

**WORKFORCE DEVELOPMENT
BOARD MEMBERS**

JANET BARD
Ramos Oil Company, Inc.

LARRY BOOTH
Frank M. Booth, Inc.

DENNIS CANEVARI
Sheet Metal Workers Local #104

N. LISA CLAWSON
Kaiser Permanente

LYNN R. CONNER –Chair
Parasec

MICHAEL DOURGARIAN
Asher College

ANN EDWARDS
Department of Human Assistance

DIANE FERRARI
Employment Development Department

TROY GIVANS
County of Sacramento, Economic
Development

DAVID W. GORDON
Sacramento County Office of Education

TOM KANDRIS
Package One, Inc.

GARY R. KING – First Vice Chair
SMUD

KATHY KOSSICK
Sacramento Employment & Training Agency

MATT LEGE
SEIU – United Healthcare Workers

FRANK A. LOUIE
Sacramento Asian Chamber of Commerce

ELIZABETH MCCLATCHY
The Safety Center, Inc.

DENNIS MORIN
Sacramento Area Electrical Training Center

DR. JAMEY NYE
Los Rios Community College District

JAY ONASCH
California Department of Rehabilitation

KIM PARKER
California Employers Association

FABRIZIO SASSO
Sacramento Central Labor Council

ANETTE SMITH-DOHRING
Sutter Health – Sacramento Sierra Region

PETER TATEISHI
Sacramento Metro Chamber of Commerce

RICK WYLIE – Secretary/Treasurer
Villara Building Systems



SACRAMENTOWORKS

SACRAMENTO WORKS, INC.
Executive Committee

Date: Monday, July 24, 2017

Time: 4:00 p.m.

Place: Sacramento Employment & Training Agency
Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

- revised -
AGENDA

1. Call to Order/Roll Call
2. Approval of Minutes of the May 22, 2017 Meeting
3. Discussion of Board Initiative Funds
4. Review of the July 26, 2017 Agenda Packet
5. Adoption of Resolution Establishing an Ad Hoc Nominating Committee for Sacramento Works
6. Adjournment

COMMITTEE MEMBERS: Larry Booth, Lynn Conner, Diane Ferrari, Gary King, Kathy Kossick, Elizabeth McClatchy, Dr. Jamey Nye, Rick Wylie

DISTRIBUTION DATE: FRIDAY, JULY 14, 2017
REVISED AGENDA DISTRIBUTION DATE: FRIDAY, JULY 14, 2017, 3:00 P.M.

SACRAMENTO WORKS, INC.

Executive Committee

Minutes

(The minutes reflect the actual progression of the meeting.)

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Monday, May 22, 2017
4:00 p.m.

1. **Call to Order/Roll Call:**

Ms. Conner called the meeting to order at 4:00 p.m.

While awaiting a quorum, the committee members reviewed the board packet.

2. **Review of the May 24, 2017 Agenda Packet**

Mr. Kim reviewed the resource allocation board item.

A quorum was achieved at 4:14 p.m. and the roll was called

Members Present: Larry Booth, Diane Ferrari, Kathy Kossick, Elizabeth McClatchy, Anette Smith-Dohring,

Members Absent: Lynn Conner, Gary King, Rick Wylie

Others Present: Phil Cunningham, Roy Kim, Julie Davis-Jaffe, Terri Carpenter, William Walker

3. **Approval of Minutes of the March 20, 2017 Meeting**

The minutes were reviewed; no questions or corrections.

Moved/Booth, second/McClatchy, to approve the March 20, 2017 minutes.

Roll call vote:

Aye: 5 (Booth, Ferrari, Kossick, McClatchy, Smith-Dohring)

Nay: 0

Abstentions: 0

Absent: 3 (Conner, King, Wylie)

4. **Recommendation of Private Sector Appointment to the Sacramento Works Board**

Ms. Kossick reviewed a list of potential applicants since the resignation of Charlotte Mitchell.

Moved/Ferrari, second/Smith-Dohring, to nominate Tom Kandris for the Private Sector appointment.

Roll call vote:

Aye: 5 (Booth, Ferrari, Kossick, McClatchy, Smith-Dohring)

Nay: 0

Abstentions: 0

Absent: 3 (Conner, King, Wylie)

5. Recommendation of Chair for Planning/Oversight Committee

Ms. Smith-Dohring stated that there has been a change in her roles at work. It is more challenging to do her job and support the committee. At the last Planning/Oversight Committee meeting she asked to relinquish the role; Dr. Jamey Nye agreed to take over the reins. He already checked the calendar and will be able to attend Executive Committee meetings.

Moved/Smith-Dohring, second/Booth, to approve the appointment of Dr. Jamey Nye to serve as Chair of the Planning/Oversight Committee.

Roll call vote:

Aye: 5 (Booth, Ferrari, Kossick, McClatchy, Smith-Dohring)

Nay: 0

Abstentions: 0

Absent: 3 (Conner, King, Wylie)

6. Adjournment: The meeting was adjourned at 4:22 p.m.

ITEM 4

DISCUSSION OF BOARD INITIATIVE FUNDS

BACKGROUND:

At the May 24, 2017 Sacramento Works meeting, the board approved the Resource Allocation Plan which set aside Board Initiative funds of \$101,471 for 2017-18. Based upon the prior year carryover funding, the total available for board initiatives is \$178,992. The Employer Outreach Committee has recommended that \$100,000 be allocated for Employer Outreach activities. This is included in the July 26, 2017 Sacramento Works Board agenda.

This item provides an opportunity for Executive Committee members to begin discussion of what initiatives the board may want to pursue with the remaining \$78,992.

ITEM 5

ADOPTION OF RESOLUTION ESTABLISHING AN AD HOC NOMINATING COMMITTEE FOR SACRAMENTO WORKS

BACKGROUND:

The election of officers will be occurring at the September 27, 2017 Sacramento Works board meeting. It is necessary at this time to establish an ad hoc nominating committee.

Article 5, section 5.02 of the bylaws reads as follows:

“Ad Hoc Committees for specific purposes or activities may be designated from time to time by resolution of the Executive Committee. Chairpersons of such committees shall be appointed by the Chairperson of the Board with the approval of the Executive Committee. Members of such committees shall be appointed by the respective committee chairperson in such number as the committee chairperson deems advisable. Members of any ad hoc committee may, but are not required to be, members of the Board.

Approval of the appointment of members of the committee by the Executive Committee shall be required only if the resolution establishing the ad hoc committee requires such approval. Except as otherwise provided in such resolution, the committee chairpersons and members shall be members of the Board of Directors. The Chairperson or any member of any ad hoc committee may be removed from the committee by the person or persons authorized to appoint such person whenever the best interest of the Corporation will be served by such removal.”

RECOMMENDATION:

Take action to create an ad hoc nominating committee as noted above.