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SACRAMENTOWORKS

Regular Meeting of the Sacramento Works Youth Council

Date: Wednesday, January 8, 2014

Time: 8:30 a.m.

Location: SETA Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

AGENDA

1. Call to Order/Roll Call
⇒ Introduction of New Youth Advocates
2. Action Item: Approval of the November 13, 2013 Minutes
3. Discussion: Career Pathway Opportunities
4. Discussion: Youth Pre-Apprenticeship Programs
5. Update on Performance Outcomes
6. Other business
7. Adjournment

Members: Brian Broadway, Paul Castro, Zak Ford, Matt Kelly, Daniel Koen, Dennis Morin, Martha Penry, Matt Perry, Deborah Portela, Maurice Read, Susan Wheeler, David Younger.

Youth Advocates: Tatiana DeLeon, Jessica Gomez, and Matthew Rocha-Rosario

DISTRIBUTION DATE: FRIDAY, DECEMBER 20, 2013

**Regular Meeting of
SACRAMENTO WORKS YOUTH COUNCIL
Minutes**

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

November 13, 2013
8:30 a.m.

1. **Call to Order/Roll Call:** Mr. Matt Kelly called the meeting to order at 8:32 a.m.

Members Present: Brian Broadway, Paul Castro, Matt Kelly, Daniel Koen, Dennis Morin, Matt Perry, Zak Ford, David Younger

Members Absent: Martha Penry, Deborah Portela, Maurice Read, Susan Wheeler

Youth Advocate Present: Tatiana DeLeon (South County Career Center)

Others Present: Kathy Kossick, Robin Purdy, Phil Cunningham, Christine Welsch, Becky Hansen, Lauren Mechels, Fina Dempsey, Julie Davis-Jaffe, Marty Araiza, Maysua Chervunkong

2. **Action Item:** Approval of the May 8, 2013 Minutes

There were no questions or comments.

Younger, second/Ford, to approve the minutes as distributed.
Voice Vote: Unanimous approval.

3. **Action Item:** Review WIA Youth program performance and adjust enrollment goals and funding as required

Ms. Christine Welsch stated that the annual program monitoring is done by staff. Staff does on-going technical assistance to provide assistance to the program operators. There are a number of ways to provide the technical assistance. Staff has found that the big issue is that when providers first enroll the youth, the youth seems very committed to program participation but they often do not follow through. The performance measures make it crucial for the youth to follow through. Technical Assistance includes staff reviewing the on-line case management system and conducting site visits. Staff review the case files to ensure the case notes are up to date and everything is appropriately documented.

Ms. Welsch reviewed the staff recommendations.

Mr. Perry asked about SETA and the WIA expectation of the frequency of program engagement with the youth. Ms. Welsch replied that it depends on what services are being provided. Most providers see the youth once a week but once a month is the minimum. All providers were required to be 100% enrolled by December 31.

Two providers are experiencing issues and are of concern to staff. Asian Resources is in a better place now and their documentation is improving but it is not consistent. Ms. Hansen stated that Asian Resources has two centers: Citrus Heights and Broadway. The Citrus Heights center did not meet their enrollment goal but Broadway did.

The second program is with California Indian Manpower which continues to experience deficiencies. Staff reviewed the concerns with CIMC performance. Ms. Lorenda Sanchez, Executive Director of California Indian Manpower Consortium stated that there were issues getting the contract approved. They are doing preliminary outreach in the Native American community but no actual enrollment occurred until after the contract was approved. The youth that they were working with were very mobile and moved around a lot.

Ms. Sanchez stated that they are doing their best with their population; this population does have multiple barriers. They have an agreement with CSUS to offer tutoring services for some of their participants. Ms. Sanchez is asking for the opportunity to continue to serve these youth and believes they can achieve their enrollment goal.

Ms. Younger inquired how many of 11 current enrolled are currently employed in work experience and Ms. Sanchez replied that two are currently employed.

Ms. Welsch stated that the WIA program has very rigid expectations. The youth participants have to graduate and there are certain goals they have to reach. CIMC has to figure out a way to engage the youth to achieve their goals.

Mr. Kelly expressed concern with the 90-day gaps in services. Mr. Perry asked what was the percentage of cases that had a 90-day gap. Ms. Welsch replied that fifty percent of the carry overs were close to or at 90-day gap in services. Ms. Welsch stated that staff is willing to give it to the end of this quarter and come back in January to review it again. One caveat is that CIMC develop a realistic corrective action plan and identify a viable program design that will keep youth engaged.

Mr. Younger would like to hear the youth providers are all putting out the effort to improve their programs and meet performance. Mr. Castro echoed that concern and would like to see an action plan to ensure services are provided at any provider that is on corrective action.

Moved/Morin, second/Castro, to approve Option 1: Maintain the enrollment goal of 20. Continue CIMC on corrective action, with monthly monitoring of service delivery and documentation of services provided to youth, and return to the Youth Council in January, 2014 with a status update and recommendation. The motion includes the conditions suggested.

Voice Vote: Unanimous approval.

Ms. Welsch will work with Ms. Sanchez to do written corrective action plan; updates will be provided in January for CIMC and Asian Resources.

4. Information Item: Update on Youth Advocate applications to Youth Council – staff oral report

Ms. Welsch stated that two applications for Youth Advocates have been received. A couple of years ago, the Youth Council expressed a desire to have more youth engaged on the board. Ms. Tatiana DeLeon has been a member for two years and she may be moving on to other things. Staff thinks it is important to have more than one youth advocate. The recommendation will be taken to the Executive Committee; it is expected that two new members will be at the January Youth Council meeting.

Ms. DeLeon stated that it has been a really good experience for her to be on the Youth Council. In the career centers, she relates so much with the youth and sees how the staff and the youth programs try to keep the youth focused. She is impressed how everyone is interested in the youths' success.

5. Other business

Mr. Morin stated that there appears to be a large movement to return pre-apprenticeship programs back to the high school. At the statewide level is the legislation Proposition 39. More career partnership academies are including the construction trades. Proposes an exploratory discussion with SETA to see if there is a linkage between Youth Council, at-risk youth, pre-apprenticeship training and construction training programs.

Ms. Welsch stated that at the Linked Learning event, she spoke with Dr. Ladd who extended an invitation for the Youth Council to have a tour of one of the Elk Grove career academies. Staff is proposing that one of the next Youth Council meetings be conducted off-site with a field trip to an Elk Grove academy.

Mr. Ford definitely wants to encourage visits to Folsom Cordova High School where they have been able to incorporate some of the trades into projects.

6. Adjournment: The meeting was adjourned at 9:31 a.m.