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SACRAMENTOWORKS

**Meeting of the Sacramento Works
Youth Committee**

Date: Friday, May 1, 2020

Time: 8:00 a.m.

Location: <https://zoom.us/j/94676665400>

In response to the Governor's Executive Order N-29-20 relating to the COVID-19 Pandemic, the Sacramento Works, Inc. Youth Committee is conducting this meeting on Zoom at <https://zoom.us/j/94676665400>. Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting by dialing any of the following telephone numbers and entering in the Meeting ID 946-7666-5400: +1 669 900 6833 or +1 346 248 7799 or +1 301 715 8592 or +1 312 626 6799 or +1 253 215 8782. Members of the public are encouraged to participate in the meeting by submitting written comments in the Q&A section of the Zoom meeting or by email to: Nancy.Hogan@seta.net. This meeting will be closed captioned. Public comments will be accepted until the adjournment of the meeting, distributed to the Youth Committee, and included in the record.

This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

1. Call to Order/Roll Call
2. **ACTION:** Approval of the February 5, 2020 Minutes
3. **ACTION:** Approval of Funding Extension Recommendations for the WIOA Title I Youth Program for Program Year 2020-2021
4. Public Input
5. Adjournment

Members: Staci Anderson, Amanda Garcia, David Gordon, Brandon Louie, Claudia Negrete, Johnny Perez, Matt Perry, Tina Reynolds, Jane Ross, Lorenda Sanchez, Randi Kay Stephens, Joyce Veal, Pedro Vargas, Susan Wheeler

DISTRIBUTION DATE: FRIDAY, APRIL 24, 2020

SACRAMENTO WORKS YOUTH COMMITTEE

Minutes

(The minutes reflect the actual progression of the meeting.)

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Wednesday, February 5, 2020
8:00 a.m.

1. **Call to Order**: Mr. David Gordon called the meeting to order at 8:06 a.m. Attendees introduced themselves. The roll was called and a quorum achieved.

Members Present: David Gordon, Staci Anderson, Matt Perry, Jane Ross,

Members Absent: Brandon Louie, Lorenda Sanchez, Randi Kay Stephens, Johnny Perez, Susan Wheeler

Others Present: Terri Carpenter, Kathy Kossick, Jessica Gomez, Josh Woodson, Roy Kim

2. **ACTION**: Approval of the December 4, 2019 Minutes

The minutes were reviewed; no questions or corrections.

Moved/Anderson, second/Perry, to approve the December 4, 2019 minutes.

Roll call vote:

Aye: 4 (Anderson, Gordon, Perry, Ross)

Nay: 0

Abstentions: 0

Absent: 5 (Louie, Perez, Sanchez, Stephens, Wheeler)

3. **DISCUSSION ITEM**: Update on WIOA Youth Program Enrollments

Ms. Carpenter reviewed the enrollment report for the last quarter. Ms. Carpenter explained that included in the contracts is a 15% differential that is applied to the enrollment. All programs met their enrollment goals for the program year. Ms. Carpenter thanked the providers for adhering to the guidelines and meeting staff requirements.

Dr. Perry acknowledged the service providers for their good work.

4. **DISCUSSION ITEM**: WIOA Program Provider Visits

Mr. Gordon reminded the Committee that staff was asked to schedule some actual program visits to the service providers. Ms. Carpenter will e-mail out a list of possible visits to providers. There are a few programs that have yet to provide dates. The schedule will be updated and sent out electronically.

Dr. Perry stated that he is interested in visiting JUMA and asked if they are ready for a tour. Ms. Carpenter replied that she is working with all of the new service providers (IRC, JUMA Ventures, Waking the Village and Lao Family Community Development) to determine if they are available for tours.

Ms. Carpenter will also send an e-mail confirming the visit with the service provider and the Youth Committee member. Youth Committee members pick whatever service provider they are interested in visiting and SETA staff will work with the service provider and then confirm.

5. **DISCUSSION ITEM**: New Meeting Times for Youth Committee Meetings

Mr. Gordon stated that the purpose of this item is to discuss a better meeting time for the Youth Committee to ensure participation of the new Youth Committee members. It appears that 8 a.m. is not a good time for the new members. The Youth Committee previously talked about changing the meeting to a late afternoon. While this could be an issue with regard to traffic, the Youth Committee members will be available. Ms. Carpenter stated that there have been several discussions over the last few meetings and some of the viable options are:

1. The second Friday morning at 10 a.m.
2. Have the Youth Committee meet at 4 p.m. with a date to be chosen.

Ms. Ross suggested that perhaps rotating the new youth members in would help. Ms. Carpenter replied that the Youth Committee meets every other month and if they miss meetings, they will not be engaged.

Mr. Gordon suggested that the Youth Committee try for Friday morning at 10 a.m.

Ms. Carpenter will work with Mr. Gordon on additional dates for upcoming Youth Committee meetings. Maybe the third Friday of the month would be the best date. Ms. Carpenter reminded the Youth Committee that there will be a meeting in May to review and approve funding recommendations.

6. Public Input

Ms. Kossick suggested that once the service provider tours are finalized that the full board be notified; there may be other board members interested in the visits.

Ms. Carpenter announced that there has been a change in the youth department. Ms. Becky Hansen has moved on to another opportunity. Ms. Carpenter introduced Ms. Jessica Gomez who was promoted to Workforce Development Planner; Ms. Gomez and Mr. Woodson will be supporting the youth initiatives.

Ms. Gomez introduced herself and said that she served on the Youth Committee as a Youth Advocate under one of the service providers. She's very happy to be working to support the youth program.

Ms. Carpenter stated that the new Youth Committee members will be appointed tomorrow and hopefully be present at the April 3 meeting.

7. **Adjournment:** The meeting was adjourned at 8:34 a.m.

ITEM 3 - ACTION

APPROVAL OF FUNDING EXTENSION RECOMMENDATIONS FOR THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA), TITLE I, YOUTH PROGRAM, FOR PROGRAM YEAR 2020-2021

BACKGROUND:

In 2019 SETA executed a four-year procurement to secure WIOA Program Operators to provide In-School Youth and Out-of-School Youth services. All subgrants were awarded for a twelve-month period beginning July 1, 2019 and ending on June 30, 2020. SETA/Sacramento Works has the option to extend any subgrant awarded for up to three additional terms.

The Sacramento WIOA youth funds are allocated in two categories: Individualized Services for In-School Youth and Individualized Services for Out-of-School Youth.

Individualized Services:

The Workforce Innovation and Opportunity Act identified specific program elements to be incorporated into the delivery of youth services.

1. Secondary School Completion Services
2. Alternative Secondary School Services
3. Paid or unpaid work experience that have academic and occupation education as a component of the work experience
4. Occupational Skills Training that lead to recognized post-secondary credentials that align with in-demand industry occupations
5. Education offered concurrently with and in the same context as workforce activities and training for a specific occupation
6. Leadership development opportunities, including community service and peer-centered activities encouraging responsibility and other positive and civic behaviors
7. Supportive Services
8. Adult Mentoring
9. Comprehensive Guidance and Counseling
10. Follow-up Services for not less than 12 months after program completion
11. Financial literacy education
12. Entrepreneurial skills training
13. Career awareness, career counseling and career exploration services about in-demand industry sectors/occupations
14. Activities that help youth prepare for and transition to post-secondary education and training.

The WIOA Youth Program requires that these elements be part of a comprehensive and community-focused program design providing an age continuum of services to the

target population. Program services will address the barriers of the targeted youth and prepare them to obtain employment in a high wage/high growth industry or in an occupation with future career advancement opportunity, enter an education or training program, attain a degree/certificate, achieve measureable skill gains or return to/remain in secondary/alternative secondary school.

Funding Recommendations

SETA is recommending the extension of subgrant awards for an additional year beginning July 1, 2020 and ending June 30, 2021. The funding recommendations are based on the following criteria:

Program Enrollment Numbers

Defined as the number of participants to be served in the program year including enrollment of target groups.

Placement in Employment or Education

Defined as employment, military service, enrolled in post-secondary education and/or advanced training or occupational skills training.

Attainment of 20% WEX Expenditures for Paid or Unpaid Work Experience

Defined as employment opportunities such as work experiences during the summer and throughout the school year; pre-apprenticeship programs; internships and job shadowing; and on the job training.

FUNDING ALLOCATIONS

SETA has not received notice of the Program Year (PY) 2020-2021 Youth funding allocation and funding recommendations are based on the funding levels for 2019-2020. All service providers are recommended for funding extension of the current funding level. Should the actual Youth funding allocation be reduced, then SETA will adjust service provider allocations proportionately. Additionally, the funding recommendation includes an allocation to support Youth Committee Initiatives to provide support for issues that may arise due to the COVID-19 pandemic and Work Experience funding to support the minimum wage increase in January of \$14.00 per hour.

Out-of-School Youth Funding	\$ 2,051,480
In-School Youth Funding	\$ 154,412
Youth Committee Initiatives	\$ 50,000
2021 WEX Wage Increase	\$ 45,000
Total WIOA Youth Funding Recommendations	<u>\$ 2,300,892</u>

ITEM 3 – ACTION (continued)
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See the attached funding recommendation chart for details.

RECOMMENDATION:

Review and approve the staff funding extension recommendation for the WIOA Title I, Youth Program, PY 2020-2021. Approve with the stipulation that all funding recommendations are contingent upon satisfactory year-end program performance reviews and final WIOA funding allocation.

**WIOA OSY YOUTH FUNDING
PY 2020-2021**

Out of School Youth Provider	2019-2020 Funding	Cost Per Participant	# of Youth	2020-2021 Funding	Area/Location
Lao Family Community Development	\$112,242	\$6,034	19	\$112,242	North Sacramento, Foothill Farms, Del Paso Heights, Arden-Arcade, Oak Park, South Sacramento, Meadowview, Florin/Hillsdale, EGACE, SCUSD, Galt, Mark Sanders and Franklin AJCCs
Waking the Village	108,500	5,833	19	108,500	Foothill Farms, Rio Linda, Del Paso Heights, Arden-Arcade, North Sacramento, Oak Park, Florin, Meadowview/South Sacramento, Downtown/Franklin and Asian Resources AJCCs
Elk Grove Unified School District	257,446	5,536	47	257,446	South Sacramento, Elk Grove/Franklin and Galt AJCCs
Sacramento City USD	185,200	6,638	28	185,200	South Sacramento, Meadowview, Fruitridge, Florin, Florin-Perkins, North Sacramento, Rancho Cordova, Arden Arcade, Del Paso Heights/SCUSD AJCC
California Human Development	111,600	6,000	19	111,600	Galt/Franklin and Galt, AJCCs
Folsom Cordova Community Partnership	164,947	5,912	28	164,947	Rancho Cordova, Rosemont, Folsom/Folsom Cordova Community Partnership and Mather AJCCs
JUMA Ventures	110,321	5,931	19	110,321	Oak Park, Meadowview, Del Paso Heights, Mather Field/Hillsdale and Asian Resources AJCCs
International Rescue Committee	108,343	5,825	19	108,343	Arden-Arcade/Hillsdale AJCC
Goodwill Industries	146,039	7,852	19	146,039	Downtown, Midtown/ Mark Sanders AJCC
La Familia Counseling Center	181,981	7,827	23	181,981	Downtown, Midtown, South Sacramento/Franklin, and La Familia AJCCs
Crossroads Diversified, Inc.	133,847	7,196	19	133,847	Citrus Heights, Carmichael, Fair Oaks, Orangevale, Arden-Arcade, Foothill Farms, Antelope, Elverta, Rancho Cordova, Mather, Folsom/Crossroads AJCC
Asian Resources, Inc.	161,946	8,707	19	161,946	Downtown, Midtown, South Sacramento, Rancho Cordova, North Highlands, Arden-Arcade, South Natomas, Del Paso Heights/Asian Resources, Franklin and Mark Sanders AJCCs
North State Building Industry Foundation	136,954	7,363	19	136,954	Foothill Farms, North Highlands, Rancho Cordova, Arden Arcade, Meadowview, South Sacramento, Rosemont, Antelope/Hillsdale, Mather, Crossroads and Greater Sacramento Urban League AJCC
Greater Sacramento Urban League	132,116	7,103	19	132,116	Del Paso Heights, Oak Park/Greater Sacramento Urban League and Hillsdale AJCCs
	\$2,051,480	\$6,492	316	\$ 2,051,480	

**WIOA ISY YOUTH FUNDING
PY 2020-2021**

In School Youth Provider	2019-2020 Funding	Cost Per Participant	# of Youth	2020-2021 Funding	Area/Location
Sacramento Chinese Community Service Center	\$77,206	\$5,595	14	\$77,206	South Sacramento, Del Paso Heights, North Highlands, Foothill Farms, McClellan/Franklin and Hillsdale AJCCs
City of Sacramento Dept of Parks and Rec	77,206	5,576	14	77,206	South Natomas, North Sacramento, Del Paso Heights, Midtown, South Sacramento/SCUSD AJCC
	\$154,412	\$5,515	28	\$154,412	