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Website: <http://www.seta.net>



SACRAMENTO WORKS, INC. YOUTH COUNCIL

Date: Thursday, November 4, 2004

Time: **3:00 p.m.**

Location: SETA – Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

While the Sacramento Works, Inc. Youth Council welcomes and encourages participation in the Sacramento Works, Inc. meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under the jurisdiction of the Youth Council and not on the posted agenda may be addressed by the general public following completion of the regular agenda. The Youth Council limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

A G E N D A

1. Call to Order/Roll Call

Category #1: Organize/Optimize

2. Consent Item: Approval of October 7, 2004 Minutes

Category #2 Youth Voice:

3. Youth Collaborative Reports

**Category #3 Engaging, Educating & Coordinating – Youth,
Community & Projects**

4. Report back from Youth Council Workgroups

➤ Positive Career Development – Work Scholarship Initiative (Deanna Hanson/Mark Snaer)

5. Timed Item: 3:30 p.m. and **PUBLIC HEARING:** Planning Process for WIA Youth funding

- Review of demographics
- Information from the Community Services Planning Council, Sacramento County Probation Department and the California Department of Education
- Presentation by the Sacramento County Probation Department

Items to consider:

- Current status of service delivery model
- Does current model meet the demographic indicators
- WIA Reauthorization changes

- Public Testimony

6. Other Business – Members of the Board and public

Members: Dr. James Hernandez (Chairperson), Yolette Barnes, Mike Brunelle, Patricia Espinosa, Deanna Hanson, Matt Kelly, John Koogler, Rick Larkey, Gerry Lawrence, Bina Lefkowitz, Maurice Read, Anthony Simpson, Larry Sinor, William Warwick.

DISTRIBUTION DATE: FRIDAY, OCTOBER 29, 2004

**REGULAR MEETING OF THE
SACRAMENTO WORKS, INC. YOUTH COUNCIL**

Minutes/Synopsis

(The minutes reflect the actual progression of the meeting.)

SETA-Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Thursday, October 7, 2004
3:30 p.m.

1. Call to Order/Roll Call: Dr. Hernandez called a committee of the whole to order at 3:50 p.m. and non-action items were reviewed.

Category #2 Youth Voice:

3. Youth Collaborative Reports

Gretchen Hatfield from San Juan Unified School District distributed a copy of the Youth Resource Guide. The entire guide was put together by the students. Information and resource information was collected from organizations via e-mail or phone calls. This information collected is considered information that youth would need and utilize. The youth participants did the graphics, proofreading and the layout of this resource guide. The participants met three times per week during the summer and once per week after school started.

Mr. Brunelle inquired whether any of the youth participants working on this project would be willing to be on the Youth Council.

These resource guides will be at the One-Stops wherever youth-dedicated material will be. There will be a Health Fair at the Sunrise Mall in the spring 2005.

Ms. Welsch stated that this Youth Resource Guide focuses on the northeastern part of the county.

Category #3 Engaging, Educating & Coordinating – Youth, Community & Projects

4. Report back from Youth Council Workgroups
 - Positive Career Development – Work Scholarship Initiative

Mr. Mark Snaer stated that he has meet with Burbank High School and LEED staff to start the process of program planning and implementation. A proposal was submitted to the Sutter Health for \$50,000 to augment the WIA funding for this program. Ms. Welsch stated that Mr. Snaer would be the coordinator of this project.

- Youth Leadership & Support – Youth Resource Mapping

Ms. Julie Davis-Jaffe introduced Yolanda Diaz-Perez, the director of the Youth Resource Mapping project at the South County Career Center. The youth participants started working on the mapping program in September. A handout of the scheduled events and planned meetings was distributed. The youth participants have continued with the mapping program that was begun last year but have added more questions. Some of the questions added include: Do you have any problems with drugs and alcohol? Do you have any access to suicide prevention information? Do you know about STDs? Lourita stated that the youth get together and gather the answer to the questions so that it is available to the youth. The schools that are being surveyed include Calvine, Sheldon, Valley and William Daylor High Schools. Approximately 400 surveys have been done so far. The resource guide will be prepared depending upon the youth responses.

Ms. Diaz-Perez also reviewed the calendar of activities that are provided for youth at the South County Career Center.

5. Planning Process for WIA Youth funding – Review of demographics

Ms. Welsh reviewed the information that will be utilized in the planning process. The demographic information will be utilized during the preparation of the RFP.

6. Report from Youth Council Planning Indicators Workgroup

Items to consider:

- Current status of service delivery model
- Does current model meet the demographic indicators?
- WIA Reauthorization changes

Mr. Brunelle reported that a committee met to discuss the process to begin the next cycle of RFPs and how to find a way to identify and locate the biggest needs for services. One of the identifiers was the number of probationers in the area. Another was identifying the pockets of high poverty in the area. The committee wants to identify where specifically the biggest need is in Sacramento County. It is anticipated that there will be one more meeting of this subgroup prior to when a meeting will be held to begin the preparation of a Request for Proposals. All organizations will be welcome to attend this meeting.

Members reviewed a document prepared by California Workforce Association and the Youth Council Institute regarding WIA reauthorization and the focus on engaging older youth. Currently, 57% of the funds are directed toward younger youth and 43% toward older youth.

6. Other Business – Members of the Board and public

Ms. Juanita Sendejas Lopez, Elk Grove Adult Education and South County Career Center, reported that a large room was transformed to have a section specifically for a Youth One Stop. This is a place where youth can come in and

be comfortable and know that they can get resources. There will be an open house later to show off this resource room.

Mr. Larkey requested two information items on the next meeting agenda:
1) An update on the LEED construction consortium's business plan, and 2) a presentation from representatives of the Rancho Cordova Youth Collaborative.

A quorum was achieved at 4:17 p.m.

Members Present: Dr. James Hernandez, Yolette Barnes, Mike Brunelle, Patricia Espinosa, Rick Larkey, Bina Lefkowitz, Gerry Lawrence, William Warwick.

Members Absent: LaShelle Dozier, Deanna Hanson, Matt Kelly, John Koogle, Bina Lefkowitz, Gerry Lawrence, Maurice Read, Anthony Simpson, Larry Sinor.

Others Present: Christine Welsch, Mark Snaer, Julie Davis-Jaffe

Category #1: Organize/Optimize

2. Consent Item: Approval of September 2, 2004 Minutes

The minutes were reviewed; no questions or corrections.

Moved/Lawrence, second/Warwick, to approve the minutes.
Voice Vote: Unanimous approval.

8. Adjournment: The meeting was adjourned at 4:20 p.m.

ITEM 5 – TIMED ITEM AND PUBLIC HEARING

PROPOSED PLANNING PROCESS FOR PY2005-2006 WIA YOUTH FUNDING

BACKGROUND:

It is anticipated that the Sacramento Works Youth Council will release the WIA Youth Program Request for Proposals for program year 2005-2006 in January 2005. The following are some policy questions to consider for this delivery system. Also included is background information about the current youth service delivery system, the proposed changes, and the required program performance as required by the Workforce Investment Act.

WIA Youth Program Planning 2005 – 2006 - Policy Issues

- 1. Regional Collaboratives – Currently WIA Youth program funds are allocated by regional collaboratives offering the required ten elements to enrolled youth in that region.**

Regions are defined as small to medium geographic areas or neighborhoods of the Sacramento community. Each collaborative includes local schools, SWCC's, and community based organizations (CBO's). The intent is that collaboratives integrate and coordinate youth services including WIA and other appropriate youth services. Each collaborative must provide case management and the WIA Program Elements to enrolled youth in that region.

Information needed for this policy discussion:

- i) Census and demographic data to identify needs of the community
- ii) Positives and negatives of each strategy

- 2. Current WIA Services: Universal Services & Individualized Youth Services**

Universal Services

Currently Sacramento Works Youth services are offered in a two-tiered model – Universal services and Individualized. Universal services are available to all youth that come to the Sacramento Works Career Centers (SWCC). The WIA Universal Youth Specialists coordinate the following services:

- ◆ Provide outreach, intake, and orientation to services available through the One-Stop delivery system including assistance on the use of One-Stop Center resources and equipment;
- ◆ Provide labor market information, job search and placement assistance;
- ◆ Provide information on the availability of supportive services, including child care and transportation and referral to services, as appropriate;
- ◆ Market the SWCC to youth, employers and organizations;
- ◆ Provide career and education planning information to parents and guardians.

3. Geographic distribution of WIA resources

The Youth Council is considering allocating 50% of the WIA youth funds geographically. A possible option has been discussed to allocate by County Supervisorial districts to serve youth throughout the County of Sacramento. The remaining 50% would be allocated based on the demonstrated need or “hot spots” of under-represented youth or services.

Information needed for this policy discussion:

- Demographic data to identify needs of the community
- Positives and negatives of strategy
- Determination of need based on “hot spots”

Questions to consider:

- Are there under-represented target groups (youth and service areas)?
- How can under-represented youth and target areas be included in the WIA youth service delivery?
- Should be the Youth Council continue to offer Universal Services - Youth Specialists stationed at the Sacramento Works One Stop Career Centers?

WIA Youth Program Goals

The required program goals developed for the Workforce Investment Act are divided into two groups based on the age of the youth at the time they begin the program. Younger Youth Measures focus more on skill development. Older Youth measures focus on employment. Both recognize the value of further education. These measures are:

For youth aged 14 through 18 when they are enrolled into the program:

1. **Skill Attainment Rate.** Attainment of basic skills, and, as appropriate, work readiness or occupational skills. This measure refers to all in-school youth and appropriately assessed out-of-school youth that need basic skills, work readiness or occupational skills.
2. **Diploma / Equivalent Attainment.** Attainment of secondary school diplomas and their recognized equivalents.
3. **Retention Rate.** Placement and retention in post-secondary education, advanced training, military service, employment or qualified apprenticeships.

For youth aged 19 through 21 when they are enrolled into the program:

1. **Entered Employment Rate.** Entry into unsubsidized employment
2. **Employment Retention Rate at six months.** Retention in unsubsidized employment six months after entry into the employment
3. **Average Earnings Change in six months.** Increase in earnings received in unsubsidized employment six months after entry into the employment
4. **Credentialing Rate.** Attainment of a recognized credential related to achievement of educational skills (such as a secondary school diploma or its recognized equivalent), or occupational skills, by participants who enter post-secondary education, advanced training, or unsubsidized employment.

For all youth Customer Satisfaction

Customer Satisfaction applies to all programs in-school or out-of-school

- ◆ How satisfied are you with the services?
- ◆ Considering all of the expectations you may have had about the services, to what extent have the services met your expectations?
- ◆ Thinking of the ideal program for people in your circumstances, how well do you think the services you received compared with the ideal set of services?