

GOVERNING BOARD

DON NOTTOLI
Board of Supervisors
County of Sacramento

BONNIE PANNELL
Council Member
City of Sacramento

SOPHIA SCHERMAN
Public Representative

ROBBIE WATERS
Council Member
City of Sacramento

JIMMIE YEE
Board of Supervisors
County of Sacramento

ADMINISTRATION

KATHY KOSSICK
Executive Director

MAUREEN DERMOTT
Deputy Director

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Thought of the Day: "We can control the amount of happiness in our lives simply by training our minds to focus on that which is good, beautiful, and true."

Author: Esteemed Human Development International

**REGULAR MEETING OF THE HEAD START
POLICY COUNCIL**

DATE: Tuesday, April 24, 2007

TIME: 9:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

While the SETA/Head Start Policy Council welcomes and encourages participation in the Council meetings, it would be appreciated if you would limit your comments to three minutes so that everyone may be heard. Matters under jurisdiction of the SETA/Head Start Policy Council and not on the posted agenda or any off-agenda matters may be addressed by the general public following completion of the regular agenda. The SETA/Head Start Policy Council limits testimony on matters not on the agenda to three minutes per person and not more than ten minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

I. Call to Order/Roll Call/Review of Board Member Attendance

II. Consent Item

A. Approval of the Minutes from the March 27, 2007 Meeting

III. Action Items

A. Approval of Fiscal Year 2007-2008 Head Start/Early Head Start Program Narrative

- B. Approval of Fiscal Year 2007-2008 Head Start/Early Head Start Budget
- C. Approval of Fiscal Year 2007-2008 Head Start/Early Head Start Training/Technical Grant Application
- D. Approval of County-Wide Head Start and Early Head Start Center Locations
- E. Approval of Fiscal Year 2007-2008 SETA Operated Program Tracks
- F. Approval of Fiscal Year 2007-2008 SETA Operated Options

IV. Information Items

- A. Standing Information Items
 - Parent/Family Support Unit
 - Events and Activities Report – Ms. Lisa Carr
 - Events and Activities Report – Mr. Ronald Montez, Chair
 - Parent Voices Stand for Children, Wednesday, May 2, 2007 – Mr. Ronald Montez, Chair
 - Annual Parent Leadership Institute – May 3-4, 2007 (Thursday-Friday), Antioch Progressive Church, 8:30 a.m. – 4:00 p.m.
 - California Head Start Association (CHSA) Annual Parent Conference Report (see attached) – Mr. Ronald Montez, Chair
 - California Head Start Association Report – Ms. Maureen Dermott
 - Community Resources – PC Representatives/Staff
 - Parent/Staff Recognitions – Mr. Ronald Montez, Chair and Mr. Roy Shier
 - Fiscal Reports – Provided in the months of February, May, August, and November – Mr. Rick Pryor
- B. Governing Board Minutes for the March 1, 2007 Meeting (attached)

V. Committee Reports

- A. Executive Committee
- B. Personnel/Bylaws
- C. Budget/Planning
- D. Hospitality
- E. Program Area Committees
 - Early Childhood Development and Health Services
 - Family & Community Partnerships/Training (aka: Parent/Family Support Committee)
 - Monitoring & Evaluation (aka: Self-Assessment)
 - Early Head Start
- F. Community Advocating Male Participation (CAMP) – (vacant)
- G. Community Partnerships Advisory Committee (CPAC) – Ms. Kathy Ruiz
- H. Health Services Advisory Committee (HSAC) – Ms. Brenda Vincent

VI. Other Reports

- A. SETA Executive Director and Head Start Deputy Director's Reports
- B. Chair's Report
- C. Head Start Managers' Reports
- D. Community Agency Reports
 - Women Escaping a Violent Environment – Vacant
 - Sacramento Housing Alliance – Vacant
 - Child Action, Inc. – Ms. Rachel Minnick
 - Child Health and Disability Prevention Program – Ms. Carol Schaefer
 - Community Services Planning Council - Vacant
 - Perinatal & Infant Health Advisory Committee – Mr. Donald Clark
 - Maternal, Child and Adolescent Health Board – Ms. Sherry Gangloff
 - Community Action Board – Mr. Ronald Montez
- E. Health and Dental Reports
 - Sacramento County Dental Health Advisory Committee
- F. Open Discussion and Comments
- G. Public Participation

III. Action Items (Continued)

G. CLOSED SESSION: PERSONNEL - Pursuant to Government Code Section 54957

- ✓ Approval of Eligible List for the following positions: Associate Teacher, and Head Start Parent Involvement/Social Services Specialist (non-supervisory).
 - Report out of Closed Session

VII. Adjournment

DISTRIBUTION DATE: WEDNESDAY, APRIL 18, 2007

ITEM I - CALL TO ORDER/ROLL CALL

A member of the Policy Council will call the roll for the following members:

- _____ Talina Hutton, Del Paso Early Childhood Development Center
- _____ Brenda Vincent, Elk Grove Unified School District
- _____ Tusundra Nunley, WCIC/Playmate Child Development Center
- _____ Josie Cleaver, Sacramento City Unified School District
- _____ Irlanda Meza, Sacramento City Unified School District
- _____ Ronald Montez, Sacramento City Unified School District
- _____ Tanya Goode, San Juan Unified School District
- _____ Danyelle Nelson, San Juan Unified School District
- _____ Salina Davey, SETA-Operated Program
- _____ Sherry Gangloff, SETA-Operated Program
- _____ Carolina Guerra, SETA-Operated Program
- _____ Kathy Ruiz, SETA-Operated Program
- _____ Nina Dyba, Past Parent Representative
- _____ Kenesha Gray, Past Parent Representative
- _____ Reanna Coe, Early Head Start (San Juan)
- _____ Errika Schneider, Early Head Start (SETA)
- _____ Donald M. Clark, Grandparent Representative
- _____ Carol Schaefer, Child Health and Disability Prevention Program
- _____ Rachel Minnick, Child Action, Inc.

Member to be Seated:

- _____ Tina Taylor, Elk Grove Unified School District
- _____ Ron Shanklin, CAMP Representative
- _____ Esmeralda Garcia, SETA-Operated Program
- _____ Amelia Ramirez, WCIC/Playmate Child Development Center

Seats Vacant:

- _____ Vacant (Allen), SETA-Operated Program
- _____ Vacant, Del Paso Early Childhood Development Center
- _____ Vacant, Foster Parent Representative

**** Please call your alternate, the Policy Council Chair (Ronald Montez, 379-9201) or Head Start Staff (Marie Desha: 263-4082 or Nancy Hogan: 263-3827) if you will not be in attendance. ****

POLICY COUNCIL BOARD MEETING ATTENDANCE PROGRAM YEAR 2005-2006

The 2005-2006 Board was seated on **November 28, 2006** and
December 21, 2006

BOARD MEMBER	SITE	11/28	12/21	1/23	2/27	3/27								
T. Allen (11/28)	SOP	X	X	X	X	E								
D. Clark (11/28)	GP	X	X	X	E	X								
J. Cleaver (11/28)	SAC	X	X	X	X	X								
R. Coe (11/28)	EHS (SJ)	X	X	X	X	X								
S. Davey (3/27)	SOP					X								
N. Dyba (11/28)	PAST	X	X	E	X	X								
S. Gangloff (11/28)	SOP	X	E	X	X	X								
E. Garcia s/b/s 4/24	SOP													
T. Goode (11/28)	SJ	X	X	X	X	X								
K. Gray (11/28)	PAST	X	X	X	E	U								
C. Guerra (11/28)	SOP	X	X	X	X	E								
T. Hutton (2/27)	DP				X	U								
I. Meza (11/28)	SAC	X	X	X	X	X								
R. Minnick (3/27)	Child Action					X								
R. Montez (11/28)	SAC	X	X	X	EX./ PCB	X								
Danyelle Nelson (11/28)	SJ	X	X	X	X	X								
T. Nunley (11/28)	WCIC	X	X	X	X	U								
A. Ramirez s/b/s 4/24	WCIC													

BOARD MEMBER	SITE	11/28	12/21	1/23	2/27	3/27	4/24							
K. Ruiz (11/28)	SOP	X	X	X	X	X								
C. Schaefer (11/28)	CHDP	X	X	X	X	AP								
R. Shanklin s/b/s 3/27	CAMP					U								
E. Schneider (2/27)	EHS			E	X	E								
T. Taylor s/b/s 3/27	EG					U								
B. Vincent (12/21 s/b/seated 11/28)	ELK	U	X	X	X	X								
Vacant	WEAVE													
Vacant	CSPC													

GLOSSARY OF ACRONYMS

ACRONYM	REPRESENTATIVE CENTER
ACTION	Child Action
ALTA	Alta California Regional Center
CAMP	Community Advocating Male Participation
CHDP	Child Health and Disability Prevention Program
CR	Community Representative
CSPC	Community Services Planning Council
DHA	Department of Human Assistance
DP	Del Paso Heights School District
EHS	Early Head Start
ELK	Elk Grove Unified School District
FOSTER	Foster Parent Representative
GRAND	Grandparent Representative
HB	Home based Option
PAST	Past Parent Representative
SAC	Sacramento City Unified School District
SHA	Sacramento Housing Alliance
SJ	San Juan Unified School District
SOP	SETA-Operated Program
WCIC	Women's Civic Improvement Club/Playmate Child Care Center

X: Present

E: Excused

U: Unexcused Absence

S/B/S: Should be Seated

AP: Alternate Present

E/PCB: Excused, Policy Council Business

E/PCB: Excused, Policy Committee Business

Current a/o 4/18/07

ITEM II-A - CONSENT

APPROVAL OF MINUTES OF THE MARCH 27, 2007 REGULAR POLICY COUNCIL
MEETING

BACKGROUND:

Attached are the minutes of the March 27, 2007 Policy Council meeting for your review.

RECOMMENDATION:

That your Council review, modify if necessary, and approve the attached minutes.

NOTES:

ACTION: Moved: _____ Second: _____

VOTE: Aye: _____ Nay: _____ Abstentions: _____

REGULAR MEETING OF THE HEAD START POLICY COUNCIL
Minutes/Synopsis

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Tuesday, March 27, 2006
9:00 a.m.

- I. **Call to Order/Roll Call/Review of Board Member Attendance** Mr. Ronald Montez called the meeting to order at 9:13 a.m. Ms. Tanya Goode read the thought of the day and called the roll. Ms. Salina Davey, SETA-Operated Program, and Ms. Rachel Minnick, Child Action, Inc. were seated.

Members Present:

Brenda Vincent, Elk Grove Unified School District
Josie Cleaver, Sacramento City Unified School District
Irlanda Meza, Sacramento City Unified School District
Ronald Montez, Sacramento City Unified School District
Tanya Goode, San Juan Unified School District
Danyelle Nelson, San Juan Unified School District
Salina Davey, SETA-Operated Program
Sherry Gangloff, SETA-Operated Program
Kathy Ruiz, SETA-Operated Program
Reanna Coe, Early Head Start (San Juan)
Donald M. Clark, Grandparent Representative
Nina Dyba, Past Parent Representative
Rachel Minnick, Child Action
Crystal Rowland, Alternate, Child Health and Disability Prevention Program

Members Absent:

Talina Hutton, Del Paso School District (unexcused)
Tusundra Nunley, Playmate Child Development Center (unexcused)
Ron Shanklin, CAMP Representative (unexcused)
Templa Allen, SETA-Operated Program (excused)
Carolina Guerra, SETA-Operated Program (excused)
Carol Schaefer, Child Health and Disability Prevention Program (alternate present)
Errika Schneider, Early Head Start (SETA) (excused)
Kenesha Gray, Past Parent Representative (unexcused)

- II. **Consent Items:** Approval of the Minutes from the January 23, 2007 and February 22, 2007 Meetings

Minutes were reviewed; no questions or corrections.

Moved/Gangloff, second/Cleaver, to approve the minutes of the January 23, 2007 and February 22, 2007 meetings.

Show of hands vote: Aye: 12 Nay: Abstentions: 2 (Clark and Montez)

III. Action Items

A. Selection of Representative and Alternate to the National Head Start Association Conference

Mr. Montez reviewed the board item. Ms. Marie Desha provided an oral report on the conference and the items for which the Agency will reimburse board members.

Moved/Gangloff, second/Ruiz, that the Policy Council select one Representative and one Alternate to attend the National Head Start Association Training conference.

Show of hands vote: Aye: 12, Nay: 0, Abstentions: 2 (Clark and Montez)

Those interested in attending: Danyelle Nelson, Salina Davey, Josie Cleaver, Reanna Coe, Nina Dyba.

Show of hands vote: Reanna: 2; Danyelle: 3; Josie: 4; Nina: 3; Salina: 2

Ms. Cleaver was announced as the representative. A run-off vote between Danyelle and Nina was taken.

Show of hands vote: Danyelle: 6, Nina: 7

Ms. Dyba will be the alternate.

B. Election of Policy Council Treasurer

Ms. Desha reviewed the explanation as to why a new treasurer must be elected.

Moved/Cleaver, second/Meza, that the Policy Council elect a Treasurer.

Show of hands vote: Aye: 12, Nay: 0, Abstentions: 2 (Clark and Montez)

Those interested in serving: Brenda Vincent, Nina Dyba

Show of hands vote: Brenda: 10, Nina: 2. Ms. Vincent asked the board to reconsider and vote in favor of Nina Dyba. Ms. Desha clarified that the treasurer does not handle any funds but will keep track of all of the parent activity funds.

Show of hands vote for Nina: Aye: 13, Nay: 0, Abstentions: 1 (Montez)

IV. Information Items

A. Standing Information Items

- Introduction of New Staff: Ms. Reta Kiersey, Program Officer, was introduced.
- Upcoming Meetings, Training, Conferences and Events: Ms. Alma Hawkins announced the next Grandparent/Foster Parent meeting will be April 11, 9 a.m. in the Redwood Room. Ms. Belinda Malone is recruiting a

speaker on advocacy which will be meeting topic. Ms. Malone announced that she and Ellen Franz have teamed up with Sacramento County library to provide training for parents and/or staff to tutor adults in reading. Training will be held, April 17-19, 5-8 p.m. in the Sequoia Room. Call these numbers if there are questions: 263-4078 for Belinda Malone, 263-0545 for Alma Hawkins, and 263-3907 for Ellen Franz.

Ms. Rachel Minnick introduced herself and stated that when she was previously on the Policy Council, she worked for WEAVE. She is now working at Child Action. She works with Parent Voices to support affordable child care for all parents.

Ms. Salina Davey introduced herself and stated that she is the PAC treasurer and that her child is in the home-based program.

- Average Daily Attendance Report – Ms. Denise Lee reviewed the December and January reports for Elsie Bowers. Ms. Lee reviewed the attendance and enrollment requirements by National Head Start.
- Monthly Special Education Report – Ms. Brenda Campos offered to answer questions. Every Head Start program is required to have 10% disabled children enrolled. SETA Head Start has an on going effort to enroll disabled children in our program. Ms. Minnick stated that Child Action also serves disabled children and inquired whether families of disabled children have to meet the financial requirements. Ms. Campos stated yes but there are options. Mr. Clark inquired whether we were meeting our 10% quota and Ms. Campos replied that we are meeting and exceeding enrollment of disabled children.
- Program Content Area/Disabilities Services Report – Ms. Campos reviewed the report.
- Program Content Area/Mental Health Reports – Ms. Melanie Nichols reported she has a new position as a program officer and will have the same responsibility but on a broader aspect. There is an upcoming mental health meeting on April 12, and a speaker from SBG International will be speaking on sensory integration. This meeting is offered for staff that provides mental health services.
- California Head Start Association Annual Parent Conference Reports: No additional report.
- California Head Start Association Annual General Conference: No additional report.
- California Head Start Association Report: Still waiting on final reauthorization determination.
- Fiscal Reports: No report.
- Community Resources: Ms. Minnick announced the Child Care Coalition Awards, scheduled for April 20. This conference is a way to recognize high-quality providers. Call 369-3387 to make reservations. On April 21, a conference will be held for anyone interested in child development,

particularly parents with special needs children. Spanish and Russian translators will be provided. A Stand for Children Rally will be held at May 2 the State Capitol. It is hoped to have 1,000 families represented. This will be right before the governor signs the budget and Child Action wants to remind the governor that child care is needed for everyone. She has flyers about Parent Voices that sponsors Stand for Children. Their meetings are held at the Rancho Cordova office but she will be happy to bring information to anyone.

- Parent/Staff Recognitions: Board members wished Ms. Desha a happy birthday. She was presented with flowers and a delicious birthday cake. The board sang happy birthday to her.

B. Governing Board Minutes for the February 1, 2007 Meeting: No comments.

C. Fiscal Monitoring Reports: Referring to page 39 in the board packet, Ms. Goode stated that San Juan staff is working with SETA staff to resolve the issue.

V. Committee Reports

A. Executive Committee: Ms. Goode reviewed the Executive Committee critique.

B. Personnel/Bylaws: Ms. Kathy Ruiz reported the committee is reviewing the current bylaws. The next meeting will be meeting on the March 30, 9 a.m. to continue the review of the bylaws.

C. Budget/Planning: Ms. Danyelle Nelson reported the committee is reviewing the budget. Mr. Montez stated that he learned a lot in the budget class. Ms. Desha asked board members to be present at the next meeting to ensure that the budget is approved. The next board meeting is April 24, 9 a.m.

D. Hospitality: The first meeting will be in June.

E. Program Area Committees

- Early Childhood Development & Health Services: No meetings scheduled.
- Family & Community Partnerships/Training: Next meeting will be March 28, 2007, Redwood Room, 9:30 a.m. Ms. Ruiz reported the committee discussed parent activities and workshops that may be added or deleted, as well as the Parent Leadership Institute.
- Monitoring & Evaluation: Completed their meetings.
- Early Head Start: Next meeting March 30, 10:00 a.m.

F. Community Advocating Male Participation: Mr. Roy Shier reported that the last CAMP meeting was a Daddy and Me event at Crocker Art Museum on February 25, with 60 participants. Events included a puppet show, an African American art display, and a symphony by Cecil Bibs accompanied by a piano player and drummer. The subject of the art display was Mary Ellen Pleasant, mother of civil rights in California. The next CAMP meeting will be April 11. The next Daddy and Me event will be an aviation event, with the date to be announced.

G. Community Partnerships Advisory Committee: The next meeting will be April 26.

H. Health Services Advisory Committee: Ms. Brenda Vincent reported that she has not been contacted as to when the meeting will be held. Ms. Campos stated the dinner meeting will be held May 9, 5:30 p.m. in the Sequoia Room.

VI. Other Reports

- A. SETA Executive Director's Report: No report.
- B. Chair's Report: Mr. Montez reported that he attended a State Budget meeting to learn how the budget is developed and how funds are allocated to different programs. He learned that February and March is the best time to lobby legislators.
- C. Head Start Deputy Director's Report: Ms. Maureen Dermott reported that the Policy Council and staff have been very active working on the reapplication process. The budget committee has been working closely with staff to develop the budget. There has been some negative press about children in child care and it is something the Public Information Officer will be working on to present a positive face as to what Head Start is doing. Mr. Clark asked that Ms. Carpenter be formally introduced to the Policy Council and the Parent Advisory Committee.

Ms. Patricia Zapien, Parent Intern was introduced.

- D. Head Start Managers' Reports: Ms. Brenda Campos reported she is in charge of grantee program support and delegate support. Each program should be in the middle of a self assessment. Ms. Lisa Carr is a new manager and is working with the Program Officer staff and specialists to focus on recruitment. There are year-round classes but attendance tends to drop off during the summer. Ms. Denise Lee reported that she has been working on the refunding grant due May 1. Her staff is preparing for the SETA Spring Fling and Head Start sites will be closed April 2-6. The Spring Fling is an opportunity to get staff together in a conference setting. Classrooms have finished the second desired results assessment in the classrooms. This assessment is done three times during the school year and it shows how the child has developed over the year. Ms. Nina Dyba asked if board members could attend the Spring Fling. Ms. Lee stated that it would be a great idea and a flyer would be sent out.
- E. Community Agency Reports
 - Child Action: Ms. Minnick reported Child Action is working on three issues: 1) Increasing the number of licensing staff to get more licensing and reviews done. 2) There are 4,000 families eligible for subsidized child care but there is no money for the child care providers. 3) State median income which is decided who receives subsidies, will be frozen.
 - Child Health and Disability Program: Ms. Crystal Rowland, reported that CHDP is teaming up with the Child Health and Injury Prevention Program to meet at OSH and Home Depot to talk about prevention of exposure to toxic chemicals. They are also searching for lead exposure in dishes. This program will be held all Saturdays in April.
 - Perinatal and Infant Health Advisory Committee: The Perinatal and Infant Health Advisory Committee is a subcommittee of the county public health commission. There needs to be positive strong bridges built between alcohol and drugs and mental health services. Mr. Clark asked if we could circulate petitions around the SOP and delegate programs specifically

regarding mothers impaired by crystal meth and crack. Ms. Campos replied that SETA's goal is to educate parents and make them aware. We cannot politically lobby under the banner of Head Start. People individually will have to act on their own behalf, not under the auspices of Head Start. Ms. Dermott stated that SETA can support the groups but we cannot actually petition.

Mr. Clark asked that a representative from Sacramento Housing Alliance be recruited for the board.

- Maternal, Child and Adolescent Health Board: No report.
- Community Action Board: Mr. Montez reported that he would like to see this board meet every month or every other month. He also stated that he had not received information about the County Dental Advisory Board. Ms. Desha stated she will follow up to ensure that Mr. Montez receive future information on the Dental Health Advisory Committee. Ms. Kathy Ruiz attended the meeting and reported they discussed how difficult it is to find a dentist. Some parents are experiencing a three to four month wait to get a dentist that accepts DentiCal. The board will be meeting only one more time this year in October. Ms. Reanna Coe stated that San Juan had a dental van go out and give exams for their children. Ms. Josie Cleaver stated that in San Francisco, there are dental schools and generally people can get work done free at a dental school. Ms. Campos reported that there is no dental school close to the area. Sacramento City College has a dental hygiene school and we could have students screen, but it still is not considered an exam. Head Start still requires exams by a licensed dentist. The challenge is getting a pediadontist to actually work on the kids.

Ms. Dermott spoke of Spring Fling and stated that board members would be reimbursed for attending the Spring Fling. This year, the event is broadening to include all SETA staff and will offer workshops such as health and wellness, disaster safety, homeownership, preschool and toddler information, diversity in the work place, interviewing and testing techniques. Flyers were distributed.

- F. Health and Dental Report: No additional report.
- G. Open Discussion and Comments: Nina Dyba spoke of the Annual Kids Day at the Capitol to be held mid April or mid-May. Ms. Minnick stated that the date is April 19.
- H. Public Participation: Head Start will be participating in the Parade of Sierra View and Vineland Head Starts, Saturday, March 31, 8:30 to 11:30 a.m. In addition, Head Start will be participating in Rio Linda Little League parade to get the Head Start word out. Another event is the Fifth Annual Uptown Festival Street Fair sponsored by Birth and Beyond and First 5, to be held at Woodlake Park, April 21 from 10 a.m. – 3 p.m. The main focus will be on safety and health.

III. **Action Items** (Continued)

C. **CLOSED SESSION: PERSONNEL - Pursuant to Government Code Section 54957**

The board went into closed session at 11:34 a.m. At 11:40 a.m. the board went into open session. It was reported out of closed session that the eligible list was approved for the following positions: Associate Teacher and Head Start Typist Clerk III.

VII. **Adjournment:** Meeting adjourned at 11:42

ITEM III-A – ACTION

APPROVAL OF FISCAL YEAR 2007-2008
HEAD START/EARLY HEAD START PROGRAM NARRATIVE)

BACKGROUND:

This agenda item provides an opportunity for the Policy Council to approve Fiscal Year 2007-2008 Three Year Program Narrative. The Program Narrative will be sent under separate cover.

Ms. Maureen Dermott will be available to answer questions.

RECOMMENDATION:

That the Policy Council approves Fiscal Year 2007-2008 Three Year Program Narrative.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM III-B – ACTION

APPROVAL OF FISCAL YEAR 2007-2008
HEAD START/EARLY HEAD START BUDGET

BACKGROUND:

This agenda item provides an opportunity for the Policy Council to approve the Head Start/Early Head Start budget for Fiscal Year 2007-2008 in the amount of \$38,801,198 for Head Start, and \$4,656,217 for Early Head Start. The Budget/Planning Committee met four times with Ms. Maureen Dermott, Deputy Director, Head Start Children and Family Services, Ms. Denise Lee, Manager, Child Development and Education Services, Mr. Rick Pryor, Fiscal Chief and Mr. Roy Kim, Fiscal Manager, to provide input on the budget.

Ms. Maureen Dermott will be available to answer questions.

RECOMMENDATION:

That the Policy Council approves the Head Start/Early Head Start Budget for Fiscal Year 2007-2008.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM III-C – ACTION

APPROVAL OF FISCAL YEAR 2007-2008 HEAD START/EARLY HEAD START
TRAINING/TECHNICAL ASSISTANCE GRANT APPLICATION

BACKGROUND:

This agenda item provides an opportunity for the Policy Council to approve the Head Start/Early Head Start Fiscal Year 2007-2008 Training/Technical Assistance Grant Application in the amount of \$361,068 Head Start, and \$117,581 Early Head Start. The Training Committee met three times to provide input on the budget.

Ms. Maureen Dermott, Deputy Director, will provide an oral report.

RECOMMENDATION:

That the Policy Council approves the Head Start/Early Head Start Fiscal 2007-2008 Training/Technical Assistance Grant Application.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM III-D – ACTION

APPROVAL OF COUNTY-WIDE HEAD START AND
EARLY HEAD START CENTER LOCATIONS

BACKGROUND:

This agenda item provides an opportunity for the Policy Council to approve Head Start and Early Head Start center locations for Fiscal Year 2007-2008.

This listing of SETA-Operated Program center locations is attached for your review.

Staff will be available to answer questions.

RECOMMENDATION:

That the Policy Council approves Fiscal Year 2007-2008 Head Start and Early Head Start will be available to answers questions.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM III – E –ACTION

APPROVAL OF FISCAL YEAR 2007-2008 SETA OPERATED PROGRAM TRACKS

BACKGROUND:

This agenda item provides an opportunity for the Policy Council to approve Fiscal Year 2007-2008.

Staff will be available to answer questions.

RECOMMENDATION:

That the Policy Council approves Fiscal Year 2007-2008 SETA Operated Program Tracks.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM III – F – ACTION

APPROVAL OF FISCAL 2007-2008 SETA OPERATED PROGRAM OPTIONS

BACKGROUND:

This agenda item provides an opportunity for the Policy Council to approve Fiscal Year 2007-2008 SETA Operation Program Options.

Staff will be available to answer questions.

RECOMMENDATION:

That the Policy Council approves Fiscal Year 2007-2008 SETA Operated Program Options.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM IV-A – INFORMATION

STANDING INFORMATION ITEMS

BACKGROUND:

This agenda item provides an opportunity for upcoming meetings, trainings, conferences, and events to be shared with the Policy Council.

A. Standing Information Items

- Parent/Family Support Unit
 - Events and Activities Report – Ms. Lisa Carr
- Events and Activities Report – Mr. Ronald Montez, Chair
 - Parent Voices Stand for Children, Wednesday, May 2, 2007 – Mr. Ronald Montez, Chair
 - Annual Parent Leadership Institute – May 3-4, 2007 (Thursday-Friday), Antioch Progressive Church, 8:30 a.m. – 4:00 p.m.
 - California Head Start Association (CHSA) Annual Parent Conference Report (see attached) – Mr. Ronald Montez, Chair
- California Head Start Association Report – Ms. Maureen Dermott
- Community Resources – PC Representatives/Staff
- Parent/Staff Recognitions – Mr. Ronald Montez, Chair and Mr. Roy Shier
- Fiscal Reports – Provided in the months of February, May, August, and November – Mr. Rick Pryor

ITEM IV-B – INFORMATION
GOVERNING BOARD MINUTES

BACKGROUND:

The March 1, 2007 Governing Board meeting minutes are attached.

NOTES:

ITEM V- COMMITTEE REPORTS

- A. EXECUTIVE COMMITTEE: This item provides the opportunity for the Executive Committee to submit an oral report to the Policy Council.

The Executive Committee met and evaluated the March 27, 2007 Regular Policy Council meeting.

Good	Needs Improvement
Information provided by Rachel Minnick (Child Action, Inc.) was very informative.	Attendance.
Yeah!!! No cell phone interruption.	
Members asking the Chair's permission to leave seat. (question or personal privilege)	

- B. PERSONNEL/BYLAWS COMMITTEE: A report on the most recent meeting will be given at this time.

- C. BUDGET/PLANNING COMMITTEE: This item provides the opportunity for the Planning/Budget Committee to submit an oral report to the Policy Council.

- D. HOSPITALITY COMMITTEE: A report on the most recent meeting will be given at this time.

ITEM V- COMMITTEE REPORTS (Continued)
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E. PROGRAM AREA COMMITTEES:

Early Childhood Development & Health Services

Family & Community Partnerships/Training (aka: Parent/Family Support Committee)

Monitoring & Evaluation Committee (aka: Self-Assessment)

Early Head Start

F. COMMUNITY ADVOCATING MALE PARTICIPATION (CAMP) – Vacant

G. COMMUNITY PARTNERSHIPS ADVISORY COMMITTEE (CPAC) – Ms. Kathy Ruiz

H. HEALTH SERVICES ADVISORY COMMITTEE (HSAC) – Ms. Brenda Vincent

ITEM VI- OTHER REPORTS

BACKGROUND:

- A. SETA EXECUTIVE DIRECTOR AND DEPUTY DIRECTOR REPORT:
This item is set aside to allow the SETA Executive Director (Ms. Kathy Kossick) and Head Start Deputy Director (Ms. Maureen Dermott) to report to the Council on any items of important information or to deal with special requests which need to be addressed.

The Executive Director's report also allows the Executive Director to apprise the Council of upcoming events, significant agency activities or conferences.

- B. CHAIR'S REPORT: The Chair of the Head Start Policy Council (Mr. Ronald Montez), on a regular basis, receives numerous items of information concerning legislation, current programs and agency activities.

The important information from the material received and meetings attended will be shared with the entire Council, and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Council to provide input on items that may require future action.

- C. HEAD START MANAGER'S REPORTS: This item provides an opportunity for the Head Start Managers to provide reports. The Managers are:

Brenda Campos: Grantee Program Support Services
Denise Lee: Child Development and Education Services
Lisa Carr, Parent/Family Support Partnership Unit
(aka: Family and Community Partnerships/Training)
Vacant, Early Head Start, Special Projects and Community Partnerships

ITEM VI- OTHER REPORTS (Continued)

D. COMMUNITY AGENCY REPORT: This item provides the opportunity for Community Agencies to submit an oral report to the Policy Council.

- Women Escaping a Violent Environment – Vacant
 - Sacramento Housing Alliance - Vacant
 - Child Action, Inc. – Ms. Rachel Minnick
 - Child Health and Disability Prevention Program – Ms. Carol Schaefer
 - Community Services Planning Council - Vacant
 - Perinatal & Infant Health Advisory Committee – Mr. Donald Clark (appointed by Chair)
 - Maternal, Child and Adolescent Health Board – Ms. Sherry Gangloff (appointed by Chair)
 - Community Action Board – Mr. Ronald Montez
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E. HEALTH AND DENTAL REPORT: This item provides an opportunity for Policy Council representatives to submit an oral report to the Policy Council.

- Sacramento County Dental Health Advisory Committee Representatives (appointed by Chair): Mr. Ronald Montez, Ms. Sherry Gangloff, Ms. Kathy Ruiz
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F. OPEN DISCUSSION AND COMMENTS: This item provides an opportunity for Head Start Policy Council members to bring up topics for discussion. Members are asked to address their requests to the Chair if they wish to speak. No action is to be taken on any item that is discussed during this meeting; the board may direct staff to place agenda items on upcoming agendas for action.

ITEM VI- OTHER REPORTS (Continued)

- G. PUBLIC PARTICIPATION: Participation of the general public at Head Start Policy Council meetings is encouraged. Members of the audience are asked to address their requests to the Chair if they wish to speak.

ITEM III-G– ACTION

CLOSED SESSION: PERSONNEL

BACKGROUND:

This item provides an opportunity for the Council to take action on personnel items.

NOTES: