



Apply Here

Workforce Development Professional – Range III

The SACRAMENTO EMPLOYMENT & TRAINING AGENCY (SETA), a joint powers agency of the City and County of Sacramento, was formed in 1978. From its inception SETA has been an effective force in connecting people to jobs, business owners to quality employees, education and nutrition to children, assistance to refugees, and hope to many Sacramento area residents. For additional information visit us at www.seta.net.

Position Summary: Under general direction, provides services or coordinates the provision of services to individual customers, families, business entities, communities, and neighborhoods, in carrying out the service mandate of the Sacramento Employment and Training Agency with regard to workforce development. This position location is unknown at this time and will be based on Agency needs at the time of the placement.



Starting Salary: \$25.18/hour

Benefits:

Medical Benefits (6 plans to choose from)
Dental Benefits
Life Insurance
Vision Insurance
Health Savings Account (HSA)
Modern Health – Mental Health Program
Educational Reimbursement: up to \$1500 annually
Access to the Public Employee Student Loan
Forgiveness Program

Pension (mandatory contribution required)
Retirement Health Savings Accounts and 457 plans
Paid Holidays
Paid Vacation
Paid Sick Leave
Paid Personal Leave
Paid Jury Duty
Regional Transit Monthly Pass Reimbursement

Minimum Qualifications:

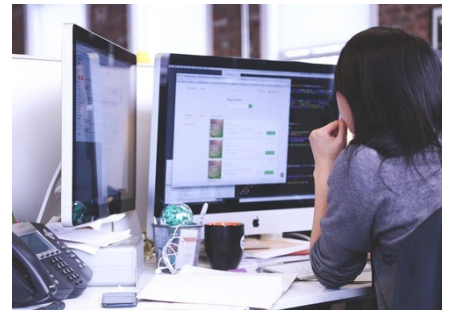
Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain this knowledge and ability would be:

Advanced educational training in counseling preparation, business administration, education, psychology, sociology, communications, economics, marketing, public relations, or a closely related field.

Or

At least five (5) years of increasingly responsible work experience in career planning, employment counseling, employment training or topical instructional programs.

HOW TO AND WHO MAY APPLY: ***This is an OPEN examination.*** Open to the public, current employees and employees eligible for transfer or voluntary demotion. A completed SETA application must be submitted by the deadline date using the online application which can be found at <https://laserfiche.seta.net/Forms/app>.



****Due to COVID-19, the recruitment for this position may be virtual, meaning exams and interviews will utilize electronic mediums such as video conferencing.***

Upon job offer individuals will be required to complete a pre-employment health screening, TB test, background check, motor vehicle record check, and provide copies of immunization records for MMR, TDAP and flu (or flu waiver).

POSTING DATE: Tuesday, November 23, 2021

FINAL FILING DATE: Wednesday, December 8, 2021 by 5 p.m.

Applications will not be accepted after the 5 p.m. deadline. Auxiliary aids and services are available upon request to individuals with disabilities.

SETA is an Equal Opportunity Employer.