

## CAREER CENTERS

### **BROADWAY**

915 Broadway  
Sacramento, CA 95818  
(916) 324-6202

### **CITRUS HEIGHTS**

7640 Greenback Lane  
Citrus Heights, CA 95610  
(916) 676-2540

### **FRANKLIN**

7000 Franklin Blvd., Suite 540  
Sacramento, CA 95823  
(916) 262-3200

### **GALT**

1000 C Street, Suite 100  
Galt, CA 95632  
(209) 744-7702

### **GREATER SACRAMENTO URBAN LEAGUE**

3725 Marysville Blvd.  
Sacramento, CA 95838  
(916) 286-8600

### **HILLSDALE**

5655 Hilldale Blvd., Suite 8  
Sacramento, CA 95842  
(916) 263-4100

### **LA FAMILIA COUNSELING CENTER**

5523 34th Street  
Sacramento, CA 95820  
(916) 227-2577

### **LEMON HILL**

5451 Lemon Hill Avenue  
Sacramento, CA 95824  
(916) 433-2620

### **MARK SANDERS COMPLEX**

2901 50th Street  
Sacramento, CA 95817  
(916) 227-1395

### **MATHER**

10638 Schirra Avenue  
Mather, CA 95655  
(916) 228-3127

### **RANCHO CORDOVA**

10665 Coloma Rd., Suite 200  
Rancho Cordova, CA 95670  
(916) 942-2165

### **SOUTH COUNTY**

8401 - A Gerber Road  
Sacramento, CA 95828  
(916) 689-3560

## Administrative Offices & Employer Services

925 Del Paso Blvd.  
Sacramento, CA 95815  
(916) 263-3800

Website: <http://www.seta.net>



## **SACRAMENTO WORKS, INC. Executive Committee**

**Date:** Monday, August 22, 2005

**Time:** 4:00 p.m.

**Place:** Sacramento Employment & Training Agency  
**Board Room**  
925 Del Paso Blvd.  
Sacramento, CA 95815

### **AGENDA**

1. Call to Order/Roll Call
2. Approval of Minutes of the July 18, 2005 Meeting
3. **ACTION ITEM:** Recommendation to the Governing Board for Private Sector Appointments to the Sacramento Works, Inc. Board
4. **ACTION ITEM:** Approval of WIA Local Plan Modification (Ginger Brunson)
5. Development of Agenda for Regional Executive Committee Meeting
6. Adjournment

**COMMITTEE MEMBERS:** Michael Dourgarian, Bill Camp, Mark Ingram, Kathy Kossick, Gerry Lawrence, Elizabeth McClatchy, Jack Padley, Larry Suddjian, Kingman Tsang

**This meeting is open to all members of the Sacramento Works, Inc. Board and the public**

**DISTRIBUTION DATE: TUESDAY, AUGUST 16, 2005**  
**SACRAMENTO WORKS, INC.**

Executive Committee  
Minutes/Synopsis

SETA Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

Monday, July 18, 2005  
4:00 p.m.

1. Call to Order/Roll Call: Mr. Dourgarian called the meeting to order at 4:10 p.m.

**Members Present:** Michael Dourgarian, Bill Camp, Kathy Kossick, Gerry Lawrence, Elizabeth McClatchy, Larry Suddjian, Kingman Tsang.

**Members Absent:** Mark Ingram, Jack Padley.

**Others Present:** Phil Cunningham, John Harden, Bill Walker, Robin Purdy.

2. Approval of Minutes of the April 4 and April 25, 2005 and May 26, 2005 Meetings

There were no questions or corrections.

Moved/Camp, second/Lawrence, to approve the minutes as distributed.

Voice Vote: Unanimous approval.

3. Recommendation to the Governing Board for Private Sector Appointments to the Sacramento Works, Inc. Board

Ms. Kossick stated that there are three good candidates for two slots; however, none of the applications have yet been received. The applicants will be Nancy Bernardi, Terry Wills and the third person is the HR director at SMUD. There was discussion of Ms. Wills and the fact that she is employed by a law firm specializing in management litigation. Mr. Camp expressed concern that Ms. Wills may have a more 'management' stance on the board.

Hopefully at the next meeting the three applications will be available for review.

Mr. Camp stated that he has a contact at SBC and will be contacting Ms. Kossick.

4. Approval of Sponsorship for the Occupational Outlook and Training Directory

Mr. John Harden stated that this sponsorship is modeled after what San Diego did in their labor market project. Staff is trying to recruit education, training providers, employers, staffing agencies, and anyone wishing to be a sponsor of the Occupational Outlook report. He reviewed the proposal for the sponsorship.

He previously presented this sponsorship concept to the Employer Outreach Committee and they thought it was great.

Mr. Tsang stated that this is a great idea. It not only brings in more revenue but it builds and strengthens partnerships. Mr. Tsang inquired who is being approached for these sponsorships. Mr. Harden replied that we are contacting the training providers in the book, temporary staffing agencies, Los Rios Community Colleges, and several private sector training providers.

Mr. Harden reviewed the various ways in which the book is used by schools and job developers. Currently, the vast majority of the books are given away.

Moved/Camp, second/Tsang, to endorse the Sponsorship Project for the 2005 – 2006 Occupational Outlook & Training Directory.

Voice Vote: Unanimous approval.

5. Development of Agenda for Regional Executive Committee Meeting

Ms. Purdy stated that the regional WIBs have a common case management system through SMARTware and employers. In the late 1990's there was a Capital Area Investment Zone Coordinating Council, made up of members of Sacramento Works, Yolo County WIB and Golden Sierra that worked together to develop the one stop career center system and coordinate regional workforce policy.

Mr. Suddjian stated that it is difficult from the Golden Sierra point of view in having a common goal. We have to offer help to people that come into Sacramento to work. Mr. Dourgarian asked if there was a way that we can ask Golden Sierra so that they know that we are listening to their frustration and offer some experience of our own.

Ms. McClatchy stated that it would be difficult to have a WIB board that would be equitable across the various counties. Since many of the other regions do not have as many board members, it would be very 'Sacramento' heavy.

Some questions need to be raised such as: How can we work together on regional workforce issues? What can we do to assist each other become more effective?

Mr. Tsang suggested that we have a moderator. Mr. Cunningham suggested putting a time frame on the agenda items. We have to gather information from the WIBs for follow-up.

It was suggested to send an e-mail to the attendees and ask them what they want to talk about. Or if there was anything that they wanted to know.

Mr. Dourgarian suggested having a 'show and tell' of our goals and accomplishments. The following was suggested as a draft agenda:

- Summary of the current board structure
- Show and tell of WIB board goals
- Discussion of how each boards works
- Questions for other WIBS
- Common regional issues.
- Next steps

6. Adjournment: Meeting adjourned at 4:58 p.m.

### ITEM 3– ACTION

#### RECOMMENDATION TO THE GOVERNING BOARD FOR PRIVATE SECTOR APPOINTMENTS TO THE SACRAMENTO WORKS, INC. BOARD

##### BACKGROUND:

There are two Private Business sector seat now vacant on the Sacramento Works, Inc. Board of Directors due to the recent resignation of two members.

Applications have been sent to interested applicants. Copies of the applications will be provided to Committee members at the meeting.

The Governing Board is requesting that the Executive Committee review the applicants and forward a recommendation to their board.

Staff will be available to answer questions.

##### RECOMMENDATION:

Review the staff report, review the applications, and make two Private Business sector recommendations to be forwarded to the SETA Governing Board.

## ITEM 4 - ACTION

### APPROVAL OF WORKFORCE INVESTMENT ACT LOCAL PLAN MODIFICATION FISCAL YEAR 2006

#### BACKGROUND:

The State of California, Employment Development Department is requiring Workforce Investment Areas to submit modifications to their Strategic 5-year Local Plans. The Sacramento 5-year Local Plan was initially approved on March 16, 2000. Updates and modifications to the plan have been submitted to the state annually. For the Sacramento Workforce Investment Area, a Public Notice was released on June 1, 2005, requesting public comment on the draft modification to the Local Plan.

The plan modification includes new items, items that were not submitted with the initial plan and/or subsequent year modifications, and required planning forms. The proposed modifications to the plan are as follows:

1. Changes to the Local Vision and Goals. (Approved by Sacramento Works Inc. at the Board retreat on April 20, 2005.)
2. An updated list of the One-Stop Career Centers in Sacramento County. (New list includes the affiliate Sacramento Works One Stop Career Center – Greater Sacramento Urban League.)
3. Budget forms and Participant Planning forms. (In accordance with Resource Allocation Plan approved by Sacramento works, Inc. Executive Committee on April 4, 2005.)

A copy of the entire Local Plan is available upon request. Contact Nancy Hogan or go to [www.seta.net](http://www.seta.net). The WIA Local Plan Modification is attached as backup to this agenda.

#### RECOMMENDATION:

Approve the local plan modification to extend the Strategic 5-year Plan for the Sacramento Workforce Investment Area.

# REGIONAL WORKFORCE INVESTMENT BOARD EXECUTIVE COMMITTEE MEETING

**Date:** Monday, August 29, 2005

**Time:** 10:00 a.m.

**Location:** SETA Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

## **DRAFT AGENDA**

1. Introductions
2. Summary of Current Workforce Board structures
3. Discussion on Questions Raised by Regional Board members
4. Identify Common Regional Workforce Issues
5. Next Steps

Questions Raised by **Sacramento Works** Board members:

1. What can we do to work better together and assist each other to develop policy?
2. How can we work together on regional workforce issues?
3. What can we do to help each other become more effective?