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SACRAMENTOWORKS

**Meeting of the Sacramento Works
Youth Committee**

Date: Thursday, July 14, 2022

Time: 3:00 p.m.

Location: via Zoom

<https://us02web.zoom.us/j/87677496946?pwd=YWtFU1FVTFwZmtQVIU1eGZpMIJEQT09>

In response to the AB361 (Brown Act Section 54953) relating to the COVID-19 Pandemic, the Sacramento Works Youth Committee is conducting this meeting on Zoom at <https://us02web.zoom.us/j/87677496946?pwd=YWtFU1FVTFwZmtQVIU1eGZpMIJEQT09>. Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting on One tap mobile +16699006833,,87677496946# US (San Jose). Meeting ID: 876 7749 6946. Passcode: 126779. Find your local number: <https://us02web.zoom.us/u/kcjG1lhKdG>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Monica.Newton@seta.net. Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Monica Newton at (916) 263-3753, or Monica.Newton@seta.net. Please include in your request which item you would like to participate on. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Youth Committee and included in the record.

In the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Closed captioning will be available. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

1. Call to Order/Roll Call
2. **ACTION:** Approval of Findings and Authorization to Extend Use of Teleconferencing Procedures for Committee Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing (Legal Counsel)
3. **ACTION:** Approval of the May 12, 2022 Minutes

4. **INFORMATION ITEM:** WIOA Youth Funding Extensions Update
5. **INFORMATION ITEM:** Final WIOA Youth Program Performance, PY 2021-2022
6. Public Input
7. Adjournment

Members: Staci Anderson, Jacobe Caditz, David Gordon, Lisa Hutchinson, Brandon Louie, Johnny Perez, Shawn O'Briant, Tina Reynolds, Jane Ross, Lorenda Sanchez, Randi Kay Stephens, Jackie White

DISTRIBUTION DATE: Thursday, July 7, 2022

Sacramento Works Youth Committee meeting hosted by:
David Gordon (Chair)

ITEM 2 - ACTION

APPROVAL OF FINDINGS AND AUTHORIZATION TO EXTEND USE OF TELECONFERENCING PROCEDURES FOR COMMITTEE MEETINGS DURING DECLARED STATE OF EMERGENCY AND/OR WHILE STATE OR LOCAL OFFICIALS CONTINUE TO IMPOSE OR RECOMMEND MEASURES TO PROMOTE SOCIAL DISTANCING

BACKGROUND:

California Governor Gavin Newsom has issued the long-existing state of emergency related to COVID-19, which remains in effect. Governor Newsom had previously authorized local agencies, by Executive Order, to conduct meetings under the Brown Act utilizing Zoom or other remote procedures to conduct meeting by modified teleconference procedures. In September 2021, the legislature signed and passed into law AB 361, which amended Section 54953 of the Brown Act to similarly authorize teleconferencing of Committee Meetings, provided necessary procedures are followed.

Under AB 361, in the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

AB 361 also authorizes public agencies to continue to hold subsequent meetings via teleconference procedures during any state of emergency that directly impacts the ability of the members to meet safely in person or while State or local officials continue to impose or recommend measures to promote social distancing. The Governor's declared continuing state of emergency remains active and continues to serve to protect members of the public from unnecessary risk and exposure to COVID-19. In addition, Sacramento County continues to follow recommendations of the federal CDC promoting social distancing outside of the home and especially indoors. Given these circumstances, in order to allow for the next Committee meeting to be held by teleconference procedures consistent with AB 361, the Committee must make the following findings no later than 30 days after the first teleconferencing meeting and every 30 days thereafter by majority vote:

- a. The legislative body has reconsidered the circumstances of the state of emergency.
 - i. Any of the following circumstances exists: The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - ii. State or local officials continue to impose or recommend measures to promote social distancing.

RECOMMENDATION:

Authorize the continued use of teleconferencing for Sacramento Works Employer Outreach Committee meetings under AB 361, occasioned by the continuing state of emergency issued by Governor Newsom and the continuation of local and federal recommendations promoting social distancing outside of the home and especially indoors and, based thereon, make the following findings in support of this action:

- a. The Committee has reconsidered the circumstances of the state of emergency.
- b. The following circumstances exist:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - ii. State or local officials continue to impose or recommend measures to promote social distancing.

PRESENTER: Legal Counsel

Sacramento Works Youth Committee

Minutes

(The minutes reflect the actual progression of the meeting.)

Meeting held electronically

Thursday, May 12, 2022
3:00 p.m.

1. **Call to Order/Roll Call:** Mr. Louie called the meeting to order at 3:06 p.m. The roll was called and a quorum was achieved at 3:10 p.m.

Members Present: Brandon Louie, Jackie White, Lorenda Sanchez, Shawn O'Briant, Jacobe Caditz, Staci Anderson (*joined at 3:10 p.m.*)

Members Absent: Joyce Veal, Pedro Vargas, Claudia Negrete, Johnny Perez, Jane Ross, Randi Kay Stephens, David Gordon, Tina Reynolds, Lisa Hutchinson

Others Present: Terri Carpenter, Denise Lee, Phil Cunningham, Roy Kim, Jessica Medina, Ken McCulloch

2. **ACTION:** Approval of Findings and Authorization to Extend Use of Teleconferencing Procedures for Committee Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing.

Mr. Cunningham reviewed this item.

Moved/Caditz, second/Anderson, to approve the Findings and Authorization to Extend Use of Teleconferencing Procedures for Committee Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing.

Roll call vote:

Aye: 6 (Louie, White, Sanchez, O'Briant, Caditz, Anderson)

Nay: 0

Abstention: 0

Absent: 9 (Veal, Vargas, Negrete, Perez, Ross, Stephens, Gordon, Reynolds, Hutchinson)

3. **ACTION:** Approval of the March 10, 2022 Minutes

The minutes were reviewed; no questions or concerns.

Moved/Sanchez, second/O'Briant, to approve the March 10, 2022 Minutes.

Roll call vote:

Aye: 6 (Louie, White, Sanchez, O'Briant, Caditz, Anderson)

Nay: 0

Abstention: 0

Absent: 9 (Veal, Vargas, Negrete, Perez, Ross, Stephens, Gordon, Reynolds, Hutchinson)

Mr. Caditz left the meeting at 3:31 p.m.

4. **ACTION ITEM:** Approval of Funding Extension Recommendations for The Workforce Innovation and Opportunity Act (WIOA), Title I, Youth Program, Program Year 2022-2023

Ms. Carpenter reviewed this item. In 2019, SETA procured WIOA Program Operators to provide In-School Youth and Out-of-School Youth services, which allowed one-year extensions for up to three additional years. This year will be our last funding extension for this procurement. Next year we will be releasing a new Request for Proposals (RFP). The WIOA Youth Program is a very intensive individualized service delivery program for youth ages 16-24. All youth are assessed and develop an individual strategy plan based on their situation, background and goals. All of the fourteen elements that are available under the Program can and should be offered. The Program is all about connecting to education and employment opportunities.

We have not received our formal funding allocations for this year. Funding Recommendations shared on the screen are contingent on final funding allocations. We have based our funding recommendations on the strategy of one of the most important first elements of the program - enrollment of youth. Based on the way that performance is measured, there is a lag of about 1-1.5 years in actual performance outcomes. We have developed a program called "Bamboo" that allows us to get more real-time information. One thing that we can look at for performance is the last year's employment and education rate in comparison to this year's achieved enrollment goals to make recommendations for funding. The final funding recommendations will depend on final performance elements at the end of this program year, which is June 30, 2022.

Ms. Carpenter continued by sharing the funding chart on the screen that provided a summary of the funding strategy and the slots allocated for program providers. Providers that met or exceeded negotiated enrollment goals were given one additional slot. Providers that met or exceeded the employment and education rate of 68% were given an additional slot. Based on this funding strategy, Folsom Cordova Community Partnership was not recommended for funding. The total number of recommended slots for out-of-school youth is 272 for \$1,806,181. The in-school youth provider, the City of Sacramento Department of Parks and Recreations, is recommended for 16 slots for \$89,216. We are also recommending \$50,000 for Youth Committee Initiatives to support this committee's focus on developing the Youth Voice Subcommittee. The total WIOA Youth funding recommendation is \$1,945,397.

Mr. Caditz asked about the struggles Folsom Cordova Community Partnership provider faced that affected their performance rate.

Ms. Carpenter advised that they have lost their Youth staff and Youth Program Manager and were unable to pivot compared to other providers with similar staffing issues.

Mr. Louie asked on geographical coverage for youth service in the event Folsom Cordova Community Partnership will lose their funding.

Ms. Carpenter stated that North State Building Industry Foundation and Asian Resources cover the Rosemont and Rancho Cordova areas and can be requested to work with Folsom Cordova Community Partnership on the coverage and enrollment.

Moved/Anderson, second/ White, to approve the funding extension recommendations for the WIOA, Title I, Youth Program, Program Year 2022-2023

Roll call vote:

Aye: 6 (Louie, White, Sanchez, O'Briant, Caditz, Anderson)

Nay: 0

Abstention: 0

Absent: 9 (Vea, Vargas, Negrete, Perez, Ross, Stephens, Gordon, Reynolds, Hutchinson)

5. **INFORMATION ITEM:** Youth Voice Subcommittee Update

Ms. Carpenter reviewed several discussions that occurred over the last year to build the Youth Voice Subcommittee into the Sacramento Works Youth Committee and possibly to the Sacramento Works Board. Ms. Anderson and Mr. Louie have both been highly supportive and involved. The models from SACOG and Mental Health Advisory (implemented by Sacramento County) were pulled to develop Youth Voice Subcommittee. The funding allocated in the funding recommendations will support individuals to be active, engaged and paid for their time.

Ms. Anderson stated that to empower young people to understand what it's like to be a part of these kinds of boards we need to invest in them by guiding them through the process and giving them a real role. This takes time, investment and support. The SACOG is a great example of success.

Ms. White shared that they interviewed students on participating at SCOE Board Meetings and they were not interested, even with offered pay.

Ms. Carpenter stated that building the support into the funding recommendations will give us the final emphasis that we need and allow us to move forward to execution. The plan is to launch the Youth Voice Subcommittee in 2022-2023.

Mr. Cunningham advised that under the subcommittee structure the Youth Voice subcommittee can meet on their own time, at their preferred location and advise the Youth Committee with recommendations. That will help to eliminate the problem with attendance and transportation.

After the final funding approval on June 2 by the Governing Board, regular meetings will be scheduled for planning the Youth Voice Subcommittee.

6. **Public Input:** None
7. **Adjournment:** The meeting was adjourned at 3:39 p.m.

ITEM 4 - INFORMATION

WIOA YOUTH FUNDING EXTENSIONS UPDATE

At the May 25, 2022, Sacramento Works, Inc. (SWI) Board Meeting, staff recommendations were approved to extend subgrant awards for an additional PY 2022-2023.

Due to Folsom Cordova Community Partnership (FCCP), achieving less than 85% of their enrollment goal, they were not recommended or approved for funding by the (SWI).

At the SWI Board Meeting, the WIOA Youth funding allocation plan and numbers for PY 2022-2023 were unavailable; therefore, the recommendation was based on the WIOA Youth funding allocation for PY 21-22. Subsequent to the SWI Board Meeting and prior to the SETA Governing Board Meeting, SETA received notice that its preliminary WIOA Youth funding allocation would increase by 13% (\$429,402).

The Folsom Cordova Community Partnership (FCCP) petitioned the Governing Board to change the funding recommendation. FCCP's petition highlighted transition issues due to leadership and staff turnover, the impacts of the COVID pandemic, and the actions it has implemented that will ensure successful performance in PY 22-23.

On June 2, 2022, the Governing Board acknowledged Folsom Cordova's strong history of meeting performance in previous program years and recommended continuing funding through 2022-23. The SETA Board revised the SWI Board's recommendation and funded Folsom Cordova Community Partnership (FCCP) based on its PY 21-22 actual enrollments (\$70,944 or 50% of its PY 21-22 funding).

Staff returned with the recommendation to agree with SETA Governing Board's decision to extend (FCCP's) agreement for an additional year to serve 12 youth for a total funding award of \$70,944. Therefore, all previous providers during PY 21-22 have been extended with additional funding for PY 22-23.

The Operating Agreement between the SWI Board and the SETA Governing Board defines the methods by which the Boards will work together to administer, supervise, and direct the workforce development activities as required by WIOA. The Operating Agreement includes the provision that the Boards will "endeavor to reach agreement" on the selection of youth providers.

While the ultimate decision to fund FCCP rests with the SETA Governing Board, that decision is subject to the "endeavor to reach agreement" provision and because the SWI Board was unaware of the additional factors present before the Governing Board, the matter was submitted to the SWI Board at its June 22, 2022, Special Meeting for

ITEM 4-INFORMATION (continued)

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consideration of the Governing Board's decision to fund FCCP with a portion of the additional 13% of funds. At the meeting, the SWI Board agreed with the SETA Governing Board's decision to approve extending FCCP's agreement for PY2022-2023 in the amount of \$70,944 to serve 12 youth, and requested that the SWI Board's legal counsel follow-up with the SETA Governing Board's legal counsel to discuss/clarify the Operating Agreement.