



Sacramento
Employment and
Training
Agency

**REGULAR MEETING OF THE
SETA GOVERNING BOARD**

GOVERNING BOARD

DON NOTTOLI
Board of Supervisors
County of Sacramento

BONNIE PANNELL
Councilmember
City of Sacramento

JAY SCHENIRER
Councilmember
City of Sacramento

SOPHIA SCHERMAN
Public Representative

JIMMIE YEE
Board of Supervisors
County of Sacramento

KATHY KOSSICK
Executive Director

925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

Main Office
(916) 263-3800

Head Start
(916) 263-3804

Website: <http://www.seta.net>

DATE: Thursday, December 1, 2011

TIME: 10:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

While the SETA Governing Board welcomes and encourages participation in the Governing Board meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under jurisdiction of the SETA Governing Board and not on the posted agenda or any off-agenda matters may be addressed by the general public following completion of the regular agenda. The SETA Governing Board limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

**- REVISED -
AGENDA**

- I. Call to Order/Roll Call/Pledge of Allegiance**
- II. Consent Items**
 - A. Minutes of the November 3, 2011 Regular Board Meeting
 - B. Approval of Claims and Warrants
 - C. Approval of the Abolishment of the Program Officer and Head Start Family Services Worker Classifications (Rod Nishi)
 - D. Appointment of Required Partner Member to the Sacramento Works, Inc. Board (Kathy Kossick)
 - E. *Approval of Resolution Honoring Edenausegboye Davis (Denise Lee)***
- III. Action Items**
 - A. GENERAL ADMINISTRATION/SETA**
 - 1. **TIMED ITEM 10:00 A.M. AND PUBLIC HEARING:** Approval of Specification Revisions for the Accountant I Classification and Abolishment of the Accounting Technician Classification (Rod Nishi)

“Preparing People for Success: in School, in Work, in Life”

2. Approval to Amend Appendix A of the Conflict of Interest Code for the Sacramento Employment and Training Agency (Legal Counsel)
3. Approval of Procurement of Workers' Compensation Insurance (Roy Kim)
4. Approval to Modify Salary Classification Plan for the Classification of On-Call Cook/Driver (Rod Nishi)

B. WORKFORCE DEVELOPMENT DEPARTMENT

Refugee Services: None.

One Stop Services: None.

Youth Services

1. Concurrence with the Sacramento Works Board to Approve the Augmentation of Sacramento Chinese Community Services Center WIA Youth Services Contract to Support Youth Advocate Position (Christine Welsch)
2. Approval to Submit Foundation Proposals to Support the Safe Community Partnership and Authorize the SETA Executive Director to Execute the Subgrant Agreements, Modifications and any Other Documents Required by the Funding Sources (Christine Welsch)

Community Services Block Grant

3. Approval of Community Services Block Grant (CSBG) Funding Recommendations for Fiscal Year 2012 (Cindy Sherwood-Green)

IV. Information Items

- A. PG&E's PowerPathways Program (Keni Addison and Joshua Woodson)
- B. Healthy Futures Project Update (Cindy Sherwood-Green)
- C. Review of Annual Auditor's Report and Financial Statements for Fiscal Year Ended June 30, 2011 (Roy Kim)
- D. Fiscal Monitoring Reports (Roy Kim)
 - California Human Development Corp.
 - City of Sacramento, Neighborhood Services Department
 - Elk Grove Unified School District-Adult Education
 - San Juan Unified School District
 - Vietnam Veterans of California, Inc.
- E. Employer Success Stories and Activity Report (William Walker)

- F. Dislocated Worker Update (William Walker)
- G. Unemployment Update/Press Release from the Employment Development Department (Robin Purdy)
- H. Head Start Reports (Denise Lee)
 - ✓ Fiscal Report (Roger Bartlett)
 - ✓ Policy Council Minutes
 - ✓ Program Report

V. Reports to the Board

- A. Chair
- B. Executive Director
- C. Deputy Directors
- D. Counsel
- E. Members of the Board
- F. Public

VI. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54956.8

The Governing Board may discuss negotiations concerning the following property(ies) and person(s):

Address: 1000 C Street, Galt, California

Agency Negotiator: Kathy Kossick

Negotiating Party: Douglas and Olivia Haley; Mary Lois Passek

Under Negotiation: Price and Payment Terms of Lease

VII. Adjournment

DISTRIBUTION DATE: TUESDAY, NOVEMBER 22, 2011

REVISED AGENDA DISTRIBUTION DATE: MONDAY, NOVEMBER 28, 2011

ITEM II-E - CONSENT

APPROVAL OF RESOLUTION HONORING EDENAUSEGBOYE DAVIS

BACKGROUND:

The attached resolution is honoring Ms. Edenabegboye Davis for thirty years of service to the Head Start Program through the Women's Civic Improvement Club.

RECOMMENDATION:

Approve the attached resolution honoring Ms. Edenabegboye Davis.

STAFF PRESENTER: Denise Lee

RESOLUTION NO.: 2011-6

**HONORING EDENAUSEGBOYE DAVIS FOR 30 YEARS AS EXECUTIVE
DIRECTOR/HEAD START DIRECTOR AND
COMMUNITY LEADER OF
WOMEN'S CIVIC IMPROVEMENT CLUB OF SACRAMENTO, INC./PLAYMATE
HEAD START PROGRAMS**

WHEREAS, the Sacramento Employment and Training Agency is the grantee for the Head Start Program in Sacramento County; and

WHEREAS Edenausegboye Davis has demonstrated unwavering support and dedication to building strong community partnerships such as: Sacramento Employment and Training Agency, County-Wide Head Start Programs; City of Sacramento, Oak Park Community Center Youth Programs; Africa's Live Barafu Youth Performing Arts Group; Oak Park Business Association; Oak Park, The Effort Clinic; UC Davis, Medical Center (AAFSA); and

WHEREAS, Edenausegboye Davis is recognized for her concern and compassion for people by remaining in the Oak Park community, making a life-long commitment to the revitalization of the Oak Park Community, dedicating herself to making a difference, and providing inspiration and leadership in the community; and

WHEREAS, Edenausegboye Davis, recently delivered the Keynote Address to various groups such as SETA Head Start/Early Head Start Policy Council/Parent Advisory Committee Annual Appreciation 2011 ("Together Our Dreams Make a Difference"); 2011 Teamsters National Black Caucus Youth Fundraiser ("Still I Rise") about her life's work and Inspiration to youth and adults; and

WHEREAS Edenausegboye Davis dedicates, valuable contributions to others and her many accomplishments to the Women's Civic Improvement Club/Playmate Head Start Programs and the Sacramento Oak Park Community; and

WHEREAS, Edenausegboye Davis was awarded "Women of Inspiration Award" in 2005 from The Sacramento Observer Newspaper; and

WHEREAS, Edenausegboye Davis was selected and served as a Federal Grant Reviewer with Administration for Children and Families in Washington D.C.; Alumni of The Head Start-Johnson & Johnson Management Fellows Program, (The John E. Anderson Graduate School of Management at UCLA); Alumni of The University of San Francisco, Master's in Public Administration; and

WHEREAS, Edenausageboye Davis has been a longtime community supporter and is commended for her decades of service as President and Member of several community advisory boards such as the Oak Park Project Area Committee; Oak Park Redevelopment Advisory Committee; Oak Park Summer Concert Series Board; Oak Park Multi-Service Center, Prevention Works Advisory Board, Youth CAMP; Community Pride Project; Community Against Sexual Harm (CASH); and

WHEREAS, Edenausageboye Davis has been a longtime member and is commended for her years of membership and service in organizations such as National Head Start Association, California Head Start Association, California Black Chamber of Commerce, California Association for Supervision and Curriculum Development, Life Member of Women's Civic Improvement Club; and

WHEREAS, Edenausageboye Davis commemorated 30 years of administrative and community leadership and in recognition thereof is deserving of special honor and the highest commendation.

NOW, THEREFORE, BE IT RESOLVED, the Sacramento Employment and Training Agency Governing Board hereby approves this resolution in honor and recognition and congratulates Edenausageboye Davis, Executive Director/Head Start Director on the occasion of her 30th year Anniversary Celebration with the Women's Civic Improvement Club of Sacramento, Inc./Playmate Head Start Programs.

Date: December 1, 2011