

WIB BOARD MEMBERS

- LARRY BOOTH**
Frank M. Booth, Inc.
- LESLIE BOTOS**
Blood Source
- BRIAN BROADWAY**
Sacramento Job Corps
- BILL CAMP**
Sacramento Central Labor Council
- PAUL CASTRO**
California Human Development Corporation
- LYNN R. CONNER**
Parasec
- MICHAEL DOURGARIAN**
MDDV, Inc.
- DIANE FERRARI**
Employment Development Department
- TROY GIVANS**
County of Sacramento, Economic Development
- DAVID W. GORDON**
Sacramento County Office of Education
- JASON HANSON**
Sierra Pacific Home and Comfort, Inc.
- LISA HARR**
Vision Service Plan
- NOAH HARRIS**
Veterans Business Outreach Center
- BARBARA HAYES**
Sacramento Area Commerce & Trade Organization
- THOMAS P. KANDRIS**
American River Packaging
- MATTHEW KELLY**
- GARY R. KING**
SMUD
- DANIEL KOEN**
California Teachers Association
- KATHY KOSSICK**
Sacramento Employment & Training Agency
- STEVEN M. LADD, Ed.D**
Elk Grove Unified School District
- PAUL LAKE**
County Department of Human Assistance
- FRANK A. LOUIE**
Xerox Corporation
- JOANNE MAHANEY-BUEHLER**
Area 4 Agency on Aging
- ELIZABETH MCCLATCHY**
The Safety Center, Inc.
- DENNIS MORIN**
Sacramento Area Electrical Training Center
- ROGER NIELLO**
Sacramento Metropolitan Chamber of Commerce
- JAY ONASCH**
California Department of Rehabilitation
- KIM PARKER**
California Employers Association
- MARTHA PENRY**
California School Employees Association
- DEBORAH PORTELA**
Casa Coloma Health Care Center
- JONATHAN RAYMOND**
Sacramento City Unified School District
- MAURICE READ**
Sacramento Sierra Building & Construction Trades Council
- LORENDA T. SANCHEZ**
California Indian Manpower Consortium
- ANETTE SMITH-DOHRING**
Sutter Health – Sacramento Sierra Region
- MICHAEL R. TESTA**
Sacramento Convention & Visitors Bureau
- DR. DAN THROGMORTON**
Los Rios Community College District
- TERRY A. WILLS, ESQ.**
Cook Brown, LLP
- RICK WYLIE**
Beutler Corporation
- DAVID P. YOUNGER**
Lionakis Beaumont Design Group



SACRAMENTOWORKS

REGULAR MEETING OF THE SACRAMENTO WORKS, INC. BOARD

DATE: Wednesday, May 22, 2013

TIME: 8:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd.
Sacramento, California 95815

While the Sacramento Works, Inc. Board welcomes and encourages participation in the Sacramento Works, Inc. meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under the jurisdiction of the Sacramento Works, Inc. Board and not on the posted agenda may be addressed by the general public following completion of the regular agenda. The Sacramento Works, Inc. Board limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

A G E N D A

PAGE NUMBER

- I. Call to Order/Roll Call**
- ➔ **Recognition of Long-Term Member:** Kingman Tsang
- ➔ **Introduction of New Member:** Noah Harris, Veterans Business Outreach Center
- ➔ **Member Spotlight (5 Minutes):** Terry Wills
- II. Consent Item (2 minutes)**
- A. Approval of Minutes of the March 27, 2012 Meeting 2-5
- III. Discussion/Action Items (40 Minutes)**
- A. **TIMED ITEM: 8:00 A.M. AND PUBLIC HEARING:** 6-26
Approval of Amendments to the Sacramento Works, Inc. Bylaws (Phil Cunningham)
- B. Approval of Sacramento Works Five-Year Workforce Development Plan - 2013-2018 (Robin Purdy) 27

C.	Approval of the Workforce Investment Act Sacramento Works Resource Allocation Plan for 2013-2014 (Robin Purdy)	28-29
D.	Approval of Funding Extension Recommendations for the Workforce Investment Act (WIA), Title I, Youth Program, for Program Year 2013-2014 (Christine Welsch)	30-35
IV.	<u>Information Items</u> (20 Minutes)	
A.	Report on Investment of Board Initiative Funds for Next Economy (Robin Purdy)	36
B.	Dislocated Worker Report (William Walker)	37-39
C.	Employer Recruitment Activity Report (William Walker)	40-53
D.	Unemployment Update from the Employment Development Department (Robin Purdy)	54-62
E.	Committee Updates	63
V.	<u>Other Reports</u> (5 minutes)	64
1.	Chair	
2.	Members of the Board	
3.	Counsel	
4.	Public Participation	
VI.	<u>Adjournment</u>	

DISTRIBUTION DATE: WEDNESDAY, MAY 15, 2013

Sacramento Works, Inc., Local Workforce Investment Board Strategic Plan

Sacramento Works, Inc., the local Workforce Investment Board for Sacramento County, is a 41-member board charged with providing policy, planning and oversight for local workforce development initiatives.

Vision:

Building a dynamic workforce for the Sacramento Region.

Mission:

Sacramento Works partners with the workforce community to serve regional employment needs.

Goals:

Goal 1 (Planning/Oversight Committee):

Prepare customers for viable employment opportunities and career pathways in the region by improving the one stop career center system.

Goal 2 (Employer Outreach Committee):

Support regional employers' efforts to hire, train, and transition employees by enhancing and communicating the availability and value of Sacramento Works' employer and business services.

Goal 3 (Youth Council):

Prepare youth to thrive and succeed in the regional workforce by providing relevant work readiness and employment programs and engaging regional employers and academia.

(Adopted 5/25/11)

ITEM II-A – CONSENT

APPROVAL OF MINUTES OF THE MARCH 27, 2013 MEETING

BACKGROUND:

Attached are the minutes of the March 27, 2013 meeting for review.

RECOMMENDATION:

That your Board review, modify if necessary, and approve the attached minutes.

REGULAR MEETING OF THE SACRAMENTO WORKS, INC. BOARD

Minutes/Synopsis

SETA Board Room
925 Del Paso Blvd.
Sacramento, California

Wednesday, March 27, 2013
8:00 a.m.

I. Call to Order/Roll Call: Ms. Lynn Conner called the meeting to order at 8:03 a.m.

Members Present: Leslie Botos, Brian Broadway, Larry Booth, Bill Camp, Lynn Conner, Diane Ferrari, David Gordon, Jason Hanson, Thomas Kandris, Daniel Koen, Kathy Kossick, Paul Lake, Frank Louie, JoAnne Mahaney-Buehler, Dennis Morin, Roger Niello, Deborah Portela, Maurice Read, Anette Smith-Dohring, Mike Testa, Dan Throgmorton, Terry Wills, David Younger.

Members Absent: Paul Castro, Mike Dourgarian, Troy Givans, Lisa Harr, Barbara Hayes, Matt Kelly, Gary King, Steven Ladd, Elizabeth McClatchy, Kim Parker, Jay Onasch, Martha Penry, Jonathan Raymond, Lorenda Sanchez, Rick Wylie.

➔ **Customer Spotlight – Success Stories:** Two recent graduates of the Power Pathways program were introduced: Ms. Yesenia Vega was in the Marine Corps. Mr. Donnell James was in the Navy for two years. He was hired by PG & E on the day he graduated.

Mr. Walker stated that 22 of the 24 members of the last class graduated have already been placed and the wages begin at \$25.00 per hour.

Ms. Christine Welsch introduced Ms. Jessica Gomez. She is a former WIA in-school program participant and now a Youth Advocate at the Hillsdale Career Center. She is working on a Bachelor's Degree at CSUS.

II. Consent Item

A. Approval of Minutes of the January 23, 2013 Meeting

No corrections or comments.

Moved/Camp, second/Kossick, to approve the January 23 minutes as distributed.
Voice Vote: Unanimous approval.

III. Information Items

A. Report on Day at the Capitol: Ms. Conner spoke of the Day at the Capitol and attendees spoke of how the WIB could partner with the politicians. It was an interesting day.

B. Planning/Oversight Report on Board Initiative Funds: Ms. Conner stated that the Committee is still waiting for a proposal from Next Economy. The Committee voted to let Next Economy know that it fully supports what they are trying to do but more information is needed.

C. WIA 25% Governor's Discretionary Funding Sacramento Lay-off Assistance Program: Ms. Purdy reported that 17 employers will be assisted with these funds. Mr. William Walker stated that this grant is an extension of the rapid response grant. The funds will assist dislocated staff from Campbell's Soup and Comcast. More employers have dislocated employees so they will be added into the list of employers to be served. This grant will assist to provide training, OJT and literacy skills for dislocated employees especially from Campbell's Soup.

Ms. Purdy stated that for the next two months, staff will be working to develop a plan for the dislocated workers and will be talking with a variety of training providers that will provide cohort training.

D. Report on Highlights of National Association of Workforce Boards: Ms. Kossick reported that four board members attended. Ms. Liz McClatchy provided a written report which Ms. Kossick read. Ms. Kossick provided an oral report and stated that she went to classes on employer engagement. There is no national brand for Workforce Investment Boards and there needs to be education on what WIBs do.

Ms. Smith-Dohring reported that she attended incredible workshops and that most of the sessions she attended were on healthcare. She attended the Affordable Health Care workshop. She spoke of how important it is to have medical related IT training.

Mr. Camp reported that there was discussion of getting rid of Workforce Investment money. In addition, there will be a different way that health care will be delivered, which will not be through large hospitals. There was also discussion of the huge number of undocumented workers that will be addressed through immigration reform.

Mr. Camp suggested that the Agency may want to have someone come to the Board to explain the new health care system.

Mr. Niello stated that it is his understanding that nurse practitioners and nurses will be taking more of a lead in the diagnostics for patients.

E. Pacific Gas & Electric Power Pathways Program: Bill Walker stated that there was a screening process utilized for the PG&E trainees. Staff utilized Workkeys and the people were interviewed a number of times. This is now a utility workers pathway program that includes not just PG&E but SMUD and Roseville Electric as well. The next phase will include gas welding.

- F. WIA Second Quarter Reports: Ms. Purdy stated that staff is still seeing people coming through the career centers. There was a 6% increase for the same time period last year. There are more youth coming in and they are receiving more services. The need for supportive services has also gone up from \$116,000 (books, uniforms, tools, rental assistance) to \$188,000. Staff will begin benchmarking services provided to employers.

Ms. Purdy reviewed Covered California and stated that staff will be reaching out to customers on how to access whatever comes out in the Affordable Care Act.

- G. Dislocated Worker Report: No additional report.

- H. Employer Recruitment Activity Report: No additional report.

I. Committee Updates

- ◆ EOC: Ms. Wills reported that the Committee met at Larry Booth's office. As part of on-going efforts to educate employers, Mr. Kandris was able to get Ms. Carpenter and himself into an entrepreneur's group. Committee members will continue to go to various places to give presentations. SETA recently had a booth at the Salute to New Industry event.
- ◆ Youth Council: No additional report.
- ◆ Planning/Oversight Committee: No report.

IV. Other Reports

1. Chair: No report
2. Members of the Board: Mr. Camp reported that a reception in honor of the president of Honduras will be held at the Sheraton Grant on Sunday, April 14.

Mr. Niello reported that the Sacramento City Council approved the 'deal sheet' with the 'whales' for a new stadium.

Ms. Kossick stated that the five year plan will be submitted for approval at the May meeting.

3. Counsel: No report.
4. Public Participation: No comments.

- V. Adjournment: The meeting was adjourned at 9:11 a.m.

ITEM III-A – ACTION

**TIMED ITEM: 8:00 A.M. AND PUBLIC HEARING: APPROVAL OF AMENDMENTS
TO THE SACRAMENTO WORKS, INC. BYLAWS**

BACKGROUND:

The California Workforce Investment Board (CWIB), on behalf of the Governor, has combined three statutorily-required activities relating to ensuring local effective boards, as follows:

1. Approve five-year local plans based on adherence to the State Strategic Workforce Development Plan.
2. Recommend local board recertification to the Governor.
3. Evaluate local board performance to biennial “high-performance” certification.

The CWIB has developed five standards by which all local areas will be evaluated. The standard regarding Administration of the Local Board includes criteria that the local board meets specific requirements including developing MOUs with partners, conducting public procurement processes, and establishing a Youth Council and a sub-committee to review the Business Service Plan for the local board. The CWIB will be reviewing the bylaws of each local board to documents that they have established a sub-committee of the local board that develops and makes recommendations for the Business Service Plan to increase employer involvement in the activities of the local board.

Legal counsel for the board has drafted amendments to the Sacramento Works, Inc. bylaws to accommodate this requirement. Changes were made to Section 3.11 and Section 5.01. Legal counsel will be available to answer any questions.

RECOMMENDATION:

Open a public hearing, hear testimony, close the public hearing, and approve the modification to the bylaws as outlined by Legal Counsel.

BYLAWS OF
SACRAMENTO WORKS, INC.
(A California Not For Profit Public Benefit Corporation) As
Amended May 22, 2013

TABLE OF CONTENTS

	Page #
ARTICLE I. OFFICES	
Section 1.01 Principal Office	1
Section 1.02 Change of Address	1
Section 1.03 Other Offices	1
ARTICLE II. MEMBERS	
Section 2.01 Classification of Members	1
ARTICLE III. DIRECTORS	
Section 3.01 Number of Directors	1
Section 3.02 Qualifications	1-2
Section 3.03 Terms of Office	2
Section 3.04 Nomination	2
Section 3.05 Appointment of Directors	2
Section 3.06 Compensation	2
Section 3.07 Removal of Directors	2-3
Section 3.08 Vacancies	3
Filling of Vacancies	4
Terms of Office	4
Section 3.09 Non-Liability of Directors	4
Section 3.10 Indemnity by Corporation for Litigation Expenses of Officer, Director, or Employee	4
Section 3.11 Meetings	4
Call of Meetings	4
All Meetings Subject to Ralph M. Brown Act	4
Place of Meetings	4
Time of Regular Meetings	4
Special Meetings	4
Annual Meeting	4
Notice of Meetings	4-5
Contents of Notice	5
Quorum	5
Adjournment for Lack of Quorum	5
Notice of Adjourned Meeting	5
Loss of Quorum	5
Voting	5
Conduct of Meetings	5
No Action Without Meeting	6

ARTICLE IV. OFFICERS

Section 4.01	Number of Titles	6	
Section 4.02	Qualifications, Election & Term of Office		6
Section 4.03	Vacancies		6
Section 4.04	Removal and Resignation	6	
Section 4.05	Duties of the Chairperson		6-7
Section 4.06	Duties of the Vice-Chairperson	7	
	Duties of First Vice Chairperson		7
	Duties of Second Vice-Chairperson	7	
	Qualification of Vice-Chairperson	7	
Section 4.07	Duties of Secretary-Treasurer	7	
	Certify Bylaws		7
	Keep Minutes of Meeting		7
	Give Notices		7
	Be Custodian of Records		7
	Exhibit Records to the Public		7
	Have Custody of and Deposit Funds		7
	Receive Funds		8
	Disburse Funds		8
	Maintain Accounts		8
	Exhibit Records		8
	Render Reports		8
	Perform Other Duties		8

ARTICLE V: COMMITTEES

Section 5.01	Standing Committees		8
	a. Executive Committee		8-9
	b. Employer Outreach Committee		9
	c. Planning/Oversight Committee		9
	d. Youth Council		10
Section 5.02	Ad-Hoc Committees		10
Section 5.03	Terms of Office		10
Section 5.04	Vacancies		10
Section 5.05	Quorum		10-11
Section 5.06	Rules		11
Section 5.07	Notice		11

ARTICLE VI: EXECUTION OF INSTRUMENTS, DEPOSIT OF FUNDS

Section 6.01	Execution of Instruments		11
Section 6.02	Checks and Notes		11
Section 6.03	Deposits		11
Section 6.04	Gifts		

ARTICLE VII: CORPORATE RECORDS AND SEAL

Section 7.01	Minutes of Meeting	11
Section 7.02	Books of Account	11
Section 7.03	Records Available to Assessors	12
Section 7.04	Inspection of Records by Directors	12
Section 7.05	Inspection of Records by SETA	12
Section 7.06	Inspection of Records by the Public	12
Section 7.07	Annual Report and Financial Statement	12
Section 7.08	Corporate Seal	12

ARTICLE VIII: FISCAL YEAR

Section 8.01	Date of Fiscal Year	12
--------------	---------------------	----

ARTICLE IX: BYLAWS

Section 9.01	Effective Date of Bylaws	13
Section 9.02	Amendment	13
Section 9.03	Certification and Inspection	13

ARTICLE X: PROHIBITION AGAINST SHARING CORPORATE

PROFITS AND ASSETS

Section 10.01	Prohibition	13
---------------	-------------	----

ARTICLE XI: DISTRIBUTION OF INCOME AND PROHIBITION

ON TRANSACTIONS

Section 11.01	Limitations	14
---------------	-------------	----

ARTICLE XII: CONSTRUCTION

Section 12.01	Construction	14
---------------	--------------	----

BYLAWS OF
SACRAMENTO WORKS, INC.
(A California Not For Profit Public Benefit Corporation)

ARTICLE I. OFFICES

Section 1.01. Principal Office. The principal office of the Corporation for its transaction of business is located in the City of Sacramento and County of Sacramento, California.

Section 1.02. Change of Address. The Board of Directors is hereby granted full power and authority to change the principal office of the Corporation from one location to another in the County of Sacramento, California. Any such change shall be noted by the Secretary in these Bylaws, but shall not be considered an amendment of these Bylaws.

Section 1.03. Other Offices. The Corporation may also have offices at such other places, within the County of Sacramento, as its business may require and as the Board of Directors may from time to time designate.

ARTICLE II: MEMBERS

Section 2.01. Classification of Members. The Corporation shall have no members unless and until the Directors adopt an amendment to these Bylaws providing for membership.

ARTICLE III: DIRECTORS

Section 3.01. Number of Directors. The Corporation shall have not less than thirty-six (36) nor more than fifty (50) Directors and collectively they shall be known as the Board of Directors. The exact number of Directors shall be fixed, within the limits specified, by action of the Board of Directors. The current number of Directors shall be 41 (amended 07.25.07).

Section 3.02. Qualifications.

- (a) Qualifications for appointment to the Board shall be determined by the Governing Board of the Sacramento Employment and Training Agency (SETA), a joint powers authority (the Governing Board), in accord with the provisions of Public Law Number 105-220 (commonly cited as the Workforce Investment Act) as from time to time amended or revised, and such other rules and regulations, including state and/or local rules, regulations, ordinances or statutes as may from time to time be applicable to the determination of the composition of the Board as a matter of law; failure to continuously meet the standard for qualification for appointments as set forth in Public Law Number 105-220 as amended, shall constitute grounds for removal from the Board pursuant to section 3.07(A)(5); and
- (b) Each Director shall have established and be presently maintaining residency in the County of Sacramento, State of California, or shall have established and be presently maintaining employment within the County of Sacramento, State of California. Failure of a Director to continuously maintain either residence or employment within

the County of Sacramento shall constitute grounds for declaration of a vacancy on the Board pursuant to Section 3.08(a)(5) of these Bylaws; and

- (c) Each Director must also have filed an “Initial Statement of Economic Interest” or a continuing “Statement of Economic Interest” in accord with the applicable provisions of the Conflict of Interest Code of the Sacramento Employment and Training Agency or its successor. Failure to file such a statement within the time required by law shall constitute grounds for declaration of a vacancy on the Board pursuant to section 3.08(a)(4) of these Bylaws.

Section 3.03. Terms of Office. Each Director shall hold office for a term of three years from the date of such Director’s appointment.

Section 3.04. Nomination. Any person qualified to be a Director pursuant to Section 3.02 of these Bylaws shall be nominated in the manner specified by the Governing Board from time to time.

Section 3.05. Appointment of Directors.

- (a) Directors shall be appointed by the Governing Board or its successor on or before the Annual Meeting, as defined in Section 3.11(f) hereof, or at such other time as the Governing Board may act.
- (b) No appointment to the Board of Directors of this Corporation shall become effective nor shall any Director be qualified until such time as the appointee has filed an “Initial Statement of Economic Interest” or a continuing “Statement of Economic Interest” in accord with the applicable provisions of the Conflict of Interest Code of the Sacramento Employment and Training Agency or its successor.

Section 3.06. Compensation. Directors shall serve without compensation.

Section 3.07. Removal of Directors.

(a) **Removal By Board.** The Governing Board of the Sacramento Employment and Training Agency may, at any meeting, by majority vote, remove from office any Director for any of the following reasons: 1) been declared of unsound mind by final order of court; 2) been convicted of a felony; 3) been found by order or judgment of any court to have breached any duty under Article III (Standards of Conduct, Corporations Code of the State of California, commencing with Section 5230); 4) ceased to maintain residency or employment within the Country of Sacramento, California; 5) ceased to maintain qualifications in accord with Public Law Number 105-220 as amended; 6) at any time, with or without cause, in the sole discretion of the Chief Local Elected Official of the Sacramento Local Area, as those terms are defined under Public Law 105-220, as amended from time to time. (Amended by Board Proceedings 09/18/00)

Removal will be effective immediately upon action of the Governing board.

(b) **Removal For Cause.** A Director may also be removed “for cause” in accord with the

provisions of Section 5223 of the Corporations Code of the State of California, which provides that a Superior Court of the proper county may, upon the suit of a Director, remove from office any Director in case of fraudulent, dishonest acts or gross abuse of authority or discretion with reference to the Corporation, or breach of any duty arising under Article III, Standards of Conduct, (commencing with Section 5230 of the Corporations Code of the State of California), and may bar from re-election any Director so removed for a period prescribed by the Court. The Corporation shall be made a party to such action.

The Attorney General of the State of California may bring such an action for removal “for cause” of any Director on the Attorney General’s own motion or may intervene in such action brought by any other party, and must be given notice of such action brought by any other party.

- (c) **Notice to the Governing Board.** The SETA Director shall promptly notify the SETA Governing Board of any vacancy created hereunder and request appointment of a new Director. From the effective date of the resignation or removal of any Director as a result of this section, until the appointment and installation of the replacement Director, such seat shall be treated as vacant for all purposes, including, but not limited to, establishment of a quorum for the conduct of business.

Section 3.08. Vacancies.

(a) Vacancies on the Board of Directors shall exist:

- (1) On the death, resignation or removal of any Director;
- (2) When the number of Directors authorized by these Bylaws has been duly increased;
- (3) In the case of initial appointments to the Board or in the event of a duly authorized increase in the size of the Board, on the failure of the Governing Board to appoint the full number of Directors authorized;
- (4) On failure of any Director to file an annual Statement of Economic Interest each year in accord with the provisions of the “Conflict of Interest Code” for the Sacramento Employment and Training or its successor;
- (5) On the failure of any Director to maintain either residency or employment in Sacramento County.
- (6) On the resignation of a Director who has missed three consecutive regular meetings of the Board of Directors.

- (b) **Filling of Vacancies.** Any vacancy in the Board of Directors shall be filled by the Governing Board or its successor in accord with the provisions of Section 3.05 of these Bylaws.
- (c) **Terms of Office.** A person appointed Director to fill a vacancy as provided in Section 3.05 shall hold office for the unexpired term of said person's predecessor or until removal or resignation as in these Bylaws provided.

Section 3.09. Non-Liability of Directors. The Directors shall not be personally liable for the debts, liabilities, or other obligations of the Corporation.

Section 3.10. Indemnity by Corporation for Litigation Expenses of Officer, Director, or Employee. This Corporation shall have the power to indemnify any agent, as that term is defined in Section 5238(a) of the Corporations Code of the State of California, in accord with the provisions of Section 5238 of the Corporations Code of the State of California.

Section 3.11. Meetings.

- (a) **Call of Meetings.** Meetings of the Board may be called by the Chairperson, any Vice- Chairperson, the Secretary, or any two Directors.
- (b) **All meetings subject to Ralph M. Brown Act.** All meetings of the Board are subject to the Ralph M. Brown Act (Government Code Section 54950 et seq).
- (c) **Place of Meetings.** All meetings shall be held at the principal office of the Corporation as specified in Section 1.01 of these Bylaws or as changed from time to time as provided in Section 1.02 of these Bylaws.
- (d) **Time of Regular Meetings.** Regular meetings of the Board shall be held at the principal office of the Corporation, quarterly or more often, as determined by resolution of the Board. (Amended 07/12/00)
- (e) **Special Meetings.** Special meetings of the Board may be called by the Chairperson of the Board or any Vice-Chairperson or the Secretary or any two Directors. Notice of special meetings must comply with all of the provisions of the Ralph M. Brown Act. No waiver of notice and no action by written consent is allowable.
- (f) **Annual Meeting.** The regular meeting of the Board in the month of September of each year shall also be the Annual Meeting.
- (g) **Notice of Meetings.** Written or printed notice of the time and place of every meeting shall be given to each member of the Board, to SETA, and to each person or organization which has requested (in writing) notice of such meeting, by delivering to such persons and organizations such notice either personally or by the United States Mail, postage prepaid, or by telegram, at least seven (7) days prior to such meeting and in the case of special meetings at least four (4) days prior to such meeting. If given by first-class mail or telegram, the notice shall be addressed to the person or organization at that address shown on the records of the Corporation and shall be deemed given at the time it is deposited in the mail or delivered to the Secretary-Treasurer or other person designated by the Chairperson, or, on the neglect or refusal of the person charged with such duty to do so, by any Director of the Corporation who, for the purpose of giving such notice, shall have made available at the principal

office of the Corporation during regular business hours the records of the Corporation showing current addresses of all persons or organizations entitled to notice.

- (h) **Contents of Notice.** Notice of meetings of the Board shall specify the place, the day, and the hour of the meeting, and the business to be transacted.
- (i) **Quorum.** A quorum shall consist of fifty percent (50%) plus one (1) of the authorized Board members, present in person.
- (j) **Adjournment for Lack of Quorum.** In the absence of a quorum, any meeting of the Board may be adjourned from time to time by a vote of the majority of the members of the Board present in person, but no other business shall be transacted. If all members are absent from any regular or adjourned regular or special or adjourned special meeting, the clerk or Secretary of the Board may declare the meeting adjourned to a stated time and place.
- (k) **Notice of Adjourned Meeting.** Whenever a meeting is adjourned, written notice of the adjournment shall be given in the same manner as provided in Section 3.11(g) and 3.11(h) of this Article. A copy of the order or notice of adjournment shall be conspicuously posted on or near the door of the place where the regular, adjourned regular, special, or adjourned special meeting was held within twenty-four (24) hours after the time of the adjournment. When an order of adjournment of any meeting fails to state the hour at which the adjourned meeting is to be held, it shall be held at the hour specified for regular meetings as set out in Section 3.11(d) of this Article.
- (l) **Loss of Quorum.** A meeting at which a quorum is initially present may continue notwithstanding the withdrawal of Directors, provided, however, that no action may be taken unless a quorum is actually present and participates in the action taken.
- (m) **Voting.** Each Director is entitled to one (1) vote on each matter submitted to a vote of the Directors. Voting at duly held meetings shall be by voice vote, except that any Director shall have a right to have a roll call on request, in which case the clerk shall call the roll and record each vote and report the final tally to the Chairperson.
- (n) **Conduct of Meetings.**
 1. Meetings of the Board of Directors shall be presided over by the Chairperson, or, in the Chairperson's absence, by the Vice-Chairperson, or in the absence of both, by a Chairperson chosen by a majority of the members present. The Secretary-Treasurer of the Corporation shall act as Secretary of all meetings of the Board provided that in the Secretary's absence the Presiding Officer shall appoint another person to act as Secretary of the meeting.
 2. Meetings shall be governed by Robert's Rules of Order, as such rules may be revised from time to time, insofar as such rules are not inconsistent with or in conflict with these Bylaws, with the Articles of Incorporation of the Corporation, with the Rules of Procedure as adopted by the Board from time to time, and with the law.
 3. All meetings shall be open to the public and conducted in conformance with California Government Code Sections 54950 et seq., commonly referred to as the "Ralph M. Brown Act."

- (o) **No Action Without Meeting.** No action of this Corporation may be taken by the Board of Directors except at a public meeting duly held in accord with the provisions of the Ralph M. Brown Act.

ARTICLE IV: OFFICERS

Section 4.01. Number and Titles. The officers of the Corporation shall be a Chairperson, a First Vice-Chairperson, a Second Vice-Chairperson, and a Secretary-Treasurer. The Corporation may also have, at the discretion of the Board of Directors, one or more additional Vice-Chairpersons, one or more Assistant Secretaries, one or more Assistant Treasurers, and such other officers as may be appointed in accordance with the provisions of this Article. One person may hold two (2) or more offices, except that the Secretary-Treasurer may not serve concurrently as the Chairperson. (Amended by Board Action 12/05/00)

4.2. Qualifications, Election and Term of Office. Any member of the Board of Directors is qualified to be an officer of the Corporation, except however, the Chairperson of the Board shall be selected from among members of the Board who are representatives of the private sector. Officers shall be elected annually by the Board and each officer shall hold office until he or she resigns, is removed, is otherwise disqualified to serve, or until his/her successor shall be elected and qualified, whichever occurs first. The foregoing notwithstanding, the Chairperson of the Board is limited to four (4) successive terms after which the Chairperson must sit out at least one term before being eligible to serve again as Chairperson. (Amended by Board Proceedings 12/01/04)

Section 4.03. Vacancies. Any vacancy caused by the death, resignation, removal, disqualification, or otherwise, of any officer shall be filled by the Board for the unexpired portion of the term remaining. (Amended by Board Proceedings 09/18/00)

Section 4.04. Removal and Resignation. Any officer may be removed, either with or without cause, by a majority of the Directors at the time in office, at any regular or special meeting of the Board and such officer shall be removed should such officer cease to be qualified for office as herein required. Any officer may resign at any time by giving notice to the Board of Directors or to the Chairperson or Secretary of the Corporation. Any such resignation shall take effect at the date of the receipt of such notice or at any later time specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 4.05. Duties of the Chairperson. The Chairperson shall be the chief executive officer of the Corporation and shall in general, subject to the control of the Board of Directors, supervise and control the affairs of the Corporation. The Chairperson shall perform all duties incident to this office and such other duties as may be required by law, by the Articles of Incorporation of this Corporation, or by these Bylaws, or which may be prescribed from time to time by the Board of Directors. The Chairperson shall preside at all meetings of the Board of Directors. Except as otherwise expressly provided by law, by the Articles of Incorporation, or by these Bylaws, the Chairperson shall, in the name of the Corporation, execute such deeds, mortgages, bonds,

contracts, checks, or other instruments which may from time to time be authorized by the Board of Directors. He or she shall also, ex-officio, be a member of all standing committees of the Corporation.

Section 4.06. Duties of Vice-Chairperson.

- (a) **Duties of the First Vice-Chairperson.** In the absence of the Chairperson or in the event of the Chairperson's disability or refusal to act, the First Vice-Chairperson shall perform all the duties of the Chairperson and when so acting shall have all the powers and be subject to all the restrictions on the Chairperson. The First Vice-Chairperson shall have such other powers and perform such other duties as may be prescribed by the Directors from time to time. (Amended by Board Action 12/05/00)
- (b) **Duties of the Second Vice-Chairperson.** In the absence of the Chairperson and the First Vice-Chairperson, or in the event of the Chairperson's and First Vice-Chairperson's disability or refusal or act, the Second Vice-Chairperson shall perform all the duties of the Chairperson, and when so acting shall have all the powers of, and be subject to all the restrictions on, the Chairperson. The Second Vice-Chairperson shall have such other powers and perform such other duties as may be prescribed by the Directors from time to time. (Amended by Board Action 12/05/00).
- (c) **Qualification for Vice-Chairperson.** At least one Vice-Chairperson must represent the private sector. (Added by Board Action 12/05/00)

Section 4.07. Duties of Secretary-Treasurer. The Secretary-Treasurer shall:

- (a) **Certify Bylaws.** Certify and keep at the principal office of the Corporation the original, or a copy, of these Bylaws as amended or otherwise altered to date.
- (b) **Keep Minutes of Meetings.** Keep at the principal office of the Corporation or such other place as the Board of Directors may order, a book of minutes of all meetings of the Directors, recording therein the time and place of holding, whether regular or special, and, if special, how authorized, notice thereof given, the names of those present at the meetings of the Directors, the number of Directors present at meetings of Directors, and the proceedings thereof.
- (c) **Give Notices.** See that all notices are duly given in accordance with the provisions of these Bylaws or as required by law.
- (d) **Be Custodian of Records.** Be the custodian of records of the Corporation.
- (e) **Exhibit Records to the Public.** Exhibit at all reasonable times to any Director of the Corporation, or to the Director's agent or attorney, on request therefore, the Bylaws and the Minutes of the proceedings of the Directors of the Corporation.
- (f) **Have Custody of and Deposit Funds.** Have charge and custody of, and be responsible for, all funds and securities of the Corporation, and deposit all such funds in the name of the Corporation in such banks, trust companies, or other depositories as shall be selected by the Board of Directors in accord with the applicable federal regulations.

- (g) **Receive Funds.** Receive, and give receipt for, monies due and payable to the Corporation from any source whatever.
- (h) **Disburse Funds.** Disburse or cause to be disbursed any funds of the Corporation as may be directed by the Board of Directors, taking proper vouchers for such disbursements.
- (i) **Maintain Accounts.** Keep and maintain adequate and correct accounts of the Corporation's properties and business transactions, including accounts of its assets, liabilities, receipts, disbursements, gains and losses.
- (j) **Exhibit Records.** Exhibit at all reasonable times the books of account and financial records to any Director of the Corporation, or to the Director's agent or attorney, on request therefore. Exhibit at all reasonable times to any member of the public, or that person's agent or attorney, on demand therefore the books of account and financial records of the Corporation which the public has a right to see.
- (k) **Render Reports.** Render to the Chairperson and Directors whenever requested, an account of any or all of the transactions of the Treasurer and of the financial condition of the Corporation.
- (l) **Perform Other Duties.** In general, perform all duties incident to the office of the Secretary-Treasurer and such other duties as may be required by law, by the Articles of Incorporation of this Corporation, or by these Bylaws, or which may be assigned from time to time by the Board of Directors.

ARTICLE V: COMMITTEES

Section 5.01. Standing Committees. The Corporation shall have the following standing committees, each of which shall be chaired by a Director of the Corporation:

- (a) **The Executive Committee.** The Executive Committee shall be chaired by the Chairperson of the Board of Directors and shall include the Chairperson, First Vice-Chairperson, Second Vice-Chairperson, Secretary-Treasurer, two (2) At-Large Members appointed by the Chairperson and confirmed by the Board, the Chairperson of the Employer Outreach Committee, the Chairperson of the Planning/Oversight Committee, the Chairperson of the Youth Council, and such other members as the Chairperson may appoint from time to time, subject to confirmation by the Board of the Directors.

The Executive Committee shall review and set the agenda for each meeting of the Board of Directors of the Corporation. The Executive Committee, between meetings of the Board and while the Board is not in session, shall have all the powers and exercise all of the duties of the Board of Directors in the management of the business of the Corporation which may lawfully be delegated to it by said Board. Such powers include all ministerial and administrative powers of the Board and any specific powers delegated to the Committee from time to time by specific resolution of the Board.

The Executive Committee does not have, nor may the Board delegate to the Executive Committee, at any time, the legislative or judicial functions of the Board as set forth in

the Workforce Investment Act as from time-to-time amended. Specifically, this includes but is not limited to, the power to develop and submit a Local Plan, the selection of operators and/or providers, except to the extent such selection is reduced to a ministerial or administrative function, termination of One Stop Operators; selection of Youth Providers, Training Service Providers, Intensive Service Providers, except to the extent such selection is reduced to an administrative or ministerial function; development of a budget; program oversight; and negotiation of local performance measures.

The Executive Committee may, between the meetings of the Board and while the Board is not in session, enter into such contracts or agreements, lend the Corporation's support and commitment to and otherwise act for and on behalf of and bind the Corporation in those matters which are necessary to implement the policies and directives contained in the Annual Plan adopted from time to time by the Board so long as such action is consistent with the policies of the Board as set forth in such Annual Plan, as well as the applicable State Plan and is consistent with the Workforce Investment Act as amended from time to time and applicable Federal and California Law.

The Executive Committee shall have and exercise such other powers and duties to the extent provided from time to time by resolution of the Board. The Executive Committee shall consist of members in good standing of the Board of Directors. (Amended by Board Action 12/05/00)

- (b) **Employer Outreach Committee.** The Chairperson of this committee shall be appointed by the Chairperson of the Board with the approval of the Executive Committee. Members of this committee shall be appointed by the Committee Chairperson in such number as the Committee Chairperson deems advisable. This Committee identifies the needs of local employers, including demand occupations, skill gaps, and training needs. It increases employer involvement and satisfaction. It also increases visibility in the business community and it develops a public relations plan to reach out to employers. This Committee quantifies and promotes success of employer involvement. It also develops strategic alliances with business association and supports efforts to coordinate employer symposiums regionally.

- (c) **Planning/Oversight Committee.** The Chairperson of this committee shall be appointed by the Chairperson of the Board with the approval of the Executive Committee. Members of this committee shall be appointed by the Committee Chairperson in such number as the Committee Chairperson deems advisable. This Committee coordinates the strategic planning process. It develops a Resource Allocation Plan, identifies critical industries and occupations in the region and provides a forum for identifying and responding to community issues. This Committee also coordinates oversight and evaluation of the One-Stop Career Center System and develops partnerships and MOU's for One-Stop Career Center System.

- (d) **Youth Council.** Members of the Youth Council are appointed by the Board with the advice and consent of the SETA Governing Board. The Youth Council coordinates the strategic planning process for youth employment programs. It develops the process used to select youth providers and makes funding recommendations to the full board. The Youth Council conducts oversight and evaluation of youth providers. It develops a continuum of activities to engage more youth in the workforce system. It coordinates with youth education and workforce development initiatives in the region. This Committee prepares youth for jobs and ensures that career centers are youth friendly.
- (e) Such Additional Standing Committees as may be established from time to time by resolution of the Board of Directors.

5.02. Ad Hoc Committees. Ad Hoc Committees for specific purposes or activities may be designated from time to time by resolution of the Executive Committee. Chairpersons of such committees shall be appointed by the Chairperson of the Board with the approval of the Executive Committee. Members of such committees shall be appointed by the respective committee chairperson in such number as the committee chairperson deems advisable.

Approval of the appointment of members of the committee by the Executive Committee shall be required only if the resolution establishing the ad hoc committee requires such approval. Except as otherwise provided in such resolution, the committee chairpersons and members shall be members of the Board of Directors. The Chairperson or any member of any ad hoc committee may be removed from the committee by the person or persons authorized to appoint such person whenever the best interest of the Corporation will be served by such removal. (Amended by Board Proceedings 12/01/04)

Section 5.03. Terms of Office. The Chairperson and each member of any standing committee shall serve until the next annual election of Directors and until a successor is appointed, or until such committee is sooner terminated, or until such person is removed as a Director or officer of the Corporation, or until such person shall otherwise cease to qualify as a Chairperson or member, as the case may be, of the committee, whichever occurs first. Chairpersons and members of Ad-Hoc Committees shall serve as such for the life of the committee unless they are sooner removed, resign, or cease to qualify as the Chairperson or member, as the case may be, of such committee.

Section 5.04. Vacancies. Vacancies on any committee may be filled for the unexpired portion of the term in the same manner as provided in the case of original appointments.

Section 5.05. Quorum. A majority of the whole committee shall constitute a quorum of any Standing Committee and the act of a majority of the members present at a meeting at which a quorum is present shall be the act of the Standing Committee.

Ad Hoc Committees may, pursuant to section 5.06 below, adopt a quorum requirement which is less than a majority, but not less than 40%, of the whole committee, and any act of a majority of the members present at a meeting at which a quorum is present shall be the act of the Ad Hoc Committee (adopted 07.25.07).

Section 5.06. Rules. Each committee may adopt rules for its own government and procedure not inconsistent with law, with these Bylaws, or with the rules and regulations adopted by the Board of Directors.

Section 5.07. Notice. All meetings shall be open to any member of the Board, or any member of the public. Notice of such meetings shall be provided in accord with the provisions of Article 3, Section 3.11(g) and 3.11(h) of these Bylaws.

ARTICLE VI: EXECUTION OF INSTRUMENTS, DEPOSITS AND FUNDS

Section 6.01. Execution of Instruments. The Board of Directors, except as otherwise provided in these Bylaws, may by resolution authorize any officer or agent of the Corporation to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances. Unless so authorized, no officer, agent, or employee shall have any power or authority to bind the Corporation by any contract or agreement or to pledge its credit, or to render it liable pecuniarily for any purpose or in any amount.

Section 6.02. Checks and Notes. Except as otherwise specifically determined by resolution of the Board of Directors, as provided in Section 6.01, or as otherwise required by law, checks, drafts, promissory notes, orders for the payment of money, and other evidences of indebtedness of the Corporation shall be signed by the Secretary-Treasurer and countersigned by the Chairperson or Vice-Chairperson of the Corporation.

Section 6.03. Deposits. All funds of the Corporation shall be deposited from time to time to the credit of the Corporation in such banks, trust companies, or other depositories as the Board of Directors may select, in accord with applicable federal law or regulations.

Section 6.04. Gifts. The Board of Directors may accept on behalf of the Corporation any contribution, gift, bequest, or devise for the general purposes or for any special purpose of the Corporation.

ARTICLE VII: CORPORATE RECORDS AND SEAL

Section 7.01. Minutes of Meeting. The Corporation shall keep at its principal office, or at such other place as the Board of Directors may order, a book of minutes of all meetings of Directors and of all meetings of committees, with the time and place of holding, whether regular or special, and, if special, how authorized, the notice given, the names of those present at committee meetings, the number of persons present at any meeting, and the proceedings thereof.

Section 7.02. Books of Account. The Corporation shall keep and maintain adequate and correct accounts of its assets, liabilities, receipts, disbursements, gains and losses.

Section 7.03. Records Available to Assessors. On request of an assessor, the Corporation shall make available at its principal office in California or at a place mutually acceptable to the assessor and the Corporation a true copy of business records relevant to the amount, cost, and value of property, subject to local assessment, which it owns, possesses, or controls within the County.

Section 7.04. Inspection of Records by Directors. The Articles of Incorporation, Bylaws, Minutes and books of account shall, at all reasonable times, be open to inspection by any Director. Every Director shall have the absolute right at any reasonable time to inspect all books, records, documents of every kind, and the physical properties of the Corporation. Such inspection may be made in person or by any agent or attorney, and the right of inspection includes the right to make extracts.

Section 7.05. Inspection of Records by SETA. The Articles of Incorporation and Bylaws, books of account, and the minutes of meetings of the Directors, standing committees and ad-hoc committees shall be open to inspection at any reasonable time by members of the Governing Board of SETA. Such inspection may be made in person or by agent or attorney, and the right of inspection includes the right to make extracts.

Section 7.06. Inspection of Records by the Public. The Articles of Incorporation and Bylaws, books of account, and the minutes of meetings of the Directors, standing committees, and ad-hoc committees shall be open to inspection on the written demand of any member of the public at any reasonable time. Such inspection may be made in person or by agent or attorney, and the right of inspection includes the right to make extracts. Demand of inspection other than at a meeting shall be made in writing on the Chairperson or Secretary of the Corporation. The Corporation may charge a reasonable fee for making extracts.

Section 7.07. Annual Report and Financial Statement. The Board of Directors may provide for the preparation and submission to the members of the Board of a written Annual Report including a financial statement. Such report, if required by the Board, shall summarize the Corporation's activities for the preceding year and activities projected for the forthcoming year; the financial statement shall consist of a balance sheet as of the close of business of the Corporation's fiscal year, contain a summary of receipts and disbursements, be prepared in such manner and form as is sanctioned by sound accounting practices, and be certified by the Chairperson, Secretary-Treasurer, or a public accountant.

Section 7.08. Corporate Seal. The Board of Directors may adopt, use, and at will alter, a corporate seal. Such seal, if adopted, shall be affixed to all corporate instruments, but failure to affix it shall not affect the validity of any such instruments.

ARTICLE VIII: FISCAL YEAR

Section 8.01. Date of Fiscal Year. The fiscal year of the Corporation shall begin on the first day of October and end on the last day of September in each year.

ARTICLE IX: BYLAW

Section 9.01. Effective Date of Bylaws. These Bylaws shall become effective immediately upon their adoption. Amendments to these Bylaws shall become effective immediately upon their adoption unless the Board of Directors, in adopting them as hereinafter provided, provide that they are to become effective at a later date.

Section 9.02. Amendment. Subject to any provisions of law applicable to the amendment of Bylaws of non-profit corporations, these Bylaws, or any of them, may be altered, amended, or repealed and new Bylaws adopted as follows:

(a) **By Directors.** By the vote of a majority of Directors present at any special or regular meeting of Directors at which a quorum is present, provided that written notice of such meeting, stating the intention to change the Bylaws thereat, is delivered to each Director at least seven (7) days prior to the date of such meeting as provided in Section 3.11(g) of these Bylaws, and provided that a Bylaw affixing or changing the number of Directors, or the manner of appointment or removal of Directors shall not be adopted, amended or repealed without the advice and consent of the Governing Board.

Section 9.03. Certification and Inspection. The original, or a copy, of the Bylaws as amended or otherwise altered to date, certified by the Secretary-Treasurer of the Corporation, shall be recorded and kept in a book which shall be kept in the principal office of the Corporation and such book shall be open to inspection by the members of the Board and the public at all reasonable times during office hours.

ARTICLE X: PROHIBITION AGAINST SHARING

CORPORATE PROFITS AND ASSETS

Section 10.01. Prohibition. No Director, officer, employee, or other person connected with this Corporation, or any other private individual, shall receive at any time any of the net earnings or pecuniary profit from the operations of the Corporation, provided, that this provision shall not prevent payment to any such person of reasonable compensation for services rendered to, or for, the Corporation in effecting any of its purposes, as shall be fixed by resolutions of the Board of Directors; and no such person or persons shall be entitled to share in the distribution of, and shall not receive, any of the corporate assets on dissolution of the Corporation. All agents of the Corporation shall be deemed to have expressly consented and agreed that on such dissolution or winding up of affairs of this Corporation, whether voluntary or involuntary, the assets of the Corporation, after all debts have been satisfied, then remaining on the hands of the Board of Directors shall be distributed as required by the Articles of Incorporation of this Corporation and not otherwise.

ARTICLE XI: DISTRIBUTION OF INCOME AND PROHIBITION ON TRANSACTIONS

Section 11.01. Limitations. Notwithstanding any other provisions in these Bylaws, the Corporation shall be subject to the following limitations and restrictions:

- (a) The Corporation shall distribute its income for each taxable year at such time and in such manner as not to become subject to the tax on undistributed income imposed by Section 4942 of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws.
- (b) The Corporation shall not engage in any act of self dealing as defined in Section 4941(d) of the Internal Revenue Code of 1954, or corresponding provisions of any federal tax laws.
- (c) The Corporation shall not retain any excess business holdings as defined in Section 4943 (c) of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws.
- (d) The Corporation shall not make any investments in such manner as to subject it to tax under Section 4944 of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws.

ARTICLE XII: CONSTRUCTION

Section 12.01. Construction. As used in these Bylaws:

- (a) The present tense includes the past and the future tenses, and the future tense includes the present.
- (b) The masculine gender includes the feminine and neuter.
- (c) The singular number includes the plural, and the plural number includes the singular.
- (d) The word “shall” is mandatory and the word “may” is permissive.
- (e) The words “Directors” and “Board” have the meaning stated in Section 3.01 of these Bylaws.
- (f) The words “SETA” or “Governing Board” refer to the Governing Board of the Sacramento Employment Training Agency, a joint powers agency, or its successor agency.

CERTIFICATE OF SECRETARY
Of

SACRAMENTO WORKS, INC.

(A California Not For Profit Public Corporation)

I hereby certify that I am the duly elected and acting Secretary of said Corporation and that the foregoing Bylaws comprising 16 pages, constitute the amended Bylaws of said Corporation as duly adopted at a meeting of the Board of Directors held on May 22, 2013.

Dated: _____, 2013

Gary King
Secretary

ITEM III-B - ACTION

APPROVAL OF SACRAMENTO WORKS FIVE-YEAR WORKFORCE DEVELOPMENT PLAN - 2013-2018

BACKGROUND:

Since October 2012, staff has been meeting with stakeholders, convening community leaders, and providing opportunities for the public to provide input into the Sacramento Works Five Year Workforce Development Plan. The plan is being presented to the Planning/Oversight Committee of Sacramento Works on May 15, Sacramento Works, Inc. Board on May 22, and the SETA Governing Board on June 20, 2013. The Plan aligns with the California State Strategic Workforce Development Plan approved by the California Workforce Investment Board in December 2012 and the Next Economy Capital Region Prosperity Plan.

Proposed Strategic Goals: The goals of Sacramento Works Five-Year Workforce Plan are:

1. Meet the workforce needs of high demand sectors of the state and regional economy and diversify the economy through growth and support of the following occupational sector/clusters with high growth potential.
 - Health Services (Life Sciences)
 - Transportation, Production, and Manufacturing
 - Installation, Maintenance and Repair
 - Information and Communications Technology
 - Construction/Clean Energy Technology
 - Administrative and Support Services
 - Agriculture, Food, and Hospitality
2. Build and Maintain a World-Class Talent Pool by:
 - Increasing the number of Californians who obtain a marketable and industry-recognized credential or degree, with a special emphasis on unemployed, underemployed, low-skilled, low-income, veterans, disabled individuals, and other at-risk populations, and
 - Increasing the number of high school students and high school drop-outs, with emphasis on at-risk youth and those from low-income communities, who graduate (or complete equivalency programs) prepared for postsecondary education and/or a career.
3. Support system alignment, service integration and continuous improvement using data to support evidence-based policymaking.

The full plan is attached for your review. The document has been prepared in compliance with the WIA Local Plan Guidance and Evaluation Criteria for Local Plans

ITEM B – ACTION (continued)
Page 2

and Local Board Certification from the California Five Year Workforce Development Plan. The draft plan was published on April 22, 2013 and sent out to over 400 partners, stakeholders and interested parties for comment.

The Planning/Oversight Committee will report out on the action of their recent meeting where this item was agendaized for action.

RECOMMENDATION:

Approve the Sacramento Works, Inc. Five-Year Local Plan and recommend approval by the Sacramento Works Board.

ITEM III-C - ACTION

APPROVAL OF THE SACRAMENTO WORKS RESOURCE ALLOCATION
PLAN FOR 2013-2014

BACKGROUND:

The Resource Allocation Plan determines how the funding allocated to Sacramento County through the Workforce Investment Act Adult and Dislocated Worker programs and the CalWORKS funds allocated to SETA by the Sacramento County Department of Human Assistance are allocated to provide activities and services that will assist unemployed individuals gain the skills necessary to enter high demand careers in the region and offer employers the services they need to hire qualified candidates. On an annual basis, Sacramento Works reviews the plan and approves the percentage of funds that will be allocated to each activity for the next fiscal year.

The allocation for Fiscal Year 2013-2014 for the Workforce Investment Act Adult and Dislocated Worker programs is projected to be \$11,754,435.

Based on legislative policy changes and interpretations on the definition of the costs associated with "Training", staff is recommending that the board revise the definitions of the Resource Allocation Plan to clearly define activities that are considered to be "training" activities. Staff is recommending the following activities and percentages in this year's Resource Allocation Plan:

24.6%	One-Stop Services
33.6%	Training Services
28.0%	On-the-Job Training/Subsidized Employment
1.5%	Board Initiatives
6.7%	One-Stop Support
<u>5.6%</u>	<u>Administration</u>
100%	Total

The proposed Resource Allocation Plan chart and revised definitions are attached for your review. On May 15, the Planning/Oversight Committee reviewed the Resource Allocation Plan and is recommending adoption by the full board.

RECOMMENDATION:

Review and approve the Sacramento Works Resource Allocation Plan for 2013-14.

Attachment 1
Recommended Resource Allocation Plan for FY 2013-2014

One-Stop Services Activities and Functions	Proposed Allocation % for Fiscal Year 2013-2014	Proposed WIA Adult and Dislocated Worker Funding 2013-2014	Total Available PY2013-2014
One-Stop Services: Costs associated with welcoming customers, providing orientation, registration and eligibility determination, skill review, initial/vocational assessments, career planning and coaching, counseling, referral to social services, information workshops, and labor market information. This activity also includes on-going casemanagement services provided by one-stop staff for customers enrolled in training activities and costs associated with providing employer services.	24.6%	\$ 2,883,983	\$ 2,883,983
Training Services: Costs associated with customers enrolled in training, including Scholarships/Individual Training Accounts, Sacramento Works Training Centers (Work Preparedness Training including Adult Basic Education (ABE), Vocational ESL, GED Preparation/High School Completion and Job Readiness Training and Functional Training including occupational skills training, OJT and customized training), Cohort occupational skills training, and entrepreneurial training.	33.6%	\$ 3,945,507	\$ 3,945,507
On-the-Job Training/Subsidized Employment: Costs associated with developing training contracts with employers to conduct training while customer is engaged in productive work for the employer.	28.0%	\$ 3,287,767	\$ 3,287,767
One Stop Support: Program Monitoring, SacWorks support, Client tracking, reporting and follow-up.	6.7%	\$ 786,562	\$ 786,562
Administration: General Administration, Personnel, Payroll, Information Systems, Fiscal and Contracts staff.	5.6%	\$ 655,469	\$ 655,469
Board Initiatives: Funds are approved for Sacramento Works, Inc. Board initiatives, including employer outreach, labor market research, participating in regional workforce plans and initiatives.	1.5%	\$ 174,792	\$ 174,792
Total	100.00%	\$ 11,734,080	\$ 11,734,080

ITEM III-D - ACTION

APPROVAL OF FUNDING EXTENSION RECOMMENDATIONS FOR THE WORKFORCE INVESTMENT ACT (WIA), TITLE I, YOUTH PROGRAM, FOR PROGRAM YEAR 2013-2014

BACKGROUND:

The Sacramento Works Youth Council's strategic goal is to "Prepare youth to thrive and succeed in the regional workforce by providing relevant work readiness and employment programs and engage regional employers and academia". The Sacramento Works for Youth WIA program is designed to prepare youth to be successful in the local workforce. The Sacramento WIA youth funds are allocated in three categories: Universal Services, and Individualized Services for In-School Youth and Out-of-School Youth.

Sacramento Works for Youth services are incorporated into the Sacramento Works Career Center system with the co-location of staff and services at the neighborhood one stop career centers. Beginning July 1, 2013, the Sacramento Works Career Center system will transition from the current One Stop Career Center system to another that places a priority on academic and vocational skills development by incorporating the concept of Sacramento Works Training Centers. The designation of these training centers will be identified in June 2013. Therefore, staff is recommending the youth services be assigned to neighborhood locations which may be a career center, training center or other community location. The documentation of the youth services and activities will also be aligned to this new system.

Universal Services:

Historically, the Universal Youth Services have been delivered via Universal Youth Specialists stationed at the career centers. The services, without regard to eligibility, focus on providing youth with a variety of "youth" friendly services at the one stop career centers. The Youth Specialists are liaisons between the Sacramento Works Career Centers, neighborhood resources, academic institutions and the WIA youth services. Youth Specialists conduct outreach and recruitment events and information sessions geared to the needs of local youth. They provide job search assistance and referrals to youth. The Universal Services Youth team includes a Youth Advocate who is a former youth program participant assigned to provide assistance to the Youth Specialist. The position of the Youth Advocate is viewed as a career pathway vehicle into the Human Services sector.

Individualized Services:

The In-school and Out-of-School Sacramento Works Youth WIA programs incorporate the following **required WIA Program Elements:**

- **Improving Academic Achievement**

ITEM III-D – ACTION (continued)

Page 2

- Secondary school completion & drop-out prevention strategies (In-School Youth)
- Alternative secondary school services (Out-of-School Youth)
- **Preparing for & Succeeding in Employment**
- Occupational skills training
- Work Experience / On-the-Job Training directly linked to academic and occupational learning

a. Supporting Youth Development

- Leadership development opportunities
- Supportive services
- Adult mentoring
- Comprehensive guidance & counseling including alcohol and drug abuse
- Follow-up services for one year

In addition, the strategies and principles that guide the Sacramento Works for Youth WIA program include:

- Asset-based - Youth Development approach
- Focus on soft skills to attain and retain employment and academic achievement
- Services to high-risk populations, including youth at risk of or involved in the criminal justice systems and current and emancipating foster youth;
- Youth-related Green strategies
- Career Pathways and/or Service Learning
- Integration of WIA youth program elements in career centers and new program concepts.

Evaluation Process

SETA staff routinely monitors and evaluates the WIA Youth program services and performance. The current WIA program year ends June 30, 2013. Annual performance reports will be completed and ready for review by August 2013.

Areas that are reviewed and addressed include:

- Demonstrated ability to attain of WIA Common Measures, enrollment, training completion and placement goals. Sacramento's current outcomes for the youth common measures are:
 - ⇒ **Placement in Employment or Education – 72%**
Defined as: *Employment, military service, enrolled in post-secondary education and/or advanced training or occupational skills training.*
 - ⇒ **Attainment of Degree Or Certificate - 60%**
Defined as: *Attaining a diploma, GED or certificate*

⇒ **Literacy Or Numeracy Gains – 54%**

Defined as: *Advancing one or more Adult Basic Education (ABE) or English as a Second Language (ESL) functioning levels.*

- Sacramento Works case management system documentation of services and progress toward goal attainment
- Understanding and adhering to the Youth Council’s program design and performance requirements
- Ensuring that targeted challenged communities are served
- Commitment to youth development and a collaborative service delivery
- Staffing infrastructure – ensuring that funded agencies have an adequate staff to participant ratio
- Ability to implement all required program elements.

This year staff is concerned about meeting performance goals due to the economy and the high-risk target group served in the WIA Youth program. Other performance issues include:

- Several programs continued to have challenges meeting enrollment goals through the second quarter of the program. Enrollment goals were met and this issue was corrected by the end of the third quarter.
- Consistent documentation of case management has been a challenge for several programs.
-

Non-documentation of services (also known as 90 day gap) in the electronic system results in a negative exit and negative performance outcomes. Even if youth providers continue working with youth to a successful outcome, if they do not document their activities in SacWorks, it results in a negative outcome in the state and federal reporting systems.

On March 13, and again on May 8, 2013, the Sacramento Works Youth Council reviewed the current available program performance and the previous year’s program performance. The attached recommendation is based on the estimate of available funds and current performance. The Youth Council has identified the following available funding:

Available Funding

Individualized services	\$2,287,078
Universal Services	587,000
Youth Council Initiatives	45,000
Total	<u>\$2,919,078</u>

Universal Services and Youth Advocates: The Sacramento Works Youth program is well integrated into the Sacramento Works Career Center system helping to make the Sacramento Works Career Center system a youth-friendly system. Staff recommends the continuation of the Youth Specialists and Youth Advocates to be out stationed at the career centers and neighborhood locations at the current funding levels.

Individualized Services: The attached chart reflects the funding recommendations to provide in-school and out-of-school WIA youth services.

Youth Council Initiatives:

Outreach to the Community and other Youth Council Initiatives

The Youth Council is reserving \$45,000 for other Youth Council Initiatives including: sponsoring job fairs, community outreach, community college support of Sacramento Works for Youth initiative, supporting youth workforce readiness events and youth leadership training.

On May 8, 2013, the Sacramento Works Youth Council reviewed and approved the funding extensions and stipulations and recommends approval by the full board.

RECOMMENDATION:

Review and approve the funding extension recommendation for the WIA, Title I, Youth Program, PY 2013-2014 with the program year beginning July 1, 2013.

Approve with the stipulation that all funding recommendations are subject to satisfactory year-end program performance reviews. Subgrantees that do not meet performance goals and benchmarks will be evaluated in August 2013 and throughout the program year and may face deobligation of funds.

WIA YOUTH FUNDING EXTENSION RECOMMENDATIONS - Program Year 2013-14

OUT OF SCHOOL YOUTH						
Provider Name	2012 Allocation		2013 Recommendation			Area/Location
	Amount	#served	Cost per	Amount	# served	
Asian Resources, Inc.	\$ 307,160	70	\$4,388	\$ 245,728	56	Citrus Heights, Central & South Sacramento
California Indian Manpower Consortium, Inc.	145,650	25	5,055	101,100	20	Sacramento County
Elk Grove Unified School District	190,000	50	3,800	190,000	50	Elk Grove & South Sacramento
La Familia Counseling Center, Inc.	293,940	60	4,899	293,940	60	South & Central Sacramento
North State Building Industry Foundation	160,380	35	4,582	160,380	35	All county - focused on north
Sacramento City Unified School District	131,950	35	3,770	150,800	40	South and East Sacramento
Vendorized Services - Secondary school completion (GED prep, ABE, etc) counseling, mentoring, etc.			Group Hourly rate	12,500	n/a	Sacramento County
WAGES for youth in Sacramento Works high risk youth programs	\$ 100,000	25		125,000	25	Sacramento County
Subtotal - Out-of-School	\$ 1,229,080	275		\$ 1,279,448	261	
IN SCHOOL YOUTH						
Provider Name	2012 Allocation		2013 Recommendation			Area/Location
	Amount	#served	Cost per	Amount	# served	
City of Sacramento – Dept. of Parks & Rec.	\$ 228,000	60	\$3,800	\$ 228,000	60	City of Sacramento
Sacramento Chinese Community Service Center	362,880	80	4,536	362,880	80	South & North Sacramento
Crossroads Diversified Services, Inc.	194,250	50	3,885	194,250	50	Rancho Cordova & Citrus Heights
Vendorized Services - Secondary school completion (GED prep, ABE, etc) counseling, mentoring, etc.			Group Hourly rate	12,500	n/a	Sacramento County
Soil Born Farms Urban Agriculture Project *	130,000	20	*Group hourly rate	85,000	20	Rancho SWCC/Rosemont, Florin-Perkins & Oak Park
WAGES for youth in SacWorks HS to College/Career Pathways & high risk youth programs	\$ 100,000	25		125,000	25	Twin Rivers USD, San Juan USD & North Sacramento
Subtotal - In School	\$ 1,015,130	235		\$ 1,007,630	235	

* Contract changed to a Vendor Services contract - reimbursement capped at \$85,000

Universal Services	\$587,000
Out-of-School Services	1,279,448
In-School Services	1,007,630
Youth Council Initiatives	45,000
Grand Total	\$2,919,078

WIA YOUTH FUNDING RECOMMENDATIONS 2013-2014

Universal Services			
Provider	# Served	Location	
Asian Resources, Inc.	440	Midtown	\$71,500
Crossroads Diversified Services, Inc.	440	Citrus Heights	71,500
Sacramento Chinese Community Service Center, Inc.	440	South Sacramento*	86,500
La Familia Counseling Center, Inc.	440	South Sacramento City	71,500
Sacramento City Unified School District	440	South Sacramento	71,500
Crossroads Diversified Services, Inc.	440	Rancho Cordova	71,500
Elk Grove Unified School District	440	South Sacramento County	71,500
Greater Sacramento Urban League	440	NORTH Sacramento	71,500
Total	3,520		\$587,000

* Includes \$15,000 for Youth Advocate for Hillside SWCC

ITEM IV-A - INFORMATION

REPORT ON INVESTMENT OF BOARD INITIATIVE FUNDS FOR NEXT ECONOMY

BACKGROUND:

On May 15, 2013 the Planning/Oversight Committee reviewed the scope of work for Next Economy Core Business Cluster Engagement and Support. The Committee approved investing \$28,000 for overall coordination and administration (\$18,000), and developing accountability and reporting systems (\$10,000), including monthly updates to the Planning/Oversight Committee. This is considered overarching support for the Next Economy.

The Committee also approved investing \$20,000 for the facilitation of cluster alliance groups focused on identifying the priorities and action plans to increase jobs and drive implementation of needed growth activities. The first two cluster alliance groups to be addressed will be Information and Communications Technology and Health Services/Life Sciences.

ITEM IV-B – INFORMATION
DISLOCATED WORKER REPORT

BACKGROUND:

The most current dislocated worker update is attached; staff will be available to answer questions.

Dislocated Worker Information PY 2012/2013

The following is an update of information as of May 10, 2013 on the Worker Adjustment and Training Notification (WARN) notices and Non WARN notifications in Sacramento County

	MONTH RECEIVE NOTICE	COMPANY AND ADDRESS	WARN STATUS	# OF AFFECTED WORKERS	SETA'S INTERVENTION
Unofficial	5/16/2012	California Dept. Corrections and Rehabilitation 100 Prison Rd Represa, CA 95671	9/30/2012	90	6/18/2012 1/24/13
Official	6/1/2012	Statewide Safety & Signs, Inc. 7920 Cucamonga Avenue Sacramento, CA 95826	8/14/2012	34	Declined Services
Unofficial	6/14/2012	California State Senate State Capital Sacramento, CA 95814	11/30/2012	250	9/26/2012
Unofficial	7/17/2012	California State Assembly State Capital Sacramento, CA 95814	11/30/2012	450	9/19/2012
Official	8/6/2012	Microsemi 105 Lake Forest Way Folsom, CA 95630	9/30/2012	130	9/25/2012
Official	8/17/2012	Wise Buys Liquidators, Inc. 8457 Elk Grove Blvd. Elk Grove, CA 95758	10/31/2012	20	Packets Delivered
Official	8/23/2012	Xerox State Healthcare, LLC 1501 Capitol Avenue , Suite #71 Sacramento, CA 95814	10/20/2012	4	Declined Services
Official	9/25/2012	Comcast 4450 East Commerce Way Sacramento, CA 95834	11/30/2012	400	10-29-12 11-13-12 ~ 11/20/12
Official	9/27/2012	Campbell Soup 6200 Franklin Boulevard, Sacramento, CA 95824	7/1/2013	700	11/17/12 ~ 1/5/13 additional dates
Unofficial	10/1/2012	RockTenn 4800 Florin Perkins Rd Sacramento, CA 95826	10/5/2012	4	10/8/2012
Official	11/13/2012	Hostess Brands 1324 Arden Way Sacramento, CA 95815	12/1/2012	300	1/22~23/13
Official	11/14/2012	Capital Nursery 4700 Freeport Blvd Sacramento, CA 95822	1/14/2013	unknown	Declined Services
Official	12/10/2012	Sears Repair Department 1200 Blumenfeld Dr. Sacramento, CA 95815	1/18/2013	29	12/19/2012
Official	12/10/2012	TriWest Healthcare Alliance Group 5324 Dudley Blvd, Bldg 98 McClellan Park, CA 95652	2/15/2013	2	No Services
Official	2/7/2013	Bank of America 10850 White Rock Rd. Rancho Cordova, CA 95670	4/1/2013	57	Declined Services

Dislocated Worker Information PY 2012/2013

The following is an update of information as of May 10, 2013 on the Worker Adjustment and Training Notification (WARN) notices and Non WARN notifications in Sacramento County

	MONTH RECEIVE NOTICE	COMPANY AND ADDRESS	WARN STATUS	# OF AFFECTED WORKERS	SETA'S INTERVENTION
Official	2/25/2013	PennySaverUSA.com 11311 White Rock Rd. Sacramento, CA 95742	4/27/2013	30	4/22/2013
Official	2/26/2013	Phoenix Casino& Lounge 5948 Auburn Blvd. Citrus Heights, CA 95621	4/14/2013	61	Pending
Official	2/26/2013	Point Walker, Inc. 7433 Greenback Ln Citrus Heights, CA 95610	4/16/2013	94	Pending
Official	3/4/2013	Sacramento Pyramid Alehouse 1029 K Street Sacramento, CA 95814	3/4/2013	53	Packets Delivered
Unofficial	3/13/2013	Coca-Cola Company 2200 Stockton Blvd. Sacramento, CA 95817	3/14/2013	60	Pending
Official	4/10/2013	Lucky Derby Casino 7433 Greenback Lane Citrus Heights, CA 95610	6/8/2013	117	Pending
Official	4/19/2013	Dignity Health 3941 J St. Sacramento, CA	6/28/2013	148	Pending
			Total # of Affected Workers	2,382	

ITEM IV-C – INFORMATION

EMPLOYER RECRUITMENT ACTIVITY REPORT

BACKGROUND:

Staff at Sacramento Works Career Centers and internal Employer Services staff work with local employers to recruit qualified employees. The most current update is attached.

Mr. William Walker will be available to answer questions.

Employer Activity Report

July 1 -May 10, 2013

EMPLOYER	JOB	NO OF POSITIONS
A1 Protective Services	Business Development Agent	1
Aamcom	Customer Service Representative (CSR)	4
ACS Roofing Company	Roofing Installer	2
Academic Advantage	Enrollment Representative	4
Advance Services Inc.	Packing Supervisor	1
Advanced Call Center Technologies	Call Center Representatives	120
	Customer Service & Sales Associates	50
	Customer Service Representatives	10
	Office Assistant	1
	Receptionist	1
	Supervisor II	15
Advantage Resourcing	Assistant Operator	2
Advantage Sales and Marketing, LLC	Event Specialist	16
ALSCO, Inc.	Accounts Receivable Clerk/Specialist	1
	Accounts Receivable Clerk	1
	Account Sales Consultant	2
	Assistant Production Manager	1
	Maintenance Technician	1
	Sales Consultant	1
	Utility Laundry Worker	1
Amarr	Manager Trainee	1
	Assistant Machine Operator	5
Americans Helping America	Computer Technician	4
American Income Life Insurance Company	Union Service Representative	50
American River Package One	Assistant Machine Operator	5
AMERIGAS	Customer Service Agent	32
AppleOne Employment Services	Customer Service Representative (CSR)	10
	Sales Consultant	30
Area 4 Agency on Aging	Executive Director	1
ASAP Distribution	Customer Service/Sales Representative	2
	Line Worker/Packer	2
	Machine Operator	2
Atlas Disposal Industries	Diesel Mechanic	1
Atrium of Carmichael	Housekeeping Worker	3
Baja Insurance Services, Inc.	Insurance Sales Agent	5
Berger Steel Corporation	Welders	5

Employer Activity Report

July 1 -May 10, 2013

EMPLOYER	JOBS	NO OF POSITIONS
Beutler Corporation	Field Installer	20
	Fleet Mechanic	1
	Low Voltage Alarm and Home Technology Installer	2
	Manufacturing	24
	Plumbers	6
	Warehouse	6
	Butler's Environmental Cleaning Services	Truck Wash Technician
C&H Sugar Company, Inc.	Assistant Buyer	1
	Western Regional Sales Manager	1
	Maintenance Supervisor	1
Cal Electro, Inc.	Electrical Lineman	1
California Hispanic Chamber of Commerce	Program Specialist	1
California Network of Mental Health Clients	Book Keeper	1
Capital Christian Center	Human Resources Manager (HR Manager)	1
Car Czar	Automotive Mechanic Technician	2
Cayuse Technologies	Computer Programmer	4
Center for Employment Training	Industrial Relations Specialist	1
	Recruiter	1
Centerplate	On-Call Banquet Busser	5
	On-Call Banquet Servers	15
	Starbucks Supervisor	1
Cenveo	Facilities Maintenance Technician	1
	Production Supervisor	1
Certified Employment Group	Bilingual Customer Service	100
Child Action	Programmer	1
Child Development Inc.	Associate Teachers	5
CLC Incorporated	Bilingual Customer Service Representative	3
CLP Resources Inc.	Apprentice Carpenters/Roofers	10
	Construction Laborers	10
	Journeyman CA Certified Electricians	10
Community Link Capital Region	Resource Database Technician	1
Composite Engineering, Inc.	CNC Machinist (Computer Numerically Controlled Machinist)	1
Court Of Appeal, Third Appellate District	Appellate Court Attorney	1
Cover the Kids	Health Program Specialist	1

Employer Activity Report

July 1 -May 10, 2013

EMPLOYER	JOB	NO OF POSITIONS
CR Moving Services	Load Master/Mover	2
	Project Supervisor- Driver/Lead Mover	2
Creating Answers-Powell & Associates	Part-Time Administrative Assistant	1
Crossroads Diversified Services	Building Maintenance	2
	Dispatcher	1
	Youth Specialist	1
Daryl Pao Farmers Insurance	Marketer Specialist	1
Developmental Disabilities Service Organization	Accounts Payable Clerk	1
Developmental Disabilities Service Organization	Direct Support Professional	1
DuctTesters, Inc.	HERS Rater II	1
Dunson & Associates, Inc.	Benefits IT Manager	3
	Data Processing Clerk	40
	Data Processing Manager	4
	Data Processor	40
	Database Manager	4
	Director of Cost Analysis	1
	Embedded Software Engineer	2
	Manager Data Inventory Control	3
	Program Review Director	2
	Senior Programmer	3
	Senior Programmer (Financial Audit)	6
	Senior Review Manager	3
Software Maintenance Manager	3	
Easy Circulation Promotions	Promotion Specialist	7
	Sales Representative	7
Effie Yeaw Nature Center	Development Associate	1
El Dorado Savings Bank	Peak - Time Teller	1
eVerifile	Customer Service Representative (CSR)	25
	Team Manager	1
Fair Oaks Recreation & Park District	Recreation Leader I (Seasonal)	1
	Recreation Leader III (Seasonal)	1
	Senior Recreation Leader (Camp Director)	1
Fairytale Town	Admissions Cashier	1
	Cafe Cashier/Food Server	1

Employer Activity Report

July 1 -May 10, 2013

EMPLOYER	JOB	NO OF POSITIONS
Firefighters Burn Institute	Administrative Assistant	1
First Choice Lawn Care & Maintenance	Laborer	1
	Laborer/Lawn Route Maintenance Worker	1
Folsom Lake Ford Fleet Service Center	Diesel Mechanic	1
Folsom OK Tire Stores, Inc.	Auto Mechanic	1
	Tire Technician	1
Foothill Associates	Biologist	1
Fresh Market Inc.	Assistant Deli Manager	3
	Assistant Front End Manager	2
	Assistant Grocery Specialist	2
	Assistant Produce Manager	2
	Baker	2
	Bakery Manager	1
	Bulk Specialist	2
	Cheese Specialist	2
	Coffee/Candy Specialist	1
	Floral/Gift Specialist	2
	Grocery Specialist	2
	Meat Cutter	2
Seafood Specialist	2	
FRSTeam	Marketer	1
Fushin Restaurant Ventures, Inc.	Denny's Restaurant Manager	1
	Line Cook	1
General Produce Company	Class A and Class B Delivery Route Drivers	5
	Delivery Route Drivers	6
	Part Time Retail Merchandiser	1
General Truss Company Inc.	Class A Truck Driver	10
	Crane Operator	1
Girl Scouts Heart of Central California	Volunteer Management Specialist	1
Girls on the Run Greater Sacramento, Inc.	Council Director	1
Greener Solutions	Administrative Assistant	1
	Duct Testers - HERS Rater II	1
	HVAC Technician	1
	Inside Sales Associate	1
	Outside/Inside Sales Associate	2
Hardware	Industrial Sales Cashier	1
	Industrial Sales Floor Person	2
	Outside Sales Representative	1

Employer Activity Report

July 1 -May 10, 2013

EMPLOYER	JOB	NO OF POSITIONS
Harold E. Nutter & Son, Inc.	Tel/Data Installer (Voice-Data-Video Installer)	1
Holiday Inn Capitol Plaza- John Q Hammons Hotels, LLC	Dining Room Utility	1
Home Instead Senior Care	Caregiver	5
Hunter Douglas Fabrication	Production Assembler	20
International Line Builders, Inc.	Account Clerk I (Temporary)	1
International Student Support & Educational Services	American Cultural Host	50
IUOE NTF	Heavy Equipment Operator Instructor	1
J C Penney Portrait Studio	Studio Team Member	10
Jewish Federation of Sacramento Region	Administrative Assistant	1
KidsFirst	Human Resources Manager (HR Manager)	1
L-3 Narda Microwave-West	Machinist	1
	Process Engineer	1
	Top Level Assemblers	3
Lancaster Burns Construction, Inc.	Structural Steel Fabricators/Welders	2
Lewis Group of Companies	Groundskeeper	20
Los Rios Community College	Accountant	1
	Accounting Assistant Professor	3
	Administrative Assistant	6
	Administrative Assistant I	1
	Admissions/Records Clerk I	1
	Admissions/Records Clerk I (Temporary)	2
	Admissions/Records Clerk II	1
	Aeronautics Adjunct Assistant Professor Pool (SCC)	1
	Anthropology Assistant Professor	1
	Art History Adjunct Assistant Professor Pool	1
	Assistant Financial Aid Officer (Temporary)	1
	Associate Vice Chancellor, Communications & Media Relations	1
	Associate Vice President Workforce Education Development	1
	Biology Assistant Professor	1
	Bookstore Stock Clerk	1
Buyer III	1	

Employer Activity Report

July 1 -May 10, 2013

EMPLOYER	JOBS	NO OF POSITIONS
Los Rios Community College	Campus Patrol On-Call Pool (Temporary)	1
	Chemistry Assistant Professor	1
	Chief of Police	1
	Child Development Center Supervisor	1
	Clerk III	2
	Clerk III (75)	1
	College Nurse	1
	College Police Officer	2
	College Receiving Clerk/Storekeeper	1
	Communications & Marketing Supervisor - Harris Center For The Arts	1
	Commercial Music Adjunct Assistant Professor Pool	1
	Communications Studies Assistant Professor	1
	Computer Applications (Core Principles/Web Development) Assistant Professor (CIS)	1
	Computer Information Science Assistant Professor (Programming)	1
	Confidential Administrative Assistant III	1
	Cooperative Work Experience Education and Internship Coordinator	2
	Counseling Supervisor	1
	Counselor	2
	Custodian	3
	Custodian On-Call Pool (Temporary) - District wide	1
	Custodian On-Call Pool (Temporary) - El Dorado Center	1
	Dean of Counseling and Student Success	1
	Dean, American River College - Natomas Education Center	1
	Dean, Behavioral and Social Sciences	1
	Dean, Kinesiology and Athletics	1
	Dean, McClellan Center	1

Employer Activity Report

July 1 -May 10, 2013

EMPLOYER	JOBS	NO OF POSITIONS
Los Rios Community College	Early Childhood Education Assistant Professor	1
	Economics Assistant Professor	1
	English as a Second Language Assistant Professor	1
	English Assistant Professor	1
	English Assistant Professor (Writing)	1
	Financial Aid Clerk II	1
	Financial Aid Officer	1
	Financial Aid Supervisor	2
	Funeral Service Education Assistant Professor 60/Coordinator 40	1
	Grant Coordination Clerk (60)	1
	Graphic Designer (Temporary)	1
	Groundskeeper	1
	Head Coach for Women's Soccer Adjunct Pool	1
	Head Custodian	1
	Heating/Ventilation/Air Conditioning (HVAC)/Plumbing Supervisor	1
	Heating/Ventilation/Air Conditioning (HVAC)/Plumbing Supervisor	1
	Information Technology Application Systems Supervisor	1
	Instructional Assistant - Chemistry/Math (Temporary)	3
	Instructional Assistant - Office Technology (Temporary)	1
	Instructional Assistant - Writing/English/Reading (50)	1
	Instructional Development Coordinator	1
	Instructional Services Assistant I	1
	Instructional Services Assistant II	2
	Journalism Assistant Professor	1
	Lead Maintenance Plumber	1
	Library/Media Technical Assistant (Temporary)	1
	Maintenance Electronic/Alarm Technician	1
	Maintenance Technician I	1
	Mathematics Assistant Professor	2

Employer Activity Report

July 1 -May 10, 2013

EMPLOYER	JOB	NO OF POSITIONS
Los Rios Community College	Mechanical/Electrical Systems Technician	1
	Medical Laboratory Technician Program Assistant Professor, 60/Coordinator, 40	1
	Nursing (RN/LVN) Assistant Professor	1
	Occupational Therapy Assistant (OTA) Assistant Professor	1
	Operations Technician	1
	Payroll Supervisor	1
	Payroll Technician	1
	Philosophy Assistant Professor	1
	Physics/Astronomy Assistant Professor	1
	Police Communication Dispatcher	1
	Pre-Apprenticeship Adjunct Assistant Professor	1
	Pre-Apprenticeship Adjunct Assistant Professor (Utility Line Worker and/or Gas)	1
	Pre-Apprenticeship Associate Professor - Commercial and Industrial Construction	1
	Psychology Adjunct Assistant Professor Pool (Biological Psychology Class)	1
	Police Captain	1
	Public Relations Technician	1
	Recruitment Training Officer (RTO) - SRPSTC - Basic Law Enforcement Academy (Temporary)	1
	Senior Buyer/Contract Specialist	2
	Senior Information Technology Technician - Lab/Area Microcomputer Support	1
	Senior Information Technology Technician - Lab/Area Microcomputer Support	1
Shop/Field Mechanic	1	
Sociology Assistant Professor	1	

Employer Activity Report

July 1 -May 10, 2013

EMPLOYER	JOBS	NO OF POSITIONS
Los Rios Community College	Special Projects - Education Coach, College to Career (C2C) (Temporary)	2
	Student Government Adjunct Assistant Professor	1
	Student Personnel Assistant - Disabled Student Programs and Services (DSP&S) - (Temporary)	1
	Student Personnel Assistant - Student Services	1
	Student Personnel Assistant - Student Services (Temporary)	2
	TANF/CalWORKS Specialist (Temporary)	1
	Utility Worker	1
	Veterinary (Animal Health) Technology Adjunct Asst. Professor Pool - Introduction to Diagnostic Imaging	1
	Vice President of Student Services	1
	Women's Tennis Coach	1
Marathon Home Services	Carpenter	2
MarketSource, Inc.	T-Mobile Wireless Sales Representative (Part Time)	1
Marshalls	Merchandise Associates	21
Mascon, Inc.	Customer Service Specialist	1
Medstar, LLC	Part-Time Non-Emergency Wheelchair Transportation Driver	1
Mass Mutual	Financial Services Representative	10
Microform Precision	Account Manager	1
	Painter	1
	Shipping Clerk	1
	Shipping Team Leader	1
	Utility Worker	1
	Welder	1
Mojo Distribution	Shipping Receiving Clerk	1
Mutual Housing California	Administrative Assistant	1
NAMI California	Programs Administrative Assistant	1
	Program Coordinator	1
Natomas Auto Body & Paint	Dispatcher, Maintenance Services	1
Netbuilds	Lead Construction Working Superintendent	1
Northern Sheets LLC	Electrical Maintenance Mechanic	1
Pacific Coast Producers	PLC Technician	1

Employer Activity Report

July 1 -May 10, 2013

EMPLOYER	JOBS	NO OF POSITIONS
Pacific Fresh Seafood	Night Warehouse Clerk	1
Pacific Gas and Electric Company	Hydro Utility Worker - GC (Auburn)	1
	PG&E Power Pathway Welding for Veterans	35
	Utility Worker	30
	Utility Worker-Gas	5
	Utility Worker - GC (Angels Camp)	1
Pacific Housing, Inc.	Resident Services Specialist	1
Pacwest Security	Security Officer	14
Paramount Petroleum Corporation	Terminal Operator	1
PETS, INC. dba The Tutoring Center, Roseville	SAT/ACT Instructor	2
	Maintenance Mechanic/Millwright	1
Pick-N-Pull	Call Center Sales Trainer	1
Polar Service Centers	Tank Technician	2
The Pool Doctor	Swimming Pool & Spa Service/Repair Technician	1
Preferred Plumbing and Drain	Plumber and Drain Cleaner	1
Pride Staff	Production and Manufacturing Technician	50
Product Development Corporation	Telephone Book Delivery Person	20
Quality First Home Improvement	Home Improvement Consultant	5
Quick Quack Carwash	Cashier, Checker	10
Relationship Skills Center	Coordinator	1
Resource Staffing Group	Survey Collectors	30
Retail Business Development	Hiring Fair For Sales Specialists	1
	Sales Representative, Communication Equipment	1
Sacramento Area Sewer District	Environmental Assistant	1
Sacramento Employment and Training Agency	Accountant II	1
	Assistant Operations Manager	1
	Family Service Worker, Range I	1
Sacramento Loaves & Fishes	Accountant/Bookkeeper	1
	Accounting/Office Manager	1
	Outreach Assistant	1
Sacramento Public Library	General Service Worker / Driver	1
	Professional Custodians	6
	Senior Accounts Payable Technician	1

Employer Activity Report

July 1 -May 10, 2013

EMPLOYER	JOBS	NO OF POSITIONS
Sacramento Regional Transit	Bus Operator	1
	Customer Service Representative III	1
	Facilities & Grounds Worker II	1
	Facilities Maintenance Mechanic	1
	Light Rail Vehicle Technician	1
	Network Operations Technician	1
	Rail Laborer - Internal/External	1
	Service Worker (Bus and/or Light Rail)	1
	Student Intern	1
Sacramento Steps Forward	Full Charge Bookkeeper	1
	Grants Manager	1
Saladino's, Inc.	Loader	1
	Receiver	1
Salvation Army Sac Metro	On-Call Property Manager	1
	Receptionist	1
Save Mart Supermarkets	Commercial Driver	12
Scholastic Corporation	Part-Time Warehouse Workers	20
ServiceMaster	Branch Sales Professional/Sales Representative	1
Sierra Pacific	Solar Installer	8
	Solar Pool Heating Thermal Installer	6
Sing Inc.	PT - Member Services Admin	1
	Singing Coach	2
SMUD	Utility Lineman	10
Special Order Systems - SOS	Executive Administrative Assistant	1
	Office Assistant	2
	Project Coordinator	1
	Service Coordinator	1
St. Marks United Methodist Church	Custodian	1
Tony's Fine Foods, Inc.	Account Manager - San Diego	1
	Accounts Payable Specialist	2
	Accounts Receivable Specialist	1
	Administrative Assistant	1
	Class A Route Driver	1
	Class A Route Driver - Redding	1
	Class B Driver	1
	Class B Route Driver - Berkeley	1
	Class C Delivery Driver	1
	Corporate Account Specialist	1
	Delivery Driver - Class C (Seasonal)	1
	Facilities Support	2
	Facilities Technicians - Day Shift	1

Employer Activity Report

July 1 -May 10, 2013

EMPLOYER	JOB	NO OF POSITIONS
Tony's Fine Foods, Inc.	Facilities Technicians - Graveyard Shift	1
	Financial Analyst	1
	Forklift Driver	1
	General Warehouse	1
	Information Technology	1
	IT Software Support	1
	IT Support Specialist	1
	Jr. Financial Analyst	1
	Logistics Analyst	1
	Order Selector	6
	Order Selector - Swing Shift	1
	Order Selector - Truckee	1
	Order Selector - West Sacramento	1
	Over-the-Road Driver (OTR)	1
	Pricing Analyst	1
	Pricing Specialist	2
	Receptionist	1
	Staff Accountant	1
	Vehicle Washer	1
	Wine Sales Account Manager - Part Time	1
Will Call Representative	1	
Tree Pros Arboricultural Services, Inc.	Tree Service Groundsman / Climber	2
United Site Services	Service Technician	5
UPS Store	Sales Associate	1
Vail Resorts	Adult's Ski Instructor Non Certified - Part Time Seasonal - Northstar California	20
	Assistant Store Manager - Village Rental - Northstar	20
	Boot Fitter / Sales Associate - Kirkwood Mountain Sports Village Retail	20
	Cashier, FT Seasonal - Northstar California	20

Employer Activity Report

July 1 -May 10, 2013

EMPLOYER	JOBS	NO OF POSITIONS
Vail Resorts	Children's Ski Instructor Non Certified - Part Time Seasonal - Northstar California	20
	Dining Staff - Northstar, California	20
	Dishwasher - PT Seasonal - Northstar California	20
	Entry Grounds Crew - FT Seasonal - Northstar California	20
	Head Cashier - Kirkwood Ski Resort	20
	Lead Sales Associate - Kirkwood Mountain Sports Village Retail - Kirkwood, CA	20
	Service Technician - Kirkwood Ski Resort - Tuning Center	20
	Ski Technician - Northstar California	20
	Ski Technician Demo Shop - Northstar California	20
	Summit Deck and Grille Dining Staff - Northstar California	20
	Supervisor - Village Rental - Northstar	20
	Supervisor -Kirkwood Mountain Resorts - Timber Creek Retail	20
	Supervisor -Kirkwood Ski Resort -871 Village Rentals	20
	Zephyr Lodge Steward - PT Seasonal - Northstar California	20
Visiting Angels Senior Home Care	In-home Caregivers	10
Volt Workforce Solutions	Electronic Test Technician	10
Warehouse Markets	Cashier	100
Western & Southern Life Insurance	Sales Representative	10
Wind Youth Services	Development Associate / Part-Time	1
Work Truck Solutions	Regional Customer Success Manager	1
	Regional Inside Sales and Marketing Consultant	1
	Regional Outside Sales and Marketing Consultant	1
	Virtual Office Manager	1
Zaharis Landscaping	Laborer - Landscaping and Groundskeeping	2
TOTAL		2033

ITEM IV-D – INFORMATION

UNEMPLOYMENT UPDATE/PRESS RELEASE FROM THE EMPLOYMENT
DEVELOPMENT DEPARTMENT

BACKGROUND:

The unemployment rate for Sacramento County for the month March was 9.2%.

Attached is a copy of a press release from the Employment Development Department breaking down the job losses and job creations for the regional area.

Staff will be available to answer questions.

**SACRAMENTO-ARDEN-ARCADE-ROSEVILLE METROPOLITAN STATISTICAL AREA (MSA)
(EL DORADO, PLACER, SACRAMENTO, AND YOLO COUNTIES)**

Total wage and salary employment expanded over the month and over the year

The unemployment rate in the Sacramento-Arden Arcade-Roseville MSA was 9.2 percent in March 2013, down from a revised 9.5 percent in February 2013, and below the year-ago estimate of 11.1 percent. This compares with an unadjusted unemployment rate of 9.4 percent for California and 7.6 percent for the nation during the same period. The unemployment rate was 9.5 percent in El Dorado County, 8.0 percent in Placer County, 9.2 percent in Sacramento County, and 11.1 percent in Yolo County.

Between February 2013 and March 2013, total wage and salary employment located in the counties of El Dorado, Placer, Sacramento, and Yolo increased by 5,000 to total 835,000 jobs.

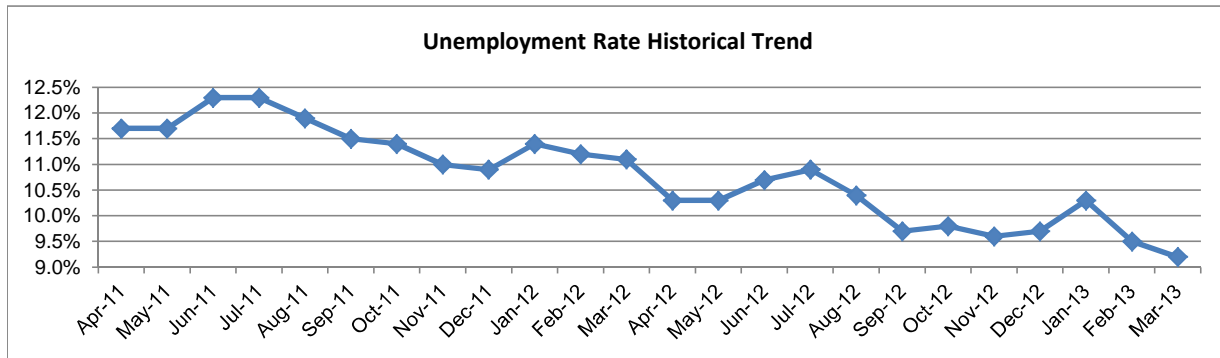
- Government gained 2,100 jobs over the month. The growth in local government (up 1,300 jobs) and state government (up 900 jobs) overshadowed the small loss reported in federal government (down 100 jobs).
- Leisure and hospitality picked up 1,000 jobs. The expansion was concentrated in accommodation and food services (up 700 jobs), but arts, entertainment, and recreation contributed 300 jobs.
- Professional and business services added 900 jobs over the month. The gains in professional, scientific, and technical services (up 1,100 jobs) and management of companies and enterprises (up 100 jobs) more than offset the reduction in administrative and support and waste services (down 300 jobs).
- The three industries experiencing minor losses included other services (down 200 jobs), construction (down 100 jobs), and financial activities (down 100 jobs).

Between March 2012 and March 2013, total jobs located in the region increased by 13,800, or 1.7 percent.

- Professional and business services led the expansion with a 7,000-job gain over the year. Additions were scattered among administrative and support and waste services (up 4,100 jobs), professional, scientific, and technical services (up 2,700 jobs), and management of companies and enterprises (up 200 jobs).
- Trade, transportation, and utilities picked up 5,400 jobs. Retail trade (up 3,100 jobs), transportation, warehousing, and utilities (up 1,700 jobs), and wholesale trade (up 600 jobs) all contributed to the improvement.
- Education and health services and manufacturing each gained 1,800 jobs over the year.
- Government declined by 1,700 jobs. The cutbacks in local government (down 2,200 jobs) and federal government (down 100 jobs) more than offset the expansion in state government (up 600 jobs).

IMMEDIATE RELEASE
SACRAMENTO-ARDEN ARCADE-ROSEVILLE METROPOLITAN STATISTICAL AREA (MSA)
(El Dorado, Placer, Sacramento, and Yolo Counties)

The unemployment rate in the Sacramento-Arden Arcade-Roseville MSA was 9.2 percent in March 2013, down from a revised 9.5 percent in February 2013, and below the year-ago estimate of 11.1 percent. This compares with an unadjusted unemployment rate of 9.4 percent for California and 7.6 percent for the nation during the same period. The unemployment rate was 9.5 percent in El Dorado County, 8.0 percent in Placer County, 9.2 percent in Sacramento County, and 11.1 percent in Yolo County.



Industry	Feb-2013	Mar-2013	Change		Mar-2012	Mar-2013	Change
	Revised	Prelim				Prelim	
Total, All Industries	830,000	835,000	5,000		821,200	835,000	13,800
Total Farm	7,000	7,200	200		7,400	7,200	(200)
Total Nonfarm	823,000	827,800	4,800		813,800	827,800	14,000
Mining and Logging	300	300	0		300	300	0
Construction	34,500	34,400	(100)		33,900	34,400	500
Manufacturing	34,500	34,800	300		33,000	34,800	1,800
Trade, Transportation & Utilities	139,100	139,900	800		134,500	139,900	5,400
Information	14,700	14,700	0		15,600	14,700	(900)
Financial Activities	47,800	47,700	(100)		47,200	47,700	500
Professional & Business Services	111,700	112,600	900		105,600	112,600	7,000
Educational & Health Services	107,600	107,700	100		105,900	107,700	1,800
Leisure & Hospitality	83,500	84,500	1,000		83,200	84,500	1,300
Other Services	26,900	26,700	(200)		28,400	26,700	(1,700)
Government	222,400	224,500	2,100		226,200	224,500	(1,700)

Notes: Data not adjusted for seasonality. Data may not add due to rounding
 Labor force data are revised month to month
 Additional data are available on line at www.labormarketinfo.edd.ca.gov

**Monthly Labor Force Data for Cities and Census Designated Places (CDP)
 March 2013 - Preliminary
 Data Not Seasonally Adjusted**

Area Name	Labor Force	Employment	Unemployment Number	Unemployment Rate	Census Ratios Emp	Census Ratios Unemp
Sacramento County	679,900	617,500	62,400	9.2%	1.000000	1.000000
Arden Arcade CDP	56,600	51,400	5,200	9.1%	0.083249	0.082638
Carmichael CDP	29,400	27,300	2,100	7.1%	0.044196	0.033389
Citrus Heights city	50,700	47,400	3,200	6.4%	0.076838	0.052031
Elk Grove CDP	35,300	32,700	2,600	7.4%	0.052995	0.042014
Fair Oaks CDP	17,300	16,500	900	4.9%	0.026690	0.013634
Florin CDP	12,600	10,800	1,800	14.5%	0.017414	0.029215
Folsom city	27,400	26,300	1,100	4.1%	0.042525	0.018086
Foothill Farms CDP	9,600	8,400	1,200	12.6%	0.013648	0.019477
Galt city	10,700	9,100	1,600	15.0%	0.014787	0.025876
Gold River CDP	4,900	4,800	100	1.8%	0.007807	0.001391
Isleton city	400	400	100	12.2%	0.000606	0.000835
La Riviera CDP	7,000	6,600	400	5.4%	0.010764	0.006121
Laguna CDP	20,700	19,700	1,000	5.0%	0.031834	0.016416
Laguna West Lakeside CDP	5,300	5,000	300	6.5%	0.008082	0.005565
North Highlands CDP	22,300	19,100	3,200	14.4%	0.030952	0.051475
Orangevale CDP	16,000	15,000	1,000	6.2%	0.024229	0.015860
Parkway South Sacramento CD	15,800	13,200	2,600	16.3%	0.021400	0.041180
Rancho Cordova City	30,800	27,600	3,200	10.5%	0.044619	0.052031
Rancho Murieta CDP	2,300	2,200	100	3.0%	0.003619	0.001113
Rio Linda CDP	5,700	4,900	800	14.6%	0.007917	0.013356
Rosemont CDP	14,000	12,900	1,100	7.7%	0.020867	0.017251
Sacramento city	215,100	191,800	23,200	10.8%	0.310678	0.371731
Vineyard CDP	6,000	5,700	300	4.7%	0.009185	0.004452
Walnut Grove CDP	500	400	100	22.8%	0.000569	0.001669
Wilton CDP	2,800	2,600	200	6.3%	0.004225	0.002782

CDP is "Census Designated Place" - a recognized community that was unincorporated at the time of the 2000 Census.

Notes:

- 1) Data may not add due to rounding. All unemployment rates shown are calculated on unrounded data.
- 2) These data are not seasonally adjusted.

Methodology:

Monthly city and CDP labor force data are derived by multiplying current estimates of county employment and unemployment by the employment and unemployment shares (ratios) of

Data Not Seasonally Adjusted

Area Name	Labor Force	Employment	Unemployment Number	Unemployment Rate	Census Ratios	
					Emp	Unemp

each city and CDP at the time of the 2000 Census. Ratios for cities of 25,000 or more persons were developed from special tabulations based on household population only from the Bureau of Labor Statistics. For smaller cities and CDP, ratios were calculated from published census data.

City and CDP unrounded employment and unemployment are summed to get the labor force. The unemployment rate is calculated by dividing unemployment by the labor force. Then the labor force, employment, and unemployment are rounded.

This method assumes that the rates of change in employment and unemployment, since 2000, are exactly the same in each city and CDP as at the county level (i.e., that the shares are still accurate). If this assumption is not true for a specific city or CDP, then the estimates for that area may not represent the current economic conditions. Since this assumption is untested, caution should be employed when using these data.

REPORT 400 C
Monthly Labor Force Data for Counties
March 2013 - Preliminary
 Data Not Seasonally Adjusted

COUNTY	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
STATE TOTAL	---	18,557,700	16,817,200	1,740,500	9.4%
ALAMEDA	10	779,100	718,900	60,200	7.7%
ALPINE	19	560	510	50	9.0%
AMADOR	28	16,250	14,500	1,750	10.8%
BUTTE	30	101,300	90,000	11,400	11.2%
CALAVERAS	33	18,690	16,460	2,230	11.9%
COLUSA	58	11,260	8,570	2,690	23.9%
CONTRA COSTA	13	538,700	496,600	42,100	7.8%
DEL NORTE	34	11,350	9,970	1,380	12.1%
EL DORADO	22	91,000	82,400	8,700	9.5%
FRESNO	47	439,400	373,800	65,600	14.9%
GLENN	41	12,630	10,900	1,730	13.7%
HUMBOLDT	22	59,600	53,900	5,600	9.5%
IMPERIAL	57	75,900	57,900	18,000	23.7%
INYO	17	9,380	8,570	810	8.6%
KERN	40	388,200	335,500	52,700	13.6%
KINGS	49	60,900	51,500	9,400	15.4%
LAKE	42	24,790	21,320	3,470	14.0%
LASSEN	35	12,520	10,960	1,560	12.5%
LOS ANGELES	24	4,895,100	4,409,200	485,900	9.9%
MADERA	39	67,300	58,200	9,100	13.5%
MARIN	1	141,600	134,200	7,400	5.2%
MARIPOSA	31	8,860	7,860	1,010	11.4%
MENDOCINO	19	42,050	38,250	3,800	9.0%
MERCED	55	112,400	93,000	19,400	17.2%
MODOC	44	3,650	3,130	520	14.2%
MONO	14	8,780	8,080	700	8.0%
MONTEREY	35	224,200	196,100	28,100	12.5%
NAPA	5	77,900	72,700	5,300	6.7%
NEVADA	16	50,610	46,380	4,230	8.4%
ORANGE	4	1,631,800	1,528,600	103,300	6.3%
PLACER	14	178,600	164,400	14,200	8.0%
PLUMAS	54	9,200	7,720	1,480	16.1%
RIVERSIDE	25	947,200	847,800	99,400	10.5%
SACRAMENTO	21	679,900	617,500	62,400	9.2%
SAN BENITO	45	27,500	23,600	3,900	14.3%
SAN BERNARDINO	25	866,400	775,300	91,100	10.5%
SAN DIEGO	10	1,611,200	1,487,100	124,100	7.7%
SAN FRANCISCO	3	480,900	452,100	28,900	6.0%
SAN JOAQUIN	43	297,900	255,900	42,000	14.1%
SAN LUIS OBISPO	6	144,800	135,000	9,800	6.8%
SAN MATEO	2	398,100	375,500	22,600	5.7%
SANTA BARBARA	8	232,300	215,500	16,800	7.2%
SANTA CLARA	7	924,300	858,500	65,900	7.1%
SANTA CRUZ	31	153,300	135,800	17,500	11.4%
SHASTA	35	79,700	69,700	10,000	12.5%
SIERRA	52	1,530	1,290	240	15.5%
SISKIYOU	49	18,690	15,820	2,870	15.4%
SOLANO	18	218,400	199,000	19,400	8.9%
SONOMA	9	257,700	238,800	18,900	7.3%
STANISLAUS	46	236,500	202,000	34,500	14.6%
SUTTER	56	42,700	35,000	7,600	17.9%
TEHAMA	38	24,730	21,480	3,250	13.2%
TRINITY	49	4,720	3,990	730	15.4%
TULARE	53	207,100	174,500	32,600	15.7%
TUOLUMNE	27	25,330	22,610	2,720	10.7%
VENTURA	10	446,600	412,000	34,600	7.7%
YOLO	29	99,500	88,500	11,000	11.1%
YUBA	48	27,100	22,900	4,200	15.3%

Notes

- 1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.
- 2) Labor force data for all geographic areas now reflect the March 2012 benchmark and Census 2010 population controls at the state level.

Sacramento Arden Arcade Roseville MSA
(El Dorado, Placer, Sacramento, and Yolo Counties)
Industry Employment & Labor Force
March 2012 Benchmark

Data Not Seasonally Adjusted

	Mar 12	Jan 13	Feb 13	Mar 13	Percent Change	
			Revised	Prelim	Month	Year
Civilian Labor Force (1)	1,052,400	1,046,700	1,052,400	1,049,100	-0.3%	-0.3%
Civilian Employment	935,500	939,200	952,000	952,700	0.1%	1.8%
Civilian Unemployment	116,800	107,400	100,400	96,300	-4.1%	-17.6%
Civilian Unemployment Rate	11.1%	10.3%	9.5%	9.2%		
(CA Unemployment Rate)	11.1%	10.4%	9.7%	9.4%		
(U.S. Unemployment Rate)	8.4%	8.5%	8.1%	7.6%		

Total, All Industries (2)	821,200	824,000	830,000	835,000	0.6%	1.7%
Total Farm	7,400	6,700	7,000	7,200	2.9%	-2.7%
Total Nonfarm	813,800	817,300	823,000	827,800	0.6%	1.7%
Total Private	587,600	597,700	600,600	603,300	0.4%	2.7%
Goods Producing	67,200	67,700	69,300	69,500	0.3%	3.4%
Mining and Logging	300	300	300	300	0.0%	0.0%
Construction	33,900	33,100	34,500	34,400	-0.3%	1.5%
Construction of Buildings	8,400	8,400	8,400	8,500	1.2%	1.2%
Specialty Trade Contractors	21,600	23,000	24,000	24,400	1.7%	13.0%
Building Foundation & Exterior Contractors	4,800	4,500	4,700	4,800	2.1%	0.0%
Building Equipment Contractors	9,100	10,300	10,400	10,500	1.0%	15.4%
Building Finishing Contractors	5,000	4,400	4,600	4,600	0.0%	-8.0%
Manufacturing	33,000	34,300	34,500	34,800	0.9%	5.5%
Durable Goods	22,700	23,300	23,400	23,700	1.3%	4.4%
Computer & Electronic Product Manufacturing	8,000	8,100	8,100	8,300	2.5%	3.8%
Nondurable Goods	10,300	11,000	11,100	11,100	0.0%	7.8%
Food Manufacturing	4,300	4,600	4,500	4,500	0.0%	4.7%
Service Providing	746,600	749,600	753,700	758,300	0.6%	1.6%
Private Service Producing	520,400	530,000	531,300	533,800	0.5%	2.6%
Trade, Transportation & Utilities	134,500	142,100	139,100	139,900	0.6%	4.0%
Wholesale Trade	25,100	25,500	25,600	25,700	0.4%	2.4%
Merchant Wholesalers, Durable Goods	13,800	13,900	13,900	14,000	0.7%	1.4%
Merchant Wholesalers, Nondurable Goods	8,800	8,700	8,600	8,600	0.0%	-2.3%
Retail Trade	88,800	94,100	91,400	91,900	0.5%	3.5%
Motor Vehicle & Parts Dealer	11,400	12,100	12,200	12,300	0.8%	7.9%
Building Material & Garden Equipment Stores	7,300	7,100	7,100	7,400	4.2%	1.4%
Grocery Stores	16,600	17,300	17,400	17,300	-0.6%	4.2%
Health & Personal Care Stores	5,400	5,300	5,300	5,400	1.9%	0.0%
Clothing & Clothing Accessories Stores	7,100	7,600	7,300	7,300	0.0%	2.8%
Sporting Goods, Hobby, Book & Music Stores	4,100	4,300	4,200	4,100	-2.4%	0.0%
General Merchandise Stores	18,600	19,500	18,500	18,300	-1.1%	-1.6%
Transportation, Warehousing & Utilities	20,600	22,500	22,100	22,300	0.9%	8.3%
Information	15,600	14,700	14,700	14,700	0.0%	-5.8%
Publishing Industries (except Internet)	2,800	2,700	2,700	2,700	0.0%	-3.6%
Telecommunications	7,900	7,400	7,300	7,300	0.0%	-7.6%
Financial Activities	47,200	48,500	47,800	47,700	-0.2%	1.1%
Finance & Insurance	35,400	36,000	35,400	35,300	-0.3%	-0.3%
Credit Intermediation & Related Activities	12,700	12,800	12,800	12,800	0.0%	0.8%
Depository Credit Intermediation	8,500	8,500	8,400	8,400	0.0%	-1.2%
Nondepository Credit Intermediation	2,100	2,400	2,400	2,500	4.2%	19.0%
Insurance Carriers & Related	18,600	19,100	18,800	18,800	0.0%	1.1%
Real Estate & Rental & Leasing	11,800	12,500	12,400	12,400	0.0%	5.1%
Real Estate	8,900	9,300	9,300	9,300	0.0%	4.5%
Professional & Business Services	105,600	109,800	111,700	112,600	0.8%	6.6%
Professional, Scientific & Technical Services	51,400	52,200	53,000	54,100	2.1%	5.3%
Architectural, Engineering & Related Services	8,700	8,800	8,800	8,800	0.0%	1.1%
Management of Companies & Enterprises	9,500	9,600	9,600	9,700	1.0%	2.1%
Administrative & Support & Waste Services	44,700	48,000	49,100	48,800	-0.6%	9.2%
Administrative & Support Services	42,500	45,700	46,800	46,400	-0.9%	9.2%
Employment Services	14,800	19,500	20,100	19,700	-2.0%	33.1%

Sacramento Arden Arcade Roseville MSA
(El Dorado, Placer, Sacramento, and Yolo Counties)
Industry Employment & Labor Force
March 2012 Benchmark

Data Not Seasonally Adjusted

	Mar 12	Jan 13	Feb 13 Revised	Mar 13 Prelim	Percent Change	
					Month	Year
Services to Buildings & Dwellings	11,000	11,500	11,500	11,600	0.9%	5.5%
Educational & Health Services	105,900	106,600	107,600	107,700	0.1%	1.7%
Education Services	13,800	14,000	14,600	14,700	0.7%	6.5%
Health Care & Social Assistance	92,100	92,600	93,000	93,000	0.0%	1.0%
Ambulatory Health Care Services	39,600	40,300	40,500	40,500	0.0%	2.3%
Hospitals	23,400	23,000	23,000	23,100	0.4%	-1.3%
Nursing & Residential Care Facilities	15,100	14,900	14,900	14,900	0.0%	-1.3%
Leisure & Hospitality	83,200	81,500	83,500	84,500	1.2%	1.6%
Arts, Entertainment & Recreation	15,300	14,200	14,500	14,800	2.1%	-3.3%
Accommodation & Food Services	67,900	67,300	69,000	69,700	1.0%	2.7%
Accommodation	8,400	8,200	8,200	8,200	0.0%	-2.4%
Food Services & Drinking Places	59,500	59,100	60,800	61,500	1.2%	3.4%
Full-Service Restaurants	27,800	28,200	28,500	28,400	-0.4%	2.2%
Limited-Service Eating Places	29,000	28,900	29,200	29,200	0.0%	0.7%
Other Services	28,400	26,800	26,900	26,700	-0.7%	-6.0%
Repair & Maintenance	7,900	8,000	8,100	8,100	0.0%	2.5%
Government	226,200	219,600	222,400	224,500	0.9%	-0.8%
Federal Government	13,600	13,700	13,600	13,500	-0.7%	-0.7%
Department of Defense	1,700	1,700	1,700	1,700	0.0%	0.0%
State & Local Government	212,600	205,900	208,800	211,000	1.1%	-0.8%
State Government	109,600	107,700	109,300	110,200	0.8%	0.5%
State Government Education	28,000	27,600	28,000	28,600	2.1%	2.1%
State Government Excluding Education	81,600	80,100	81,300	81,600	0.4%	0.0%
Local Government	103,000	98,200	99,500	100,800	1.3%	-2.1%
Local Government Education	60,700	55,800	57,100	58,300	2.1%	-4.0%
Local Government Excluding Education	42,300	42,400	42,400	42,500	0.2%	0.5%
County	18,000	17,900	18,000	18,000	0.0%	0.0%
City	9,500	9,400	9,500	9,400	-1.1%	-1.1%
Special Districts plus Indian Tribes	14,800	15,100	14,900	15,100	1.3%	2.0%

Notes:

(1) Civilian labor force data are by place of residence; include self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

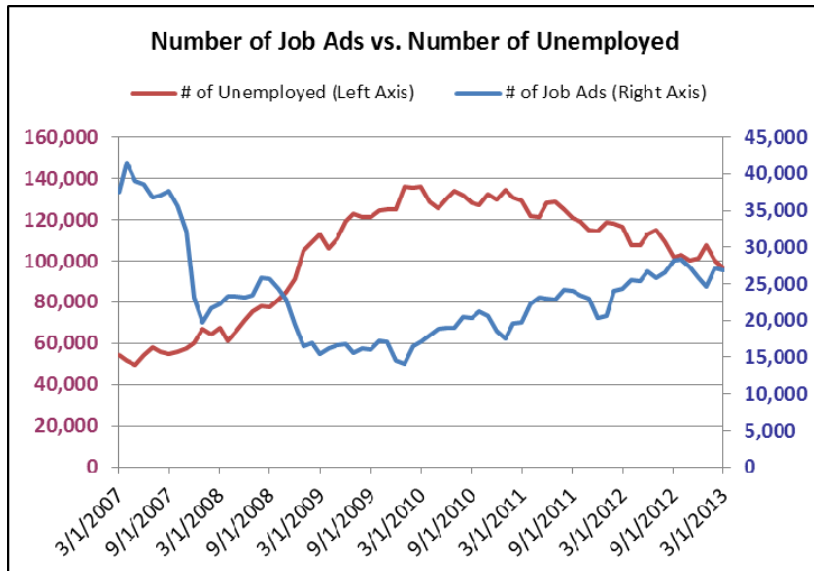
(2) Industry employment is by place of work; excludes self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding.

These data are produced by the Labor Market Information Division of the California Employment Development Department (EDD). Questions should be directed to: Heather Chamizo 916/262-2216 or Diane Patterson 916/865-2453

These data, as well as other labor market data, are available via the Internet at <http://www.labormarketinfo.edd.ca.gov>. If you need assistance, please call (916) 262-2162.

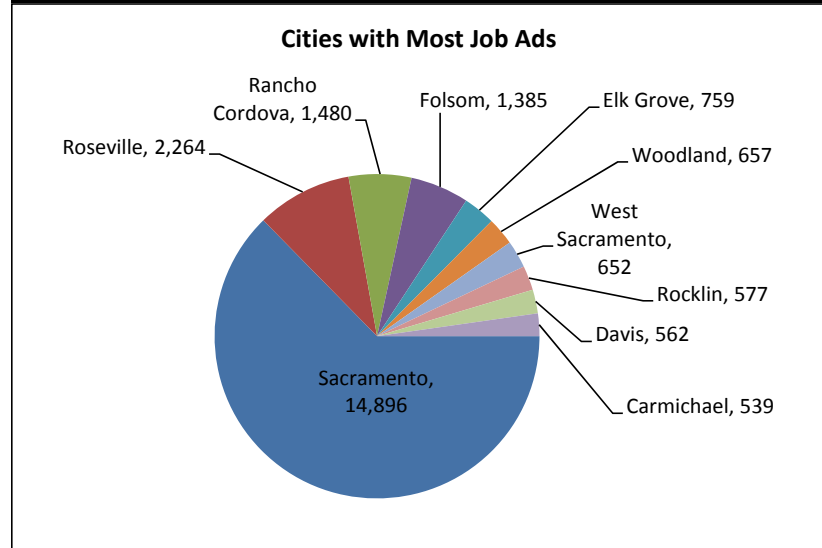
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Recent Job Ads for Sacramento Arden Arcade Roseville MSA March 2013



- Employers with Most Job Ads**
- Mercy Hospital - 790
 - Sutter Health - 698
 - Volt Worforce Solutions - 359
 - Intel - 226
 - Kaiser Permanente - 209
 - Randstad - 189
 - Aerotek - 158
 - Allegis Group - 153
 - Kelly Services - 129
 - Soliant - 126

- Occupations with Most Job Ads**
- Registered Nurses - 1038
 - Retail Salespersons - 646
 - Computer Systems Analysts - 624
 - Customer Service Representatives - 539
 - First-Line Supervisors of Office and Administrative Support - 501
 - First-Line Supervisors of Retail Sales Workers - 499
 - Computer User Support Specialists - 471
 - Software Developers, Applications - 422
 - Heavy and Tractor-Trailer Truck Drivers - 413
 - Web Developers - 408



ITEM IV-E – INFORMATION

COMMITTEE UPDATES

BACKGROUND:

This item provides an opportunity for a report from the following committees:

- Youth Council
- Planning/Oversight Committee – Lynn Conner
- Employer Outreach Committee – Terry Wills

ITEM IV - OTHER REPORTS

1. CHAIR'S REPORT

The Chair of the Sacramento Works, Inc. Board, on a regular basis, receives numerous items of information concerning employment and training legislation, current programs, agency activities, and miscellaneous articles.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

2. MEMBERS OF THE BOARD

This item provides the opportunity for Workforce Investment Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request staff to research or follow up on specific requests or to ask that certain items be placed on the next agenda.

3. COUNSEL REPORT:

The Sacramento Works, Inc. Legal Counsel is the firm of Phillip M. Cunningham, Attorney at Law. This item provides the opportunity for Legal Counsel to provide the Sacramento Works, Inc. Board with an oral or written report on legal activities

4. PUBLIC PARTICIPATION:

Participation of the general public at Sacramento Works, Inc. Board meetings is encouraged. The Sacramento Works, Inc. Board has decided to incorporate participants of the audience as part of its agenda for all meetings. Members of the audience are asked to address their requests to the Chair, if they wish to speak.