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SACRAMENTOWORKS

## Regular Meeting of the Sacramento Works Youth Council

**Date:** Wednesday, July 8, 2015

**Time:** 8:30 a.m.

**Location:** SETA Board Room  
925 Del Paso Blvd., Suite 100  
Sacramento, CA 95815

## AGENDA

1. Call to Order/Roll Call
  - Introduction of New Member: David Gordon
2. **ACTION:** Approval of the May 13, 2015 Minutes
3. Discussion of WIOA Youth Program Design
4. Discussion of WIOA Youth Program Dashboard
5. Adjournment

**Members:** Brian Broadway, Paul Castro, Zak Ford, David Gordon, Matt Kelly, Daniel Koen, Brandon Louie, Dennis Morin, Matt Perry, Deborah Portela, Dale Waldschmitt, Susan Wheeler, David Younger.

**Youth Advocates:** Tatiana DeLeon, Jessica Gomez, and Matthew Rocha-Rosario

**DISTRIBUTION DATE: WEDNESDAY, JULY 1, 2015**

## SACRAMENTO WORKS YOUTH COUNCIL

### Minutes

*(The minutes reflect the actual progression of the meeting.)*

SETA Shasta Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

May 13, 2015  
8:30 a.m.

1. **Call to Order/Roll Call:** Mr. Matt Kelly called the meeting to order at 8:31 a.m.

Members Present: Brian Broadway, Zak Ford, Matt Kelly, Daniel Koen, Dennis Morin, Matt Perry, Dale Waldschmitt, Susan Wheeler, David Younger

Members Absent: Paul Castro, David Gordon, Brandon Louie, Deborah Portela

Youth Advocates Present: Matthew Rocha-Rosario

Youth Advocates Absent: Tatiana DeLeon (South County Career Center);  
Jessica Gomez (Hillsdale Career Center)

Others Present: Phil Cunningham, Roy Kim, Becky Hansen, Fina Dempsey, Terri Carpenter, LaVonnia DeLoach (North State BIF), Stacy Chao (Asian Resources), Stacie Heu, Kim Speers at Crossroads.

4. **ACTION:** Approval of the May 21, 2014 and March 11, 2015 Minutes

Minutes were reviewed. There were no corrections.

Moved/Broadway, second/Morin, to approve the May 21, 2014 and March 11, 2015 minutes.

Voice Vote: Unanimous approval.

5. **ACTION:** Approval of Funding Extension Recommendations for the Workforce Investment Act (WIA)/Workforce Innovation and Opportunity Act (WIOA), Title I, Youth Program, for Program Year 2015-2016

Ms. Carpenter stated that the Youth WIA/WIOA program is designed to provide high quality services for youth. Ms. Carpenter reviewed the three categories: Universal Services and Individualized Services for In-school and Out-of-school youth. In addition, youth participants will be offered paid and unpaid work experience.

Staff goes through an intensive review process and the providers are evaluated all year. The current program year ends June 30, 2015. Staff conducted an initial review of performance through 4/21/15 and all programs are on track to successfully meet their planned goals.

Areas reviewed in performance:

- ✓ Placement in employment or education
- ✓ Attainment of Degree or Certificate
- ✓ Literacy or Numeracy Gains

Case management is a required service for the youth programs. Staff wants to ensure the targeted areas are being served; all providers have exceeded enrollment. Ms. Carpenter reviewed a chart that provides details on the customers served. All funding recommendations are contingent upon performance.

Under the WIOA program, 75% of funds have to be targeted to out-of-school youth. The new program elements include financial literacy and entrepreneurial skills training. There is more emphasis on work experience.

Mr. Morin stated that perhaps the numbers served in the universal services providers should be increased to 400; Ms. Carpenter stated that this will be reviewed and she would recommend perhaps increasing to 500 each. An analysis needs to be done and a formal recommendation will be forwarded when the data is received.

Ms. Carpenter stated that there are some providers lower than 400 but there are others that are higher. The flow of young people is not as large due to the change in training and services provided. A youth that is not eligible for in-school or out-of-school youth is still provided services at a career center.

Ms. Hansen stated that after the end of the fiscal year, staff can provide detailed information on the types and number of services provided to youth at the career centers. There are workshops and services where they are not related to workshops, i.e., resume work, employment referral. A report will be developed.

Mr. Perry inquired whether the virtual career center was being utilized for the youth and Ms. Hansen replied that the employment placements are tracked separately through Sacramento Works

Mr. Waldschmitt requested to have a dashboard of services provided; he is one of the board members that needs/wants more detail. Ms. Carpenter stated that staff will track more of the work experience under WIOA.

Ms. Wheeler inquired about the wages for youth and Ms. Carpenter stated that we have to abide by the minimum wage; it is now at \$9.00 per hour but they can be paid more than \$9.00/hour.

Mr. Kim stated that we are bound by whatever the cost of the original procurement is in the contract. Over the next procurement, we will be able to

change the costs and the number of youth served. The deadline for the WIOA implementation is July 1, 2016 and between now and then, there will be a number of changes to how services to youth will be offered.

Moved/Waldschmitt, second/Morin, to approve the staff funding recommendation for the WIA/WIOA Title I, Youth Program, PY 2015-2016. In addition, approve with the stipulation that all funding recommendations are contingent upon satisfactory year-end program performance reviews. Subgrantees that do not meet performance goals and benchmarks will be evaluated in Fall 2015 and funds may be deobligated.

Roll call vote:

Aye: 9 (Broadway, Ford, Kelly, Koen, Morin, Perry, Waldschmitt, Wheeler, Younger)

Nay: 0

Abstentions: 0

6. **DISCUSSION:** WIOA Transition And Youth Program Planning

Ms. Carpenter stated that some meetings will be held in the Fall to receive input on youth program design. The Youth Council will be instrumental in developing the new WIOA program. Staff is hoping to have the RFP completed and out on the street before the Christmas holiday. There will be a three-month period to write and submit proposals which will be due March 1, 2016. The review process will be done by June and the new service providers ready to go.

Ms. Carpenter reviewed the fact sheet. Although the Youth Council is not required under the new act, staff would like to continue having a Youth Council. Staff has been approached by a number of people interested in becoming involved with the Youth Council. There will be a 20% increase in wages for work experience as well as some changes in youth eligibility.

Mr. Ford asked what kind of incentives will be available for kids to be enrolled in school whether they complete at 18 or through an adult program. How will the students be addressed through WIOA? Ms. Carpenter replied that preliminary discussions are that the youth will require more support to complete education and keep them engaged through continuation school or GED. The required elements will be looked at under WIOA since the focus is out-of-school youth.

Mr. Perry stated that there was a lot of discussion regarding this at SCOE. It is clear that if you engage a youth and get them involved in the program, they still count as an out-of-school youth. If you can get the kid in and get them started in the program, you got them in as an out-of-school youth.

Mr. Waldschmitt asked Ms. Carpenter what she considers to be the biggest challenge and Ms. Carpenter stated that putting a new program together that will serve young people and meet the needs of the out-of-school youth and still meet

the performance standards. The program needs elements built in to keep the kids engaged so they ultimately get jobs; step up learning based activities; and engage with the employer community to develop a relationship. Mr. Kelly stated that he feels that implementing the new tasks under WIOA will be done smoothly since it was done under WIA. He appreciates the support of staff.

Ms. Carpenter stated that the providers do a great job of providing services. She feels confident that a robust program will be developed to serve the out-of-school youth community so they become productive employees.

Mr. Kelly asked if it were possible to send out a survey to the Youth to ask what information they want so the group can provide the details to staff. Ms. Carpenter stated that staff will produce a Survey Monkey for this survey.

Ms. Wheeler asked for examples of what other groups are doing and what is available including trends.

Mr. Morin stated that it is important that we do not tell people how to run their business.

Mr. Kelly stated that as we move into the summer program, we all need to think of the different employers to reach out to about opportunities for the youth. Employers need to be urged to use the WIB and SETA as a place to find job seekers.

7. **Adjournment:** The meeting was adjourned at 9:29 a.m.