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**REGULAR MEETING OF THE
COMMUNITY ACTION BOARD**

DATE: Wednesday, June 10, 2020

TIME: 10:00 a.m.

LOCATION: <https://us02web.zoom.us/j/88306685621>

In response to the Governor's Executive Order N-29-20 relating to the COVID-19 Pandemic, the Sacramento Employment and Training Agency Community Action Board is conducting this meeting on Zoom at <https://us02web.zoom.us/j/88306685621>. This meeting will be closed captioned. Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting by dialing any of the following telephone numbers and entering in the Webinar ID: 883 0668 5621: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592. Members of the public are encouraged to participate in the meeting by submitting written comments in the Q&A section of the Zoom meeting or by email to: Nancy.Hogan@seta.net. Public comments will be accepted until the adjournment of the meeting, distributed to the CAB, and included in the record.

Closed captioning will be available. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

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- I. **Call to Order/Roll Call**
- II. **Consent Item**
 - A. Approval of Minutes of the May 20, 2020 Special Meeting 1-6
- III. **Discussion Item**
 - A. Discussion of CSBG Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding for 2020-2022 7

IV. Information Item

- A. Community Services Block Grant Provider Presentations: 8
- ❖ Next Move/Francis House Center
 - ❖ Elk Grove Adult and Community Education
 - ❖ Rose Family Creative Empowerment

V. Reports to the Board 9

- A. Chair
- B. Executive Director
- C. Program Manager
- D. Members of the Board
- E. Public

VI. Adjournment

DISTRIBUTION DATE: WEDNESDAY, JUNE 3, 2020

**COMMUNITY ACTION BOARD
MEETING ATTENDANCE
2020**

BOARD MEMBER	Represented Sector	1/8	2/12	3/11	4/15 *	5/20 *	6/10	7/8	8/12	9/9	10/14	11/11	12/9	# of meetings attended
Wajma (1/8) Arghandiwal	Low Income Sector	X	X	X	X	A								
Lisa Culp	Private Sector	RESIGNED 1/8/20												
LaShelle Dozier	Public Sector	X	A	X	X	X								
Dominique Espinosa (8/1)	Low Income Sector	A	A	A	X	X								
Anthony Garcia	Public Sector	X	X	A	X	A								
Kristin (9/18/19) Gibbons	Public Sector	X	A	X	A	X								
Alma Leiva (1/8)	Low Income Sector	A	X	A	X	X	REMOVED FROM PC 5/26							
Genevieve Levy	Private Sector	AP	X	AP	AP	X								
Donald Migge	Private Sector	X	X	X	X	X								
Antoine Montgomery	Low Income Sector	X	X	X	A	RESIGNED 5/19								
Jon Rango (2/6)	Private Sector		X	X	X	X								
Rivkah Sass	Public Sector	X	A	A	X	A								
Sam Starks	Public Sector	X	X	X	A	X								
Fienishia Wash (5/19)	Low Income Sector					X								

*Special meeting

ITEM II-A - CONSENT

APPROVAL OF MINUTES OF THE MAY 20, 2020 SPECIAL MEETING

BACKGROUND:

Attached are the minutes of the May 20, 2020 board meeting.

RECOMMENDATION:

Review, make any necessary corrections and approve the minutes.

PRESENTER: Julie Davis-Jaffe

SPECIAL MEETING OF THE COMMUNITY ACTION BOARD

Minutes/Synopsis

(The minutes reflect the actual progression of the meeting.)

Electronic meeting

Wednesday, May 20, 2020
10:00 a.m.

I. **Call to Order/Roll Call**

Ms. Espinosa called the meeting to order at 10:04 a.m. The roll was called and a quorum was established.

Members Present:

Jon Rango, Boys and Girls Club of Greater Sacramento
Donald Migge, California Community Credit Union
Genevieve Levy, Sacramento Food Bank and Family Services
Kristin Gibbons, County Department of Human Assistance
LaShelle Dozier, Sacramento Housing & Redevelopment Agency
Fienishia Wash, Head Start Policy Council
Alma Leiva, Head Start Policy Council
Sam Starks, SMUD
Dominique Espinosa, Mutual Housing California

Members Absent:

Anthony Garcia, Chair, Child Action, Inc.
Rivkah Sass, Sacramento Public Library Authority
Wajma Arghandiwal, Mutual Assistance Network

Ms. Espinosa stated that the service provider presentations would be given before the action items.

IV. **Information Items**

A. Community Services Block Grant Provider Presentations:

- Volunteers of America (VOA) – Veterans Services
- River City Food Bank

River City Food Bank: Ms. Jena Robinson stated that River City Food Bank (RCFB) is a provider serving a record number of families and individuals and thanked CSBG for the funding. RCFB has been serving the community for 50 years and their mission is to alleviate hunger. In 2019, they served 205,000 people, up 40% from the year before. Ms. Robinson stated that RCFB is very happy to serve the community.

Their focus right now is on emergency food distribution. They have had to make changes to their distribution process to ensure everyone remains healthy. They had to limit their services due to the lower number of volunteers, limited food

drives, and they now utilize pre-packaged food. Anyone in Sacramento County is welcome and they provide 3-5-day supply of food with a goal of fresh fruits and vegetables. They offer a monthly cooking class, serve the medically fragile, and serve seniors by providing commodity boxes. They work with eight different low-income schools to provide food to children; they also have a Cal-fresh outreach program. As an organization, they have distributed 2.4 million pounds of food. With Covid-19, they have seen a 30% increase in their emergency food distribution.

Amanda explained how they use CSBG funds; they purchase food for emergency food distribution. They provide food five days per week, and they are doing everything outside right now. With the upcoming heat, they will open earlier. They are able to distribute a lot of food with their partnership with local grocery stores. They are doing everything they can to offer compassion while remaining safe. It is important to refer people to other safety-net providers to ensure they have assistance.

They often say that even during normal times, many people are just one disaster away from homelessness; this is never more true than right now.

Ms. Dozier asked if they provide training to assist people to give food to senior sites. Amanda replied that they have a partnership with Paratransit and the Sacramento Food Bank. They are asking people to act on behalf of seniors and pick up food boxes. They are making the food available but not distributing it; there are partners working to safely distribute the food.

Mr. Starks stated that now there is a population of people that were not talked to earlier, i.e., people that have lost jobs and are new to visiting a food bank. They are the new poor. Ms. Robinson stated that they are seeing people that are regulars (on fixed incomes) and now seeing new faces. They are also seeing a lot of Latino families that are no longer working due to Covid19. They are now seeing people that have never needed the services of food banks before.

Ms. Kossick asked how they collaborate with other food banks. Ms. Robinson replied that they work with the Sacramento Food Bank; they are also able to source commodity food items and RCFB does the distribution. During COVID, they have seen more cooperation between food programs to learn how to work together to serve the community.

Ms. Levy stated that the Sacramento Food Bank is the clearing house for a lot of the commodities, and RCFB is one of their biggest and best food partners to ensure distribution. There are a lot of food access points in Sacramento. Sacramento Food Bank was an indirect provider but is now a direct food distributor due to drive through services.

Mr. Starks stated that it is more crucial than ever to keep track of new clients. This is very important to track the new crowd; there may be a time to justify an influx of new funds or a new partnership utilizing the increased number of clients served.

Ms. Espinosa stated that she thinks the increase in their services is far higher than the 30% they are reporting; she thinks it is at least double that.

Ms. Levy stated that the public can go to www.Sacramentofoodbank.org to access a list of emergency response agencies. This list is updated regularly and provides information as to who is operating and when. There is another group called secondary agencies but Ms. Levy suggested to call and confirm that services are still being provided. People can always call 211 or the Sacramento Food Bank to find the information. There is also a 'find food' tab to source information by day.

Jill Fox and Veronica Williams: Volunteers of America; Ms. Fox stated that they receive Safety Net funding from CSBG. They have recovery programs, shelters, and run the gamut of services needed for veterans. They have services from the Dept. of Veteran's Affairs, and their safety net program helps to bridge the gap in services until they can get into housing. Ms. Williams stated that they provide services to add income to the veterans through the VA or Social Security. They assist with moving costs and rental assistance. They have automotive repair assistance up to \$1,200. They offer general housing assistance, food, household supplies, can purchase a bed, and assist with child care costs through their rapid rehousing services.

They coordinate and blend funding to provide broader services. Ms. Fox spoke of a female veteran sleeping in her car. VOA was able to house her and her son in a motel, and then enrolled her into a housing program. They were able to use the CSBG funds to help pay her first month's rent.

VOA is located very close to the Mather Veteran's Hospital, through which it is very easy to access resources. Everyone that goes into their program for services is provided a list of other service providers.

Ms. Dozier spoke of Project Room Key, which are funds that are coming from the federal government but are not CSBG funds. SHRA sets aside \$15 million to house homeless individuals; it's temporary for 90 days and after that time frame, staff are working to move them into a permanent housing solution.

II. Consent Item

A. Approval of Minutes of the April 15, 2020 meeting

The minutes were reviewed; there were no questions or corrections.

Moved/Starks, second/Dozier, to approve the April 15, 2020 minutes.

Roll call vote:

Aye: 9 (Dozier, Espinosa, Gibbons, Leiva, Levy, Migge, Rango, Starks, Wash)

Nay: 0

Abstentions: 0

Absent: 3 (Arghandiwal, Garcia, Sass)

III. Action/Discussion Item

A. Approval of CSBG Staff Funding Augmentation Recommendations Due to Covid-19

Ms. Davis-Jaffe reviewed the staff report.

Ms. Leiva left the meeting 10:55 a.m.

Mr. Starks asked if staff is looking for ways to address the 'new normal'. Ms. Davis-Jaffe replied that as far as accountability, staff does work with the agencies to ensure that services are provided. The service providers will be allowed to provide more services and perhaps different safety net services. Ms. Davis-Jaffe stated that there is a fiscal monitor that reviews the money aspect.

Moved/Starks, second/Dozier, to approve the CSBG staff funding augmentation recommendations for Program Year 2020 due to COVID-19.

Roll call vote:

Aye: 8 (Dozier, Espinosa, Gibbons, Levy, Migge, Rango, Starks, Wash)

Nay: 0

Abstentions: 0

Absent: 4 (Arghandiwal, Garcia, Leiva, Sass)

Ms. Dozier asked when concrete recommendations will be ready. Ms. Davis-Jaffe replied that originally, the organizations were given \$154,000 to meet the need. A lot of the agencies have already spent their funds. With CARES funding, there may be an RFP with an expectation for agencies to apply for funds. The Board will be asked for feedback.

V. Information Items (continued)

B. Fiscal Monitoring Report: Ms. Davis-Jaffe reviewed this report; there are no observations for concern at this time.

V. Reports to the Board

A. Chair: No report.

- B. Executive Director: Ms. Kossick stated that SETA is working on steps to reopen services. SETA funds 12 job centers throughout the County. Three job centers are seeing people by appointment only, providing job seekers the ability to look for work, and the other nine centers are operating remotely. Staff is also looking at how to roll out the opening of Head Start services in the County. SETA is working with the County Department of Health, and our current understanding is that classroom size will be limited to 10 children, not 20. Ms. Kossick will report back more details next month.

Ms. Kossick reported that SETA has seen a tremendous number of businesses that have laid off employees either permanently or temporarily; staff is working with the businesses to provide services. There are also employers that are hiring people and SETA staff is working to provide services to those employers.

- C. Program Manager: Ms. Davis-Jaffe thanked the Board for their flexibility in using Zoom and changing the date of the meeting. She also thanked staff for their great work in working with the providers. Staff is expecting to have additional funding opportunities next month.

- D. Members of the Board: No comments.

- E. Public: Hannah from IRC stated that while they are not receiving additional funds, she wanted to share that they are providing CSBG services through their resource lines. They have awarded 34 families with eviction avoidance support, and their staff is working to connect clients to eviction avoidance support. IRC is working with 133 families to award private funds for eviction relief. She understands why they did not get additional funds but there is certainly not a lack of need.

- VI. **Adjournment**: The meeting was adjourned at 11:25 a.m.

ITEM III-A – DISCUSSION

DISCUSSION OF CSBG CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT FUNDING FOR 2020-2022

BACKGROUND:

During the May 20, 2020 Special Meeting of the CAB, there was discussion of SETA being informed that it will receive \$2,437,644 in additional CSBG funds appropriated under the Coronavirus Aid, Relief, and economic Security (CARES) Act. Staff anticipated returning with additional funding recommendations at the June CAB meeting.

SETA is awaiting further guidance from the California Department of Community Services and Development (CSD). SETA will need to complete a community action plan and procurement of services.

Staff would like further discussion on the usage of these funds due to the needs of the community of Sacramento County.

PRESENTER: Julie Davis-Jaffe

ITEM IV-A - INFORMATION

COMMUNITY SERVICES BLOCK GRANT PROVIDER PRESENTATIONS

BACKGROUND:

Next Move/Francis House Center, Elk Grove Adult and Community Education, and Rose Family Creative Empowerment. will provide a presentation of their program and services.

PRESENTER: Julie Davis-Jaffe

ITEM V - REPORTS TO THE BOARD

A. CHAIR'S REPORT

The Chair of the SETA Community Action Board on a regular basis receives numerous items of information concerning legislation, current programs and agency activities.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

B. EXECUTIVE DIRECTOR'S REPORT

This item is set aside to allow the Executive Director of the Community Action Program to report to the Board on any items of important information or to deal with special requests which need to be addressed but, because of time constraints, were not included in the formal SETA Community Action Board packet.

The Executive Director's Report also allows the opportunity for the Executive Director to apprise the Board of upcoming events, significant agency activities, or conferences.

C. PROGRAM MANAGER

This item provides an opportunity for Ms. Julie Davis-Jaffe, the CSBG program manager, to provide an oral report on issues not included in the agenda packet.

D. MEMBERS OF THE BOARD

This item provides the opportunity for SETA Community Action Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request staff to research or follow up on specific requests or to ask that certain items be placed on the next agenda.

E. PUBLIC PARTICIPATION

Participation of the general public at SETA Community Action Board meetings is encouraged. Members of the audience are asked to address their requests to the Chair, if they wish to speak.