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SACRAMENTO WORKS, INC.

Ad Hoc Education Committee

Date: Thursday, October 20, 2005

Time: 8:00 a.m. – 9:30 a.m.

Location: SETA – **Oak Room**
925 Del Paso Blvd.
Sacramento, CA 95815

AGENDA

1. Call to Order/Introductions
2. Discussion of Draft Policy Statement and Action Plan
3. Adjournment

Committee Members: Larry M. Buchanan (Chair), Dave Gordon, Joan Polster, Bill Camp, Larry Sinor, Michael Dourgarian, Walter DiMantova, Janis Caston, Tim Taylor, Kathy Kossick, Kim Parker.

Others Interested: Jim Lambert, Matt Mahood, Lorenda Sanchez.

DISTRIBUTION DATE: FRIDAY, OCTOBER 14, 2005

SACRAMENTO WORKS, INC.
Ad Hoc Education Committee
Minutes/Synopsis

SETA – Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Wednesday, September 7, 2005
8:00 a.m.

2. Call to Order: Dr. Buchanan called the meeting to order at 8:12 a.m.

Members Present: Larry M. Buchanan (Chair), Michael Dourgarian (Co-Chair), Dave Gordon, Walter DiMantova, Joan Polster, Kathy Kossick, Terry Paterson, Deanna Hanson.

Members Absent: Bill Camp, Larry Sinor, Janis Caston, Tim Taylor.

Others Present: Jim Lambert, Christine Welsch, Phil Cunningham.

2. Review of Draft Policy Statement on the Business Sector/Education Sector Relationship

Dr. Buchanan stated that the Workforce Investment Board has a policy to work with school districts. It is the duty of the WIB to assist school boards to understand the function of the WIB. There must be better communication. Dr. Buchanan stated that the WIB is a central focus for workforce development in the area.

Mr. Gordon stated that it would be better to have all of the groups work together and agree on a policy statement. There should be a joint policy for all groups to support.

Ms. Hanson asked if this policy statement ties in to the WIB; the first paragraph states so.

Mr. Cunningham asked if this is a general policy or a policy statement for the board. Mr. Dourgarian replied that this is a statement for the board but this statement speaks specifically to what this committee will do.

Ms. Polster stated that at the last meeting, there was discussion of county-wide advisory boards. This committee should cooperate with the Youth Council to find out appropriate and relevant use of youth dollars.

Mr. Gordon said that there are three major purveyors: the WIB, the school districts, and community colleges. His concern is that if the districts and major players do not agree with this, it will not work. He suggested contacting Brice Harris at Los Rios, the local labor unions, LEED, SCOE, and the WIB board to convene a summit meeting. We need to get everyone on the same page. Ms.

Hanson suggested including people that are already involved in industry-specific training. The nursing training program is a good example.

A number of changes were made to the draft policy statement. This will be forwarded to the Executive Committee and the full WIB for input.

Mr. Lambert stated that the direction is to define what we have done in the first paragraph and let the players work out the dialogue of what this committee is about. Mr. Gordon suggested including industry and labor organizations; we need to cast a wide net.

A subcommittee will work on the agenda for the summit.

4. Discussion of methods to gather information on the existing programs/needs/players/money flow/employers that are interested and active

Dr. Buchanan suggested that Sacramento City USD and Grant USD bring information about what they offer at their districts and give us an idea of what is already available in terms of occupational programs. There are lots of options available to students.

Ms. Welsch distributed the occupational outlook training guide.

Dr. Buchanan asked where the information repository would be located. Ms. Kossick stated that SETA could do the coordinating and distribution of the information but perhaps SCOE would be a better place. Ms. Welsch stated that each of the career centers has information available on all types of training available in the region.

3. Analysis of school districts finding. In-kind/ ROP/ internal district funds: No discussion.
5. Discussion of meeting with area superintendents/Los Rios/LEED to elevate the workforce development system

The policy statement will be sent to members of the Committee. Ms. Kossick stated that since many committee members will be present at the 9/28 WIB meeting, perhaps we can meet after the meeting.

6. Adjournment: Meeting adjourned at 9:32 a.m.

Ad Hoc Education Committee Draft Policy Statement

As the local workforce investment board for Sacramento County, Sacramento Works developed the following mission statement: “Sacramento Works unites business, labor, education and public agencies to assure qualified and trained workers are available to meet the needs of the region’s economy.”

In an ongoing effort to better prepare the workforce for careers created by critical industries, the Board engages leaders in business and education. The Board facilitates efforts of the business and education communities to reduce the gaps between the “skill” needs identified by employers and the “skills” taught by existing education/training programs.

It is the policy of the Board to support training programs developed in partnership with the business community that train workers for careers that exist in the region. The Board recognizes *that all students will require programs teaching to rigorous standards whether they pursue higher education or emerging careers*. The Board will work to support curricula in elementary and secondary schools that *produce young people educated to high standards*.

Plan of Action:

- Meet with area superintendents to seek input from the Superintendents on how the workforce system can support their efforts to prepare youth for success in further education, work and life.
- Identify major purveyors in Education and Workforce Development (Sacramento Works (local WIB), school districts, community colleges, labor and LEED Sacramento).
- Move public policy towards integrating career technical preparation into the rigorous academic curriculum by building a regional plan for career technical education.
- Collect all information on workforce development training (Occupational Outlook and Training Directory) and make it readily available to the education and workforce community.
- Identify a system to collect and share information on resources (employers, internships, externships) to be used to promote career technical education in the schools.