Works Training Centers and internal Employer Services staff work with local employers to recruit qualified employees. Attached is a listing of employers recently assisted.

Mr. William Walker will be available to answer questions.

PRESENTER: William Walker

**SETA- Employer Activity Report
July 1, 2019 - July 31, 2019**

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering;3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
City Of ElkGrove	7	New Street Maintenance Supervisor	1
City of Sacramento	1	311 Customer Service Agent	1
	1	311 Customer Service Specialist	1
	1	Legal Secretary	1
	1	Senior Debt Analyst	1
	2	Senior Engineer Floodplain Management	1
	1	Traffic Worker II	1
Easter Seals Superior CA	1	Child Development Specialist	1
Los Rios Community College District	1	Custodian	1
	1	Administrative Services Analyst	1
	1	Associate Vice President of Instruction for Economic and Workforce Development	1
	1	Control Center Technician	1
	1	Custodian	1
	1	Health Information Technology (HIT) Adjunct	1
	1	Health Information Technology Assistant Prof	1
	1	Healthcare Interpreting Adjunct Assistant Prof	1
Sacramento Employment and Training	1	CFS Quality Assurance Analyst	1
		Head Start Cook/ Driver	1
TOTAL			18

**SETA- Employer Activity Report
July 1, 2018 - June 30, 2019**

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering;3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
Adecco	1	Grower Quality Inspector I	1
	1	Grower Quality Inspector II	2
	1	Provider Relations Representative	1
	1	Sanitation	1
	1	Security Guard	1
Artegan at Prairie City	8	Dishwasher	2
	7	Maintenance Assistant	1
Bay Area Kenworth UD Trucks	7	Body Shop Technician	1
BTC Global, INC	1	Customer Service Cashier	2
California Human Development	1	Youth Case Manager	1
California Native Plant Society	1	Accounting and HR Analyst	1
California Moving Systems	9	Driver, Helper (Mover)	1
California State University Sacramento	1	Data Processing Representative	1
	1	Front Office Receptionist (ASA II)	1
Children's Receiving Home	5	Residential Counselor	10
Choices Person Centered Services	4	SLS In-Home Attendant	3
City of Elk Grove	1	Accounting Technician	1
	1	Animal Care Supervisor	1
	1	Animal Services Officer	1
	1	Animal Services Volunteer/Events Coordinator	1
	2	Civil Engineer	1
	1	Dispatcher - Entry Level	1
	1	Environmental Specialist	1
	1	Office Specialist I & II	2
	1	Parks Maintenance Aide	5
	1	Police Records Technician I	1
	1	Police Recruit	1
	1	Public Works Division Manager	1
	2	Senior Civil Engineer	1
	7	Senior Facilities Technician	1
1	Strategic Planning and Innovation Program Manager	1	
City of Sacramento	1	311 Customer Service Supervisor	1
	1	Account Clerk II	2
	1	ADA Coordinator	1
	1	Administrative Analyst	3
	1	Administrative Officer	3
	1	Administrative Technician	1
	1	Animal Care Technician	1
	10	Aquatics Recreation Coordinator	1
	10	Art Museum Registrar	1
	1	Arts Program Assistant	1
	10	Assistant Caretaker	2
	1	Assistant City Manager	1
	1	Assistant City Manager -Municipal Services	1
	2	Assistant Civil Engineer (Utilities)	1
	8	Assistant Cook	1
	1	Assistant Pool Manager	2
	7	Assistant Water Cross Connection Control Specialist	1
	2	Associate Civil Engineer (Water Resources)	1

**SETA- Employer Activity Report
July 1, 2018 - June 30, 2019**

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering;3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
City of Sacramento	2	Associate Civil Engineer -Transportation	1
	2	Associate Civil Engineer-Hydraulic Model Reviewer	1
	2	Associate Electrical Engineer	1
	1	Auditor	1
	3	Building Services Manager	1
	10	Camp Aide	3
	10	Camp Recreation Leader	3
	10	Camp Sacramento Supervisor	1
	10	Caretaker	2
	3	Carpenter	1
	1	Cashier	1
	10	Cashier-Community Services	1
	1	City Housing Manager	1
	1	Claims Collector	1
	3	Construction Inspector I	1
	1	Cultural Services and Creative Economy Manager	1
	6	Departments Systems Specialist I	1
	6	Departments Systems Specialist II	1
	1	Director of Youth, Parks, & Community Enrichment	1
	1	Dispatcher II	3
	1	Dispatcher Recruit	2
	3	Electrician	2
	2	Engineering Technician III	1
	1	Environmental Program Manager	1
	7	Equipment Mechanic I	1
	7	Equipment Mechanic II	1
	10	Event Associate	1
	1	Executive Assistant	1
	1	Financial Services Manager Business & Revenue	1
	1	Fire Assistant Chief	1
	8	First Cook	1
	1	Fiscal Policy Analyst	1
	6	Information Technology Supervisor	1
	7	Instrument Technician I	1
	2	Junior Engineer	1
	7	Junior Plant Operator	2
	1	Labor Relations Officer	1
	1	Legal Secretary	1
	10	Lifeguard	3
	7	Machinist	1
	1	Meter Reader	1
1	Office of Public Safety Accountability Specialist	1	
3	Painter	1	
1	Parking Enforcement Officer	1	
1	Park Maintenance Worker II	1	
1	Payroll Technician	1	
1	Personnel Analyst	2	
7	Plant Operator	2	
1	Police Administrative Manager	1	

**SETA- Employer Activity Report
July 1, 2018 - June 30, 2019**

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering;3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
City of Sacramento	1	Police Officer	4
	1	Police Recruit	2
	1	Pool Manager	1
	1	Principal Accountant	1
	6	Principal Applications Developer	1
	6	Principal Systems Engineer	2
	1	Program Analyst	6
	1	Program Coordinator	1
	1	Program Director	1
	1	Program Specialist	1
	1	Public Safety Administrative Manager (Fire Department)	1
	10	Recreation Leader (Special Needs)	1
	10	Registered Veterinary Technician	1
	1	Senior Animal Care Technician	1
	6	Senior Applications Developer - PD Systems Support	1
	10	Senior Camp Aquatics Leader	2
	1	Senior Deputy City Clerk	1
	7	Senior Electronic Maintenance Technician	1
	2	Senior Engineer	1
	2	Senior Engineer Source Water Protection	1
	2	Senior Engineering Technician	1
	10	Senior Parking Lot Attendant	1
	2	Senior Planner	1
	10	Senior Recreation Aide	3
	1	Senior Staff Assistant	1
	6	Senior Systems Engineer	1
	10	Student Trainee	2
	3	Supervising Building Inspector	1
	2	Supervising Engineer	1
	7	Supervising Generator Technician	1
	1	Supervising Landscape	1
	7	Supervising Plant Operator	1
	1	Support Services Manager	2
6	Systems Engineer	1	
1	Telecommunications Technician Trainee	1	
1	Traffic Control and Lighting Technician I	1	
1	Traffic Control and Lighting Technician II	1	
1	Treasury Analyst	1	
1	Tree Pruner II	1	
7	Utility Worker	5	
7	Utility Worker (Park Ops)	1	
7	Water Cross Connection Control Specialist	1	
Clerprem USA Corp.	7	Cutting Machine Operator	2
	7	Foaming Machine Operator	2
	9	Forklift Operator	2
	7	Mechanical Assembler	1
	7	Sewing Machine Operator	4
9	Upholstering Operator	1	

**SETA- Employer Activity Report
July 1, 2018 - June 30, 2019**

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering;3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
Cosumnes Community Services District	1	Fire Inspector I	1
	1	Maintenance Aide	1
	1	Office Specialist I & II	2
	1	Park Maintenance Worker	1
	1	Preschool Aide-Tiny Tot Program	1
	10	Recreation Leader	1
Direct Delivery Service, Inc.	9	Delivery Driver	50
Easter Seals Superior CA	1	Community Skills Trainer	7
	1	Core Instructor w/Class B Drivers Li	2
	5	Rehab Assistant	1
Energy Star Lighting Electric Inc.	2	Lighting Technician-Electrician	10
Estelle's Baking Company	8	Assistant Pastry Chef	1
	8	Customer Service/Barista	1
	8	Dishwashers	1
	8	Line Cook	1
	8	Pastry/Bread Baker	1
Fair Oaks Recreation & Park District	10	Recreation Leader II	1
GAT Airline Ground Support	1	Customer Service Agent	15
	1	Passenger Assist Agent	15
	1	Ramp Agent	15
Geological Logging Inc.	9	Truck Driver/Rig-up Lab Trailers/Shop Maintenance	1
General Produce Company	9	Order Selector	10
	7	Refrigeration & Maintenance Technician	1
Greater Sacramento Area Economic Council	6	Data Engineer	1
	1	Digital Marketing Manager	1
Health Advocates	1	Attorney	1
	4	Coordinator-Sacramento	1
Hearth & Home Technologies	9	Seasonal Material Handler	3
Helix Environmental Planning, Inc.	1	Restoration Foreman	1
Herold & Mielenz, Inc.	7	Electric Motor Winder/Mechanic	1
	7	Shop Helper	1
Kelly Services Inc. 159T	7	Machine Operator	1
Iron Mechanical, Inc.	7	Field HVAC Installer	20
Just Energy	1	Energy Advisor	12
Los Rios Community College District	1	Account Clerk II	2
	1	Account Clerk III	3
	1	Accountant	1
	1	Accounting Adjunct Assistant Professor	1
	1	Administration of Justice Adjunct Assistant Professor	1
	1	Administration of Justice Assistant Professor	1
	1	Administration of Justice Assistant Professor	1
	1	Administrative Assistant I	
	1	Admission/Records Clerk II	1
	1	Admissions/Records Evaluator I	1
	1	Admissions/Records Evaluator II	1
	1	Aeronautics Adjunct Assistant Professor	1
	1	Agricultural Business Adjunct Assistant Professor	2
	1	Allied Health Adjunct Assistant Professor	1

**SETA- Employer Activity Report
July 1, 2018 - June 30, 2019**

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering;3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
Los Rios Community College District	1	Alternate Media Design Specialist	1
	1	Animal Science Adjunct Assistant Professor	1
	1	Arabic Adjunct Assistant Professor	1
	1	Assistant Athletic Trainer	1
	1	Associate Vice Chancellor of Information Technology	2
	1	Associate Vice President of Instruction for Economic and Workforce Development	1
	1	Athletic Trainer	1
	1	Biology Assistant Professor	2
	1	Business Assistant Professor	1
	1	Business Services Supervisor	1
	1	Buyer III	1
	1	Chemistry Assistant Professor	3
	1	Child Development Center Clerk	1
	1	Child Development Center Teacher	1
	1	Clerk III	12
	4	College Nurse	1
	1	College Safety Officer	1
	1	Communication Studies Assistant Professor	1
	1	Conditioning Coach Adjunct Assistant Professor	1
	1	Confidential Administrative Assistant III	1
	1	Confidential Human Resources Specialist I	1
	1	Confidential Human Resources Specialist II	1
	1	Confidential Principal Internal Auditor	1
	1	Construction Adjunct Assistant Professor	1
	1	Construction Management Technology Adjunct Assistant	1
	1	Cosmetology Adjunct Assistant Professor	1
	1	Counseling Clerk I	1
	1	Counseling Clerk II	1
	1	Counselor	5
	1	Custodial/Receiving Supervisor	1
	1	Custodian	1
	1	Dean (III) of Fine and Applied Arts	1
	1	Dean (III) of Language and Literature	1
	1	Dean (III) of the Natomas Education Center	1
	1	Dental Assisting Adjunct Assistant Professor	1
	4	Diagnostic Medical Sonography (DMS) Adjunct Faculty	1
	4	Diagnostic Medical Sonography Assistant Professor and	1
	1	Director (III) of Administrative Services	1
	1	Director (VI) of First-Year Experience	1
	1	Director (VI) of Workforce Development	1
	1	Disabled Student Programs and Services Counselor	1
1	Distance Education Adjunct Coordinator	1	
1	Drafting (CADD) Adjunct Assistant Professor	2	
1	Early Childhood Education/Child Development Adjunct	1	
1	Earth Science Adjunct Assistant Professor	1	
1	Economics Adjunct Assistant Professor	2	
1	Educational Center Clerk	1	
1	Electrician Trainee Adjunct Assistant Professor	2	

SETA- Employer Activity Report
July 1, 2018 - June 30, 2019

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering;3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
Los Rios Community College District	1	Electronics Technology Adjunct Assistant Professor	1
	7	Energy Management Controls Specialist	1
	1	Engineering Assistant Professor	1
	1	English as a Second Language (ESL) Assistant Professor	1
	1	English Assistant Professor	1
	7	Equipment Mechanic I	1
	7	Equipment Mechanic II	1
	1	Extended Opportunity Programs and Services	1
	7	Facilities Management Operations Supervisor	1
	1	Film and Media Studies Assistant Professor	1
	1	Financial Aid Clerk II	1
	1	Financial Aid Officer	1
	1	Financial Aid Supervisor	1
	1	Fire Technology Adjunct Assistant Professor	1
	1	Fire Technology Adjunct Assistant Professor Pool	1
	1	Fiscal Services Accounting Specialist	1
	1	Fiscal Services Supervisor	1
	1	Food Services Management Adjunct Assistant Professor	1
	1	Forestry (Natural Resources) Adjunct Assistant Professor	1
	1	Funeral Service Education Adjunct Assistant Professor	1
	1	Geographic Info Systems (GIS) Adjunct Assistant	1
	1	Geography Adjunct Assistant Professor	1
	1	Geography Assistant Professor	2
	1	German Adjunct Assistant Professor	1
	1	Gerontology Adjunct Assistant Professor	1
	1	Graphic Communications (Video Game Design) Adjunct Assistant Professor	1
	1	Groundskeeper	1
	1	Head Groundskeeper	1
	1	Health Information Technology Assistant Professor	1
	7	Heating, Ventilation, and Air Conditioning (HVAC)	1
	1	Horticulture Assistant Professor	1
	9	Hospitality Management Culinary Supervisor	1
	1	Human Services Assistant Professor	1
	6	Information Technology Business/Technical Analyst I	1
	6	Information Technology Network Administrator Analyst II	1
	6	Information Technology Production Services Supervisor	1
	6	Information Technology Specialist II - Microcomputer	1
	1	Instructional Assistant - Art	1
	1	Instructional Assistant - Aeronautics	1
	1	Instructional Assistant - Health Occupations	1
	1	Instructional Assistant-Campus Computer Laboratory	1
1	Instructional Assistant-Fundamentals of Nursing	1	
1	Instructional Assistant-Health & Education Simulation Lab	1	
1	Instructional Services Assistant II /Attendance Services	1	
1	Kinesiology, Health, and Athletics Assistant Professor/Head Softball Coach	1	
1	Laboratory Technician - Science (Biology)	1	
1	Laboratory Technician Science (Chemistry)	1	

**SETA- Employer Activity Report
July 1, 2018 - June 30, 2019**

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering;3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
Los Rios Community College District	7	Maintenance Technician I	1
	1	Mathematics Assistant Professor	2
	4	Nursing (Registered Nurse-RN) Assistant Professor	2
	1	Nutritional Science/Dietetics Assistant Professor	1
	1	Paramedic/Emergency Medical Technician Assistant	1
	1	Payroll Specialist	1
	1	Pharmacy Technology Assistant Professor and Program	1
	1	Philosophy Assistant Professor	1
	1	Physics/Astronomy Assistant Professor	2
	1	Police Captain	1
	1	Police Communications Supervisor	1
	1	Political Science Assistant Professor	1
	6	Programmer I	1
	1	Public Services Librarian	1
	1	Research Analyst	2
	1	Senior Buyer/Contract Specialist	1
	6	Senior Information Technology Systems/Database	1
	1	Senior Information Technology Technician	1
	6	Senior Information Technology Technician - Lab/Area Microcomputer Support	1
	1	Special Projects - Shuttle Driver	1
	1	Speech-Language Pathology Assistant Program Assistant	2
	1	Student Life Supervisor	1
	1	Student Personnel Assistant - Counseling	1
	1	Student Personnel Assistant - Educational Center	1
	1	Student Personnel Assistant - Internship Developer	1
	1	Student Personnel Assistant - Student Services	1
	1	Student Personnel Assistant-Outreach Services	1
1	Student Services Supervisor	1	
1	Technical Director - Harris Center for the Arts	1	
1	Technical Services Librarian	1	
1	Tutorial Services Assistant	1	
1	Tutoring Coordinator	1	
1	Vice President of Student Services	1	
Lotus Intermodal Inc.	9	Truck Drivers	6
Michael Bozzuto Insurance Agency	1	Commercial Lines Account Manager	1
Mi Rancho Tortilla	9	Machine Operator	10
Mova Stone	7	Fabricator	2
	7	Polisher	1
	3	Installers	1
	7	Saw Operator	1
Nesco Resource	9	Wine Cellar Laborer	5
Pacific Hearth & Home	1	Production Manager	1
People Ready	9	Auto Auction Driver	2
	8	Food Service Worker	3
	9	General Labor Associate	5
	1	Warehouse Worker	5

**SETA- Employer Activity Report
July 1, 2018 - June 30, 2019**

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering;3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
Rainbow Daycare	1	Preschool Teacher	3
	1	Toddler Teacher	3
Sacramento Children's Home	5	Child Care Worker	8
Sacramento Employment and Training	1	Accountant I	2
	1	Accountant II	1
	7	CFS Maintenance/Courier	1
	1	CFS Program Specialist	1
	1	Facilities Specialist	1
	1	Family Service Worker - Range 2	1
	1	Family Service Worker - Range 3	1
	1	Head Start Associate Infant/Toddler Teacher	1
	9	Head Start Cook/Driver	1
	1	Head Start Infant/Toddler Lead Teacher	1
	1	Head Start Manager	1
	1	Head Start Program Analyst	1
	1	Head Start Site Supervisor	1
	1	Head Start Teacher	2
	1	Personnel Clerk	1
	4	Registered Dietician Consultant	1
	1	Workforce Development Analyst III	1
Sacramento LGBT Community Center	1	Events Manager	1
	1	Outreach and Training Institute Director	1
	1	Volunteer Resource Coordinator	1
San Juan Unified School District	1	Substitute Child Development Assistant ECE	1
Sierra College	1	Agriculture Instructor-Plant Science & Crop Production	1
	1	Anthropology Instructor	1
	1	Art Instructor-2D	1
	1	Chemistry Instructor	1
	1	Computer Science Instructor	1
	1	English Instructor	3
	1	Enrollment Services Counseling Coordinator	1
	1	Microbiology Instructor	1
	1	Psychology Instructor	1
1	Spanish Instructor	1	
Sierra Forever Families	5	Outreach Coordinator	1
Sierra Pacific Home And Comfort	10	Canvasser	1
SunStone Home Services	1	Appointment Setter	5
Tharaldson Hospitality Staffing	8	Hotel General Manager	1
Two Men and a Truck	9	Mover/Driver	1

**SETA- Employer Activity Report
July 1, 2018 - June 30, 2019**

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering; 3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
Univision Television Group	1	Account Executive	1
	10	Show Host	1
USCB, Inc.	1	Representative I, Customer Service	1
Wild Bill's Cheesesteaks	8	Cooks and Cashiers	1
Wisetek Solutions	1	Audit Technician	2
	9	Warehouse Associate	4
Worldwide Flight Services	9	Ramp Service Agent	20
ZankerRoad Resource	9	Class A/B Driver	2
	1	Customer Service Associate	2
	9	Load Checker	3
	9	Sorters	5
TOTAL			710

ITEM IV-F – INFORMATION
DISLOCATED WORKER UPDATE

BACKGROUND:

Attached is a copy of the most current dislocated worker updates. Staff will be available to answer questions.

PRESENTER: William Walker

Sacramento Employment and Training Agency

Dislocated Worker Information PY 2019/2020

The following is an update of information as of July 16, 2019

	MONTH RECEIVED	COMPANY AND ADDRESS	WARN STATUS	AFFECTED WORKERS	SETA INTERVENTION
Official	6/5/2019	Education Credit Mangement Corp. 110370 Peter A. McCuen Blvd. Mather, CA 95655	8/1/2019	185	7/16-18/2019
Official	6/12/2019	Just Energy 8795 Folsom Blvd. Ste. 100 Sacramento, CA 95826	8/19/2019	27	Pending
Official	7/10/2019	Varner & Brandt 3612 Madison Ave. Ste. North Highlands, CA 96660	8/28/2019	30	Pending
TOTAL				242	

Sacramento Employment and Training Agency

Dislocated Worker Information PY 2018/2019

The following is an update of information as of June 30, 2019

	MONTH RECEIVED	COMPANY AND ADDRESS	WARN STATUS	AFFECTED WORKERS	SETA INTERVENTION
Unofficial	3/24/2018	Aaron Brothers 2345 Arden Way Sacramento, CA 95825	7/31/2018	20	7/31/2018
Official	4/18/2018	Sears Holdings 5900 Sunrise Mall Citrus Heights, CA 95610	7/8/2018	67	6/11/2018
Official	6/29/2018	Dream Center Education Holdings, LLC 2850 Gateway Oaks Dr. Ste.100 Sacramento, CA 95833	12/31/2018	125	11/13/2018
Unofficial	8/6/2018	Golden West Packaging Package One 4225 Pell Dr. Sacramento, CA 95820	9/30/2017	84	8/28/2018
Unofficial	8/22/2018	Orchard Supply Hardware 4249 Elverta Rd. Antelope, CA 95843	10/29/2018	46	10/29/2018
Official	8/23/2018	Well Fargo 11000 White Rock Road Rancho Cordova, CA 95662	8/23 -11/21/2018	191	9/17-20/2018
Official	9/28/2018	Aerojet Rocketdyne 2001 Aerojet Rd. Rancho Cordova, CA 95670	11/29/2018	120	9/26 & 27/2018
Official	10/1/2018	Ingenuity and Purpose Worldwide Services, Inc. 2900 Spruce St. McClellan, CA 95652	11/30/2018	8	11/13/2018
Official	10/18/2018	Sears Roebuck and Co. 5901 Florin Rd. Sacramento, CA 95823	12/31/2018	85	11/16/18, 11/19/1 12/3/18
Official	12/4/2018	Raley's Multiple Locations	12/19/2018	28	12/17/2018
Unofficial	12/6/2018	Brightwood College 4330 Watt Avenue Ste. 400 Sacramento CA 95821	12/14/2018	30	12/7/2018
Official	12/7/2018	Sacramento Bee 2100 Q Street Sacramento, CA 95816	2/8/2019	30	Declined Services
Unofficial	12/11/2018	Trinity Fresh 8200 Berry St. Sacramento, CA 95828	12/31/2018	96	Declined Services
Official	12/28/2018	Golden Shore Medical Group 7215 55th Street Sacramento, CA 95823	2/15/2019	77	1/14/19 1/23/19 1/29/19
Unofficial	1/17/2019	Gymboree Group, Inc. Multiple Locations	5/1/2019	52	Declined Services

Sacramento Employment and Training Agency

Dislocated Worker Information PY 2018/2019

The following is an update of information as of June 30, 2019

Official	1/30/2019	Smartrise Engineering 5800 88th St. Sacramento, CA 95828	4/1/2019	31	3/28/2019 5/30/19
Unofficial	2/4/2019	Elwyn 5029 Engle Rd Citrus Heights, CA 95608	2/15/2019	28	2/19/2019
Unofficial	2/4/2019	Performance Bicycle 919 Howe Ave. Sacramento, CA 95825	3/1/2019	12	2/25/2019 2/27/2019
Unofficial	2/15/2019	Rite Aid Multiple Locations	2/28/2019	40	Packets Only
Unofficial	2/15/2019	Payless Shoe Source Multiple Locations	6/30/2019	110	Packets Only
Official	2/28/2019	Location Services, LLC 2365 Iron Point Rd. Suite 210 Folsom, CA 95630	5/3/2019	33	4/5/2019
Official	3/5/2019	CoreLogic 11010 White Rock Rd. Suite 200 Rancho Cordova, CA 95670	5/3/2019	70	4/23/19 4/24/19
Official	3/27/2019	Voxpro Group, LLC 255 Parkshore Dr. Folsom, Ca 95630	5/31/2019	193	4/22/2019 4/25/19
Official	3/28/2019	Intel Corporation 1900 Prairie City Road Folsom, CA 95630	5/31/2019	65	Declined Services
Unofficial	4/9/2019	Office Max 1707 J Street Sacramento, CA 95814	6/15/2019	15	Packets Only
Official	4/17/2019	Aerojet Rocketdyne 2001 Aerojet Rd. Rancho Cordova, CA 95670	6/20/2019	180	5/20/19 6/10/19
Official	4/23/2019	Anka Behavioral Health, Inc. 9029 Pear Orchard Ct. Orangevale, CA 95662	6/27/2019	29	Declined Services
Official	4/24/2019	MV Transportation 10250 Iron Rock Way Elk Grove, CA 95624	6/30/2019	108	Retained Workforce
Official	6/5/2019	Education Credit Mangement Corp. 110370 Peter A. McCuen Blvd. Mather, CA 95655	8/1/2019	185	7/16-18/2019
Official	6/12/2019	Just Energy 8795 Folsom Blvd. Ste. 100 Sacramento, CA 95826	8/19/2019	27	Pending
TOTAL				2,185	

ITEM IV-G – INFORMATION

UNEMPLOYMENT UPDATE/PRESS RELEASE FROM THE EMPLOYMENT
DEVELOPMENT DEPARTMENT

BACKGROUND:

The unemployment rate for Sacramento County for the month of June was 3.8%.

Attached is a copy of a press release from the Employment Development Department breaking down the job losses and job creations for the regional area.

Staff will be available to answer questions.

PRESENTER: Roy Kim

EMPLOYMENT DEVELOPMENT DEPARTMENT
 Labor Market Information Division
 2901 50th Street
 Sacramento, CA 95817

Contact: Cara Welch
 (916) 227-0298

**SACRAMENTO—ROSEVILLE—ARDEN-ARCADE METROPOLITAN STATISTICAL AREA (MSA)
 (EL DORADO, PLACER, SACRAMENTO, AND YOLO COUNTIES)**
Professional and business services led month-over growth with 2,100 jobs

The unemployment rate in the Sacramento--Roseville--Arden-Arcade MSA was 3.8 percent in June 2019, up from a revised 3.1 percent in May 2019, and below the year-ago estimate of 3.9 percent. This compares with an unadjusted unemployment rate of 4.1 percent for California and 3.8 percent for the nation during the same period. The unemployment rate was 3.7 percent in El Dorado County, 3.3 percent in Placer County, 3.9 percent in Sacramento County, and 4.0 percent in Yolo County.

Between May 2019 and June 2019, combined employment in the counties of El Dorado, Placer, Sacramento, and Yolo increased by 4,600 to total 1,033,100 jobs.

- Professional and business services (up 2,100 jobs) led the region in job growth from May to June. Administrative and support and waste management services (up 2,500 jobs) was responsible for the expansion.
- Construction (up 1,600 jobs) reported a normal seasonal job gain from May to June. Specialty trade contractors added 1,600 jobs. Construction of buildings picked up 300 jobs.
- Trade, transportation, and utilities advanced by 900 jobs. Retail trade (up 500 jobs) accounted for the majority of the gains.
- Meanwhile, educational and health services (down 1,700 jobs) reported the largest month-over decline.

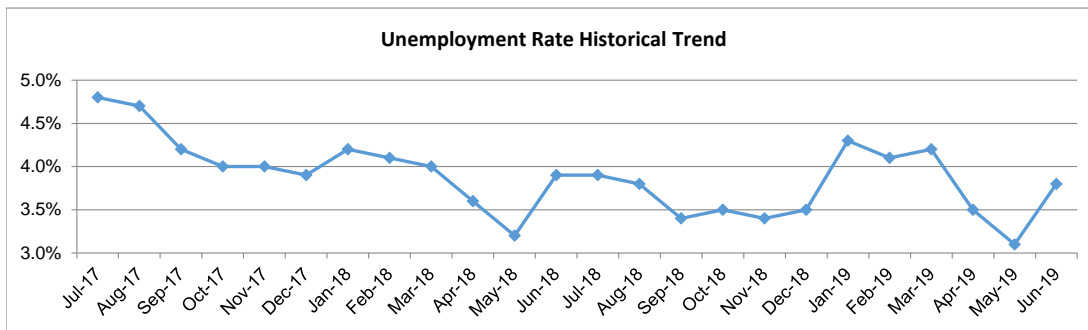
Between June 2018 and June 2019, total jobs in the region increased by 17,800, or 1.8 percent.

- Education and health services led the year-over growth for the sixth consecutive month with an increase of 6,000 jobs. Health care and social assistance (up 5,400 jobs) accounted for 90 percent of the job additions.
- Construction advanced by 3,000 jobs since last June. Specialty trade contractors gained 2,000 jobs. Construction of buildings added 700 jobs.
- Leisure and hospitality advanced by 2,700 jobs. Accommodation and food services (up 2,900 jobs) was responsible for the industry growth.
- Information (down 300 jobs) was the only major industry to experience year-over decline.

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IMMEDIATE RELEASE
 SACRAMENTO--ROSEVILLE--ARDEN-ARCADE METROPOLITAN STATISTICAL AREA (MSA)
 (El Dorado, Placer, Sacramento, and Yolo Counties)

The unemployment rate in the Sacramento--Roseville--Arden-Arcade MSA was 3.8 percent in June 2019, up from a revised 3.1 percent in May 2019, and below the year-ago estimate of 3.9 percent. This compares with an unadjusted unemployment rate of 4.1 percent for California and 3.8 percent for the nation during the same period. The unemployment rate was 3.7 percent in El Dorado County, 3.3 percent in Placer County, 3.9 percent in Sacramento County, and 4.0 percent in Yolo County.



Industry	May-2019	Jun-2019	Change		Jun-2018	Jun-2019	Change
	Revised	Prelim				Prelim	

Total, All Industries	1,028,500	1,033,100	4,600		1,015,300	1,033,100	17,800
Total Farm	10,000	10,400	400		10,300	10,400	100
Total Nonfarm	1,018,500	1,022,700	4,200		1,005,000	1,022,700	17,700
Mining, Logging, and Construction	66,900	68,500	1,600		65,500	68,500	3,000
Mining and Logging	500	500	0		500	500	0
Construction	66,400	68,000	1,600		65,000	68,000	3,000
Manufacturing	37,600	37,600	0		36,300	37,600	1,300
Trade, Transportation & Utilities	160,400	161,300	900		158,600	161,300	2,700
Information	12,000	12,000	0		12,300	12,000	(300)
Financial Activities	54,500	54,400	(100)		54,100	54,400	300
Professional & Business Services	135,800	137,900	2,100		136,200	137,900	1,700
Educational & Health Services	166,100	164,400	(1,700)		158,400	164,400	6,000
Leisure & Hospitality	109,200	109,900	700		107,200	109,900	2,700
Other Services	34,800	34,700	(100)		34,700	34,700	0
Government	241,200	242,000	800		241,700	242,000	300

Notes: Data not adjusted for seasonality. Data may not add due to rounding
 Labor force data are revised month to month

July 19, 2019

Employment Development Department
 Labor Market Information Division
 (916) 262-2162

Sacramento--Roseville--Arden-Arcade MSA
(El Dorado, Placer, Sacramento, and Yolo Counties)
 Industry Employment & Labor Force
 March 2018 Benchmark

Data Not Seasonally Adjusted

	Jun 18	Apr 19	May 19 Revised	Jun 19 Prelim	Percent Change	
					Month	Year
Civilian Labor Force (1)	1,096,600	1,092,300	1,090,900	1,091,900	0.1%	-0.4%
Civilian Employment	1,053,600	1,054,600	1,056,900	1,050,800	-0.6%	-0.3%
Civilian Unemployment	43,000	37,700	34,000	41,100	20.9%	-4.4%
Civilian Unemployment Rate	3.9%	3.5%	3.1%	3.8%		
(CA Unemployment Rate)	4.4%	3.9%	3.5%	4.1%		
(U.S. Unemployment Rate)	4.2%	3.3%	3.4%	3.8%		

Total, All Industries (2)	1,015,300	1,025,900	1,028,500	1,033,100	0.4%	1.8%
Total Farm	10,300	9,300	10,000	10,400	4.0%	1.0%
Total Nonfarm	1,005,000	1,016,600	1,018,500	1,022,700	0.4%	1.8%
Total Private	763,300	776,500	777,300	780,700	0.4%	2.3%
Goods Producing	101,800	102,100	104,500	106,100	1.5%	4.2%
Mining, Logging, and Construction	65,500	64,600	66,900	68,500	2.4%	4.6%
Mining and Logging	500	500	500	500	0.0%	0.0%
Construction	65,000	64,100	66,400	68,000	2.4%	4.6%
Construction of Buildings	13,700	13,900	14,100	14,400	2.1%	5.1%
Specialty Trade Contractors	44,600	43,900	45,000	46,600	3.6%	4.5%
Building Foundation & Exterior Contractors	12,700	12,700	13,200	13,800	4.5%	8.7%
Building Equipment Contractors	17,400	16,800	17,000	17,400	2.4%	0.0%
Building Finishing Contractors	9,400	9,800	9,900	10,200	3.0%	8.5%
Manufacturing	36,300	37,500	37,600	37,600	0.0%	3.6%
Durable Goods	23,600	24,500	24,400	24,400	0.0%	3.4%
Computer & Electronic Product Manufacturing	4,500	4,800	4,800	4,800	0.0%	6.7%
Nondurable Goods	12,700	13,000	13,200	13,200	0.0%	3.9%
Food Manufacturing	4,000	3,900	4,000	4,000	0.0%	0.0%
Service Providing	903,200	914,500	914,000	916,600	0.3%	1.5%
Private Service Providing	661,500	674,400	672,800	674,600	0.3%	2.0%
Trade, Transportation & Utilities	158,600	159,700	160,400	161,300	0.6%	1.7%
Wholesale Trade	28,400	29,300	29,500	29,800	1.0%	4.9%
Merchant Wholesalers, Durable Goods	15,800	16,100	16,400	16,600	1.2%	5.1%
Merchant Wholesalers, Nondurable Goods	10,900	11,400	11,300	11,300	0.0%	3.7%
Retail Trade	101,100	101,000	100,900	101,400	0.5%	0.3%
Motor Vehicle & Parts Dealer	15,100	15,200	15,300	15,100	-1.3%	0.0%
Building Material & Garden Equipment Stores	9,000	8,600	8,800	8,700	-1.1%	-3.3%
Grocery Stores	19,200	19,600	19,600	19,600	0.0%	2.1%
Health & Personal Care Stores	5,900	5,900	5,900	5,900	0.0%	0.0%
Clothing & Clothing Accessories Stores	8,100	7,900	7,800	7,900	1.3%	-2.5%
Sporting Goods, Hobby, Book & Music Stores	4,000	3,800	3,800	4,100	7.9%	2.5%
General Merchandise Stores	18,600	19,000	19,000	19,100	0.5%	2.7%
Transportation, Warehousing & Utilities	29,100	29,400	30,000	30,100	0.3%	3.4%
Information	12,300	12,000	12,000	12,000	0.0%	-2.4%
Publishing Industries (except Internet)	2,300	2,300	2,300	2,200	-4.3%	-4.3%
Telecommunications	3,400	3,300	3,300	3,300	0.0%	-2.9%
Financial Activities	54,100	54,600	54,500	54,400	-0.2%	0.6%
Finance & Insurance	37,200	37,400	37,300	37,100	-0.5%	-0.3%
Credit Intermediation & Related Activities	11,300	10,900	10,900	10,800	-0.9%	-4.4%
Depository Credit Intermediation	6,300	6,500	6,400	6,400	0.0%	1.6%
Nondepository Credit Intermediation	2,700	2,400	2,400	2,400	0.0%	-11.1%
Insurance Carriers & Related	21,900	22,500	22,400	22,100	-1.3%	0.9%
Real Estate & Rental & Leasing	16,900	17,200	17,200	17,300	0.6%	2.4%
Real Estate	13,300	13,600	13,500	13,600	0.7%	2.3%
Professional & Business Services	136,200	136,400	135,800	137,900	1.5%	1.2%
Professional, Scientific & Technical Services	56,300	57,900	57,500	56,900	-1.0%	1.1%
Architectural, Engineering & Related Services	10,100	10,400	10,400	10,500	1.0%	4.0%
Management of Companies & Enterprises	13,100	13,200	13,100	13,300	1.5%	1.5%
Administrative & Support & Waste Services	66,800	65,300	65,200	67,700	3.8%	1.3%
Administrative & Support Services	63,900	62,100	62,000	64,400	3.9%	0.8%

REPORT 400 C
Monthly Labor Force Data for Counties
June 2019 - Preliminary
 Data Not Seasonally Adjusted

COUNTY	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
STATE TOTAL	---	19,293,700	18,493,300	800,500	4.1%
ALAMEDA	9	844,400	818,500	25,800	3.1%
ALPINE	52	480	450	40	7.4%
AMADOR	20	15,080	14,510	570	3.8%
BUTTE	39	101,300	96,000	5,300	5.2%
CALAVERAS	20	21,500	20,680	820	3.8%
COLUSA	57	11,240	10,060	1,180	10.5%
CONTRA COSTA	10	561,300	543,300	18,000	3.2%
DEL NORTE	40	9,790	9,270	520	5.4%
EL DORADO	18	91,000	87,700	3,300	3.7%
FRESNO	50	453,200	421,300	32,000	7.1%
GLENN	47	12,680	11,870	810	6.4%
HUMBOLDT	18	62,800	60,500	2,300	3.7%
IMPERIAL	58	70,100	57,100	13,000	18.6%
INYO	15	8,720	8,410	310	3.6%
KERN	54	390,400	359,100	31,300	8.0%
KINGS	53	57,600	53,000	4,500	7.9%
LAKE	34	29,260	27,840	1,420	4.8%
LASSEN	31	9,780	9,330	450	4.6%
LOS ANGELES	31	5,073,600	4,840,600	232,900	4.6%
MADERA	49	61,500	57,200	4,300	7.0%
MARIN	3	140,400	137,000	3,400	2.4%
MARIPOSA	23	8,190	7,870	320	3.9%
MENDOCINO	20	39,350	37,880	1,480	3.8%
MERCED	55	115,500	106,200	9,400	8.1%
MODOC	44	3,260	3,060	200	6.1%
MONO	15	8,850	8,530	320	3.6%
MONTEREY	34	233,000	221,900	11,100	4.8%
NAPA	5	75,300	73,200	2,100	2.8%
NEVADA	13	48,520	46,870	1,640	3.4%
ORANGE	7	1,604,000	1,556,500	47,400	3.0%
PLACER	11	184,400	178,400	6,000	3.3%
PLUMAS	46	8,260	7,750	520	6.2%
RIVERSIDE	29	1,085,300	1,037,800	47,500	4.4%
SACRAMENTO	23	708,000	680,600	27,400	3.9%
SAN BENITO	36	31,100	29,600	1,500	4.9%
SAN BERNARDINO	27	955,000	915,600	39,400	4.1%
SAN DIEGO	11	1,582,400	1,529,600	52,800	3.3%
SAN FRANCISCO	2	579,100	565,800	13,300	2.3%
SAN JOAQUIN	43	320,400	301,300	19,100	6.0%
SAN LUIS OBISPO	7	141,900	137,700	4,200	3.0%
SAN MATEO	1	457,100	447,200	9,900	2.2%
SANTA BARBARA	14	218,400	210,800	7,600	3.5%
SANTA CLARA	4	1,054,100	1,026,700	27,500	2.6%
SANTA CRUZ	28	145,400	139,200	6,200	4.2%
SHASTA	31	73,900	70,500	3,400	4.6%
SIERRA	38	1,340	1,270	70	5.1%
SISKIYOU	42	17,690	16,660	1,030	5.8%
SOLANO	23	206,600	198,500	8,100	3.9%
SONOMA	5	260,600	253,300	7,200	2.8%
STANISLAUS	48	239,800	224,300	15,500	6.5%
SUTTER	50	46,200	43,000	3,300	7.1%
TEHAMA	41	25,550	24,090	1,470	5.7%
TRINITY	36	4,800	4,570	240	4.9%
TULARE	56	206,500	187,700	18,800	9.1%
TUOLUMNE	29	21,490	20,540	950	4.4%
VENTURA	15	419,100	403,900	15,200	3.6%
YOLO	26	108,400	104,100	4,300	4.0%
YUBA	44	29,000	27,300	1,800	6.1%

Notes

1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

2) Labor force data for all geographic areas now reflect the March 2018 benchmark and Census 2010 population controls at the state level.

Sacramento--Roseville--Arden-Arcade MSA
(El Dorado, Placer, Sacramento, and Yolo Counties)
 Industry Employment & Labor Force
 March 2018 Benchmark

Data Not Seasonally Adjusted

	Jun 18	Apr 19	May 19 Revised	Jun 19 Prelim	Percent Change	
					Month	Year
Employment Services	26,700	27,000	27,100	26,900	-0.7%	0.7%
Services to Buildings & Dwellings	14,100	13,800	13,900	14,200	2.2%	0.7%
Educational & Health Services	158,400	167,300	166,100	164,400	-1.0%	3.8%
Education Services	11,900	13,100	13,100	12,500	-4.6%	5.0%
Health Care & Social Assistance	146,500	154,200	153,000	151,900	-0.7%	3.7%
Ambulatory Health Care Services	51,600	54,700	53,700	53,100	-1.1%	2.9%
Hospitals	24,700	25,200	25,200	25,200	0.0%	2.0%
Nursing & Residential Care Facilities	17,300	18,000	18,000	18,000	0.0%	4.0%
Leisure & Hospitality	107,200	109,700	109,200	109,900	0.6%	2.5%
Arts, Entertainment & Recreation	16,900	17,400	16,100	16,700	3.7%	-1.2%
Accommodation & Food Services	90,300	92,300	93,100	93,200	0.1%	3.2%
Accommodation	10,000	11,000	10,800	11,000	1.9%	10.0%
Food Services & Drinking Places	80,300	81,300	82,300	82,200	-0.1%	2.4%
Restaurants	76,000	77,000	77,500	77,500	0.0%	2.0%
Full-Service Restaurants	35,700	35,000	35,300	36,000	2.0%	0.8%
Limited-Service Eating Places	40,300	42,000	42,200	41,500	-1.7%	3.0%
Other Services	34,700	34,700	34,800	34,700	-0.3%	0.0%
Repair & Maintenance	10,700	10,500	10,600	10,600	0.0%	-0.9%
Government	241,700	240,100	241,200	242,000	0.3%	0.1%
Federal Government	14,100	14,100	14,200	14,500	2.1%	2.8%
Department of Defense	1,600	1,700	1,700	1,700	0.0%	6.3%
State & Local Government	227,600	226,000	227,000	227,500	0.2%	0.0%
State Government	122,200	123,600	124,100	124,800	0.6%	2.1%
State Government Education	32,700	32,700	32,800	33,300	1.5%	1.8%
State Government Excluding Education	89,500	90,900	91,300	91,500	0.2%	2.2%
Local Government	105,400	102,400	102,900	102,700	-0.2%	-2.6%
Local Government Education	57,000	55,500	55,300	53,900	-2.5%	-5.4%
Local Government Excluding Education	48,400	46,900	47,600	48,800	2.5%	0.8%
County	19,300	19,300	19,300	19,400	0.5%	0.5%
City	10,800	10,100	10,500	11,100	5.7%	2.8%
Special Districts plus Indian Tribes	18,300	17,500	17,800	18,300	2.8%	0.0%

Notes:

(1) Civilian labor force data are by place of residence; include self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

(2) Industry employment is by place of work; excludes self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding.

These data are produced by the Labor Market Information Division of the California Employment Development Department (EDD). Questions should be directed to: Cara Welch 916-227-0298 or Sheila Stock 916-651-5914

These data, as well as other labor market data, are available via the Internet at <http://www.labormarketinfo.edd.ca.gov>. If you need assistance, please call (916) 262-2162.

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ITEM IV-H - INFORMATION

HEAD START REPORTS

BACKGROUND:

This agenda item provides an opportunity for the Governing Board to review the attached Head Start items.

Staff will be available to answer questions.

PRESENTER: Denise Lee



SETA Head Start Food Service Operations Monthly Report *June 2019

June 6th- Last Day Calendar B Traditional Classes - Auberry Park will not reopen in the fall.

June 7th- Minimum Day Preschool and EHS Full Day Classes

June 10th- New Regular Cook/Driver Anthony Cruz started.

June 11th- WCIC Classes last day for the summer

June 20th- Home Base delivered Supplies for their End of the Year Festivities

June 21st- Some Classes Closed for Teacher Training at Strizek and Freedom Park

June 24th- Hopkins Park Opens 1 Preschool Class
Galt Classroom 1234C reduced to 10 students and 1234D reduced to 9

June 25th- Hillsdale 1 AM class reduced to 10 children

June 28th- Some Classes Closed for Teacher Training at North Avenue and Norma Johnson

- Meetings & Trainings:**
- New Regular Cook/Driver Anthony Cruz attended SETA's New Employee Orientation on 06/10/19
 - Head Cook Celia Limones attended the Getting Started with Excel Class on 06/20/19 and SETA's AB 1825 Mandatory Supervisor/Management Harassment Prevention Training on 6/25/19

Total Number of Meals and Snacks Prepared for All Kitchens:

Lunch	PM Snack	Breakfast	Field Trips
32,930	22,720	23,210	620

Total Amount of Meals and Snacks Prepared 79,480

Purchases:

Food	\$75,206.17
Non - Food	\$13,481.20

Building Maintenance and Repair: \$118.75

Janitorial & Restroom Supplies: \$0.00

Kitchen Small Wares and Equipment: \$5,861.24

Vehicle Maintenance and Repair : \$325.96

Vehicle Gas / Fuel: \$1,445.23
 Normal Delivery Days 20

SPECIAL EDUCATION REPORT

Sacramento County Head Start/Early Head Start

May 2019

The Special Education Report shows the percentage of enrolled preschool aged children with a diagnosed disability receiving services through an Individualized Education Plan (IEP). For Early Head Start, the Special Education Report shows the number of children ages 0-3 who are receiving early intervention services through an Individualized Family Services Plan (IFSP).

Head Start Program Performance Standards Reference: 1302.14 (b)(1) states *a program must ensure at least 10 percent of its total funded enrollment is filled by children eligible for services under IDEA, unless the responsible HHS official grants a waiver.*

Agency	AFE (HS)	Total IEPs	% of AFE	AFE (EHS)	Total IFSPs	% AFE
SETA operated	1836	251	14%	439	135	31%
Twin Rivers USD	180	28	16%	16	1	6%
Elk Grove USD	440	60	14%			
Sac City USD	1139	138	12%	152	20	13%
San Juan USD	668	120	18%	160	22	14%
WCIC	100	9	9%			
EHS CCP				120	12	10%
COUNTY TOTAL	4363	606	14%	887	190	21%

AFE: Annual Funded Enrollment

**Sacramento County Head Start/Early Head Start
Monthly Enrollment Report
June 2019**

Head Start

Agency	Funded Enrollment	(a) Last Day of Month Enrollment 6/28/19	(b) % Actual to Funded
Elk Grove USD	440 (160)	(160)	100
Sacramento City USD	1,139	1,068	94
SETA	1,836	1,949	106
San Juan USD	668	663	99
Twin Rivers USD	180	180	100
WCIC/Playmate	100	100	100
Total	4,363	4,120	94

Early Head Start

Agency	Funded Enrollment	(a) Last Day of Month Enrollment 6/28/19	(b) % Actual to Funded
Sacramento City USD	152	88	58
SETA	439	466	106
San Juan USD	160	178	111
TRUSD	16	16	100
Total	767	748	98

EHS-CC Partnership/Expansion

Agency	Funded Enrollment	(a) Last Day of Month Enrollment 6/28/19	(b) % Actual to Funded
SETA	40	43	108
Sacramento City USD	40	31	78
Total	80	74	93

- (a) Includes children who have dropped during the month and whose slot will be filled within the 30-day allowable period.
 (b) If enrollment is less than 100%, agency includes corrective plan of action.

Sacramento City USD

Challenge(s):

- 2 classes capped due to a majority of 3 year olds enrolled, leaving up to 10 vacant slots at any given time due to capping
- Other reasons such as no wait list for some centers and enrollments in process
- 62 vacancies not replaced at centers that will be closing due to reduction in slots after this year

Action Step(s):

- ACF is aware of the challenges of capped classes which are out of the control of the program

San Juan USD

Challenge(s):

- Families declined to enroll so close to the end of the year

Action Step(s):

- Will continue to recruit and enroll up until the last day of the year

**SETA - County Monthly Average Daily Attendance (ADA)
Program Year 2018-2019**

Head Start

Agency	August ADA %	Sept ADA %	October ADA %	Nov ADA %	Dec ADA %	January ADA %	February ADA %	March ADA %	April ADA %	May ADA %	June ADA %	July ADA %
Elk Grove USD	91	89	88	86	84	86	84	87	88	89	86	
Sacramento City USD	73	90	88	85	85	86	84	84	86	85	81	
SETA	78	87	85	83	83	81	80	83	83	85	76	
San Juan USD	N/A	76	88	90	89	88	92	88	83	75	TBD	
Twin Rivers USD	93	90	88	78	86	89	86	89	90	87	78	
WCIC/ Playmate	N/A	68	83	87	92	89	74	75	88	100	85	
TOTAL	84	83	87	85	87	87	83	84	86	87	81	

Early Head Start

Agency	August ADA %	Sept ADA %	October ADA %	Nov ADA %	Dec ADA %	January ADA %	February ADA %	March ADA %	April ADA %	May ADA %	June ADA %	July ADA %
Sacramento City USD	82	92	91	76	88	89	89	82	67	77	81	
SETA	80	86	87	82	83	81	81	85	85	81	83	
San Juan USD	83	84	89	87	90	88	90	86	87	75	TBD	
Twin Rivers USD	91	88	88	88	86	91	89	81	87	90	78	
TOTAL	84	88	89	83	87	87	87	84	82	81	81	

**SETA - County Monthly Average Daily Attendance (ADA)
Program Year 2018-2019**

EHS-CC Partnership/Expansion

Agency	August ADA %	Sept ADA %	October ADA %	Nov ADA %	Dec ADA %	January ADA %	February ADA %	March ADA %	April ADA %	May ADA %	June ADA %	July ADA %
Sacramento City USD	74	80	78	64	72	72	77	79	71	84	61	
SETA	84	82	84	77	77	77	74	82	79	86	81	
TOTAL	79	81	81	71	75	75	76	81	75	95	71	

A summary of individual agency Attendance Action Plan(s) are provided below after any three (3) consecutive months of ADA below 85%

Attendance Action Plan(s):

SETA Operated Program:

- Classrooms with attendance below 85% for any month are required to submit a Classroom Attendance Improvement Plan.

hello SUMMER!

Monthly Program Information Report
June, 2019

Update on California's Budget Affecting Services to Children Zero to Five

On June 27th, Governor Newsom signed the 2019-2020 budget that provides significant increases and investments for early learning initiatives. Highlights from the early education budgets:

Highlights from the early education budget:



Access to child care and preschool

- Subsidized child care slots: **\$130.5 million**
- Full-year childcare for families beginning CalWORKS: **\$60.6 million**
- Preschool slots: **\$31 million**
- Emergency child care for foster children: **\$10 million**

Facilities and providers

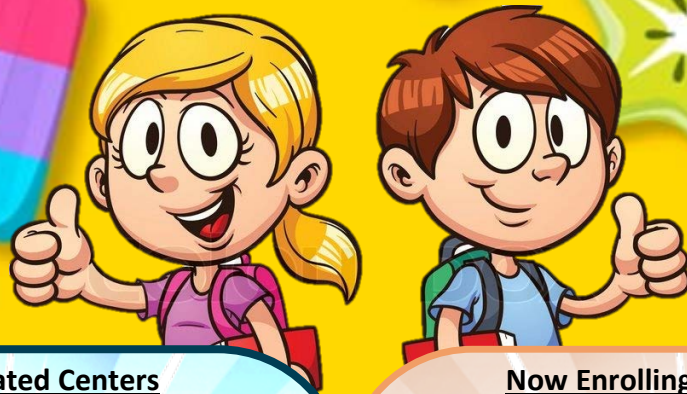
- Full-day kindergarten and TK classrooms: **\$300 million**
- Child care facilities: **\$245 million**
- Child care facilities on California State University campuses: **\$239 million**
- Provider training and coursework: **\$195 million**

Data and planning

- Data collection and organizing: **\$20 million**
- Master Plan for Early Education: **\$5 million**

Other services

- Developmental and trauma screenings: **\$155 million**
- Child savings accounts: **\$50 million**
- 8-week paid family leave: uses reserves



**New SETA Operated Centers
Opening this Summer**

SETA is pleased to announce the opening of eight (8) new early learning centers in collaboration with Sacramento City USD. New schools opening include:

- **American Legion** (opening in August)
- **Bret Harte** (opening on July 8th)
- **Capital City** (opening on July 8th)
- **CP Huntington** (opening on July 8th)
- **Freeport** (opening in August)
- **Franklin** (opening in August)
- **Hiram Johnson** (opening on July 8th)
- **Hopkins Park** (reopening on June 17th)

For enrollment information, visit SETA Head Start's website at headstart.seta.net or call 916.263.3804.

Now Enrolling – Early Head Start

SETA is opening five new full-day, year-round infant/toddler locations, starting in August 2019. Location and enrollment information can be found at:

Bret Harte

2761 9th Avenue
Sacramento, CA 95818
916.395.5195 Ext 1
Ask for Shondell

Freedom Park

6015 Watt Avenue, Suite #5
Sacramento, CA 95660
916.563.5024
Ask for Conrada

CP Huntington

5917 26th Street
Sacramento, CA 95822
916.433.2795
Ask for Patricia

Galt

615 2nd Street
Galt, CA 95632
209.745.6458
Ask for Ana

Hillsdale

5665 Hillsdale Avenue,
Building 4
Sacramento, CA 95842
916.563.5361
Ask for Cartearra

You May Have Seen Us in the Community / Recruitment Events April - August

It has been a busy four months for the recruitment staff and Parent Ambassadors Committee (PAC/PC members recruiting in partnership with staff) who have participated in various community events from April through August. The purpose of attending events is community outreach, strengthening community partnerships, marketing the Head Start/Early Head Start program and spreading the word that SETA is open for summer/fall enrollment. Events included:

- | | |
|-------------------------|---|
| April 11 th | Kids Day at the Capitol / West lawn of State Capitol |
| April 14 th | Rio Linda Rummage Sale and Car Show / The Key Shop |
| April 18 th | Oak Park Block Party / Esther's Park |
| April 20 th | Spring Fling Community Egg Hunt / Freedom Park |
| April 26 th | Sutter Spring into Health Fair / Fruitridge Community Collaborative Auditorium |
| April 27 th | Kids Day at the Park / Hagan Park |
| April 30 th | Dia de Los Ninos / North Lawn of the State Capitol |
| May 25 th | International Kids Festival / William Land Park |
| June 1 st | Sacramento Black Book Fair / The Brickhouse Art Gallery |
| June 1 st | Community Carnival / South Natomas Community Park |
| June 8 th | World Refugee Day Celebration / Soccer Tournament |
| June 20 th | Summer Kick-off Resource Fair / The Theater Pavilion |
| June 27 th | Department of Human Assistance Annual Community Resource Fair |
| June 28 th | Sacramento Summer Night Lights / Valley Hi Community Center |
| July 26 th | Sacramento Summer Night Lights / Valley Hi Community Center |
| August 2 nd | ESL Fall Orientation and Family Fair / Sacramento Food Bank and Family Services |
| August 23 rd | Sacramento Summer Night Lights / Valley Hi Community Center |



A Community Thank You – Coming Together in a Time of Need

While the ever popular quote “*It Takes a Village*” is used to showcase the deep commitment of many to make things happen, it has never rung so true as it has in the past three months here in Sacramento County.

Deputy Director, Denise Lee, would like to graciously thank the many people and organizations it took to ensure the transition of SCUSD-SETA Head Start/Early Head Start services continued to children and families. As a result, families were able to continue full day, year-round services uninterrupted while they go to work and/or attend school daily.

A big thank you to:

SETA Governing Board, Policy Council and Parent Advisory Committee – for their unwavering support and commitment to children and families; for their planning, feedback and participation in this significant change in programming.

SETA Executive Director - for her patience, understanding, calm demeanor and unwavering support, each and every day, and for making my job easier and more enjoyable.

Sacramento City USD ECE Leadership Team – for their precise planning, open communication and patience during the transition. Each championed through the tough times with character and professionalism.

SETA Managers/Education/Family Engagement/Facilities/Food Services/IT/Fiscal Teams – for pulling it off in record time; for doing it with a smile and can-do attitude; and for always focusing on children, families and staff.

SETA Human Resources Team – for posting, interviewing, and hiring more than 80 new staff positions within the department in unprecedented timelines.

Administration for Children and Families (ACF) – for their unwavering support, guidance and commitment working with the grantee during the transition and each day thereafter.

California Community Care Licensing (CCL) – for dedicating time, attention and staff resources to ensure updated licenses were in place and services were uninterrupted for children and families.

California Department of Education/Early Learning and Care Division – for ensuring relinquished funding was re-invested in the community and made available for programs to apply and continue services, despite the tight timelines.

Sacramento County Office of Education – for coordinating a convening of Local Education Agencies (LEAs) in short time-lines to learn of the potential funding opportunities and program models that leverage funding and expand comprehensive services for children and families.

SETA Delegate Agencies and EHS Partners – for their willingness to take on new enrollment slots, hire displaced staff and serve the community where need was most prevalent. Also, for transitioning families smoothly and effortlessly to reduce the risk of lost services in home-based or center-based programs.



Census 2020 – Every Child Counted (Presented by First 5)

What It Is

Since 1790, the United States has undertaken a count of population once every decade, as required by the U.S. Constitution. The 2020 Census aims to count total population and housing.

Why It Matters

1. It draws congressional and state legislative districts, school districts and voting precincts
2. Ensures Appropriate representation among states
3. Determines federal dollars distributed to states
4. Informs planning decisions of federal, tribal, state and local government
5. Informs organizational decisions (e.g., where to locate, size of market, etc.) of businesses and non-profits

What is at Stake for Kids?

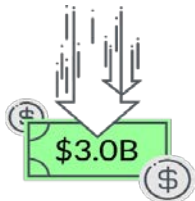
Allocation of funds from 55 large Federal Spending Programs, including:

- \$55.5B in Medi-Cal funding
- \$7.2B in SNAP
- 3.7B in TANF
- \$\$3.5B in Section 8
- \$2B in SCHIP
- \$1.3B in Special Education
- \$1.2B in Head Start
- \$303M in CCDBG

\$74.7

How Much Could We Lose?

- The California Department of Finance estimated that the **2010 census failed to count 1.5 million** state residents.
- For **every resident** not counted in the 2010 census, **California lost more than \$2,000** in federal funding.¹
- An undercount **could cost California more than \$3.0B** across all Federal programs, including those on slide #6



How Hard Is It to Count California?

- Of the 5 largest states in the nation, only **California did worse on the MPR** (mail-in participation rate) in 2010, than in 2000
- CA had the **highest estimated rate of 0-5 undercount of any state**, and LA County had the highest estimated rate of 0-5 undercount of any county.
- Research shows that children, homeless, lower income, lower education, English language learners, undocumented immigrations, and racial/ethnic minorities are least likely to be enumerated properly.

Since the 2020 census will be conducted mostly online, households with no internet access or poor internet access will likely also be undercounted.

The Issue: In 2010, 93% of children 0-5 were counted.

The Goal: In 2020, 100% of children 05- will be counted.

What is Different in 2020?

The Bureau plans to implement several “innovations” to the 2020 Census, which includes the following:

- Using geographic information systems, aerial imagery, administrative records, and third-party data to update the Master Address File, instead of sending Census Bureau employees to walk and physically check 11 million census blocks;
- Using the internet as the primary response option for the 2020 Census questionnaire, instead of primarily relying on paper responses;
- Expanding the use of administrative records and third-party data to develop targeted advertising, validate respondent addresses, and help guide in-person follow-up the Bureau conducts with individuals who do not initially submit on-line or paper questionnaires; and
- Reducing the number of staff involved in various field activities, and centralizing many census operational components.



Census 2020 – Every Child Counted (continuing)

2020 Opportunities

- \$90.3M allocated state funding to support the census + \$50M proposed for the upcoming budget
- Foundations are focusing and investing on ensuring a complete count
- Increased engagement within local jurisdictions

2020 Challenges

- First digital census – With an emphasis on online self-response
- Less federal funding and shift in priorities
- CA’s diverse population - hard to count and low responding
- Negative view of census

Federal Timelines



FEDERAL TIMELINE

PHASE 1	PHASE 2	PHASE 3	PHASE 4
EDUCATION	AWARENESS	MOTIVATION	REMINDER
JAN 2018 – MAR 2019	APR 2019 – FEB 2020	MAR 2020 – MAY 2020	JUN 2020 – JUL 2020
Focus on developing and preparing to execute field outreach plans with partners and communities	Focus on public education and consciousness raising about the census	Focus on ramping up the intensity of outreach and providing direct support to community residents	Focus on educating residents about the Census Bureau’s Nonresponse Followup Operation (NRFU) and providing targeted outreach to geographies with low response rates

ITEM V - REPORTS TO THE BOARD

- A. CHAIR'S REPORT: The Chair of the SETA Governing Board, on a regular basis, receives numerous items of information concerning employment and training legislation, current programs, agency activities, and miscellaneous articles about human service programs throughout the nation, and attends meetings pertinent to SETA business.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

- B. EXECUTIVE DIRECTOR'S REPORT: This item is set aside to allow the SETA Executive Director to report to the Board on any items of important information or to deal with special requests which need to be addressed but, because of time constraints, were not included in the formal SETA Governing Board Packet.

The Executive Director's Report also allows the opportunity for the SETA Executive Director to apprise the Board of upcoming events, significant agency activities, or conferences.

- C. DEPUTY DIRECTORS REPORT: This item is set aside to allow the Deputy Directors to report to the Board any items relative to the program operations.

- D. COUNSEL REPORT: The SETA Legal Counsel is the firm of Gregory D. Thatch, Attorney at Law. This item provides the opportunity for Agency Counsel to provide the SETA Governing Board with an oral or written report on legal activities

- E. MEMBERS OF THE BOARD: This item provides the opportunity for SETA Governing Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request or to ask that certain items be placed on the next Governing Board agenda.

- F. PUBLIC PARTICIPATION: Participation of the general public at SETA Governing Board meetings is encouraged. The SETA Governing Board has decided to incorporate participants of the audience as part of its agenda for all meetings. Members of the audience are asked to address their requests to the Chairperson, if they wish to speak.