

GOVERNING BOARD

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County of Sacramento

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MAUREEN DERMOTT
Deputy Director

925 Del Paso Blvd., Suite 200
Sacramento, CA 95815

Phone: (916) 263-3804
Fax: (916) 263-3779

Website:
<http://www.headstart.seta.net>

*Thought for the Day: "Service to others is the highest distinction.
All great men and women became successful because they gave some
talent or ability in the service of others."*

*Author: Esteemed Human Development International,
Ms. Betsy Haas*

HEAD START/EARLY HEAD START SPECIAL MEETING OF THE PARENT ADVISORY COMMITTEE

Date: Tuesday, January 20, 2009

Time: 6:00 p.m.

Location: SETA Boardroom
925 Del Paso Blvd.
Sacramento, CA 95815

While the Head Start Parent Advisory Committee (PAC) welcomes and encourages participation in the Committee meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under the jurisdiction of the Head Start Parent Advisory Committee and not on the posted agenda may be addressed by the general public under the Public Participation item of this agenda. The Head Start Parent Advisory Committee limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject.

AGENDA

- I. **Welcome**
 - A. Call to Order/Roll Call
 - B. PAC Meeting Attendance Update
- II. **Consent Item**
 - A. Approval of Minutes for Special PAC Meeting of December 12, 2008
- III. **Action Items**
 - A. Selection of Representative and Alternate to Attend the Strengthening Fathers – Strengthening Families 10th Annual Fatherhood & Families Conference, Phoenix, Arizona
 - B. Selection of Parent Advisory Committee Members 2008-2009 (Continued item from 12/12/08 meeting)

- C. Selection of Representative and Alternate to the SETA Head Start Health Services Advisory Committee (HSAC)
- D. **TIMED ITEM: 6:00 p.m. AND PUBLIC HEARING:** FIRST Reading of the Modifications to the Bylaws of the SETA-Operated Head Start/Early Head Start Parent Advisory Committee

IV. Information Items

A. Standing Information

- Introduction of Newly Seated Representatives
- PC/PAC Calendar of Events – Ms. Salina Davey
- Parent/Family Support Unit Events and Activities – Ms. Salina Davey
- Parent/Staff Recognitions – Ms. Salina Davey
- Fiscal Monthly Report/Corporate Card Monthly Statement of Account – Mr. Roger Bartlett
- National Head Start Association Annual Parent Training Conference Reports (attached)
- Child Care Center Food Menu (attached)

V. Committee Reports

- Executive Committee
- Early Child Development & Health Services and Parent/Family Support Committee (AKA Child Safety Committee)

VI. Other Reports

- Chair's Report
- Policy Council Report(s) – Mr. David Quintero, Ms. Kiesha Spriggs, Ms. Salina Davey, Ms. Mary Brown, Mr. Greg Oviedo, and Ms. LaDoris McDavid
- Head Start Deputy Director's Monthly Report – Ms. Maureen Dermott
 - ⇒ SETA Operated Program Monthly Enrollment/ADA Report
- Manager - Child Development and Education Services Monthly Report – Ms. Denise Lee
 - ⇒ Cluster Monthly Reports
- Manager - Program Support Services Monthly Report – Ms. Brenda Campos
 - ⇒ SETA Head Start Food Service Operations Monthly Report
- Manager - Parent/Family Support Monthly Report – Ms. Lisa Carr

VII. Center Updates

VIII. Discussion

IX. Public Participation

X. Adjournment

Distribution Date: Thursday, January 15, 2009

ITEM I-A – ROLL CALL

The Parent Advisory Committee Secretary will call the roll for the following members:

- ___ **Vacant**, Auberry Park Head Start
- ___ Susan Allen, Bannon Creek Head Start
- ___ **Vacant**, Broadway Early Learning Center
- ___ Frank Jackson, Center of Praise Head Start
- ___ Itzel Oregon, Countrywood Head Start
- ___ Nadia Ramirez, Crossroads Garden Head Start
- ___ **Vacant**, CSUS Head Start
- ___ Erika Lopez, Early Head Start /Home Base
- ___ **Vacant**, Florin Meadows Head Start
- ___ **Vacant**, Freedom Park Head Start
- ___ Crystal Guevara, Fruitridge Head Start
- ___ **Vacant**, Galt Head Start
- ___ Maria Calderon, Grant Skills Center
- ___ Tracy Engebretsen, Grizzly Hollows
- ___ Paula Watts, Hillsdale Head Start
- ___ Salina Davey, Home Base
- ___ Erin Kimbro, Home Base
- ___ **Vacant**, Hopkins Park Head Start
- ___ **Vacant**, Illa Collin Head Start
- ___ Katherine Arrue, Job Corps Head Start
- ___ David Quintero, Kennedy Estates Head Start
- ___ Mary Brown, La Riviera Head Start
- ___ Victor Goodwin, Jr., LaVerne Stewart Head Start
- ___ **Vacant**, Marie Cleveland's Bright Beginnings Head Start
- ___ **Vacant**, Mather Head Start
- ___ Christian Ramirez, Nedra Court Head Start
- ___ **Vacant**, New Helvetia 1 Head Start
- ___ Yvette Hernandez, New Helvetia 2 Head Start
- ___ Sara Diaz, Northview Head Start
- ___ Davida Acker, Norma Johnson Head Start
- ___ Akila Dennis, Parker Avenue Head Start
- ___ Nicole Gordon, Phoenix Park Head Start
- ___ Robert Benoit, Sharon Neese Early Learning Center
- ___ **Vacant**, Sierra View Head Start
- ___ Kiesha Spriggs, Solid Foundation Head Start
- ___ **Vacant**, Strizek Park Head Start
- ___ Greg Oviedo, Vineland Head Start
- ___ Nalley Figueroa, Walnut Grove Head Start
- ___ **Vacant**, Whispering Pines Head Start
- ___ LaDoris McDavid, Foster Parent Representative
- ___ Carol Aronis, Grandparent Representative
- ___ **Vacant**, Male Involvement Representative
- ___ Jeanine Vandermolten, Past Parent/Community Representative
- ___ Lynn Reynolds-Showalter, Past Parent/Community Representative

New Representatives to be seated:

- ___ Donovan Harrison,, Broadway Head Start
- ___ Souraphinh Panhnha, CSUS Head Start
- ___ Michelle Stowe, Mather Head Start

ITEM I - B – PAC MEETING ATTENDANCE UPDATE

The PAC was seated on November 13, 2008

PARENT ADVISORY COMMITTEE MEETING ATTENDANCE PROGRAM YEAR 2008-2009

COMMITTEE MEMBER	CENTER	11/13	12/12	1/20	2/17	3/17	4/21	5/19	6/16	7/21	8/18	9/15	10/20	11/17
Vacant	AP													
Susan Allen S/B Seated 12/08	BC		X											
Donovan Harrison S/B Seated 11/08	BLC	E	E											
Frank Jackson Seated 11/08	COP	X	X											
Itzel Oregon Seated 3/08	CW	X	X											
Nadia Ramirez Seated 11/08	CR	X	U											
Vacant	CSUS													
Erika Lopez Seated 11/08	EHS/HB	X	E											
Vacant	FM													
Vacant	FP													
Crystal Guevara Seated 11/08	FT	X	X											
Vacant	G													
Tracy Engebretsen Seated 11/08	GH	X	X											
Maria Calderon Seated 11/08	GSC	X	U											
Paula Watts Seated 11/08	H	X	X											
Salina Davey Seated 11/08	HB	X	X											
Erin Kimbro Seated 11/08	HB	X	X											
Vacant	IC													
Vacant	HP													
Katherine Arrue Seated 11/08	JC	X	U											
David Quintero Seated 11/08	K	X	X											
Mary Brown Seated 11/08	LAR	X	X											
Victor Goodwin, Jr. Seated 11/08	LVS	X	X											
Sandra Garcia S/B Seated 11/08	MCBB	U	U											
Vacant	M													
Christian Ramirez Seated 12/08	NC		X											
Dauida Acker Seated 11/08	NJ	X	X											
Vacant	NH1													
Yvette Hernandez Seated 11/08	NH2	X	X											
Sarah Diaz S/B Seated 12/08	NV		X											
Akila Dennis S/B Seated 11/08	PA	U	X											
Nicole Gordon S/B Seated 11/08	PP	AP	X											
Kiesha Spriggs Seated 11/08	SF	X	X											
Robert Benoit Seated 11/08	SN	X	E											
Vacant	SP													
Vacant	SVE													
Greg Oviedo Seated 11/08	V	X	X											
Nallely Figueroa Seated 11/08	WG	X	U											
Vacant	WP	X												
LaDoris McDavid Seated 11/08	FPR	X	X											
Carol Aronis Seated 11/08	GPR	X	X											
Vacant	MIR													
Kathy Ruiz Seated 11/07	OGC	X	X											
Jeanine Vandermolen Seated 11/08	PPR	X	X											
Lynn Reynolds-Showalter Seated 11/08	PPR	X	X											

Members: If you cannot attend a meeting and are going to be absent, you must:

1. First, call your Alternate to see if they can attend in your place,
2. Second, call Head Start Social Services/Parent Involvement Coordinator, Ms. Marie Desha at 263-4082, and
3. Third, please call PAC Chair, Ms. Salina Davey, 349-6373 or the PAC Secretary, Ms. Lori Black at 263-4068.

PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE UPDATE
PROGRAM YEAR 2008-2009
(Continued)

Head Start Center Abbreviations

AP:	Auberry Park	JC:	Job Corps
BC:	Bannon Creek	K:	Kennedy Estates
BLC:	Broadway Early Learning Center	LAR:	La Riviera
COP:	Center of Praise	LVS:	LaVerne Stewart
CR:	Crossroads Garden	M:	Mather
CSUS:	CA State University, Sacramento	MCBB	Marie Cleveland Bright
CW:	Countrywood	:	Beginnings
EHS:	Early Head Start	NJ:	Norma Johnson
FM:	Florin Meadows	NC:	Nedra Court
FR:	Franklin	NH1:	New Helvetia 1
FP:	Freedom Park	NH2	New Helvetia 2
FT:	Fruitridge	NV:	Northview
G:	Galt	PA:	Parker Avenue
GH:	Grizzly Hollow	PP:	Phoenix Park
GL:	Grace Lutheran	SF:	Solid Foundation
GSC:	Grant Skills Center	SN:	Sharon Neese
H:	Hillsdale	SP:	Strizek Park
HB:	Home Based	SVE:	Sierra View
HP:	Hopkins Park	V:	Vineland
IC:	Illa Collin	WG:	Walnut Grove
		WP:	Whispering Pines

Representative Abbreviations

FPR:	Foster Parent Representative
GPR:	Grandparent Representative
MIR:	Male Involvement Representative
OGC:	Out Going Chair
PPR:	Past Parent Representative

Attendance Record Abbreviations

X:	Present
E:	Excused
AP:	Alternate Present
AE:	Alternate Excused
U:	Unexcused
PAC:	Parent Advisory Committee

ITEM II-A – CONSENT

APPROVAL OF MINUTES FOR SPECIAL PAC MEETING
DECEMBER 12, 2008

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review and approve the minutes of the Special meeting held on December 12, 2008.

NOTES:

ACTION: Moved _____ **Seconded** _____

VOTE: Aye _____ **Nay** _____ **Abstain** _____

SPECIAL MEETING OF THE HEAD START PARENT ADVISORY COMMITTEE

Minutes/Synopsis

(Minutes reflect the actual progression of the meeting.)

SETA Boardroom
925 Del Paso Blvd.
Sacramento, CA 95815

December 12, 2008
9:00 a.m.

I. Welcome

- A. Call to Order/Roll Call - The meeting called to order at 9:05 a.m. Attendees recited the Pledge of Allegiance. Ms. Ruiz introduced the interpreter, Ms. Claudia Martinez, Family Services Worker from Nedra Court. Ms. Carol Aronis read the Thought for the Day. Roll was called; a quorum was confirmed.

Members Present:

Jeanine Vandermolen
Mary Brown
Crystal Guevara
Salina Davey
Erin Kimbro
David Quintero
LaDoris McDavid
Frank Jackson
Kathy Ruiz
Kiesha Spriggs
Tracy Engebretsen
Carol Aronis
David Quintero
Sara Diaz
Davida Acker
Victor Goodwin
Lynn Reynolds-Showalter
Itzel Oregon (arrived at 9:10 a.m.)
Yvette Hernandez (arrived at 9:20 a.m.)
Paula Watts (arrived at 9:30 a.m.)

Members Absent:

Katherine Arrue (unexcused)
Nadia Ramirez (unexcused)
Erika Lopez (excused)
Maria Calderon (unexcused)
Robert Benoit (excused)
Nally Figueroa (unexcused)

New members were seated: Nicole Gordon, Susan Allen, Christian Ramirez, Akila Dennis, and Sara Diaz.

Ms. Itzel Oregon arrived at 9:10 a.m.

- A. PAC Meeting Attendance Update: No comments.

II. Consent Item

A. Approval of Minutes for PAC Meeting of November 13, 2008

Moved/Spriggs, second/Reynolds-Showalter, to approve the minutes of the November 13, 2008 PAC meeting.

Show of hands vote: Aye: 23, Nay: 0, Abstentions: 1 (Ruiz)

Ms. Ruiz corrected the vote to: Aye: 21, Nay: 0, Abstentions: 1 (Ruiz)

III. Information Items

A. Standing Information

- Introduction of Newly Seated Representatives: New members introduced themselves and stated how many children they had: Nicole Gordon, Akila Dennis, Sara Diaz, Susan Allen, Christian Ramirez.
- Shared Governance Organization Structure: This item is tabled. It will be covered at the orientation to be held in January.

B. How to Present and Make a Motion: Ms. Kathy Ruiz reviewed the process by which board members make motions.

Ms. Yvette Hernandez arrived at 9:20 a.m.

IV. Action Items

A. Election of Parent Advisory Committee Officers 2008-2009

Ms. Ruiz reviewed the process by which officers are elected. Officer training will be held on Friday, January 9, 2009, in the Redwood Room.

Moved/Jackson, second/Allen, that the PAC elect officer for 2008-2009.

Show of hands vote: Aye: 22: Nay: 0, Abstentions: 1 (Ruiz)

Those interested in running for **Chair**: Salina Davey and Frank Jackson. Nominees spoke of their interest in the position.

Ms. Paula Watts arrived at 9:30 a.m.

Votes: Salina Davey: 17, Frank Jackson: 5

Ms. Paula Watts abstained.

Revote: Salina Davey: 17: Frank Jackson: 5
(Ms. Watts and Ms. Ruiz abstained.)

Ms. Salina Davey will serve as **Chair**.

Those interested in running for **Vice Chair**: Frank Jackson, Jeanine Vandermolen, and Carol Aronis. Nominees spoke of their interest in the position.

Votes: Frank Jackson: 6, Jeanine Vandermolen: 10, Carol Aronis: 7

Ms. Jeanine Vandermolen will serve as Vice Chair.

Those interested in running for **Secretary**: Erin Kimbro and Paula Watts. Nominees spoke of their interest in the position.

Votes: Erin Kimbro: 16, Paula Watts: 7 (Ms. Ruiz abstained.)

Ms. Erin Kimbro will serve as Secretary.

Those interested in running for **Treasurer**: Lynn Reynolds-Showalter and Davida Acker. Nominees spoke of their interest in the position.

Votes: Lynn Reynolds-Showalter: 11, Davida Acker: 12 (Ms. Ruiz abstained.)

Ms. Davida Acker will serve as Treasurer.

Those interested in running for **Parliamentarian**: Frank Jackson, Nicole Gordon, Carol Aronis, and Susan Allen. Nominees spoke of their interest in the position.

Votes: Frank Jackson: 6, Nicole Gordon: 3, Carol Aronis: 8, Susan Allen: 4 (Mr. David Quintero stepped out of the room during the vote)

Revote: Frank Jackson: 8, Nicole Gordon: 3, Carol Aronis: 8, Susan Allen: 4

Ms. Ruiz stated that a decision has been made that another vote will be taken regarding the tie between Frank Jackson and Carol Aronis.

Tie breaker vote: Frank Jackson: 11, Carol Aronis: 12 (Ms. Ruiz abstained.)

Ms. Carol Aronis will serve as Parliamentarian.

The new PAC officers were seated; Ms. Ruiz will be assisting Ms. Davey during the remainder of the meeting. Ms. Marie Desha asked all Executive Officers to see her immediately after the meeting.

- B. Selection of Representatives and Alternates to Attend the California Head Start Association (CHSA) Annual Parent Conference, Marriott San Diego Mission Valley Hotel, January 26-27, 2009

Ms. Ruiz reviewed the conference. Ms. Desha reviewed the specifics of the conference and stated that the estimated budget for four parents is \$4,200. This includes airfare, hotel, shuttle, food, and child care. Representatives will be departing on Sunday, January 25 and will be returning on Tuesday, January 27. The conference theme is ***Achieving Excellence in All We Do***. A written report is required for all attendees. A travel meeting will be held on Friday, January 23, 1:30 p.m.; notification of this meeting will be mailed to conference attendees.

Moved/Goodwin, second/Jackson, that the PAC select two representatives and two alternates to attend the California Head Start Association Parent Conference. Show of hands Vote: Aye: 22, Nay: 0, Abstentions: 2 (Ruiz and Davey).

Those interested in attending: Sara Diaz, Susan Allen, Jeanine Vandermolen, Salina Davey, Greg Oviedo, Carol Aronis, Frank Jackson, and Itzel Oregon.

Votes: Sara: 5, Susan: 3, Jeanine: 4, Salina: 2, Greg: 2, Carol: 1, Frank: 3, Itzel: 3 (Ms. Davey and Ms. Ruiz abstained.)

Representatives: Sara Diaz and Jeanine Vandermolen

A vote was taken for Alternates: Susan: 5, Frank: 9, Itzel: 9

Mr. Frank Jackson will be the first alternate and Ms. Itzel Oregon will be the second alternate.

C. Selection of Parent Advisory Committee Members 2008-2009: Tabled.

III. Information Items (Continued)

A. Standing Information (Cont'd.)

- PC/PAC Calendar of Events: Ms. Ruiz stated that it is very important for Executive Committee members to attend the Executive Committee meeting on Tuesday, December 16 (for the PAC), and on Friday, December 19 (for the PC).
- Parent/Family Support Unit Events and Activities: Tabled.
- Parent/Staff Recognitions: Tabled.
- Fiscal Monthly Report/Corporate Card Monthly Statement of Account: Ms. Maureen Dermott asked Board members to start thinking about the budget process. Board members must be very aware of how the federal dollars are spent. Ms. Dermott explained that the Head Start budget of approximately \$39 million is actually comprised of three different budgets: 1) Head Start basic budget, 2) SETA operated program T/TA, and 3) Early Head Start budget. Mr. Roger Bartlett reviewed the monthly Head Start report.
- SETA Head Start/Early Head Start End of Month Enrollment Report: Tabled
- Child Care Center Food Menu: Tabled.

V. Committee Reports

- Executive Committee: Tabled.

VI. Other Reports

- Chair's Report: Ms. Ruiz stated that handouts are being distributed from Ed Condon's office regarding a letter from the California Head Start Association to President-Elect Obama.
- Policy Council Report(s): Tabled.
- Head Start Deputy Director's Monthly Report: Tabled.
- SETA Head Start Food Service Operations Monthly Report: Tabled.
- Manager - Parent/Family Support Monthly Report: Tabled.

VII. Public Participation: No comments.

VIII. Adjournment: The meeting was adjourned at 10:40 a.m.

ITEM III-A – ACTION

SELECTION OF REPRESENTATIVE AND ALTERNATE TO ATTEND THE
STRENGTHENING FATHERS – STRENGTHENING FAMILIES 10TH ANNUAL
FATHERHOOD & FAMILIES CONFERENCE, PHOENIX, ARIZONA

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee select one (1) Parent Advisory Committee Representative and one (1) Alternate to attend the Strengthening Fathers – Strengthening Families 10th Annual Fatherhood & Families Conference, March 2-5, 2009, Phoenix, Arizona.

Please see attached Conference Attendance Guidelines and conference information.

RECOMMENDATION:

That the Parent Advisory Committee selects one (1) Representative and one (1) alternate to attend the conference.

NOTES:

ACTION: Moved _____ **Seconded** _____

VOTE: Aye _____ **Nay** _____ **Abstain** _____

REPRESENTATIVE CONFERENCE ATTENDANCE **GUIDELINES**

The following guidelines for Parent Advisory Committee Representatives attending a Head Start Parent Conference are as follows:

1. Priority preference for selection to attend a Head Start Conference will be given to Parent Advisory Committee (PAC) Representatives who have not had an opportunity to attend an out-of-state Head Start Conference.
2. The PAC Representative must give a written report to the PAC at the next scheduled PAC meeting upon his/her return from the parent conference (local or out-of-state).
3. The PAC Representative's report must include the PAC Representative's name, conference date, title, location; workshops attended, and networking information.
4. Any additional comments.

ITEM III-B – ACTION

SELECTION OF PARENT ADVISORY COMMITTEE MEMBERS 2008-2009

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee Representatives to select Standing and Program Area Committees for Program Year 2008-2009.

- 1) Head Start Personnel/Bylaws Committee Representatives (3 Representatives)
 - a) Parliamentarian, _____ Oversight by: Marie Desha
 - b) _____
 - c) _____

- 2) Head Start Budget/Planning Committee Representatives (3 Representatives)
 - a) Treasurer, _____ Oversight by: Maureen Dermott
 - b) _____
 - c) _____

- 3) Head Start Social/Hospitality Committee (3 Representatives)
 - a) Secretary, _____ Oversight by: Marie Desha
 - b) Treasurer, _____
 - c) _____

- 4) Program Area Committees
 - ♦ Child Development & Health Services Committee and Parent/Family Support Committee AKA Child Safety Committee (3 Representatives)
 - a) _____ Oversight by: Brenda Campos-Peck
Denise Lee, & Lisa Carr
 - b) _____
 - c) _____

- 5) Monitoring and Evaluation, AKA Self-Assessment Committee (**Committee of the Whole**) Oversight by: Andrea Harvey

6) Food Services Committee (3 Representatives)

- a) _____
- b) _____
- c) _____

Oversight by: Brenda Campos-Peck

7) Early Head Start Committee (3 Representatives)

- a) _____
- b) _____
- c) _____

Oversight by: Denise Lee

8) Male Involvement Committee (3 Representatives)

- a) _____
- b) _____
- c) _____

Oversight by: Robert Silva

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM III-C – ACTION

SELECTION OF REPRESENTATIVE AND ALTERNATE TO
SETA HEAD START HEALTH SERVICES ADVISORY COMMITTEE (HSAC)

BACKGROUND:

The Parent Advisory Committee is requested to select one (1) Representative and one (1) Alternate to serve on the Head Start Health Services Advisory Committee. This committee is an advisory group to the health program area plan, assists with creation of policies, and serves as one of our primary community resources for health information. Members on the committee include Head Start staff and parents and health professionals from the community with an interest in Head Start. The group meets two times per year for a dinner meeting. Meeting location and time to be announced. An interest in health would be appropriate for those serving on this committee. Ms. Brenda Campos-Peck will be available to share information and answer questions.

Please see attached minutes of last meeting, Wednesday, November 12, 2008.

RECOMMENDATION:

That the PAC elects one (1) Health Services Advisory Committee Representative and one (1) Alternate to serve on the committee.

NOTES:

ACTION: Moved _____ **Seconded** _____

VOTE: Aye _____ **Nay** _____ **Abstain** _____

ITEM III-D – ACTION

TIMED ITEM 6:00 P.M. AND PUBLIC HEARING:
FIRST READING OF THE MODIFICATIONS TO THE BYLAWS OF THE
SETA-OPERATED HEAD START/EARLY HEAD START PARENT ADVISORY
COMMITTEE

BACKGROUND:

The Parent Advisory Committee on November 13, 2008 approved to change the meeting to the third Tuesday in each month to remedy having a more current fiscal report. The count to change to morning meetings was seven (7). The vote count to remain at 6:00 p.m. was eighteen (18).

Additions are indicated by *italic type*, deletions are indicated by ~~strikethrough~~.

RECOMMENDATION:

Open a public hearing, hear any additional testimony, and continue this item to the next Parent Advisory Committee meeting where the action of the Committee will be to close the public hearing and approve the modifications to the PAC Bylaws as attached.

NOTES:

ACTION: Moved _____ **Seconded** _____

VOTE: Aye _____ **Nay** _____ **Abstain** _____

ITEM IV-A – INFORMATION

STANDING INFORMATION

BACKGROUND:

A. Standing Information

This agenda item provides an opportunity for information to be shared on the following:

- Introduction of Newly Seated Representatives
- PC/PAC Calendar of Events – Ms. Salina Davey
- Parent/Family Support Unit Events and Activities – Ms. Salina Davey
- Parent/Staff Recognitions – Ms. Salina Davey
- Fiscal Monthly Report/Corporate Card Monthly Statement of Account – Mr. Roger Bartlett
- National Head Start Association Annual Parent Training Conference Reports (attached)
- Child Care Center Food Menu (Attached)

NOTES:

CALENDAR OF EVENTS
PARENT/FAMILY SUPPORT UNIT

<u>EVENT</u>	<u>DATE</u>
Dr. Martin Luther King Jr. Day	Monday, January 19, 2009 AGENCY CLOSED in Observance of Dr. King's Birthday
Male Involvement Committee Meeting	Wednesday, January 21, 2009 2:00 p.m. Redwood Room 925 Del Paso Blvd., #200
Daddy & Me Fishing in the City	Saturday, January 24, 2009 9:00 a.m. – 1:00 p.m. William Land Park (see attachment)
Celebrating Kinship & Grandparents Raising Their Grandchildren Conference Theme: Creating Healthy Habits for a Healthy Future (attachment)	Friday, January 30, 2009 Antioch Progressive Church 7650 Amherst Street Sacramento, CA 9:00 a.m. – 2:30 p.m.

PC/PAC CALENDAR OF EVENTS

<u>EVENT</u>	<u>DATE</u>
PC Executive Committee Meeting	Monday, January 12, 2009 9:00 a.m. Redwood Room 925 Del Paso Blvd., #200
Early Child Development and Health Services Committee Parent/Family Support Committee (AKA Child Safety Committee)	Friday, January 16, 2009 9:00 a.m. Sequoia Room 925 Del Paso Blvd., #200
Dr. Martin Luther King Jr. Day	Monday, January 19, 2009 AGENCY CLOSED in Observance of Dr. King's Birthday
President-Elect Barak Obama Inauguration Day Washington, D. C.	Tuesday, January 20, 2009 10:00 a.m. (Eastern Time)
Early Child Development and Health Services Committee (AKA Child Safety Committee)	Tuesday, January 20, 2009 1:30 p.m. Room TBA
PAC Meeting	Tuesday, January 20, 2009 6:00 p.m. SETA Board Room 925 Del Paso Blvd. Board Room
Male Involvement Committee Meeting	Wednesday, January 21, 2009 2:00 p.m. Redwood Room 925 Del Paso Blvd., #200

PC/PAC Calendar of Events (Continued)
 Page 2

<u>EVENT</u>	<u>DATE</u>
PAC Executive Committee	Thursday, January 22, 2009 9:30 a.m. Pine Room 925 Del Paso Blvd., #200
California Head Start Association (CHSA) Parent Conference	January 26-27, 2009 Marriott San Diego Mission San Diego, CA
Celebrating Kinship & Grandparents Raising Their Grandchildren Conference Theme: Creating Healthy Habits for a Healthy Future	Friday, January 30, 2009 Antioch Progressive Church 7650 Amherst Street Sacramento, CA 9:00 a.m. – 2:30 p.m.

ITEM V – COMMITTEE REPORTS

BACKGROUND:

This agenda item provides an opportunity for the PAC Executive Committee and Program Area Committees to provide a report.

- Executive Committee
 - Critique of the Special Parent Advisory Committee meeting, December 12, 2008.

GOOD	NEEDS IMPROVEMENT
1. Thank you to Joy Otero for reminder calls to attend PAC meeting.	1. No sidebarring.
2. Thank you to new Representatives for participation at the meeting and eagerness to be involved.	2. Cell phones off; no texting during the meeting.
3. Good attendance.	3. Please be acknowledged by the Chair prior to speaking.
4. Thank you Kathy Ruiz, Chair for three outstanding years and a great job. You have been an exemplary role model and a genuine friend.	4. Please read agenda prior to meeting.
5. Thank you for not eating in the Board room.	

- Early Child Development & Health Services and Parent/Family Support Committee (AKA Child Safety Committee)

NOTES:

ITEM VI – OTHER REPORTS

BACKGROUND:

This agenda item provides an opportunity for other reports to be shared with PAC.

- Chair's Report
- Policy Council Report(s) – Mr. David Quintero, Ms. Kiesha Spriggs, Ms. Salina Davey, Ms. Mary Brown, Mr. Greg Oviedo, and Ms. LaDoris McDavid
- Head Start Deputy Director's Monthly Report – Ms. Maureen Dermott
 - ⇒ SETA Operated Program Monthly Enrollment/ADA Report
- Manager - Child Development and Education Services Monthly Report – Ms. Denise Lee
 - ⇒ Cluster Monthly Reports
- Manager - Program Support Services Monthly Report – Ms. Brenda Campos
 - ⇒ SETA Head Start Food Service Operations Monthly Report
- Manager - Parent/Family Support Monthly Report – Ms. Lisa Carr

NOTES:

ITEM VII – CENTER UPDATES

BACKGROUND:

This agenda item provides an opportunity for Head Start (SOP) centers to give an update on their activities.

NOTES:

ITEM VIII – DISCUSSION

BACKGROUND:

This agenda item allows Parent Advisory Committee Representatives the opportunity to ask questions about the program pertinent to their centers.

NOTES:

ITEM IX - PUBLIC PARTICIPATION

BACKGROUND:

Participation of the general public at the SETA-Operated Program Parent Advisory Committee is encouraged. Members of the audience are asked to address their request to the Chair if they wish to speak.

NOTES:

ITEM X - ADJOURNMENT

NOTES:
