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(916) 324-6202

CITRUS HEIGHTS

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FRANKLIN

7000 Franklin Blvd., Suite 540
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1000 C Street, Suite 100
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GREATER SACRAMENTO URBAN LEAGUE

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Sacramento, CA 95842
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LA FAMILIA COUNSELING CENTER

5523 34th Street
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(916) 227-2577

LEMON HILL

5451 Lemon Hill Avenue
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MARK SANDERS COMPLEX

2901 50th Street
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10638 Schirra Avenue
Mather, CA 95655
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RANCHO CORDOVA

10665 Coloma Rd., Suite 200
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SOUTH COUNTY

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Website: <http://www.seta.net>



REGULAR MEETING OF THE SACRAMENTO WORKS, INC. YOUTH COUNCIL

Date: Wednesday, September 13, 2006

Time: 8:30 a.m.

Location: SETA – Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

While the Sacramento Works, Inc. Youth Council welcomes and encourages participation in the Sacramento Works, Inc. meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under the jurisdiction of the Youth Council and not on the posted agenda may be addressed by the general public following completion of the regular agenda. The Youth Council limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

A G E N D A

1. Call to Order/Roll Call

Category #1: Organize/Optimize

2. Consent Item: Approval of May 10, 2006 Minutes

Category #2: Youth Voice – No items

Category #3: Engaging, Educating & Coordinating – Youth, Community & Projects

3. Review of SMARTware case management reports
4. Update on WIA reauthorization and funding allocations

5. Discussion Item: Youth Council priorities
6. Other business
7. Public Input

Members: Yolette Barnes, Mike Brunelle, Colleen Clark, Patricia Espinosa, Matt Kelly, John Koogle, Gerry Lawrence, Bina Lefkowitz, Dennis Morin, Maurice Read, William Warwick.

DISTRIBUTION DATE: WEDNESDAY, SEPTEMBER 6, 2006

**REGULAR MEETING OF THE
SACRAMENTO WORKS, INC. YOUTH COUNCIL**
Minutes/Synopsis

SETA-Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Wednesday, May 10, 2006
8:30 a.m.

1. **Call to Order/Roll Call**: Mr. Lawrence called the meeting to order at 8:32 a.m.

Members Present: Yolette Barnes, Colleen Clark, Patricia Espinosa, Matt Kelly, John Koogle, Gerry Lawrence, Bina Lefkovitz, Dennis Morin, Maurice Read, William Warwick.

Members Absent: Mike Brunelle.

Others Present: Robin Purdy, Julie Davis-Jaffe, Kathy Kossick, Christine Welsch, Phil Cunningham.

- ✓ Introduction of new Youth Council member – Mr. Dennis Morin, representing Sacramento Area Joint Electrical Apprenticeship was introduced.

Category #1: Organize/Optimize

2. **Consent Item**: Approval of March 8, 2006 Minutes

Moved/Kelly, second/Espinosa, to approve the minutes as distributed.
Voice Vote: Unanimous approval.

Category #2: Youth Voice

3. **Action Item**: Approve Recommendation, based on oral report from Staff and Legal Counsel, for Youth Involvement on Youth Council

The Youth Council has experienced challenges getting youth representation on the Youth Council. The suggestion was made to request that providers nominate 3-5 young people per year. One option would be that the youth be non-voting members and would not be counted as a quorum. Mr. Cunningham indicated the Youth Council would have the youth voice but no quorum issues.

Ms. Pattie Espinosa asked if the meetings were held in the afternoon, would youth participate. Ms. Lefkovitz voiced a concern that the youth are provided training and mentoring. Staff responded that previous youth members received encouragement and mentoring to engage them. Youth members were frequently contacted and were provided mileage stipends. The time of day for the meeting did not appear to influence attendance.

Cheryl Rose of the City of Sacramento spoke: She believes that the youth should be held to the same standards as the adults. Meeting participation is skill building and they should be able to vote on the Youth Council.

Moved/Kelly, Second/Koogle, that staff recruit three student members to be nominated by the providers to have a full voice and vote on the Youth Council.
Voice vote: Unanimous approval.

Category #3: Engaging, Educating & Coordinating – Youth, Community & Projects

4. Information Item: WIA Title I Youth Request for Proposals Deadline

Ms. Welsch stated that the RFP was released and the deadline was posted. Proposals were due March 16, 2006 with the funding recommendations before the board today. The deadline was 4:00 p.m. on 3/16/2006. Galt Joint High School District submitted their proposal late. Late proposals are considered non-responsive and are not evaluated. Staff met with Galt on a number of occasions to discuss options to continue serving youth in the Galt area.

5. Action Item: Approval of Funding Recommendations for the Workforce Investment Act, Title I, Youth program, for Program Year 2006-2007

Using overhead slides, Ms. Welsch reviewed the required program elements, the funding process, and the resulting recommendations. An RFP was released and proposals were asked to be submitted with a collaborative approach. This approach was implemented by the Youth Council as one youth provider cannot give young people all of the services required by the WIA.

Mr. Cunningham reminded board members to state potential conflicts of interest.

Ms. Barnes arrived at 8:51 a.m.

Ms. Welsch reviewed the funding overview and the issues impacting recommendations regarding youth funding. Eight proposals were received to serve in-school youth, six proposals to serve out-of-school youth, and ten proposals to provide universal services. Over \$3 million was requested and approximately \$2.1 million is available. The evaluation team reviewed the proposals based on the selection criteria outlined in the RFP which included the response to the RFP, past performance, targeting the challenged communities listed in the RFP, and commitment to the collaborative service delivery. Ms. Welsch stated that it is challenging because there is not enough money to serve all of the youth in need. She also reminded the board that the changed focus on serving out-of-school youth means there are fewer resources for in-school youth.

The funding recommendations follow:

Universal Services - The following providers were recommended for funding at \$50,000 to provide youth specialists in the career centers and serve a minimum of 150 youth per year.

- Asian Resources, Inc. – Broadway SWCC
- Crossroads - Rancho SWCC
- Crossroads - Citrus Heights SWCC
- Elk Grove – South County SWCC
- Greater Sacramento Urban League – GSUL SWCC
- La Familia Counseling Center – LFCC SWCC
- Sacramento Chinese Community Services Center – Franklin SWCC
- Sacramento City Unified School District – Lemon Hill SWCC
- San Juan Unified School District – Hillsdale SWCC
- SETA – Galt SWCC

Ms. Welsch explained that staff is not recommending Crossroads for the Mark Sanders Career Center due to reduced funding and the site has several YEOP youth specialists (from other funding sources) assigned to serve youth in the center. Senior SETA and EDD staff agreed with this recommendation.

Individualized Services

The following collaboratives were recommended to provide services. The total indicates the amount awarded to the collaborative, with \$20,000 to be directed to Workforce Skills Preparation (WSP) services. The WSP services can include Secondary School Completion, Alternative Secondary School Services, Leadership Development, Mentoring, and Comprehensive Guidance and Counseling.

For Out-of-School Youth:

- San Juan Unified School District - \$198,100
- Elk Grove Unified School District - \$148,100
- Sacramento City Unified School District - \$180,000
- Grant Joint Union High School District - \$163,500
- La Familia Counseling Center - \$157,700
- Asian Resources - \$130,085

In-School youth:

- San Juan Unified School District - \$116,600
- Elk Grove Unified School District - \$107,265
- Sacramento Chinese Community Service Center - \$144,500
- City of Sacramento - \$130,000
- Sacramento County Office of Education for Galt - \$123,000

Based on the request of the SETA Governing Board and the Youth Council to assure geographic distribution of resources, staff is recommending funding the Sacramento County Office of Education to provide In-School youth services in the Galt community. Ms. Welsch reminded the board the current WIA youth

provider, Galt Joint Union High School District submitted proposals after the deadline and were considered non-responsive. However, SCOE has proposed serving youth throughout Sacramento County.

The following organizations were not recommended: La Familia Counseling Center, Asian Resources and Department of Health and Human Services.

Other Youth Council Initiatives:

Staff is recommending the continuation of:

- SETA Work Scholarship Program (\$30,000) in partnership with LEED and Raley's. This program serves youth enrolled at Luther Burbank High School.
- Youth Services Provider Network - \$15,000

Ms. Welsch reviewed the funding recommendations with funding stipulations.

One protest to the recommendations was received from Asian Resources. Ms. Welsch reviewed the protest and the staff response. Asian Resources is requesting full funding from in-school youth. Staff met with Asian Resources and believes that ARI understands that there was a discrepancy in enrollments and goals attained.

Mr. Lawrence asked for input on the process. Mr. Cunningham recommended taking each area separately. When we get to the protest, hear the protest first before taking final action. If the Youth Council chooses to change the recommendation, then consider where the money will be taken. Ms. Espinosa asked about the differences in the numbers of youth served, why some providers serve more youth with the same amount as those serving less youth. Ms. Welsch explained the number of youth is based on the provider's proposed cost per participant. Ms. Espinosa asked if the provider could either serve more youth or lower their cost per participant. Ms. Welsch responded that the board can amend the recommendation and/or ask staff to re-negotiate the cost per participant during the contracting process.

Universal Services:

Moved/Kelly, second/Read, to approve funding recommendations on Universal Services in the amount of \$500,000 as outlined in the staff report.

No public testimony.

Roll Call Vote: Aye: 10, Nay: 0, Abstentions: 0

Out-of-School Youth recommendation for funding:

Moved/Kelly, second/Lefkovitz, to approve out-of-school youth funding recommendations in the amount of \$977,485 as outlined in the staff report.

Roll Call: Aye: 10, Nay: 0, Abstentions: 0

In-School Youth recommendation for funding:

Ms. Lefkowitz excused herself from discussion and the vote.

Mr. Steve Ly, Asian Resources, spoke and indicated that Asian Resources is withdrawing their protest. However, he stated that the cost of not funding them is not getting the young people services that are desperately needed in low income areas. Ms. Welsch referred to the areas served by the recommendations. She asked that the Youth Council look at the areas that were served by La Familia and Asian Resources. With diminished resources for In-School youth, we may be looking at the providers to cover more areas.

In school Youth Recommendation for funding:

Moved/Kelly, second/Koogle, to approve the In-School Youth funding recommendations in the amount of \$651,365 as outlined in the staff report.

Roll call: 9, Nay: 0, Abstention: 1 (Lefkowitz)

Other Youth Initiative funding

Ms. Lefkowitz excused herself from discussion and voting.

Moved/Kelly, second/Read to approve Other Youth Initiative Funding recommendations for a total of \$45,000, as outlined in the staff report.

Roll call: 9, Nay: 0, Abstention: 1 (Lefkowitz)

6. Other business: None.

7. Public Input: Ms. Darlene Waddle, Assistant Superintendent of Galt Joint Union High School District stated that they will be working with SCOE to make sure that services will be provided to youth.

Members of the Board: Mr. Lawrence thanked staff for the efforts put toward this funding recommendation.

Ms. Lefkowitz invited members and the audience to attend a presentation YSPN on program quality. The event is May 31, 2006 from 8-11:30 at United Way.

She also invited members to attend the community mobilization against youth violence. To be held the evening of May 22 at Hiram Johnson High School. Contact Ms. Lefkowitz if there is interest.

Meeting adjourned at 9:43 a.m.

ITEM 3 – INFORMATION

REVIEW OF SMARTWARE CASE MANAGEMENT REPORTS

BACKGROUND:

Review of SMARTware case management reports.

The SMARTware case management reports for the WIA Youth program for the period of July 1, 2005 to June 30, 2006 are attached. Staff will provide an overview of the reports.

ITEM 4 – INFORMATION

UPDATE ON WIA REAUTHORIZATION AND FUNDING ALLOCATIONS

BACKGROUND:

Staff will provide an update of the WIA funding allocation for the current fiscal year.

ITEM 5 – DISCUSSION

YOUTH COUNCIL PRIORITIES

BACKGROUND:

Staff is exploring options to conduct a Youth Council before or after the upcoming Sacramento Works Inc. retreat. The Youth Council chair would like to begin the discussion of Youth Council priorities for the next year. To assist in this discussion, attached is the Sacramento Works Youth Council mission and Program Core Values.

Topics for discussion:

- Current and future Focus of the Youth Council
- Review of priorities established at Youth Council retreat of 2003
 - Positive Career Development and Expanded Opportunities
 - Transitioned into Work Scholarship pilot program
 - Youth Leadership & Support
 - Involve and support youth in leadership activities
 - Community Awareness
 - Youth employment clearinghouse
 - Increase community awareness of Youth Council
 - More jobs for youth

Sacramento Works Youth Council

The Sacramento Works Youth Council is a coalition of community members dedicated to developing a comprehensive and integrated career and workforce development system. Our mission is to support the positive development of youth to become productive, caring and civic-minded adults by creating a seamless system for youth in the community.

We will:

- Promote policies to sustain effective practices
- Convene local leadership to take action
- Coordinate youth services
- Measure quality and impact of local efforts
- Support positive career development.

CORE VALUES AND DESIGN FACTORS

The Sacramento Works Youth Council subscribes to the following values and standards when developing and implementing the WIA youth programs:

- **Personal Responsibility:** Youth will be expected to take personal responsibility for their success. They will be involved in developing their plan, selecting the activities and programs that meet their employment needs, achieving appropriate educational competencies and achieving their program goals.
- **Youth Involvement:** The planning process will involve youth in a substantial and ongoing way. Youth will be recruited for membership on the Youth Council and existing commissions and organizations operated by and for youth will be involved in program planning.
- **Collaboration:** The Youth Council will identify and collaborate with youth programs funded by alternative funding sources to ensure that unique and innovative demonstration programs are sustained. In an effort to leverage resources and enhance service delivery, programs and initiative funded by the Youth Council will be expected to collaborate and coordinate services.