



Sacramento
Employment and
Training
Agency

GOVERNING BOARD

DON NOTTOLI
Board of Supervisors
County of Sacramento

BONNIE PANNELL
Councilmember
City of Sacramento

SOPHIA SCHERMAN
Public Representative

ROBBIE WATERS
Councilmember
City of Sacramento

JIMMIE YEE
Board of Supervisors
County of Sacramento

KATHY KOSSICK
Executive Director

925 Del Paso Blvd.
Sacramento, CA 95815

Main Office
(916) 263-3800

Head Start
(916) 263-3804

Website: <http://www.seta.net>

**REGULAR MEETING OF THE
SETA GOVERNING BOARD**

DATE: Thursday, March 1, 2007

TIME: 10:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

While the SETA Governing Board welcomes and encourages participation in the Governing Board meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under jurisdiction of the SETA Governing Board and not on the posted agenda or any off-agenda matters may be addressed by the general public following completion of the regular agenda. The SETA Governing Board limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

A G E N D A

I. Call to Order/Roll Call/Pledge of Allegiance

- Introduction of New Member: Jimmie Yee
- Recognition of Long-Term Employees: Elvina Carrington and Joy Nicholls (20 years); Debi Ross-Brownell (15 years); and Julie Davis-Jaffe and Marie Sumlin (10 years)

II. Consent Items

- A. Minutes of the February 1, 2007 Regular Board Meeting
- B. Approval of Claims and Warrants

III. Action Items

A. GENERAL ADMINISTRATION/SETA

- 1. Approval of Contract Extension for Audit Services (Rick Pryor)

“Preparing People for Success: in School, in Work, in Life”

2. Approval to Cancel the E-Rate Telecommunications Services and Equipment Request for Proposals (RFP) (Kathy Kossick)
3. Approval to Submit a Proposal to the California Department of Corrections and Rehabilitation for Juvenile Justice Community Reentry Challenge Grant Funds (Christine Welsch)

B. WORKFORCE INVESTMENT ACT

1. Approval to Submit a Proposal to the California Employment Development Department for Workforce Investment Act (WIA) Governor's Discretionary 15% Funds to Serve at-risk Youth (Christine Welsch)

C. HEAD START: No items.

D. COMMUNITY SERVICES BLOCK GRANT: No items.

E. REFUGEE PROGRAMS: No items.

IV. Information Items

- A. Fiscal Monitoring Reports (Rick Pryor)
 - Asian Resources, Inc.
 - City of Sacramento, Neighborhood Services Department
- B. Dislocated Worker Update (William Walker)
- C. Head Start Grant Application Status (Maureen Dermott)
- D. CSUS Bachelor's Degree Opportunity (Maureen Dermott)

V. Reports to the Board

- A. Chair
- B. Executive Director
- C. Counsel
- D. Members of the Board
- E. Public

VI. Adjournment

DISTRIBUTION DATE: FRIDAY, FEBRUARY 23, 2007

ITEM II-A - CONSENT

MINUTES OF THE FEBRUARY 1, 2007 REGULAR BOARD MEETING

BACKGROUND:

Attached are the minutes of the February 1, 2007 regular Governing Board meeting for your review.

RECOMMENDATION:

That your Board review, modify if necessary, and approve the attached minutes.

**REGULAR MEETING OF THE SACRAMENTO EMPLOYMENT AND TRAINING
AGENCY GOVERNING BOARD**
Minutes/Synopsis

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Thursday, February 1, 2007
10:00 a.m.

- I. **Call to Order/Roll Call/Pledge of Allegiance:** Ms. Scherman called the meeting to order at 10:11 a.m.

Members Present:

Sophia Scherman, Chair, SETA Governing Board; Public Representative
Bonnie Pannell, Vice Chair, SETA Governing Board; Councilmember, City of
Sacramento

Don Nottoli, Member, Board of Supervisors

Robbie Waters, Councilmember, City of Sacramento

- Recognition of Long-term Employees: Ms. Leyla Schleicher and Mr. Rod Nishi were presented with gifts in recognition of their years of service to SETA.

II. **Consent Items**

The consent calendar included:

- A. Approval of Minutes of the January 11, 2007 Special Board Meeting
B. Approval of Claims and Warrants

There were no questions or comments.

Moved/Pannell, second/Waters, to approve the consent calendar as follows:

- A. Approve the January 11, 2007 minutes.
B. Approve claims and warrants for the period 1/5/07 through 1/25/07.

Voice Vote: Unanimous approval.

III. **Action Items**

A. **GENERAL ADMINISTRATION/SETA**

1. Approval of Resolution Establishing Imprest Account for New Payroll System

Mr. Rick Pryor stated that the County is requiring a resolution approving the establishment of this account. Mr. Thatch stated that the shorter resolution deletes an indemnity clause which is already covered in an earlier contract.

Moved/Pannell, second/Nottoli, to approve the resolution authorizing an imprest account to create checks needed outside of the payroll system.

Voice Vote: Unanimous approval.

B. **WORKFORCE INVESTMENT ACT**

1. Approval to Release a Request for Proposals for One-Stop Career Center Office Space in Rancho Cordova

Ms. Cindy Sherwood-Green reviewed this item. Staff has been looking for free or low-cost space for the Rancho Cordova Career Center. This item requests the release of an RFP to acquire 4,000 to 5,000 square feet in the Mather area.

Ms. Sherwood-Green explained that CDBG money has been transferred to the City of Rancho Cordova. The City of Rancho Cordova can decide what they want to do with the CDBG funds. SETA staff met with Rancho Cordova staff that made clear that they would not finance the building SETA currently rents. If approved, the RFP will be released tomorrow.

Moved/Nottoli, second/Pannell, to approve the release of a Request for Proposals for One-Stop Career Center office space in the Rancho Cordova/Mather community.

Voice Vote: Unanimous approval.

2. Concurrence to Allocate \$300,000 in Carryover WIA Youth Program Funds to Support Subsidized Summer Employment Opportunities

Ms. Christine Welsch reviewed this item. Staff will negotiate with existing WIA Youth providers, develop allocation recommendations, and report back.

Moved/Pannell, second/Waters, to approve an allocation of up to \$300,000 in WIA Youth program funds to support subsidized summer employment activities.

The primary objective for the job fairs is to connect a youth with a job. A boot camp will be done during spring break to assist in the employment of youth. Ms. Welsh and Mr. Walker will do outreach to Antioch Baptist Church. A breakfast sponsored by Assemblyman Dave Jones was held yesterday morning. Twenty five employers were in attendance and committed to hire a youth over the summer.

Speakers before the Board: Mr. Frederick Gayle asked to have recruitment in the North Highlands and Rio Linda area.

Donald Clark asked if CSBG and CDBG funds were being coordinated.

Vote on the motion: Unanimous approval.

C. HEAD START: No items.

D. COMMUNITY SERVICES BLOCK GRANT

1. Approval to Augment Travelers Aid 2007 Community Services Block Grant Delegate Agreement

Ms. Cindy Sherwood-Green reviewed this item. There were no questions.

Moved/Pannell, second/Waters, to approve the augmentation of Travelers Aid's 2007 CSBG delegate agreement by \$11,657.75 for the provision of utility assistance and food vouchers to the residents of the Meadowview community.
Roll Call Vote: Aye: 4, Nay: 0, Abstentions: 0

E. REFUGEE PROGRAMS: No items.

IV. Information Items

A. Fiscal Monitoring Reports: No questions or comments.

B. Dislocated Worker Update: Mr. William Walker announced staff has provided two rapid response seminars with Sacramento Food Co-op. Approximately half of the people to be dislocated showed up for the orientations.

C. Sacramento Housing and Redevelopment Agency Receives Magic Johnson Foundation Funding for Computer Center at Phoenix Park: Mr. William Walker reviewed this item.

D. First and Second Quarter Reports: Ms. Robin Purdy reviewed this item. Ms. Pannell requested reports on the case managed people and people enrolled in the programs and thanked staff for the report. Ms. Pannell would like to have follow-up on who gets hired at the job fairs. Ms. Scherman asked to have a glossary page included in the report for the acronyms. Ms. Purdy replied that a glossary and a map of the county will be included in the next quarterly report.

E. Head Start Quarterly Report: Ms. Yolanda Macias was acknowledged for her excellent work over the past 14 years. Ms. Macias acknowledged Ms. Pannell and Mr. Nottoli for their willingness to show up at Head Start events. She also thanked Ms. Scherman for giving advice on being single parents. Mr. Nottoli expressed his appreciation for Ms. Macias and the excellent work she has done

over the years. Ms. Pannell expressed appreciation and wished her luck. Ms. Denise Lee will take over the production of the quarterly report.

V. Reports to the Board

A. Chair: No report.

B. Executive Director: Ms. Kossick recognized Ms. Pannell's birthday on the 10th and Mr. Waters' birthday on the 16th of January. Effective today, Ms. Terri Carpenter will be working in her new position of Public Information Officer. Grizzly Hollow in Galt is now open and operating serving 40 children. A grand opening will be held in the near future. Last Friday was the dedication for the Norma Johnson Early Learning Center. A copy of the annual WIB report was distributed. Pages are highlighted showing our work on the Nurse Workforce Initiative program. Ms. Kossick recognized Ms. Buffie Engstrom, Head Start Manager, who will be leaving the agency. Ms. Engstrom has with the agency for 18 years. Mr. Donald Clark, PAC chair and Ms. Kathy Ruiz, Vice Chair of the PAC were introduced. Ms. Kossick reported that two of the grants SETA requested were awarded in the amount of \$600,000 each. The nursing grant and construction grant were funded.

C. Counsel: No report.

D. Members of the Board: No reports.

E. Public: Mr. Frederick Gayle spoke before the board.

VI. Adjournment: Meeting adjourned at 11:19 a.m.

ITEM II-B – CONSENT

APPROVAL OF CLAIMS AND WARRANTS

BACKGROUND:

Kathy Kossick, Executive Director, has reviewed the claims for the period 1/26/07 through 2/22/07, and all expenses appear to be appropriate.

ITEM III-A – 1 - ACTION

APPROVAL OF EXTENSION OF AUDIT SERVICES

BACKGROUND:

On March 3, 2005, the Governing Board approved selection of Gilbert Associates, Inc. for audit services for one year with the option of extending the contract for two additional one-year terms. On April 6, 2006, the Governing Board approved extension of the contract for the first one-year extension term.

Based on the audit services provided during the first two years, staff is recommending that these services be extended for the last one-year term with Gilbert Associates, Inc.

Amendments to the professional standards for audit engagements have been issued by the Auditing Standards Board (ASB). The Statement on Auditing Standards (SAS) No. 113 replaces the term “completion of fieldwork” with the term “date of the auditor’s report” and also requires that the representation letter be dated as of the date of the auditor’s report. Previously audit reports were based upon an auditor’s representation at the time fieldwork was completed, now it is based on the date of the auditor’s report. If there is a significant delay in the issuance of the audit report after the fieldwork has been completed, Gilbert Associates, Inc. may be required to perform additional audit testing to make a fair presentation as of the date of the audit report. This additional testing could result in additional audit fees to SETA. Per Gilbert Associates, Inc. there would have been no additional fees due to this new standard in last years audit.

RECOMMENDATION:

Approve the extension of the contract with Gilbert Associates, Inc. for audit services for the fiscal year ending June 30, 2007 for the fee of \$30,400 and authorize the Executive Director to negotiate and approve audit fees to pay for additional audit testing, if needed, to complete the audit.

ITEM III-A – 2 – ACTION

APPROVAL TO CANCEL THE E-RATE TELECOMMUNICATIONS SERVICES
AND EQUIPMENT REQUEST FOR PROPOSALS (RFP)

BACKGROUND:

On January 11, 2007, the SETA Governing Board approved the retroactive release of the E-Rate Telecommunications Services and Equipment Request for Proposals (RFP). The RFP was issued for the purpose of soliciting proposals for telecommunications services and equipment to ensure that SETA is able to connect its administration office, all 38 early learning centers, and 12 one-stop career centers to the internet, is able to provide video streaming to/from all sites, is able to utilize the internet to provide curricula and learning activities to children enrolled in the early learning centers, and youth and adults enrolled in GED and/or literacy programs, and is able to meet all E-Rate and Children’s Internet Protection Act (CIPA) requirements, as well as safeguard children while they are using the services and equipment

On February 7, 2007 four (4) proposals were submitted in response to the RFP. The proposals were evaluated by staff based on project objectives, functionality, cost reasonableness, and benefits.

Consistent with paragraph IV(17) of the RFP, staff is recommending cancellation of the E-Rate Telecommunications Services and Equipment RFP in its entirety. Staff believes that it is in SETA’s best interest to cancel the RFP due to higher than anticipated project costs proposed by all four (4) respondents. It is anticipated that staff will recommend release of another E-Rate Telecommunications Services and Equipment RFP later this year.

RECOMMENDATION:

Approve the cancellation of the E-Rate Telecommunications Services and Equipment Request for Proposals (RFP).

ITEM III-A – 3 - ACTION

APPROVAL TO SUBMIT A PROPOSAL TO THE CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION FOR JUVENILE JUSTICE COMMUNITY REENTRY CHALLENGE GRANT FUNDS

BACKGROUND:

The California Department of Corrections and Rehabilitation, Division of Juvenile Justice released a Request for Proposal for Juvenile Justice Community Reentry Challenge grants. These funds originate from the U.S. Department of Justice, and local communities and community organizations have been encouraged to apply.

Primary objective and key features of the funding:

- Support the development of local comprehensive services for juvenile parolees and probationers.
- Services must be complementary and consistent with the objective of reducing recidivism, enhancing public safety and improving offender outcomes.
- At least 75% of the funds must be targeted towards parolees; the remaining 25% can serve probationers
- Target group is juvenile and young adult offenders ages 16 to 25.

SETA is proposing to continue the successful concept of the youth development program model to provide “Re-entry Services” to juvenile and youth discharged from local, county and state correctional facilities. Services will include employment and education services along with the appropriate mental health and substance abuse counseling.

Partners for this program include:

- Sacramento County Probation Department
- Sacramento Area Parole Unit (State)
- Sacramento City Unified School District
- All Nations Church of God in Christ
- Northern California Construction and Training
- Sacramento Chinese Community Services Center
- La Familia Counseling Center
- The Effort
- Sacramento County Department of Health and Human Services

RECOMMENDATION:

- Approve the submission of a proposal to the California Department of Corrections and Rehabilitation for Juvenile Justice Community Reentry Challenge Grant funds. The final budget request will not exceed \$1,000,000.
- Authorize the SETA Executive Director to execute the subgrant agreement, modifications and any other documents required by the funding source.

ITEM III-B – 1 - ACTION

APPROVAL TO SUBMIT A PROPOSAL TO THE CALIFORNIA EMPLOYMENT DEVELOPMENT DEPARTMENT FOR WORKFORCE INVESTMENT ACT (WIA) GOVERNOR'S DISCRETIONARY 15% FUNDS TO SERVE AT-RISK YOUTH

BACKGROUND:

The California Employment Development Department (EDD) in coordination with the California Workforce Investment Board released a Request for Proposals for WIA Discretionary funds to increase the services to at-risk youth. The Workforce Investment Act requires that states provide additional assistance to local areas with a high concentration of eligible youth, based on economically disadvantaged population. According to the 2000 census data, Sacramento does not meet the “high concentration” based on economically disadvantaged population. However, by factoring in the numbers of youth in transition from the foster care and probation system and the numbers of youth with disabilities, Sacramento would be eligible to apply for these funds.

There are over 5,000 youth on Probation in Sacramento County and over 1,900 youth in the foster care system. SETA is also gathering data on the numbers of youth with disabilities transitioning from the education-based Workability programs. The three target groups – probation, foster, and disabled youth face similar issues in securing viable employment, academic counseling, vocational counseling and training and support services.

SETA's WIA Youth Transition Services program would be modeled after the very successful Disability Navigator program. Youth Transition Navigators will provide academic, vocational and employment referrals and services to youth transitioning out of the court and education system. The Youth Transition Navigators will be out-stationed at the one stop career centers. Their primary goals will be to:

- Increase the employment and academic opportunities to transitioning youth
- Establish linkages with the probation and court system, foster care programs and services and the disability programs to create a more cohesive service delivery system for this population.

RECOMMENDATION:

- Approve the submission of a proposal to the California Employment Development Department for Workforce Investment Act (WIA) Governor's Discretionary 15% funds in the amount of \$350,000 to serve at-risk youth.
- Authorize the SETA Executive Director to execute the subgrant agreement, modifications and any other documents required by the funding source.

ITEM IV-A - INFORMATION
FISCAL MONITORING REPORTS

BACKGROUND:

Attached for your information is a copy of the latest fiscal monitoring reports.

Staff will be available to answer questions.

MEMORANDUM

TO: Ms. May Lee **DATE:** February 1, 2007
FROM: Tammi L. Kerch, SETA Fiscal Monitor
RE: On-Site Fiscal Monitoring of Asian Resources, Inc.

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
WIA	OY	\$ 207,495	7/1/05-6/30/06	7/1/05-6/30/06
WIA	YY	\$ 96,651	7/1/05-6/30/06	7/1/05-6/30/06
WIA	OSS-DIS	\$ 120,000	7/1/05-6/30/06	7/1/05-6/30/06
WIA	OSS-AD	\$ 150,000	7/1/05-6/30/06	7/1/05-6/30/06
WIA	OJT	\$ 210,000	7/1/05-6/30/06	7/1/05-6/30/06
WIA	DHA-OJT	\$ 30,400	7/1/05-6/30/06	7/1/05-6/30/06

Monitoring Purpose: Initial ____ Follow-Up ____ Special ____ Final X
Date of review: Jan. 10-12, 2007

	AREAS EXAMINED	SATISFACTORY		COMMENTS/ RECOMMENDATIONS	
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	X			
8	OJT Contracts/Files/Payment	X			
9	Indirect Cost Allocation	X			
10	Adherence to Contract/Budget	X			
11	In-Kind Contribution		N/A		
12	Equipment Records	X			

MEMORANDUM

TO: Ms. May Lee **DATE:** February 1, 2007
FROM: Tammi L. Kerch, SETA Fiscal Monitor
RE: On-Site Fiscal Monitoring of Asian Resources, Inc.

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
TAD	VESL/OJT	\$ 9,800	10/1/05-9/30/06	10/1/05-9/30/06
TAD	ERS	\$ 11,358	11/14/05-9/30/06	11/14/05-9/30/06
TAD	ES	\$ 7,308	10/01/05-9/30/06	10/01/05-9/30/06
TA	ES	\$ 107,900	10/01/05-9/30/06	10/01/05-9/30/06
TA	VESL/OJT	\$ 82,400	10/01/05-9/30/06	10/01/05-9/30/06
RESS set-aside	ERS	\$ 4,280	11/14/05-9/30/06	11/14/05-9/30/06
RESS	VESL/ES	\$ 184,000	10/01/05-9/30/06	10/01/05-9/30/06

Monitoring Purpose: Initial ____ Follow-Up ____ Special ____ Final X
Date of review: Jan. 10-12, 2007

	AREAS EXAMINED	SATISFACTORY		COMMENTS/ RECOMMENDATIONS	
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	X			
8	OJT Contracts/Files/Payment	X			
9	Indirect Cost Allocation	X			
10	Adherence to Contract/Budget	X			
11	In-Kind Contribution	N/A			
12	Equipment Records	X			

Program Operator:

Findings and General Observations:

The total costs as reported to SETA for WIA, DHA, TA and RESS have been traced to the subgrantee's fiscal records. The recorded expenditures were verified and appear to be in order and there are no adjustments required.

Recommendations for Corrective Action:

There are no findings for corrective action in this fiscal monitoring visit.

cc: Kathy Kossick
Governing Board

MEMORANDUM

TO: Ms. Cheryl Rose **DATE:** February 7, 2007
FROM: Greg P. Tayros, SETA Fiscal Monitor
RE: On-Site Fiscal Monitoring of City of Sacramento

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
WIA-Youth	Individualized Services In-school	\$ 120,000	7/1/06-06/30/07	7/1/06-12/31/06

Monitoring Purpose: Initial Follow-Up Special Final
Date of review: 1/23/07

	AREAS EXAMINED	SATISFACTORY		COMMENTS/ RECOMMENDATIONS	
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation		N/A		
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	X			
8	OJT Contracts/Files/Payment		N/A		
9	Indirect Cost Allocation		N/A		
10	Adherence to Contract/Budget	X			
11	In-Kind Contribution		N/A		
12	Equipment Records		N/A		

Program Operator: City of Sacramento, Neighborhood Services Department

Findings and General Observations:

- 1) The total costs as reported to SETA from July 1, 2006 to December 31, 2006 for the WIA program have been traced to the subgrantee's records. The records were verified and appeared to be in order.
- 2) There are no findings.

Recommendations for Corrective Action:

- 1) None.

cc: Kathy Kossick
Governing Board

ITEM IV-B – INFORMATION
DISLOCATED WORKER UPDATE

BACKGROUND:

Attached is a copy of the most current dislocated worker update. Staff will be available to answer questions.

Dislocated Worker Information PY 2006/2007

The following is an up date of information as of February 13, 2007 on the Worker Adjustment and Retraining Notification (WARN) notices and Non WARN notifications in Sacramento County

WARN Status	Month Notice Received	Company and Address	Dislocation Date	# of Affected Workers	SETA's Intervention
Official	3/27/06	Defense Commissary Agency (DeCA) 3401 Acacia St., Suite 115 McClellan, CA 95652-1002	9/30/06	50	7/17/06
Official	5/10/06	Northstar Plumbing and Construction 4280 Pinell St. Sacramento, CA 95838	7/10/06	60	Employer Did not use Services
Official	5/10/06	Sun Microsystems, Inc. 1545 River Park Dr. Point, Suite 400 Sacramento, CA 95815	7/09/06	1	Mailed
Official	5/15/06	AmerisourceBergen Corporation 1281 National Drive Sacramento, CA 95834	7/15/06	87	7/26/06
Official	5/18/06	E*Trade Financial 10951 White Rock Road Rancho Cordova, CA 95670	8/31/06	500	8/22/06
Official	06/06/06	Albertsons #7248 2211 F Street Sacramento, CA 95816	8/06-8/19/06	25	7/21/06
Official	06/06/06	Albertsons #7206 5609 Pacific Street Rocklin, CA 95677	8/06-8/19/06	52	7/21/06
Official	06/06/06	Albertsons #7213 6184 Sunrise Mall Citrus Heights, CA 95610	8/06-8/19/06	47	7/21/06
Official	06/15/06	Intel Corporation 1900 Prairie City Road Folsom, CA 95630	7/06/06	53	Employer chose Outplacement Service
Official	06/30/06	Crystal Cream & Butter Company, Inc. 1013 D Street Sacramento, CA 95815	8/31/2006	50	Resolved Closure Issue
Official	07/28/06	Northrop Grumman USCIS ASC Sacramento Application Support Center 731 K Street Sacramento, CA 95814	09/30/06	16	Awarded Contract Layoff Rescinded
Official	08/03/06	Intel Corporation 1515 Route Ten Parsippany, NJ 07054	7/28/06	77	Employer chose Outplacement Services
Official	08/03/06	Sun Microsystems, Inc. 8880 Cal Center Drive, Suite 200 Sacramento, CA 95826	10/02/06	2	Mailed
Official	08/08/06	D.R. Horton, Inc. 11919 Foundation Place, Suite 200 Gold River, CA 95670	10/03/06	17	Material Delivered
Unofficial	09/01/06	NorthWest Airlines 6970 Airport Blvd. Sacramento, CA 95837	10/31/06	28	9/07/06
Official	09/08/06	Intel Corporation 1900 Prairie City Rd. Folsom, CA 95630	09/19/06 through 06/01/07	61	Employer chose Outplacement Service
Unofficial	9/15/06	Copeland's Sports 545 Downtown Plaza Sacramento, CA 95814	11/24/06 Approx.	20	Materials Delivered To Worksite
Unofficial	9/15/06	Copeland's Sports 6404 Fair Oaks Blvd. Carmichael, CA 95608	11/24/06	20	Material Delivered To Worksite
Official	9/27/06	Sun Microsystems, Inc. 8880 Cal Center Drive, Suite 200 Sacramento, CA 95826	11/27/06	2	Mailed

Official	9/28/06	Intel Corporation 1900 Prairie City Rd. Folsom, CA 95630	10/26/06 through 10/01/07	159	Employer chose Outplacement Service
Unofficial	10/03/06	Sun Microsystems, Inc. 8880 Cal Center Drive, Suite 200 Sacramento, CA 95826	11/27/06	2	Mailed
Unofficial	10/09/06	Tower Records/Video/Books 2500 16 th Street Sacramento, CA 95818	1/10/07	15	11/20/06
Unofficial	10/09/06	Tower Records/Video/Books 2514 Watt Ave Sacramento, CA 95821	1/10/07	15	11/20/06
Unofficial	10/09/06	Tower Records/Video/Books 7830 Macy Plaza Drive, Citrus Heights, CA 95610	1/10/07	15	11/20/06
Official	10/13/06	Sun Microsystems 8880 Cal Center Drive, Suite 200 Sacramento, CA 95826	11/27/06	2	Mailed
Official	10/18/06	Barbara's Bakery 3750 Pell Circle Sacramento, CA 95838	1/12/07 through 3/30/07	45	Pending
Official	10/19/06	Intel Corporation 1900 Prairie City Rd. Folsom, CA 95630	10/20/06 through 10/01/07	146	Employer chose Outplacement Service
Official	10/27/06	San Jose Mercury News Sacramento Bureau 1215 K Street Sacramento, CA 95814	12/19/06	N/A	Declined Services
Official	10/27/06	Washington Mutual 2710 Gateway Oaks Drive Sacramento, CA 95833	12/04/06	80	Mailed Brochures/Restructured
Unofficial	11/15/06	Sun Microsystems, Inc. 8880 Cal Center Drive, Suite 200 Sacramento, CA 95826	1/15/07	1	Mailed
Unofficial	11/29/06	Frontier Fence Company 6837 Power Inn Road Sacramento, CA 95828	12/01/06	20	Material Delivered
Unofficial	12/11/06	Hunter Douglas – Bytheway Manufacturing Inc. 2750 Redding Ave. Sacramento, CA 95826	12/22/06	22	12/19/06
Official	12/11/06	Sun Microsystems, Inc. 8880 Cal Center Drive, Suite 200 Sacramento, CA 95826	1/15/07	1	Mailed
Unofficial	12/13/06	A. J. Wright Company Anchor Plaza 3311 Northgate Blvd. Sacramento, CA 95834	2/02/07	40	1/16/07
Unofficial	12/13/06	A. J. Wright Company Valley Mack Plaza 6300 Mack Road Sacramento, CA 95823	2/02/07	40	1/17/07
Unofficial	12/13/06	A. J. Wright Company Watt Towne Center 3615 Elkhorn Blvd. North Highlands, CA 95660	2/02/07	40	1/18/07
Unofficial	12/19/06	Angelica Textile Services, Inc. 8360 Belvedere Ave. Sacramento, CA 95826	2/01/07 through 5/01/07	54	1/23/97
Official	1/02/07	Hampton Distribution Companies – Sacramento 4522 Parker Avenue McClellan, CA 95652	3/04/07	113	1/30/07

Unofficial	1/08/07	Sacramento Natural Food Co-op 8517 Bond Road Elk Grove, CA 95624	2/01/07	40	1/26/07
Unofficial	2/12/07	Williams Lumber, Inc. 7338 French Road Sacramento, Ca 95828	4/13/07 through 4/20/07	N/A	TradesMark Lumber & Truss, Inc. will hire the affected employees.
Unofficial	2/13/07	Venture Lath & Plaster, Inc. 7108 28 th Street North Highlands, CA 95660	4/13/07 through 4/20/07	N/A	TradesMark is a Name Change for its affected employees
Unofficial	2/13/07	Production Framing Systems, Inc. 3412 Auburn Blvd, Sacramento, CA 95821	4/13/07 through 4/20/07	N/A	TradesMark is a Name Change for its affected employees
Unofficial	2/13/07	Production Framing Systems Consulting, Inc. 3412 Auburn Blvd Sacramento, CA 95821	4/13/07 through 4/20/07	N/A	TradesMark is a Name Change for its affected employees
Unofficial	2/13/07	BPH Management Services, Inc. 3412 Auburn Blvd, Sacramento, CA 95821	4/13/07 through 4/20/07	N/A	TradesMark is a Name Change for its affected employees
			Total # of Affected Workers	1966	

ITEM IV-C – INFORMATION

HEAD START GRANT APPLICATION STATUS

BACKGROUND:

SETA Head Start is required to submit the annual refunding application by May 1, 2007. As you are aware, a Special Meeting has been called for Friday, April 27, 2007. Head Start will be requesting Governing Board approval at that time.

Funding allocations for FY 2007 for the Head Start and Early Head Start Basic Grant and Training and Technical Assistance (T/TA) Grant are equal to the FY2006 allocation. FY 2007 funding allocations do not include any one-time funding such as program improvement or supplemental funds

ITEM IV-D – INFORMATION

CSUS BACHELOR'S DEGREE OPPORTUNITY

BACKGROUND:

SETA is entering into an exciting partnership with CSUS to offer a Bachelor's degree in Child Development to interested Head Start teachers and staff.

As you may be aware, Congress is still debating what additional educational requirements will be mandated for all Head Start teachers. Therefore, SETA Head Start is taking a proactive posture and partnering with CSUS to offer a class this fall. Two orientations were conducted to date, resulting in 69 attendees, of which 52 teachers submitted transcripts for evaluation by CSUS.

More information will be provided as details are finalized.

...Don't Get Left Behind! Earn your Bachelor's degree in a program tailored for you.

***California State University, Sacramento
Child Development Department
And the
College of Continuing Education***

Have teamed up to provide an exciting new program to those seeking a
Bachelor of Arts in Child Development.

- Program designed to fit the needs of working adults
- Cohort learning environment
- Financial Aid available
- Academic advisor to assist you every step of the way

To find out more, please attend one of the following information sessions:

Friday, February 9, 2007

1:00-3:00 PM

Or

Monday, February 12, 2007

9:00-11:00 AM

**SETA Head Start
925 Del Paso Blvd Suite 200
Sacramento, California 95815**

Participants who wish to have their college transcripts evaluated for admittance may bring them to the session. Transcripts will be reviewed by Sac State advisors on campus and a group advising session will be scheduled. This is a free, no obligation service.

(Unofficial transcripts accepted for initial evaluation)

Please RSVP to Andrea Harvey 263-5663

ITEM V - REPORTS TO THE BOARD

- A. CHAIR'S REPORT: The Chair of the SETA Governing Board, on a regular basis, receives numerous items of information concerning employment and training legislation, current programs, agency activities, and miscellaneous articles about human service programs throughout the nation, and attends meetings pertinent to SETA business.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

- B. EXECUTIVE DIRECTOR'S REPORT: This item is set aside to allow the SETA Executive Director to report to the Board on any items of important information or to deal with special requests which need to be addressed but, because of time constraints, were not included in the formal SETA Governing Board Packet. The Executive Director's Report also allows the opportunity for the SETA Executive Director to apprise the Board of upcoming events, significant agency activities, or conferences.

- C. COUNSEL REPORT: The SETA Legal Counsel is the firm of Gregory D. Thatch, Attorney at Law. This item provides the opportunity for Agency Counsel to provide the SETA Governing Board with an oral or written report on legal activities

- D. MEMBERS OF THE BOARD: This item provides the opportunity for SETA Governing Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request or to ask that certain items be placed on the next Governing Board agenda.

- E. PUBLIC PARTICIPATION: Participation of the general public at SETA Governing Board meetings is encouraged. The SETA Governing Board has decided to incorporate participants of the audience as part of its agenda for all meetings. Members of the audience are asked to address their requests to the Chairperson, if they wish to speak.