

GOVERNING BOARD

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City of Sacramento

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County of Sacramento

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Thought for the Day: "Reach for the moon, if you fall short
you may land on a star." author: anonymous

HEAD START/EARLY HEAD START

REGULAR MEETING OF THE PARENT ADVISORY COMMITTEE

Date: Tuesday, September 15, 2009

Time: 6:00 p.m.

Location: SETA Boardroom
925 Del Paso Blvd.
Sacramento, CA 95815

While the Head Start Parent Advisory Committee (PAC) welcomes and encourages participation in the Committee meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under the jurisdiction of the Head Start Parent Advisory Committee and not on the posted agenda may be addressed by the general public under the Public Participation item of this agenda. The Head Start Parent Advisory Committee limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject.

AGENDA

- I. Welcome**
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- II. Consent Item**
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 - Program Information Report (PIR) – Ms. Brenda Campos
 - Parent/Staff Recognitions – Ms. Salina Davey

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Distribution Date: Thursday, September 10, 2009

ITEM I-A –ROLL CALL

The Parent Advisory Committee Secretary will call the roll for the following members:

- ___ **Vacant**, Auberry Park Head Start
- ___ **Vacant**, Bannon Creek Head Start
- ___ **Vacant**, Broadway Early Learning Center
- ___ Ana Melara, Center of Praise Head Start
- ___ Itzel Oregon, Countrywood Head Start
- ___ **Vacant**, Crossroads Garden Head Start
- ___ **Vacant**, CSUS Head Start
- ___ **Vacant**, Early Head Start /Home Base
- ___ **Vacant**, Florin Meadows Head Start
- ___ **Vacant**, Freedom Park Head Start
- ___ **Vacant**, Fruitridge Head Start
- ___ **Vacant**, Galt Head Start
- ___ **Vacant**, Grant Skills Center
- ___ Tracy Engebretsen, Grizzly Hollows
- ___ **Vacant**, Hillsdale Head Start
- ___ Salina Davey, Home Base
- ___ Erin Kimbro, Home Base
- ___ Kelly Martin, Hopkins Park Head Start
- ___ **Vacant**, Illa Collin Head Start
- ___ **Vacant**, Job Corps Head Start
- ___ David Quintero, Kennedy Estates Head Start
- ___ Mary Brown, La Riviera Head Start
- ___ Victor Goodwin, Jr., LaVerne Stewart Head Start
- ___ **Vacant**, Marie Cleveland's Bright Beginnings Head Start
- ___ Kathy Moneybrake, Mather Head Start
- ___ **Vacant**, Nedra Court Head Start
- ___ **Vacant**, New Helvetia 1 Head Start
- ___ Yvette Hernandez, New Helvetia 2 Head Start
- ___ **Vacant**, Northview Head Start
- ___ **Vacant**, Norma Johnson Head Start
- ___ **Vacant**, Parker Avenue Head Start
- ___ **Vacant**, Phoenix Park Head Start
- ___ Lola Benavidez, Sharon Neese Early Learning Center
- ___ **Vacant**, Solid Foundation Head Start
- ___ **Vacant**, Strizek Park Head Start
- ___ **Vacant**, Vineland Head Start
- ___ Heather Beniger, Walnut Grove Head Start
- ___ **Vacant**, Whispering Pines Head Start
- ___ **Vacant**, Foster Parent Representative
- ___ Carol Aronis, Grandparent Representative
- ___ Frank Jackson, Male Involvement Representative
- ___ Jeanine Vandermolen, Past Parent/Community Representative
- ___ **Vacant**, Past Parent/Community Representative

New Representatives to be seated:

None.

ITEM I- B – PAC MEETING ATTENDANCE UPDATE – 1 of 2

The PAC was seated on November 13, 2008
PARENT ADVISORY COMMITTEE MEETING ATTENDANCE PROGRAM YEAR 2008-2009

COMMITTEE MEMBER	CENTER	11/13	12/12	1/20	2/17	3/17 No Mtg.	4/24	5/8
Vacant	AP							
Vacant	BC							
Vacant	BLC							
Ana Melara Seated 04/09	COP						X	X
Itzel Oregon Re-seated 04/09	CW						X	E
Vacant	CR							
Vacant	CSUS							
Vacant	EHS/HB							
Vacant	FM							
Vacant	FP							
Vacant	FT							
Vacant	G							
Tracy Engebretsen Seated 11/08	GH	X	X	X	X		X	X
Hilda Figueroa Seated 04/09	GSC						X	X
Vacant	H							
Salina Davey Seated 11/08	HB	X	X	X	X		X	X
Erin Kimbro Seated 11/08	HB	X	X	X	X		AP	X
Vacant	IC							
Kelly Martin Seated 04/09	HP						X	X
Vacant	JC							
David Quintero Seated 11/08	K	X	X	X	X		X	U
Mary Brown Seated 11/08	LAR	X	X	X	X		X	X
Victor Goodwin, Jr. Seated 11/08	LVS	X	X	X	X		X	X
Vacant	MCBB							
Kathy Moneybrake Seated 04/09	M						X	X
Vacant	NC							
Vacant	NJ							
Vacant	NH1							
Yvette Hernandez Seated 11/08	NH2	X	X	X	X		X	E
Vacant	NV							
Vacant	PA							
Vacant	PP							
Vacant	SF							
Lola Benavidez Seated 05/09	SN							
Vacant	SP							
Greg Oviedo Seated 11/08	V	X	X	X	X		E	X
Heather Beringer Seated 07/09	WG							
Vacant	WP	X						
LaDoris McDavid Seated 11/08	FPR	X	X	E	X		X	X
Carol Aronis Seated 11/08	GPR	X	X	X	X		X	X
Frank Jackson Seated 04/09	MIR						X	X
Vacant	OGC							
Jeanine Vandermolten Seated 11/08	PPR	X	X	X	X		X	X
Vacant	PPR							

ITEM I - B – PAC MEETING ATTENDANCE UPDATE – 2 of 2

The PAC was seated on November 13, 2008
 PARENT ADVISORY COMMITTEE MEETING ATTENDANCE PROGRAM YEAR 2008-2009

COMMITTEE MEMBER	CENTER	5/19	6/18	7/21	8/18	9/15	10/20	11/17
Vacant	AP							
Vacant	BC							
Vacant	BLC							
Ana Melara Seated 04/09	COP	X	X	X	X			
Itzel Oregon Re-seated 04/09	CW	E	X	X	X			
Vacant	CR							
Vacant	CSUS							
Vacant	EHS/HB							
Vacant	FM							
Vacant	FP							
Vacant	FT							
Vacant	G							
Tracy Engebretsen Seated 11/08	GH	X	X	E	X			
Hilda Figueroa Seated 04/09	GSC	U	X	U	U			
Vacant	H							
Salina Davey Seated 11/08	HB	X	X	X	X			
Erin Kimbro Seated 11/08	HB	X	X	X	E			
Vacant	IC							
Kelly Martin Seated 04/09	HP	U	X	X	E			
Vacant	JC							
David Quintero Seated 11/08	K	X	X	X	X			
Mary Brown Seated 11/08	LAR	X	X	X	X			
Victor Goodwin, Jr. Seated 11/08	LVS	X	X	E	X			
Vacant	MCBB							
Kathy Moneybrake Seated 04/09	M	X	X	U	E			
Vacant	NC							
Vacant	NJ							
Vacant	NH1							
Yvette Hernandez Seated 11/08	NH2	E	X	X	X			
Vacant	NV							
Vacant	PA							
Vacant	PP							
Vacant	SF							
Lola Benavidez Seated 06/09/08	SN	X	X	X	X			
Vacant	SP							
Greg Oviedo Seated 11/08	V	X	X	E	E			
Heather Beringer Seated 07/09	WG			X	U			
Vacant	WP							
LaDoris McDavid Seated 11/08	FPR	X	X	E	U			
Carol Aronis Seated 11/08	GPR	X	X	E	X			
Frank Jackson Seated 04/09	MIR	X	X	X	E			
Vacant	OGC							
Jeanine Vandermolen Seated 11/08	PPR	X	X	X	X			
Vacant	PPR							

Members: If you cannot attend a meeting and are going to be absent, you must:

1. First, call your Alternate(s) to see if they can attend in your place;
2. Second, call Head Start Social Services/Parent Involvement Coordinator, Ms. Marie Desha, at 263-4082; and
3. Third, please call the PAC Chair, Ms. Salina Davey, at 476-6766, or the PAC Clerk, Ms. Lori Black, at 263-4068.

PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE UPDATE
PROGRAM YEAR 2008-2009
(Continued)

Head Start Center Abbreviations

AP:	Auberry Park	K:	Kennedy Estates
BC:	Bannon Creek	LAR:	La Riviera
BLC:	Broadway Early Learning Center	LVS:	LaVerne Stewart
COP:	Center of Praise	M:	Mather
CR:	Crossroads Garden	MCBB:	Marie Cleveland Bright Beginnings
CSUS:	CA State University, Sacramento	NJ:	Norma Johnson
CW:	Countrywood	NC:	Nedra Court
EHS:	Early Head Start	NH1:	New Helvetia 1
FM:	Florin Meadows	NH2:	New Helvetia 2
FP:	Freedom Park	NV:	Northview
FT:	Fruitridge	PA:	Parker Avenue
G:	Galt	PP:	Phoenix Park
GH:	Grizzly Hollow	SF:	Solid Foundation
GSC:	Grant Skills Center	SN:	Sharon Neese
H:	Hillsdale	SP:	Strizek Park
HB:	Home Based	V:	Vineland
HP:	Hopkins Park	WG:	Walnut Grove
IC:	Illa Collin	WP:	Whispering Pines
JC:	Job Corps		

Representative Abbreviations

FPR:	Foster Parent Representative
GPR:	Grandparent Representative
MIR:	Male Involvement Representative
OGC:	Out Going Chair
PPR:	Past Parent Representative

Attendance Record Abbreviations

X:	Present
E:	Excused
AP:	Alternate Present
AE:	Alternate Excused
U:	Unexcused
PAC:	Parent Advisory Committee

ITEM II-A – CONSENT

APPROVAL OF MINUTES FOR PAC REGULAR MEETING AUGUST 18, 2009

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review and approve the minutes of the PAC Regular Meeting of August 18, 2009.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM III-A – INFORMATION

STANDING INFORMATION

BACKGROUND:

This agenda item provides an opportunity for information to be shared on the following:

A. Standing Information

- Fiscal Monthly Report/Corporate Card Monthly Statement of Account – Mr. Roger Bartlett
- Parent/Family Support Unit Events and Activities – Ms. Salina Davey
- PC/PAC Calendar of Events – Ms. Salina Davey
- Program Information Report (PIR) – Ms. Brenda Campos
- Parent/Staff Recognitions – Ms. Salina Davey
- Child Care Center Food Menu (Attached)
- Community Resources – PAC Representative/Staff – Ms. Salina Davey

NOTES:

CALENDAR OF EVENTS
PARENT/FAMILY SUPPORT UNIT

EVENT

DATE

Male Involvement Committee Meeting	Wednesday, September 16, 2009 2:00 p.m. 925 Del Paso Blvd. Redwood Room

PC/PAC CALENDAR OF EVENTS

EVENT

DATE

Personnel/Bylaws Committee Meeting	Friday, September 11, 2009 10:00 a.m. 925 Del Paso Blvd. Redwood Room
Male Involvement Committee Meeting	Wednesday, September 16, 2009 2:00 p.m. 925 Del Paso Blvd. Redwood Room
Early Child Development and Health Services Committee Meeting (Subcommittee meeting)	Thursday, September 17, 2009 1:00 p.m. 925 Del Paso Blvd. Sequoia Room
PAC Executive Committee Meeting	Thursday, September 17, 2009 9:30 a.m. 925 Del Paso Blvd. Redwood Room
PC/PAC End of Year Appreciation	Saturday, November 7, 2009 12:00 p.m. – 3:00 p.m. Lyons Gate Hotel and Conference Center. Club Room B, 3410 Westover Street Sacramento (McClellan), CA (flyer attached)

ITEM III-B – INFORMATION ITEM

GOVERNING BOARD MINUTES

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review the Governing Board minutes of August 6, 2009, attached.

NOTES:

ITEM IV – COMMITTEE REPORTS

BACKGROUND:

This agenda item provides an opportunity for the PAC Executive Committee and Program Area Committees to provide a report.

- Executive Committee
 - Critique of the Parent Advisory Committee regular meeting, August 18, 2009.

GOOD	NEEDS IMPROVEMENT
1. Thank you Nancy Hogan for clerking the PAC meeting.	1. Attendance.
2. Thank you LaShaun Burke for timely reimbursements.	2.
3. Thank you Board members for no side barring.	3.
4. Thank you Board members for no cell phones going off.	4.

- Budget/Planning Committee
- Personnel/Bylaws Committee
- Social/Hospitality Committee
- Early Childhood Development and Health Services Committee and Parent/Family Support Committee (AKA Child Safety Committee)
- Monitoring and Evaluation Committee (AKA Self-Assessment Committee)
- Male Involvement Committee
- Community Partnerships Advisory Committee (CPAC)
- Health Services Advisory Committee (HSAC)

NOTES:

ITEM V – OTHER REPORTS

BACKGROUND:

This agenda item provides an opportunity for other reports to be shared with PAC.

- Chair’s Report – Ms. Salina Davey
- Policy Council Report – Mr. David Quintero, Ms. Salina Davey, Ms. Mary Brown, and Ms. Itzel Oregon
- Head Start Deputy Director’s Monthly Report – Ms. Maureen Dermott
 - SETA Operated Program Monthly Enrollment/ADA Report – (Attached)
- Manager – Child Development and Education Services Monthly Report – Ms. Denise Lee
 - Cluster Monthly Reports
- Manager – Program Support Services Monthly Report – Ms. Brenda Campos
- Manager – Parent/Family Support Monthly Report – Ms. Lisa Carr
- Monthly Head Start Report

NOTES:

ITEM VI – CENTER UPDATES

BACKGROUND:

This agenda item provides an opportunity for Head Start (SOP) centers to give an update on their activities.

NOTES:

ITEM VII – DISCUSSION

BACKGROUND:

This agenda item allows Parent Advisory Committee Representatives the opportunity to ask questions about the program pertinent to their centers.

NOTES:

ITEM VIII - PUBLIC PARTICIPATION

BACKGROUND:

Participation of the general public at the SETA-Operated Program Parent Advisory Committee is encouraged. Members of the audience are asked to address their request to the Chair if they wish to speak.

NOTES:

ITEM IX - ADJOURNMENT

NOTES:

REGULAR MEETING OF THE HEAD START PARENT ADVISORY COMMITTEE

Minutes/Synopsis

(Minutes reflect the actual progression of the meeting.)

SETA Boardroom
925 Del Paso Blvd.
Sacramento, CA 95815

Tuesday, August 18, 2009
6:00 p.m.

I. Welcome

Ms. Salina Davey called the meeting to order at 6:13 p.m. Attendees recited the Pledge of Allegiance. Mr. Victor Goodwin read the thought of the day. Ms. Nancy Hogan was acknowledged for taking minutes.

Board members were reminded to fill out their mileage and/or child care reimbursement claims and return to staff.

Ms. Mary Brown called the roll; a quorum was confirmed.

Members Present:

Jeanine Vandermolen
Mary Brown
Carol Aronis
Salina Davey
Ana Melara
David Quintero
Lola Benavidez
Itzel Oregon
Souraphinh Panhnha
Yvette Hernandez
Tracy Engebretsen
David Quintero

Members Absent:

Heather Beniger (U)
Kathy Moneybrake (E)
Erin Kimbro (E)
LaDoris McDavid (U)
Frank Jackson (E)
Hilda Figueroa (U)
Greg Oviedo (E)
Victor Goodwin (U)
Kathy Moneybrake (U)

II. Consent Item

- A. Approval of Minutes for PAC Regular Meeting July 21, 2009 and Revised Minutes for PAC Special Meeting, April 24, 2009

Ms. Davey explained the reason the April 24 minutes were revised.

Moved/Brown, second/Quintero, to approve the minutes of the July 21, 2009 meeting and the revised minutes of the April 24, 2009 special meeting.
Show of hands vote: Aye: 11, Nay: 0, Abstentions: 1 (Davey)

Ms. Davey went off agenda.

IV. Information Items

A. Standing Information

- Community Partner Recognition for Health Education Council (HEC) and Soil Born Farms Urban Agriculture Project – Ms. Melanie Nicolas

Ms. Melanie Nicolas presented certificates of appreciation to two community partners that have contributed Head Start activities. The activities and experiences provided by HEC through In the Grow significantly contribute to our agency's successful completion of Goal #2 which is to promote healthy eating and increased physical activity to prevent childhood obesity.

Ms. Nichols introduced:

- Julie Dang of Health Education Council.
- Randy Stannard of Soil Born Farms Urban Agriculture Project. Mr. Stannard spoke of his appreciation of the partnership between Soil Born Farms and Head Start. It has been a great experience.

III. Action Item

A. Discussion of PAC Meeting Date/Time Change

Ms. Davey stated that beginning with the new Board year, the PAC meetings will be held on the mornings at 9:00 a.m. There was discussion of having the PAC on the fourth Tuesday and the PC on the fourth Thursday. The meetings have to be moved to the days due to budget tightening (staffing, overtime, etc.).

Comments from board members:

- ✓ Ms. Yvette Hernandez: Suggests starting the PAC meeting at 10:00 a.m.
- ✓ Ms. Itzel Oregon: Wants the PC and PAC on two separate days.
- ✓ Mr. Victor Goodwin: He cannot participate in morning meetings.
- ✓ Ms. Jeanine Vandermolen: Wants to have all of the meetings on one day. It is a small percentage of the PAC that sits on the PC; it would save money to have the meeting on one day.
- ✓ Ms. Ana Melara: Wants the meetings on two different days.
- ✓ Ms. Lola Benavidez asked what happens if there are not enough parents for meetings; Ms. Dermott replied that there are enough parents in the parent base and there has been very good parent participation.
- ✓ Ms. Mary Brown inquired what if staff finds that parents cannot come to the PAC meetings held during the day; would the meetings be changed back to nights? Ms. Dermott replied that if there were no options, the meetings would go back to evenings. However, the PC shows up so we know parents can participate.

Moved/Aronis, second/Vandermolen, to move the PAC meeting to the fourth Tuesday of each month at 9:00 a.m. to 10:30 a.m.

Show of hands vote: Aye: 7, Nay: 0, Abstentions: 5 (Victor Goodman, Lola Benavidez, Itzel Oregon, David Quintero, Salina Davey)

IV. Information Items

A. Standing Information

- Fiscal Monthly Report/Corporate Card Monthly Statement of Account – Mr. Roger Bartlett reported that expenditures as of the end of July are at 99.45% of budget. Through furloughs and cost cutting measures, staff have been able to bring expenditures down. We are \$150,000 under spent, but by the time the final reports are filed, Head Start will be fully expended. Food costs went down and some reversal of purchases that were included in this report.

Mr. Bartlett stated that it was suggested to reimburse board members once a month. In an effort to accommodate parents, a new plan was developed. At board meetings, Board members fill out their expense reimbursement claims. The forms are reviewed by staff and processed through petty cash. That way the board members will have money by the end of the meeting. This is an effort to cover the cost of child care and mileage to help parents.

Ms. Brown asked about child care for the most recent CPR class. Would participants be reimbursed for child care since it was an all-day event? Ms. Desha stated that it was announced that there would be no child care reimbursement for those participating in the CPR class. None of the parents attending those classes would receive reimbursement. Ms. Dermott stated that since there was not a clear understanding of child care reimbursements, parents participating in the last CPR class would be reimbursed for child care.

A question was asked that if child care was provided by the Agency, like tonight, would child care be provided if the parent came to a meeting and did not bring the child. Ms. Dermott stated that parents would be reimbursed for their child care at home. If the parents brought their child tonight, they would not receive child care reimbursement. For future meetings, if we have child care and the parent brings their child, they would not be reimbursed. Staff strongly encourages board members to bring their children to the Agency for child care.

- Parent/Family Support Unit Events and Activities: No additional report.
- PC/PAC Calendar of Events: Ms. Davey reviewed the calendar of events. The PC Executive Committee will be moved to September 3, 9:00 a.m. The August 28 Personnel/Bylaw Committee will be canceled and will meet on September 4, 10:00 a.m. and again on September 11 at 10:00 a.m. Any changes to the bylaws should be given to her or committee members.
- PC/PAC Parent Activity: No reports.
- Parent/Staff Recognitions: No additional report.

- Child Care Center Food Menu: No additional report.
 - Community Resources – PAC Representative/Staff: Already done.
- B. Governing Board Minutes of June 22, 2009: No questions or comments.

V. Committee Reports

- Executive Committee: Ms. Davey reviewed the Executive Committee critique.
- Budget/Planning Committee: Ms. Brown stated that it was reported in the Committee meeting that on the last staff furlough date, the agency saved \$70,000. Everything else discussed in the committee meeting was already reported by Mr. Bartlett.
- Personnel/Bylaws Committee: Committee members have reviewed PC bylaws and will review the PAC bylaws at the next meeting on September 4.
- Social/Hospitality Committee: Ms. Vandermolen reported the last meeting revolved around the end-of-year appreciation event. The committee discussed attire, age of guests, awards to be given, and invitations to staff and past parents. In addition, there was discussion of a key note speaker. The next meeting will be Friday, August 21.
- Early Childhood Development and Health Services Committee and Parent/Family Support Committee: No meeting; next meeting was scheduled for August 31 but will probably be changed.
- Monitoring and Evaluation Committee: No report.
- Male Involvement Committee: No report.
- Community Partnerships Advisory Committee: Next meeting will be October or November.
- Health Services Advisory Committee: Next meeting will be October or November

VI. Other Reports

- Chair's Report: No report.
- Policy Council Report: Ms. Itzel Oregon reported the Policy Council talked about the reimbursement policy and that there was a lack of understanding amongst the parents. The reimbursements forms have been simplified and parents appreciate it. The PC also talked about the parent activity to the Family History Center. Required TB screenings for children was also discussed. Ms. Aronis stated that at the Vineland center, there was talk about free TB tests so they are available.
- Head Start Deputy Director's Monthly Report: Ms. Dermott thanked Ms. Oregon about the comments regarding reimbursements. She is hoping the parents are happy with the new system of reimbursing parents.

Ms. Dermott reminded parents that stimulus dollars were approved for COLA and initiatives. The Florin Meadows Center was able to stay open for another year. The teachers that were going to be cut back are fully funded again. We have

received the funds for repairs to the child care centers. All centers have been assessed and whatever they need for enhancements will be accomplished. This has been a very difficult year and staff is very appreciative for the additional funding. Staff is still waiting to hear back on the Head Start expansion; we should hear back by September 15. The Early Head Start expansion grant should be known about one month later. The stimulus funds were earmarked specifically for special projects and must be spent specifically on items for which were requested funding. Ms. Brown suggested that perhaps the number of lines on the mileage reimbursement form could be cut back.

- SETA Operated Program Monthly Enrollment/ADA Report: No report.
- Manager – Child Development and Education Services Monthly Report: Ms. Denise Lee reported that the centers did a great job conserving money where they could. There has been talk at the centers about the field trips and what could be done throughout the year. Overall, some of the line items were not spent as much. Toward the latter part of the year, staff did an Eckert review to make sure there enough puzzles and the classrooms were clean. From that review, there would be funds to pay for the upgrades. There will be new materials coming in for the new school year. Some centers did not get their Eckert review. With ARRA funds, SETA was able to request funds for all of our centers to receive an assessment and replenishment of supplies and/or materials between the months of November and March. The Safety Committee provided great feedback on what needed to be done at the centers to ensure the kids were safer. Staff will be looking at the oral language curriculum and add a component for oral language literacy. Staff is shopping around for different curriculums to find the best one for Head Start.
- Cluster Monthly Reports
- Program Content Area/Special Education Report:
- Manager – Program Support Services Monthly Report: Ms. Brenda Campos reported that ARRA funds were received which will be utilized for deferred maintenance. A letter went out to site supervisors covering what they will get through the funds. Ms. Campos reported that she and staff will be attending training at the Sacramento County Office of Education on the H1N1 virus. The training will cover how child care centers need to address potential outbreaks. After the meeting, staff will prepare information packets for teachers and parents. The TB policy change will be presented to the PAC, PC and Governing Board once the Health Services Advisory Committee has been consulted. The county is no longer giving children the actual TB test which is required by Head Start. The Child Health and Disability Prevention Commission allow three-year olds to avoid TB tests, as long as a detailed questionnaire is filled out. Four-year olds MUST have a TB test. Final approval on the TB policy will come to the board in October.
- Manager – Parent/Family Support Monthly Report: Ms. Lisa Carr reported that the Family Support Unit will be doing county-wide training. Grandparent appreciation month is coming up and there will be a grandparent celebration event. There will be a chili cook-off and hand, neck and shoulder massages will be available. There will be a change in the male involvement program. We will

be keeping CAMP but what has not been successful are male involvement representatives at the sites. Each year there is funds for male involvement to pay the representatives and food. At the end of each year there is money left over because there is no participation. The money will be utilized at the site level. There will be monthly meetings and CAMP representatives, but the program will be brought down to the site level. There needs to be more male participation at the site level. A new parent handbooks will be going out to the sites. Site supervisors will be sitting down with parents to go through the handbook. Ms. Carr stated that she will no longer be attending evening PAC meetings because she will begin teaching in the evening. She will come back to the PAC meetings in November.

➤ Monthly Head Start Report: No additional report.

VII. Center Updates: Ms. Davey reported that the Home Base Parent activity was scrap booking; she thanked Ms. Judy Weber.

Ms. Oregon asked whether there would be oral reports from those that went to the Family History Center. She reported the attendees had a lot of fun. There is so much information and the staff at the Family History Center are very wise in what they do. Ms. Oregon urged parents to visit this place to research their family.

Ms. Brown reported that her sister went with her and it was interesting how they had different views of peoples and dates in their family; they will go back for further research.

Ms. Brown inquired what was going on at La Riviera with the second class? Ms. Lee there have been fire department requirements for clearing fire hazards (floor mats, doors). Staff will know tomorrow if the fire department will agree with the changes. It has been a huge challenge for the Facilities Unit.

VIII. Discussion:

Ms. Vandermolen gave an update on her art. She had her first show and sold five pieces. She urged board members to visit her new web site at: www.jeaninekempabstracts.com

Mr. Goodwin stated that he has been working on a studio that produces old school rap.

Ms. Brown stated that her three-year old came home and told Mary she ate broccoli, zucchini and cauliflower. Ms. Brown expressed how happy she was.

IX. Public Participation: None.

X. Adjournment: Meeting adjourned at 8:05 p.m.