

**WORKFORCE DEVELOPMENT
BOARD MEMBERS**

STACI ANDERSON
PRO Youth and Families

EDWARD W. BAKER
Alto Ingredients, Inc.

AMANDA BLACKWOOD
Sacramento Metro Chamber of Commerce

N. LISA CLAWSON – Secretary/Treasurer
Kaiser Permanente

LYNN R. CONNER
Better Business Bureau

RONALD J. ELLIS
2SS.com

KEVIN FERREIRA
Sacramento Sierra's Building & Construction
Trades Council

KRISTIN GIBBONS
Department of Human Assistance

TROY GIVANS
County of Sacramento, Economic
Development

DAVID W. GORDON
Sacramento County Office of Education

MANDI HIGLEY
Tri-Tool, Inc.

MICHAEL JASSO
City of Sacramento

GARY R. KING
SMUD

KATHY KOSSICK
Sacramento Employment & Training Agency

CHRISTINE LASTER
Siemens

MATT LEGE
SEIU – United Healthcare Workers

FRANK A. LOUIE
Sacramento Asian Chamber of Commerce

JANET NEITZEL
Employment Development Department

DR. JAMEY NYE
Los Rios Community College District

RONALD R. ORR, JR.
VSP, Inc.

SHARON O'SULLIVAN
California Department of Rehabilitation

JOHNNY PEREZ
SAFE Credit Union

KARL PINEO
Ironworkers Local 118

FABRIZIO SASSO
Sacramento Central Labor Council

ANETTE SMITH – Vice Chair
Five Star Bank

RICK WYLIE – Chair
Villara Building Systems



SACRAMENTOWORKS

SACRAMENTO WORKS, INC.
Executive Committee

Date: Monday, June 28, 2021

Time: 4:00 p.m.

Location:

<https://us02web.zoom.us/j/89089654386?pwd=QXRmeXYwMDF2d3AxUWM3aGlpVjBEUT09>

In response to the Governor's Executive Order N-29-20 relating to the COVID-19 Pandemic, the Sacramento Works Executive Committee is conducting this meeting on Zoom at <https://us02web.zoom.us/j/89089654386?pwd=QXRmeXYwMDF2d3AxUWM3aGlpVjBEUT09>. Meeting ID: 890 8965 4386; Passcode: 643636. Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting by telephone by dialing (for higher quality, dial a number based on your current location): +16699006833,,89089654386# US (San Jose). Dial by your location: +1 669 900 6833 US (San Jose). Find your local number <https://us02web.zoom.us/u/kdvZ6MWTU2>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Nancy.Hogan@seta.net. Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Nancy Hogan at (916) 263-3827, or Nancy.Hogan@seta.net. Please include in your request which item you would like to participate on. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Executive Committee and included in the record.

Closed captioning will be available. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

1. Call to Order/Roll Call
2. Approval of Minutes of the March 22, 2021 Meeting
3. Approve Recommendation to the SETA Governing Board to Fill Vacant Private Business Seat
4. Discussion of Future Direction of the Board
5. Adjournment

COMMITTEE MEMBERS: Lisa Clawson, Ron Ellis, David Gordon, Kathy Kossick, Dr. Jamey Nye, Anette Smith, Rick Wylie

DISTRIBUTION DATE: FRIDAY, JUNE 18, 2021

SACRAMENTO WORKS, INC.

Executive Committee

Minutes

(The minutes reflect the actual progression of the meeting.)

Location: Meeting held electronically

Monday, March 22, 2021
4:00 p.m.

1. Call to Order/Roll Call

Mr. Wylie called the meeting to order at 4:02 p.m. The roll was called and a quorum was established.

Members Present: Lisa Clawson, Ron Ellis (arrived 4:07 p.m.), Kathy Kossick, Dr. Jamey Nye, Anette Smith, Rick Wylie

Absent - David Gordon

Others Present: Phil Cunningham, Terri Carpenter, Roy Kim, Ralph Giddings, Michelle O'Camb

2. Approval of Minutes of the February 22, 2021 Meeting

Moved/Clawson, second/Smith, to approve the February 22, 2021 minutes.

Aye: 5 (Clawson, Kossick, Nye, Smith, Wylie)

Nay: 0

Abstentions: 0

Absent: 2 (Gordon, Ellis)

3. Approve Recommendation to the SETA Governing Board to Fill Vacant Private Business Seat

Ms. Kossick provided background information regarding the private business seat. Mr. Kim and his team have been working with Tri-Tool, Inc. for quite a while. In discussion with them, the President of the company indicated that they had a good candidate on their staff that could be a good member for the Workforce Board. SETA received the candidate's application and it has been vetted through the attorneys and is good to move forward.

Lisa Clawson shared she thought the candidate would be a good addition to the board. She works in manufacturing and works with machinists. Some of the skills they use at Tri-Tool are some of the skill sets the Board has been looking for. She was really impressed with her resume.

Mr. Wylie said, based on her application, Ms. Higley has a lot of experience. Ms. Kossick let the committee know that if they approve the recommendation,

the next step is that the recommendation will go before the SETA Governing Board on April 1, 2021.

Moved/Wylie, second/Clawson to recommend Ms. Higley's application be approved to move forward to the SETA Governing Board.

Aye: 6 (Clawson, Kossick, Nye, Smith, Wylie, Ellis)

Nay: 0

Abstention: 0

Absent: 1 (Gordon)

3. Review of March 24, 2021 Agenda Packet

Mr. Wylie said time will be given for a brief recognition to Larry Booth for his service on the Sacramento Works, Inc. Board prior to his official last day of March 31, 2021. The recognition will take place prior to the Economic Impact item. Ten minutes will be given to the Economic Impact item.

Consent item – Two sets of minutes

Mr. Kim explained the action item for March 24 regarding Approval of Application for Local Area Subsequent Designation and Workforce Development Board Recertification to the California Workforce Development Board.

The application must be submitted by March 31, 2021. The application provides the composition of board members, as well as gives assurances to the State that the Sacramento Works Board has operated the program with fiscal integrity and satisfied the performance requirements, especially the various federal measures involved. Also, we are engaged with other workforce boards in regional planning. This is a recertification of the local board.

Business Implications of COVID-19 on Board Members-

Ms. Kossick reached out to six board members and four responded that they will speak at the meeting. They are Dr. Jamey Nye, Frank Louie, Ron Orr and Janet Neitzel. Gary King may be speaking and we are not sure about Kevin Ferreira.

Information Items-

WIOA Performance for Adult, Dislocated Worker and Youth over the prior 2 years
AJCC Summary Report through Quarter 2 - July through December 2020

These reports were included in the packet. Mr. Ralph Giddings was available for questions. Mr. Wylie said there were some low performers on the report and what is the process for that and what happens if someone gets a D or F. Mr. Giddings can talk about it and see how to get the numbers up.

Ms. Clawson thought Mather was a higher performer and now it is lower. She wondered if COVID had anything to do it. Roy Kim said it absolutely did affect the numbers.

Mr. Ellis thought Crossroads was the one that was in trouble last year and is still low. Does anyone know why it continues?

Ms. Smith appreciated that the report was through December 2020, she asked if those that are not performing on target, is it possible to get an update on where we think they might be for the current quarter. Ralph Giddings responded that could be done.

Mr. Wylie noticed some are doing phenomenally well and some are phenomenally low. Is there a difference on how COVID is impacting different AJCCs? Some of the agencies have carryover to keep their numbers up and some do not. This is a benefit for the beginning of the next year.

Dislocated Workers Update –

Mr. Wylie asked if staff could break out and subtotal how many of the position terminations are temporary or permanent to show the long-term versus short term damage.

Employer Activity Report-

Mr. Wylie said he was disappointed that there is a lack of a number of our economic sectors in the report. Under construction, it shows Villara but not much more. He said his company needs staff and feels there should be more companies listed with the same need.

The jobs are self-initiated by the employer and some larger companies did not want to post openings in Cal Jobs. Ms. Carpenter said there are other posting sites that are more effective for them to post jobs. Mr. Wylie thought the committee needs to find out why companies do not want to post on Cal Jobs.

Unemployment Update will be given by Cara Welch.

Committee Reports

5. **Adjournment:** The meeting was adjourned at 4:34 p.m.

ITEM 3 - ACTION

APPROVE RECOMMENDATION TO THE SETA GOVERNING BOARD TO FILL VACANT PRIVATE BUSINESS SEAT

BACKGROUND:

Fifteen of the twenty-seven seats on the Sacramento Works Board are filled with Private Sector members. Recently, two vacancies have occurred with the resignation of Ms. Amanda Taylor and the relocation of Mr. Larry Booth. One vacancy was filled with the appointment of Ms. Mandi Higley from Tri-Tool, Inc. One vacancy is still open.

Ms. Lisa Hutchinson, Human Resources Manager for Revere Packaging LLC, has submitted an application to fill the vacant seat on the Sacramento Works Board. Her application is attached.

Historically, the Sacramento Works Executive Committee has recommended the name(s) of individual applicant for appointment to the Private Business seats by the SETA Governing Board.

RECOMMENDATION:

Review the attached application and provide the SETA Governing Board the name of the applicant recommended to fill a vacant Private Business seat.

ITEM 4

DISCUSSION/ACTION OF FUTURE DIRECTION OF THE BOARD

BACKGROUND:

This item provides Executive Committee members the opportunity to discuss ideas regarding the future direction of the Board. Attached is a draft survey for further discussion,

Survey for Sacramento Works Priorities—DRAFT

Please complete the survey below regarding which areas of focus you would consider the top priorities for the Sacramento Works Board. Please choose your top three.

Choose an item.

- Promotion of economic recovery
- Race/equity inclusion
- Quality jobs
- Digital literacy access and training
- Career pathways development
- Employer engagement
- Alignment of programs

Other: _____

(as a write-in option)