

**WORKFORCE DEVELOPMENT  
BOARD MEMBERS**

**STACI ANDERSON**  
PRO Youth and Families

**EDWARD W. BAKER**  
Alto Ingredients, Inc.

**AMANDA BLACKWOOD**  
Sacramento Metro Chamber of Commerce

**LARRY BOOTH**  
Frank M. Booth, Inc.

**N. LISA CLAWSON – Secretary/Treasurer**  
Kaiser Permanente

**LYNN R. CONNER**  
Better Business Bureau

**RONALD J. ELLIS**  
2SS.com

**KEVIN FERREIRA**  
Sacramento Sierra's Building & Construction  
Trades Council

**KRISTIN GIBBONS**  
Department of Human Assistance

**TROY GIVANS**  
County of Sacramento, Economic  
Development

**DAVID W. GORDON**  
Sacramento County Office of Education

**MICHAEL JASSO**  
City of Sacramento

**GARY R. KING**  
SMUD

**KATHY KOSSICK**  
Sacramento Employment & Training Agency

**CHRISTINE LASTER**  
Siemens

**MATT LEGE**  
SEIU – United Healthcare Workers

**FRANK A. LOUIE**  
Sacramento Asian Chamber of Commerce

**JANET NEITZEL**  
Employment Development Department

**DR. JAMEY NYE**  
Los Rios Community College District

**RONALD R. ORR, JR.**  
VSP, Inc.

**SHARON O'SULLIVAN**  
California Department of Rehabilitation

**JOHNNY PEREZ**  
SAFE Credit Union

**KARL PINEO**  
Ironworkers Local 118

**FABRIZIO SASSO**  
Sacramento Central Labor Council

**ANETTE SMITH – Vice Chair**  
Five Star Bank

**RICK WYLIE – Chair**  
Villara Building Systems



**SACRAMENTOWORKS**

**SACRAMENTO WORKS, INC.**  
**Executive Committee**

**Date:** Monday, March 22, 2021

**Time:** 4:00 p.m.

**Location:**

<https://us02web.zoom.us/j/89089654386?pwd=QXRmeXYwMDF2d3AxUWM3aGlpVjBEUT09>

In response to the Governor's Executive Order N-29-20 relating to the COVID-19 Pandemic, the Sacramento Works Executive Committee is conducting this meeting on Zoom at <https://us02web.zoom.us/j/89089654386?pwd=QXRmeXYwMDF2d3AxUWM3aGlpVjBEUT09> Meeting ID: 890 8965 4386; Passcode: 643636. Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting by telephone by dialing (for higher quality, dial a number based on your current location): One tap mobile: 6699006833,,89089654386# US (San Jose); Dial by your location: +1 669 900 6833 US (San Jose). Find your local number: <https://us02web.zoom.us/j/89089654386?pwd=QXRmeXYwMDF2d3AxUWM3aGlpVjBEUT09>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: [Wendy.Tanner@seta.net](mailto:Wendy.Tanner@seta.net). Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Wendy Tanner at (916) 263-5660, or [Wendy.Tanner@seta.net](mailto:Wendy.Tanner@seta.net). Please include in your request which item you would like to participate on. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Executive Committee and included in the record.

Closed captioning will be available. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: [www.seta.net](http://www.seta.net).

**AGENDA**

1. Call to Order/Roll Call
2. Approval of Minutes of the February 22, 2021 Meeting
3. Approve Recommendation to the SETA Governing Board to Fill Vacant Private Business Seat

4. Review of March 24, 2021 Agenda Packet
5. Adjournment

**COMMITTEE MEMBERS:** Lisa Clawson, Ron Ellis, David Gordon, Kathy Kossick, Dr. Jamey Nye, Anette Smith, Rick Wylie

**DISTRIBUTION DATE: March 15, 2021**

**SACRAMENTO WORKS, INC.**

Executive Committee

Minutes

*(The minutes reflect the actual progression of the meeting.)*

**Location:** Meeting held electronically

Monday, February 22, 2021  
4:00 p.m.

**1. Call to Order/Roll Call**

Mr. Wylie called the meeting to order at 4:03 p.m. The roll was called and a quorum was established.

Members Present: Lisa Clawson, Ron Ellis, Kathy Kossick, Dr. Jamey Nye, Anette Smith, Rick Wylie

Member Absent: David Gordon

Others Present: Phil Cunningham, Terri Carpenter, Julie Davis-Jaffe, Roy Kim, William Walker, Ralph Giddings, Michelle O'Camb

**2. Approval of Minutes of the January 25, 2021 Meeting**

The minutes were reviewed; no questions or corrections.

Moved/Clawson, second/Ellis, to approve the January 25, 2021 minutes.

Roll call vote:

Aye: 6 (Clawson, Ellis, Kossick, Nye, Smith, Wylie)

Nay: 0

Abstentions: 0

Absent: 1 (Gordon)

**3. Discussion Regarding the Fund Development Committee**

Mr. Wylie stated that we have run into some obstacles regarding the Fund Development Committee. Mr. Cunningham has been working to navigate a way to move forward in an effective manner. There are challenges: 1) Mr. Wylie is not sensing an overwhelming amount of support by board members. We were hoping that Amanda Taylor would be a good addition to the FDC but she is no longer with the board. 2) Mr. Wylie reached out to consultants. He got in touch with one that was knowledgeable and this person recommends that in order for a successful campaign, we need to have a full-time person working this on staff. Mr. Wylie stated that it is his experience that having a staff person makes this possible. Sacramento Works has no employees and SETA has no ability to support fundraising efforts with Sacramento Works. It is difficult even scheduling a meeting due to technical issues that SETA staff should not spend time

fundraising. There has been discussion about hiring a staff but there are no funds to support a staff person. Mr. Wylie wanted input from the Executive Committee. The Youth Committee is very interested in receiving the funds but we still need to have an effective Fund Development Committee to make this happen. Perhaps we should pull this and look for a grant to fuel the staff person; after COVID, the fundraising events would be more practical.

Mr. Wylie is concerned that there's not enough interest at the board level. Ms. Kossick agreed that there appears to be a lack of enthusiasm for this concept. Mr. Wylie stated that it is a tough time to launch a fundraising effort during COVID. Perhaps in six months we will be able to be more successful. The consensus was that we take a break until things go back to normal.

Mr. Cunningham stated that this is extremely difficult because we cannot use SETA staff to do administrative functions; perhaps we can find a private sector employer to secure funds for a staff member.

Mr. Wylie stated that the SETA legal counsel seems to be more concerned about conflict rather than consider what could be done with the funds. Mr. Cunningham clarified that it is not that they don't support our efforts, but they are very conservative and not willing to take risks that would lead to an audit issue. The County Finance Department controls SETA's funds and they are not willing to put funds in jeopardy.

Mr. Wylie reported that the building industry recently had a 'boot strap' fundraising effort; they raised \$30,000 but staff did the work. They are now working to develop another fundraising effort without constraints.

Mr. Wylie suggested that this be put aside for at least six months. Mr. Cunningham confirmed that it is within Mr. Wylie's discretion to postpone this for six months.

4. **Approval to Use Youth Initiative Funds to Support the Facebook Career Connections Program**

Ms. Terri Carpenter reported that the Youth Committee reviewed this and is recommending this program. Facebook came to us late in the game and Ms. Carpenter said that due to the timeframe, we will only be able to do four youth at this time. Facebook said that they will not move forward with only four people. The actual recruitment for this program begins in November/December. SETA staff will be meeting with Facebook in June to talk about a program in the next program year.

No action is needed on this agenda item.

Mr. Wylie asked that Executive Committee members send out 'feelers' for potential private sector members. Ms. Amanda Taylor recently left and Mr. Larry Booth has decided not to continue since he is moving to the Bay Area. Mr. Wylie asked members to keep an eye out for new board members.

5. **Adjournment:** The meeting was adjourned at 4:31 p.m.

### ITEM 3- ACTION

#### APPROVE RECOMMENDATION TO THE SETA GOVERNING BOARD TO FILL VACANT PRIVATE BUSINESS SEAT

##### BACKGROUND:

Fourteen of the twenty-seven seats on the Sacramento Works Board are filled with Private Sector members. Recently, two vacancies have occurred with the resignation of Ms. Amanda Taylor and the relocation of Mr. Larry Booth. Ms. Amanda Higley from Tri-Tool, Inc. has submitted an application to fill one of the vacant seats on the Sacramento Works Board. Her application is attached.

Historically, the Sacramento Works Executive Committee has recommended the name(s) of individual applicant for appointment to the Private Business seats by the SETA Governing Board.

##### RECOMMENDATION:

Review the attached application and provide the SETA Governing Board the name of the applicant recommended to fill a vacant Private Business seat.