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Thought for the Day: There is always one true inner voice. Trust it.
-Gloria Steinem

**SPECIAL MEETING OF THE HEAD START/EARLY HEAD START
PARENT ADVISORY COMMITTEE**

Date: Tuesday, August 26, 2008
Time: 9:00 a.m.
Location: SETA Boardroom
925 Del Paso Blvd.
Sacramento, CA 95815

While the Head Start Parent Advisory Committee (PAC) welcomes and encourages participation in the Committee meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under the jurisdiction of the Head Start Parent Advisory Committee and not on the posted agenda may be addressed by the general public under the Public Participation item of this agenda. The Head Start Parent Advisory Committee limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject.

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 - Cluster Reports (Attached) – Ms. Denise Lee

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Distribution Date: Tuesday, August 19, 2008

ITEM I-A – ROLL CALL

The Parent Advisory Committee Secretary will call the roll for the following members:

- ___ **Vacant**, Auberry Park Head Start
- ___ **Vacant**, Bannan Creek Head Start
- ___ Donovan Harrison, Broadway Early Learning Center
- ___ **Vacant**, Center of Praise Head Start
- ___ Itzel Oregon, Countrywood Head Start
- ___ **Vacant**, Crossroads Garden Head Start
- ___ Jeanine Vandermolen, CSUS Head Start
- ___ **Vacant**, Early Head Start /Home Base
- ___ **Vacant**, Florin Meadows Head Start
- ___ **Vacant**, Freedom Park Head Start
- ___ **Vacant**, Fruitridge Head Start
- ___ **Vacant**, Galt Head Start
- ___ **Vacant**, Grant Skills Center
- ___ **Vacant**, Grizzly Hollows
- ___ **Vacant**, Hillsdale Head Start
- ___ Salina Davey, Home Base
- ___ Erin Kimbro, Home Base
- ___ **Vacant**, Hopkins Park Head Start
- ___ **Vacant** Illa Collin Head Start
- ___ Katherine Arrue, Job Corps Head Start
- ___ **Vacant**, Kennedy Estates Head Start
- ___ **Vacant**, La Riviera Head Start
- ___ **Vacant**, LaVerne Stewart Head Start
- ___ Christy Farley, Marie Cleveland's Bright Beginnings Head Start
- ___ **Vacant**, Mather Head Start
- ___ **Vacant**, Nedra Court Head Start
- ___ **Vacant**, New Helvetia 1 Head Start
- ___ **Vacant**, New Helvetia 2 Head Start
- ___ Talina Hutton, Northview Head Start
- ___ Vanessa Valencia, Norma Johnson Head Start
- ___ Luz Nolzco, Parker Avenue Head Start
- ___ Nicole Gordon, Phoenix Park Head Start
- ___ Diana Vazquez, Sharon Neese Early Learning Center
- ___ **Vacant**, Sierra View Head Start
- ___ Kiesha Spriggs, Solid Foundation Head Start
- ___ **Vacant**, Strizek Park Head Start
- ___ Carol Aronis, Vineland Head Start
- ___ **Vacant**, Walnut Grove Head Start
- ___ **Vacant**, Whispering Pines Head Start
- ___ LaDoris McDavid, Foster Parent Representative
- ___ Venelsia Fentress, Grandparent Representative
- ___ Victor Stark, Male Involvement Representative
- ___ **Vacant**, Outgoing Chair
- ___ Lynn Reynolds-Showalter, Past Parent/Community Representative
- ___ Kathy Ruiz, Past Parent/Community Representative

New Representatives to be seated:

ITEM I- B – PAC MEETING ATTENDANCE UPDATE

The PAC was seated on November 13, 2007

PARENT ADVISORY COMMITTEE MEETING ATTENDANCE PROGRAM YEAR 2007-2008

COMMITTEE MEMBER	CENTER	11/13	12/11	1/15	2/12	3/11	4/30	5/13	6/10	7/8	8/12	9/9	10/14	11/11
Vacant	AP													
Vacant	BC													
Donovan Harrison Seated 11/07	BLC	X	U	X	X	E	X	X	X	X				
Vacant	COP													
Itzel Oregon Seated 3/08	CW					X	X	E	X	X				
Vacant	CR													
Jeanine Vandermolen Seated 11/07	CSUS	X	X	X	X	X	X	X	X	X				
Vacant	EHS/HB													
Vacant	FM													
Vacant	FP													
Vacant	FT													
Vacant	G													
Vacant	GH													
Vacant	GSC													
Vacant	H													
Salina Davey Seated 11/07	HB	X	X	X	X	X	X	X	X	X				
Erin Kimbro Seated 11/07	HB	X	X	X	X	X	X	X	X	X				
Vacant	IC													
Katherine Arrue Seated 12/07	JC		X	X	X	X	X	E	X	X				
Vacant	K													
Vacant	LAR													
Vacant	LVS													
Christy Farley Seated 11/07	MCBB	X	X	X	X	E	X	U	X	X				
Vacant	M													
Vacant	NC													
Vanessa Valencia Seated 11/07	NJ	X	X	X	X	X	X	X	X	E				
Vacant	NH1													
Vacant	NH2													
Talina Hutton S/B Seated 4/08	NV						E	X	X	X				
Luz Nolasco Seated 3/08	PA					X	X	U	X	X				
Nicole Gordon S/B Seated 11/07	PP	U	X	X	X	X	X	X	X	X				
Kiesha Spriggs Seated 12/07	SF		X	U	E	X	X	X	X	X				
Diana Vasquez Seated 6/08	SN								X	E				
Vacant	SP													
Vacant	SVE													
Carol Aronis Seated 11/07	V	X	X	X	X	X	X	X	X	X				
Vacant	WG													
Vacant	WP													
LaDoris McDavid S/B Seated 11/07	FPR	E	X	X	X	E	X	X	X	E				
Venelsia Fentress Seated 11/07	GPR	X	X	X	X	X	E	X	X	X				
Victor Stark Seated 2/08	MIR				X	X	X	X	X	X				
Vacant	OGC													
Lynn Reynolds- Showalter Seated 11/07	PPR	X	X	X	X	X	X	X	X	X				
Kathy Ruiz Seated 11/07	PPR	X	X	X	X	X	X	X	X	X				

Members: If you cannot attend a meeting and are going to be absent, you must:

1. First, call your Alternate to see if they can attend in your place,
2. Second, call Head Start Social Services/Parent Involvement Coordinator, Ms. Marie Desha at 263-4082, and
3. Third, please call PAC Chair, Ms. Kathy Ruiz, 743-9945 or the PAC Secretary, Ms. Lori Black at 263-4068.

PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE UPDATE
PROGRAM YEAR 2005-2006
(Continued)

Head Start Center Abbreviations

AP:	Auberry Park	K:	Kennedy Estates
BC:	Bannon Creek	LAR:	La Riviera
BLC:	Broadway Early Learning Center	LVS:	LaVerne Stewart
COP:	Center of Praise	M:	Mather
CR:	Crossroads Garden	MCBB:	Marie Cleveland Bright Beginnings
CSUS:	CA State University, Sacramento	NJ:	Norma Johnson
CW:	Countrywood	NC:	Nedra Court
EHS:	Early Head Start	NH1:	New Helvetia 1
FM:	Florin Meadows	NH2:	New Helvetia 2
FP:	Freedom Park	NV:	Northview
FT:	Fruitridge	PA:	Parker Avenue
G:	Galt	PP:	Phoenix Park
GH:	Grizzly Hollow	SF:	Solid Foundation
GSC:	Grant Skills Center	SN:	Sharon Neese
H:	Hillsdale	SP:	Strizek Park
HB:	Home Based	SVE:	Sierra View
HP:	Hopkins Park	V:	Vineland
IC:	Illa Collin	WG:	Walnut Grove
JC:	Job Corps	WP:	Whispering Pines

Representative Abbreviations

FPR:	Foster Parent Representative
GPR:	Grandparent Representative
MIR:	Male Involvement Representative
OGC:	Out Going Chair
PPR:	Past Parent Representative

Attendance Record Abbreviations

X:	Present
E:	Excused
AP:	Alternate Present
AE:	Alternate Excused
U:	Unexcused
PAC:	Parent Advisory Committee

ITEM II-A – CONSENT ITEM

APPROVAL OF MINUTES FOR PAC MEETING
JULY 8, 2008

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review and approve the minutes of July 8, 2008.

RECOMMENDATION:

That the Parent Advisory Committee approves the minutes of July 8, 2008.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

MEETING OF THE HEAD START PARENT ADVISORY COMMITTEE
MINUTES/SYNOPSIS

(Minutes indicate the actual progression of the meeting.)

SETA Boardroom
925 Del Paso Blvd.
Sacramento, CA 95815

July 8, 2008
6:00 p.m.

I. Welcome

Call to Order/Roll Call: Ms. Kathy Ruiz called the meeting to order at 6:04 p.m. Ms. Carol Aronis read the thought of the day. Ms. Salina Davey called the roll and stated that a quorum was present. Ms. Marie Desha explained the absence of the managers. Their reports were provided by designated staff. Ms. Betsy Uda sat in to represent Ms. Maureen Dermott and Ms. Denise Lee.

Members Present:

Donovan Harrison
Jeanine Vandermolen
Kathy Ruiz
Itzel Oregon
Salina Davey
Erin Kimbro
Katherine Arrue
Venelsia Fentress
Victor Stark
Lynn Reynolds-Showwalter
Kiesha Spriggs
Christy Farley
Carol Aronis
Talina Hutton
Nicole Gordon
Luz Nolzco (arrived at 6:16 p.m.)

Members Absent:

Vanessa Valencia (excused)
LaDoris McDavid (excused)
Diana Vazquez (excused)

IV. Information Items

A. Head Start Update and Program Policies: Mr. Edward Condon

Mr. Edward Condon, California Head Start Association (CHSA), Executive Director reviewed the Head Start Policies and Procedures. He suggests an agenda item on how staff is blending the new Agency goals with the new Head Start law. Board members were urged to ask staff to discuss the powers and functions between Head Start Policy Council and the Governing Board. Mr. Condon provided coffee mugs to board members. Parent Advisory Committee members thanked Mr. Condon for his presentation.

The Board took a brief break from 6:49 p.m. to 6:55 p.m.

II. Consent Item

A. Approval of Minutes for PAC Meeting of June 10, 2008

The minutes were reviewed; no questions or comments.

Moved/Oregon, second/Fentress, to approve the minutes of the June 10, 2008 meeting.

Show of hands vote: Aye: 14, Nay: 0, Abstentions: 1 (Ruiz)

III. Action Item

A. Election of Policy Council Representative and Alternates

This item was tabled last month. There is one representative and four alternate vacancies on the Policy Council. Ms. Ruiz asked members to consider serving on the Policy Council.

Moved/Davey, second/Aronis, that the Parent Advisory Committee elect one Policy Council representative and four alternates to the Policy Council.

Show of hands vote: Aye: 14, Nay: 0, Abstentions: 1 (Ruiz)

Ms. Jeanine Vandermolen expressed interest; since she is an alternate, she will be moving to a representative position.

There were no members interested in the alternate positions. This item will be continued to the August meeting.

IV. Information Items (Continued)

B. Standing Information

- ✓ Fiscal Reports: Ms. Thelma Manzano reviewed the reports. At the June 10 meeting, the Board talked about a new playground at New Helvetia playground; staff now has to get the paperwork to get the playground replaced. The cost of renovation will be around \$33,000; staff is hoping to get a fencing estimate done soon. Facilities is still waiting for the fencing posts; there is no definite date to begin the fencing job. This is the eleventh month of the fiscal year for Head Start; staff is in the process of closing the books. Staff is hoping that all funding for Head Start and Early Head Start will be fully spent by the end of the fiscal year.
- ✓ Manager, Child Development and Education Services Report: Ms. Betsy Uda representing Ms. Denise Lee reported that a lot of the centers held graduation ceremonies which were well attended; class attendance is not good now. Parents need to be encouraged to keep their kids coming to

classes. Last week the five program officers and Ms. Denise Lee met to set goals and priorities for the centers and children. There was some shuffling of workloads among the program officers.

- Cluster reports: No questions.

- ✓ Manager, Program Support Services Report: Ms. Marta Chavez representing Brenda Campos reported that staff is gathering data to complete the PIR which is mandated by Head Start annually. Data describes staffing patterns, enrollment levels, and quantities of service levels provided to the kids and families. The preliminary reports show our numbers in 90th percentile; the report is due to ACF by August 29. Stricter tuberculosis standards will be applied for parents and those working in the classrooms. In order to complete Goal #3, staff is working on "I am Moving, I am Learning," the program to combat childhood obesity.
- ✓ Manager, Parent/Family Support Report: Ms. Sharon Adams representing Lisa Carr reported that the recruitment fairs are going well. Staff reported a huge success at the Fruitridge Head Start recruitment where close to 30 enrollments/appointments were processed. Recruitment is being done to ensure full enrollment on day 1 of the new fiscal year. Recruitment events will be held in Walnut Grove, Galt, Grizzly Hollow, and at Solid Foundation. This unit will have a planning retreat next week to plan on how trainings/ parent support can be done. Progress on the new parent handbook is going well. A fishing activity was held on July 5 with over 60 participants. The next CAMP meeting will be held July 9, 2 p.m. in Redwood Room. Staff is planning for the Fatherhood BBQ Health Event to be held in September. A Grandparent movie night is being planned for August 14 at Mather. The movie will be **Meet the Robinsons** and is being sponsored by SETA and the Casey Family Program. Ms. Alma Hawkins has arranged for short limo rides for grandparents, foster parents and emancipated youth. Flyers will be sent out on the "Red Carpet Event." Flyers were distributed for health screenings at Rancho Cordova Neighborhood Center, July 12, 9 a.m. to 12 p.m. for children 0-5 years of age. Screenings include dental, vision, speech, behavior, health, and nutrition. Ms. Chavez explained that the dental screening would qualify for Head Start if it is done by a dentist using a mirror and tongue depressor. For more information, call 876-6530 or go to www.first5sacramento.net
- ✓ Parent/Family Support Unit Events and Activities Report: Attached.
- ✓ Calendar of Events: Attached.
- ✓ Child Care Center Food Menu: Attached.

C. Governing Board Minutes: No questions.

V. Committee Reports

- ✓ Executive Committee: Ms. Erin Kimbro read the Committee critique.

- ✓ Budget/Planning Committee: Completed for the year.
- ✓ Personnel/Bylaws: Ms. Lynn Reynolds-Showwalter stated that the next meeting is scheduled for July 25, 10 a.m. The committee members reviewed revisions to the bylaws at the last meeting.
- ✓ Social/Hospitality Committee: Ms. Salina Davey reported on the July 2 meeting. The parent activity will be August 19 at the Family History Center, from 9:00 a.m. to noon. Lunch will be provided afterward at Hometown Buffet. Transportation will be provided by SETA. The theme will be "A Celebration of Memories." The End-of-Year Parent Appreciation Luncheon will be at Lionsgate at McClellan. Colors will be teal, purple and gold. A sign up sheet will be distributed. Ms. Desha stated that the end-of-year event will be Saturday, October 18.
- ✓ Parent Family Support Committee: Mr. Victor Stark stated that the last meeting on June 26 went over summer water safety in pools and rivers. They covered Red Cross disaster kit and discussed identify theft awareness. The committee will meet the last Wednesday of each month.
- ✓ Male Involvement Committee: No additional report.
- ✓ Early Head Start Committee: Ms. Reynolds-Showwalters stated the committee discussed policies for the recruitment of disabled children. This was probably the last committee meeting for the year. Ms. Vandermolen distributed a flyer announcing locations of free movies. This is the first year the public library is allowing children under five years of age to participate in the "pre reader" bingo card which has fun activities to do with children. Once the child completes a row of five, they get to pick a book of their choice at the library.

VI. Other Reports

- A. Chair's Report: Ms. Ruiz reported that the Governing Board approved a pilot financial literacy program targeting former foster youth to develop fiscal competence by learning budgeting and planning. The one year program begins August 1 and continues to July 2009. Mr. Victor Bonanno is preparing disaster preparedness packets. Staff is preparing 5,000 disaster preparedness packets to be distributed to households. PAC members should be seeing them at the Head Start centers. Additional packets need to be compiled and Ms. Ruiz volunteered Head Start parents. Volunteers are urged to come on Thursday, July 17, from 2:00 – 5:00 p.m. to get a crew together to do the compilation. Call Mr. Bonanno at 263-4364 if there are questions. Ms. Ruiz shared information that if you are receiving unemployment benefits and actively looking for a job, you can request an extension of up to an additional 26 weeks of unemployment benefits.
- B. Policy Council Report(s): No report.
- C. Head Start Deputy Director's Report: Ms. Betsy Uda stated that Ms. Dermott will be bringing an amended budget to the PAC and PC in August. The meetings will reflect staffing reductions effective July 31, 2008. The Agency was recently notified that no COLA funds will be received this year. The Regional office will be

reviewing our grant application; only one item needs to be addressed and then it will be sent to Washington, D.C. Sierra View will close for renovations and will reopen in January. Staff has identified \$1.1 million year-to-date expenses on teachers' salaries; this should have been reflected under salaries and fringe benefits. The revised May 2008 report will be in next month's packet. Staff expects to hear back on the grant application for the cohort teachers program next month.

- Average Daily Attendance Report: No questions.
- SETA Head Start/Early Head Start End-of-Month Enrollment Report: No questions.

VII. Center Updates: In response to a question from Mr. Stark, it was announced that the Northview graduation ceremony will be Friday at 9:00 a.m. Board members were urged to call the centers to find out graduation date and time. Ms. Uda stated that centers were given the option of offering graduation ceremonies whenever it was good for the families.

VIII. Discussion:

- Ms. Jeanine Vandermolen reported that parents at CSUS were recently informed that the center hours would be cut because of funding. At first she was told that it would be dependent upon verification of hours; there was confusion because the site supervisor was moved. The problem is that the parents were not given notification about the new hours. Parents were not given enough notification to make changes for childcare. Ms. Uda stated that the center operation hours did not change. State funding was changed and there is a need to recertify all parents. The hours a child will be in the Head Start classroom is dependent upon whatever hours the parent is working or going to school. This is a state requirement, not a Head Start requirement.
- Ms. Sharon Adams stated that parents at CSUS should have received a "Notice of Action" provided by the Family Services Worker. Ms. Adams will be talking with the Family Services Worker supervisor regarding this issue. Ms. Vandermolen stated that the parents do not know why the hours were changed; they would like an informational packet.
- Ms. Keisha Spriggs inquired about children that need to have speech therapy screenings. Ms. Uda stated that it depends on services available at the school district. Head Start staff works with the school districts; however, we do not tell the districts what needs to be done. Staff can work with the district to see if they will work with the child.
- Ms. Venelsia Fentress stated that Spanish speaking families want to know how they will be able to address concerns to staff after the translators are laid off. Ms. Uda stated that staff is going through certification to be

translators. The plan is to have it in place by the first of August. Ms. Sharon Adams stated that Family Services Workers that applied and passed written tests will be utilized as translators in the Head Start centers. We have an obligation to provide services to children in their home language.

- Ms. Luz Nolasczo inquired about food for the staff at Parker Head Start. Only enough food is being sent for children not staff. Ms. Chavez stated that the kitchen has been scaling back to make sure extra food is not being sent out. It is a requirement that teaching staff or parent volunteer eats the same food as the children. The teaching staff should be role modeling proper table manners. The amount of food sent to the centers is for the average daily requirement for children. The amount of food will be much smaller than what is normally served at home.

Ms. Nancy Hogan was thanked for clerking the meeting and Ms. Betsy Uda for her assistance to Ms. Desha.

Ms. Ruiz asked board members to keep former chair Margie Mitchell in their thoughts as she is recovering from surgery.

IX. Public Participation: None.

X. Adjournment: Meeting adjourned at 7:48 a.m.

ITEM III-A – ACTION ITEM

**APPROVAL OF THE REVISED HEAD START/
EARLY HEAD START BUDGET FOR FISCAL YEAR 2008-2009**

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to approve the revised Head Start/Early Head Start Budget for Fiscal Year 2008-2009, which reflects staffing and other necessary line item reductions, to ensure a continued balanced budget in the amount of \$39,383,216 for Head Start, and \$4,726,060 for Early Head Start.

Ms. Maureen Dermott, Deputy Director, will be available to answer questions.

RECOMMENDATION:

That the Parent Advisory Committee approves the Head Start/Early Head Start Budget for Fiscal Year 2008-2009.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM IV-A – INFORMATION ITEM

STANDING INFORMATION

BACKGROUND:

This agenda item provides an opportunity for information to be shared on the following:

Information Items

A. Standing Information

- Manager, Child Development and Education Services Report – Ms. Denise Lee
 - Cluster Reports (Attached) – Ms. Denise Lee
- Manager, Program Support Services Report – Ms. Brenda Campos-Peck
- Manager, Parent/Family Support Report – Ms. Lisa Carr
- Parent/Family Support Unit Events and Activities Report – Ms. Kathy Ruiz, Chair
- PC/PAC Parent Activity Reports – Family History Center
- Calendar of Events (Attached) – Ms. Kathy Ruiz, Chair
- Region IX Head Start Association Scholarship Awards (Attachment)
- Child Care Center Food Menu (Attached) – Ms. Kathy Ruiz, Chair

NOTES:

PARENT/FAMILY SUPPORT UNIT
CALENDER OF EVENTS AND ACTIVITIES

<u>EVENT</u>	<u>DATE</u>
Parent/Family Support Committee Meeting	Wednesday, August 27, 2008 9:30 a.m. 925 Del Paso Blvd. Redwood Room

CALENDAR OF EVENTS

<u>EVENT</u>	<u>DATE</u>
Male Involvement Committee Meeting	Wednesday, August 13, 2008 2:00 p.m. 925 Del Paso Blvd. Redwood Room
Family History Center PC/PAC Parent Activity	Tuesday, August 19, 2008 2745 Eastern Avenue Church of Jesus Christ of Latter Day Saints Activity, 9:00 a.m. - 12:00 p.m. Lunch, Hometown Buffet, Watt Ave. 1:00 - 3:00 (see attached flyer)
Personnel/Bylaws Committee Meeting	Wednesday, August 20, 2008 10:00 am. 925 Del Paso Blvd. Parent/Family Support Conference Room
Special PAC Meeting	Tuesday, August 26, 2008 9:00 a.m. 925 Del Paso Blvd. SETA Boardroom
Special PC Meeting	Tuesday, August 26, 2008 10:00 a.m. 925 Del Paso Blvd. SETA Boardroom
Parent/Family Support Committee Meeting	Wednesday, August 27, 2008 9:30 a.m. 925 Del Paso Blvd. Redwood Room
PC Executive Committee Meeting	Thursday, August 28, 2008 10:00 a.m. 925 Del Paso Blvd. Sequoia Room
PAC Executive Committee Meeting	Friday, August 29, 2008 9:30 a.m. 925 Del Paso Blvd. Sequoia Room
Region IX Head Start Association Scholarship Awards (Application attached.)	Application postmark deadline, September 31, 2008 Mail to: RHSA Scholarship Committee 4305 University Avenue, Ste. 400 San Diego, CA 92105

CALENDAR OF EVENTS
(Continued)

<u>EVENT</u>	<u>DATE</u>
Annual Parent Appreciation	Saturday, October 18, 2008 12:00-3:00 p.m. Lyons Gate Hotel and Conference Center - The Garden Pavilion, Terrace Room 3410 Westover Street Sacramento, CA (See attached flyer.)

ITEM IV-B – INFORMATION ITEM

GOVERNING BOARD MINUTES

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review Governing Board minutes of June 5, 2008 attached.

NOTES:

ITEM V – COMMITTEE REPORTS

BACKGROUND:

This agenda item provides an opportunity for the PAC Executive Committee and Program Area Committees to provide a report.

➤ Executive Committee

- Critique of the Parent Advisory Committee meeting, July 8, 2008

GOOD	NEEDS IMPROVEMENT
1. Good attendance.	1. Representatives being recognized by the Chair for a point of personal privilege.
2. No side barrng.	2. Representatives making motions.
3. Good job by Edward Condon on presentation of Head Start Update and Program Policies.	3. Please remember to turn cell phones off prior to meeting.
4. Thank you Betsy Uda, Sharon Adams, Marta Chavez, for reporting for absent staff.	4. Come prepared for meeting with agenda and pen.
5. Thank you Nancy Hogan for clerking PAC meeting.	
6. Good job by representatives in sharing committee reports.	
7. Thank you Joy Otero for reminder calls to attend PAC meeting.	

➤ Social/Hospitality Committee

NOTES:

ITEM VI – OTHER REPORTS

BACKGROUND:

This agenda item provides an opportunity for other reports to be shared with PAC.

- Chair’s Report – Ms. Kathy Ruiz
- Head Start Deputy Director’s Report – Ms. Maureen Dermott
 - Average Daily Attendance (ADA) Report (Attached)
 - SETA Head Start/Early Head Start End-of-month Enrollment Report (Attached)
 - Selection Criteria for Enrollment in Head Start/Early Head Start

NOTES:

ITEM VII – DISCUSSION

BACKGROUND:

This agenda item allows Parent Advisory Committee Representatives the opportunity to ask questions about the program pertinent to their centers.

NOTES:

ITEM VIII – PUBLIC PARTICIPATION

BACKGROUND:

Participation of the general public at the SETA-Operated Program Parent Advisory Committee is encouraged. Members of the audience are asked to address their request to the Chair if they wish to speak.

NOTES:

ITEM IX – ADJOURNMENT