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Villara Building Systems



**SACRAMENTOWORKS**

**Meeting of the Sacramento Works  
Youth Committee**

**Date:** Thursday, October 8, 2020

**Time:** 3:00 p.m.

**Location:** <https://us02web.zoom.us/j/82490201512>

In response to the Governor's Executive Order N-29-20 relating to the COVID-19 Pandemic, the Sacramento Works Youth Committee is conducting this meeting on Zoom at <https://us02web.zoom.us/j/82490201512>. Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting by telephone by dialing (for higher quality, dial a number based on your current location): US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799. Webinar ID: 824 9020 1512. International numbers available: <https://us02web.zoom.us/j/kjaLnk294>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: [Nancy.Hogan@seta.net](mailto:Nancy.Hogan@seta.net). Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Nancy Hogan at (916) 263-3827, or [Nancy.Hogan@seta.net](mailto:Nancy.Hogan@seta.net). Please include in your request which item you would like to participate on. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Youth Committee and included in the record.

Closed captioning will be available. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: [www.seta.net](http://www.seta.net).

**AGENDA**

1. Call to Order/Roll Call
  - ❖ Introduction of new Youth Committee Members
    - Gary King, SMUD
    - Michael Laharty, County Office of Education
2. **ACTION:** Approval of the August 12, 2020 Minutes
3. **ACTION:** Approval of the 2020-2021 Youth Committee Goals
4. **DISCUSSION:** Identify Youth Activities to be Supported by the Fund Development Committee
5. Public Input
6. Adjournment

**Members:** Staci Anderson, Amanda Garcia, David Gordon, Gary King, Michael Laharty, Brandon Louie, Claudia Negrete, Johnny Perez, Matt Perry, Tina Reynolds, Jane Ross, Lorenda Sanchez, Randi Kay Stephens, Pedro Vargas, Joyce Veal, Susan Wheeler

**DISTRIBUTION DATE: THURSDAY, OCTOBER 1, 2020**

## SACRAMENTO WORKS YOUTH COMMITTEE

### Minutes

*(The minutes reflect the actual progression of the meeting.)*

Meeting held electronically

Wednesday, August 12, 2020  
8:00 a.m.

1. **Call to Order**: Mr. David Gordon called the meeting to order at 8:06 a.m. The roll was called and a quorum achieved. Attendees introduced themselves.

Members Present: David Gordon, Staci Anderson, Brandon Louie, Matt Perry, Tina Reynolds, Jane Ross, Lorenda Sanchez, Randi Kay Stephens, Pedro Vargas, Joyce Veal, Susan Wheeler

Members Absent: Amanda Garcia, Claudia Negrete, Johnny Perez

Others Present: Terri Carpenter, Kathy Kossick, Jessica Gomez, Roy Kim, Josh Woodson, Phil Cunningham

2. **ACTION**: Approval of the June 3, 2020 Minutes

The minutes were reviewed; no questions or corrections.

Moved/Perry, second/Stephens, to approve the June 3, 2020 minutes.

Roll call:

Aye: 11 (Anderson, Gordon, Louie, Perry, Reynolds, Ross, Sanchez, Stephens, Vargas, Veal, Wheeler)

Nay: 0

Abstentions: 0

Absent: 3 (Garcia, Negrete, Perez)

3. **INFORMATION ITEM**: Review of Youth Providers Program Performance

All of the providers did a great job achieving their enrollment goals. The goal is for providers to provide youth at least one service every 30 days. COVID prevented the providers from engaging face-to-face with the youth so the average for each provider is lower. It was a difficult year. While this is a new program and we are still operating under COVID-19 restrictions, PY 2019-2020 will be used as a baseline. It is expected that there will be more increases in services provided to youth in PY 2020-2021 due to virtual training and other on-line services that have been implemented last year. Ms. Carpenter reviewed the measurable skills gain goal and stated that it is measured in the second and fourth quarters after the youth exits the program so these outcomes will populate in the Bamboo report for that program year even though the outcomes are reported in the subsequent program year.

Dr. Perry asked if programs were able to share best practices? Ms. Carpenter replied that they meet virtually and are working to step-up the interaction more frequently.

Mr. Cunningham asked if any providers need more intensive follow-up from staff. Ms. Carpenter replied that staff has been doing much more intensive contact for months. On a daily basis, staff is working with providers with issues due to COVID. Ms. Carpenter will share quarterly/bi-monthly updates on how the providers are doing. They will have access to the report as well and will be given training as needed.

Ms. Stephens observed that some of the activities have higher goals; are there activities that have better participation? Is there a way for providers to work together? Also, the minimum wage is increasing in January; will providers acknowledge that? Ms. Carpenter replied that the funding augmentation from July will cover the increase in wages. Most of the activities last year included leadership and the Metrix Learning online platform.

Ms. Anderson asked about the possibility of job opportunities. Ms. Carpenter stated that programs are trying to focus on essential services and jobs in public sector, grocery, and distribution hubs. Teleworking is also allowable.

Dr. Perry asked if there was a way for the providers to have access to other service providers across the state? Ms. Carpenter replied that it is a good idea; she will reach out to see if there is an existing WIOA Youth program community of practice.

Ms. Ada Navarro, Employment Development Department, stated that while jobs are scarce, they are telling their youth to continue to improve themselves. If there are any providers wanting to talk, they would be happy to assist.

Ms. Reynolds asked why the goal number for the City of Sacramento is so low. Ms. Carpenter replied that when the WIOA took effect in 2014, the focus changed to serving out-of-school youth. The City of Sacramento operates an in-school youth program. The City of Sacramento Youth, Parks, and Community Enrichment Department and Sacramento Chinese Community Service Center are both in-school service providers.

Ms. Carpenter stated once the youth are served in the out-of-school youth program, they can also receive services as adults in the Job Center system. They can be co-enrolled or directly enrolled into a training program in the adult services program. Mr. Gordon would be more comfortable with a system to 'hand off' the youth to the adult programs. Many youth would have difficulty adapting to the services; he does not want them to be cut loose. Ms. Carpenter stated that the youth program is strongly integrated in the Job Center system. There are a number of programs already connected with the Job Center and staff

and service providers work hard to ensure integration and support is provided to the youth after they exit the program

4. **DISCUSSION ITEM:** Review of 2020-2021 Youth Committee Goals

Ms. Carpenter stated that the Youth Committee looked at the goals and the areas of focus in 2018. Ms. Carpenter reviewed the proposed goals for the 2020-2021 program year.

Mr. Gordon thinks all are worthy goals but would like to prioritize those that we can reasonably expect to accomplish in a year. He would like to hone them down to 2-3 things we can drill down on. 1) There is a need to promote internships on a larger scale; youth are more likely to get strong training when there are internships. 2) Do whatever we can to amplify the voice of youth to let us know how we're doing. We do not hear enough from the actual 'customer' which is the youth. We have to better engage with youth to find out how to meet their needs 3) Connect with non-profits and partners to provide digital literacy resources and services for the young people in our community..

Ms. Anderson supports those goals. Youth need basic soft skills and basic digital literacy is crucial in this day. We need to focus on those.

Dr. Perry suggested perhaps combining the digital literacy goal. Once a youth is done, they have to turn their computer in and it is difficult for them to continue with their training. Ms. Carpenter replied that the devices provided under the WIOA program were part of a support service so they actually get to keep the device.

Ms. Anderson asked if there are resources enough to provide the youth with laptops? Ms. Carpenter replied that the providers put supportive services in their budgets every year so they can provide laptops. Mr. Cunningham stated that the Youth Committee may also want to consider that Mr. Wylie is working on a Fund Development Committee that may work to develop a list of benefactors. The Employer Outreach Committee is working on a sponsorship program.

Ms. Carpenter stated that she is involved with many community programs and is currently developing a list of providers that have internships.

Mr. Gordon is worried that if we get lost in too many words, we will not hone in on the outcomes. He wants to hone down to include more substantial internships; he thinks Mr. Wylie would be supportive of asking for board members to provide a certain number of internships. With the youth voice, we have a platform to get youth participation and input. Ms. Wheeler wants to include 'paid internships'. Ms. Anderson wants to include both paid and unpaid internships. Mr. Cunningham stated that unpaid internships have all kinds of legal problems. They are not prohibited but they are difficult to manage. Ms. Carpenter stated

that all of the providers have wages included but if there are companies willing to place an intern, the providers can support them by providing wages.

Ms. Anderson and Ms. Wheeler left the meeting at 9:01 a.m.

Mr. Vargas thinks the virtual internship would work but there needs to be guidance. Mr. Gordon agreed; it may be the reality for longer than we may think so we need to have ideas for supervision and guidance.

Mr. Gordon and Youth Committee members settled on the three core goals outlined earlier in the meeting.

5. **ACTION:** Approval of Scholars Playground Sponsorship

Ms. Carpenter reported that Nicholas Haystings, Square Root Academy, has launched a 21<sup>st</sup> century learning platform supported by various experts in the community; this platform delivers workshops in a wide variety of topics. Mr. Hastings reached out to us to see how SETA could support the Scholars Playground. He submitted a request for SETA to be a sponsor at the \$2,500 level; this provides us with presence on the playground website and we will be participating as an 'expert'; Jessica Gomez will be working on this project. Square Root focuses on providing in-school youth with STEM learning options. Staff recommends the approval of the sponsorship.

Ms. Reynolds asked why the recommendation is for only \$2,500; this is a program doing really fabulous work. Ms. Carpenter replied that the next sponsorship level is \$10,000 but our funding allocation supports more out-of-school youth. If we increase the level of sponsorship it may take funds away from other goals and initiatives that the Committee might support this year.

Dr. Perry stated that SCOE has been very engaged with Nicholas and have funded them on three different initiatives. They are part of the summer learning initiative with the city; he thinks we are finding ways to add revenue to the platform through SCOE.

Moved/Reynolds, second/Ross, to approve a sponsorship in the amount of \$2,500 to support the Scholars Playground 21<sup>st</sup> Century learning platform.

Roll call:

Aye: 8 (Anderson, Gordon, Louie, Perry, Reynolds, Ross, Sanchez, Vargas)

Nay: 3 (Stephens, Veal, Wheeler)

Abstentions: 0

Absent: 3 (Garcia, Negrete, Perez)

6. **Public Input:** No comments.

Ms. Carpenter asked how often the Youth Committee wants to meet; monthly or

bi-monthly? Mr. Louie suggested a later time; it's difficult to meet in the early morning when young children are involved. Mr. Gordon suggested perhaps late afternoon would be better. Ms. Carpenter stated that staff will send out a doodle poll to determine the best day/time to meet.

7. **Adjournment:** The meeting was adjourned at 9:13 a.m.

## ITEM 3 - ACTION

### APPROVAL OF THE 2020-2021 YOUTH COMMITTEE GOALS

#### BACKGROUND:

Based on the environment of COVID-19 and other factors impacting the youth in our community, the following goals are being proposed for the committee to discuss and adopt as priorities for the Committee work in 2020-2021:

1. Develop strategies to amplify the youth voice in all SETA-Sacramento Works activities and programs that serve youth. Improve the engagement with youth to find out how to meet their needs.
2. Identify a strategic group of employers that are willing to place youth in paid internships.
3. Identify a Digital Literacy and Skills partners that can provide expanded services to youth enrolled in programs.

#### RECOMMENDATION:

Approve the 2020-2021 Youth Committee goals.

## ITEM 4 - DISCUSSION

### IDENTIFY YOUTH ACTIVITIES TO BE SUPPORTED BY THE FUND DEVELOPMENT COMMITTEE

#### BACKGROUND:

At previous Sacramento Works Board Meetings, members have discussed the function of a proposed Fund Development Committee. Mr. Phil Cunningham, legal counsel to the Sacramento Works Board, has prepared Proposed Sacramento Works, Inc. Fundraising Policies and Guidelines, and members have requested input from board committees and staff on potential areas of focus for the proposed Fund Development Committee.

This item provides an opportunity to continue to clarify and discuss the viability and interest of board members to establish and engage in a Fund Development Committee.

#### OPTIONS:

The following is a preliminary list of options provided by board committees and staff. Bolded items indicate options that are generally unallowable with WIOA program funds:

- 1) Youth Internships
- 2) **Food** – a basic emergency service needed by youth
- 3) Training Scholarships – increase vocational training opportunities for youth
- 4) **Stipends/Incentives** – payments to youth/young adults for participating or attaining benchmarks.
- 5) Support Services – financial support necessary for youth to participate in services.
- 6) **Equipment/Software** – invest in technology tools needed by youth.
- 7) Other?