

**WORKFORCE DEVELOPMENT  
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PRO Youth and Families

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Sacramento Metro Chamber of Commerce

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Kaiser Permanente

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Better Business Bureau

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2SS.com

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Sacramento Sierra's Building & Construction  
Trades Council

**KRISTIN GIBBONS**  
Department of Human Assistance

**TROY GIVANS**  
County of Sacramento, Economic  
Development

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Sacramento County Office of Education

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Tri-Tool, Inc.

**LISA HUTCHINSON**  
DigiStream Investigations

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City of Sacramento

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SMUD

**KATHY KOSSICK**  
Sacramento Employment & Training Agency

**MATT LEGE**  
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**DR. JAMEY NYE**  
Los Rios Community College District

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VSP, Inc.

**SHARON O'SULLIVAN**  
California Department of Rehabilitation

**JOHNNY PEREZ**  
SAFE Credit Union

**KARL PINEO**  
Ironworkers Local 118

**FABRIZIO SASSO**  
Sacramento Central Labor Council

**ANETTE SMITH – Chair**  
Smith Associates

**RICK WYLIE**  
Villara Building Systems



**SACRAMENTOWORKS**

**SACRAMENTO WORKS, INC.**  
**Executive Committee**

**Date:** Monday, November 15, 2021

**Time:** 4:00 p.m.

**Location:**

<https://us02web.zoom.us/j/84462339746?pwd=QitKVDFYU3NKTnJZc0cya0Z5VHNYUT09>

In response to the AB361 (Brown Act Section 54953) relating to the COVID-19 Pandemic, the Sacramento Employment and Training Agency Sacramento Works Executive Committee is conducting this meeting on Zoom at <https://us02web.zoom.us/j/84462339746?pwd=QitKVDFYU3NKTnJZc0cya0Z5VHNYUT09>. Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting by telephone by dialing (for higher quality, dial a number based on your current location): One tap mobile: + 16699006833,,84462339746#US (San Jose); Dial by your location: + 1 669 900 6833 US (San Jose). Find your local number: <https://us02web.zoom.us/j/84462339746?pwd=QitKVDFYU3NKTnJZc0cya0Z5VHNYUT09>. Meeting ID: 844 6233 9746, Passcode: 330262. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: [Monica.Newton@seta.net](mailto:Monica.Newton@seta.net). Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Monica Newton at (916) 263-3753, or [Monica.Newton@seta.net](mailto:Monica.Newton@seta.net). Please include in your request which item you would like to participate on. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Employer Outreach Committee and included in the record.

In the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Closed captioning will be available. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: [www.seta.net](http://www.seta.net)

## **AGENDA**

1. Call to Order/Roll Call
2. **Action**  
Approval of Findings and Authorization to Extend Use of Teleconferencing Procedures for Committee Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing (Legal Counsel)
3. Approval of Minutes of the September 20, 2021 Meeting
4. Review of the November 17, 2021 Sacramento Works Agenda Packet
5. Adjournment

**COMMITTEE MEMBERS:** Lisa Clawson, Ron Ellis, David Gordon, Kathy Kossick, Dr. Jamey Nye, Anette Smith, Ron Orr

**DISTRIBUTION DATE: Monday, November 8, 2021**

## ITEM 2 - ACTION

### APPROVAL OF FINDINGS AND AUTHORIZATION TO EXTEND USE OF TELECONFERENCING PROCEDURES FOR COMMITTEE MEETINGS DURING DECLARED STATE OF EMERGENCY AND/OR WHILE STATE OR LOCAL OFFICIALS CONTINUE TO IMPOSE OR RECOMMEND MEASURES TO PROMOTE SOCIAL DISTANCING

#### BACKGROUND:

California Governor Gavin Newsom has recently extended until December 31, 2021 the long-existing state of emergency related to COVID-19. Governor Newsom had previously authorized local agencies, by Executive Order, to conduct meetings under the Brown Act utilizing Zoom or other remote procedures to conduct meeting by modified teleconference procedures. Recently the legislature signed and passed into law AB 361, which amended Section 54953 of the Brown Act to similarly authorize teleconferencing of Committee Meetings, provided necessary procedures are followed. The Sacramento Works Executive Committee on November 15, 2021 will be the first board meeting conducted utilizing the AB 361 Procedures, which are reflected in the Notice for the Committee Agenda.

Under AB 361, in the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

AB 361 also authorizes public agencies to continue to hold subsequent meetings via teleconference procedures during any state of emergency that directly impacts the ability of the members to meet safely in person or while State or local officials continue to impose or recommend measures to promote social distancing. The Governor's declared continuing state of emergency remains active and continues to serve to protect members of the public from unnecessary risk and exposure to COVID-19. In addition, Sacramento County continues to follow recommendations of the federal CDC promoting social distancing outside of the home and especially indoors. Given these circumstances, in order to allow for the next Committee meeting to be held by teleconference procedures consistent with AB 361, the Committee must make the following findings no later than 30 days after the first teleconferencing meeting and every 30 days thereafter by majority vote:

- a. The legislative body has reconsidered the circumstances of the state of emergency.
- b. Any of the following circumstances exists:

ITEM III-A-ACTION (continued)

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- i. The state of emergency continues to directly impact the ability of the members to meet safely in person.
- ii. State or local officials continue to impose or recommend measures to promote social distancing.

RECOMMENDATION:

Authorize the continued use of teleconferencing for Sacramento Works Executive Committee meetings under AB 361, occasioned by the continuing state of emergency issued by Governor Newsom and the continuation of local and federal recommendations promoting social distancing outside of the home and especially indoors and, based thereon, make the following findings in support of this action:

- a. The Committee has reconsidered the circumstances of the state of emergency.
- b. The following circumstances exist:
  - i. The state of emergency continues to directly impact the ability of the members to meet safely in person.
  - ii. State or local officials continue to impose or recommend measures to promote social distancing.

PRESENTER: Legal Counsel

**SACRAMENTO WORKS, INC.**

Executive Committee

Minutes

*(The minutes reflect the actual progression of the meeting.)*

**Location:** Meeting held electronically

Monday, September 20, 2021  
4:00 p.m.

1. **Call to Order/Roll Call**

Mr. Wylie called the meeting to order at 4:05 p.m. The roll was called and a quorum was established.

Members Present: Lisa Clawson, Ron Ellis, Kathy Kossick, Dr. Jamey Nye (joined at 4:06 p.m.), Anette Smith, Rick Wylie

Member Absent: David Gordon

Others Present: Phil Cunningham, Roy Kim, William Walker, Ralph Giddings, Julie Davis-Jaffe, Michelle O’Camb, Terri Carpenter, Ed Baker

2. **Approval of Minutes of the July 26, 2021 Meeting**

Minutes were reviewed; no questions or corrections.

Moved/Ellis, second/Clawson, to approve the July 26 minutes.

Roll call vote:

Aye: 5 (Clawson, Ellis, Kossick, Smith, Wylie)

Nay: 0

Abstention: 0

Absent: 2 (Nye, Gordon)

Dr. Nye joined the meeting at 4:06 p.m.

3. **Review of the September 22, 2021 Sacramento Works Agenda Packet**

Mr. Walker gave a brief introduction of Mr. Karlan Chambers as the client success story. Mr. Chambers is a parolee now working on city projects. He is a second-year apprentice and is one of the fastest rising apprentices we have enrolled. Mr. Chambers is working as a brick mason.

The September Sacramento Works agenda packet was reviewed.

The consent items can be approved together. Ms. Carpenter will answer any questions regarding the Youth Committee applicants.

Election of officers will need a report from the nominating committee. Mr. Wylie can announce the nominated slate, motion and ask for a second. The nominated slate is Anette Smith for Chair, Ronald Orr for Vice Chair, and Lisa Clawson for Secretary/Treasurer.

Michelle O'Camb will be presenting on the transfer of Workforce Innovation and Opportunity Act dislocated worker funds to adult funds. If approved, this item will go on to Governing Board for agreement and then to EDD for final approval.

A large packet of AJCC reports was sent out for review. The Chair will need to sign each report after board approval. It is a state requirement to be done every two years. The Sacramento Works Board cannot certify; the state certifies the facilities.

The survey results will be discussed at the Sacramento Works Board Retreat in October. It was suggested to recode the grants during the retreat to better assess the results.

Business implications of COVID-19 on board members. There are two members who need to present, Lisa Hutchinson and Kevin Ferreira.

Under the Dislocated Worker report, it will be noted Disney is closing its stores and partnering with Target.

Ms. Kossick will be recognizing Ms. Nancy Hogan during Other Reports – Members of the Board. She will also be reviewing data regarding performance under the same section.

Ms. Smith asked if there is an update on Ms. Kossick's upcoming retirement transition.

Ms. Kossick responded currently the job spec. is being updated, and then presented to the Governing Board for approval. It will then go to the City Manager and County Executive to determine how the recruitment process will occur.

The Governor's new teleconference extension was discussed regarding whether the board retreat could be held in-person, remote, or hybrid.

4. **Adjournment**: The meeting was adjourned at 4:43 p.m.