



HELPING OTHERS, INC.

“Promoting and supporting services to the economically disadvantaged residents of Sacramento County.”

ANNUAL MEETING OF HELPING OTHERS, INC.

Date: Thursday, November 4, 2021

Time: 10:30 a.m.

Location:

<https://us02web.zoom.us/j/83934214072?pwd=UlhZZW1tUGd4ZVZ2S0J6TjJmVnYwQT09>

BOARD OF DIRECTORS

ERIC GUERRA

Councilmember
City of Sacramento

PATRICK KENNEDY

Board of Supervisors
County of Sacramento

DON NOTTOLI

Board of Supervisors
County of Sacramento

SOPHIA SCHERMAN

Public Representative

MAI VANG

Councilmember
City of Sacramento

ADMINISTRATION

KATHY KOSSICK
Executive Director

ROY KIM
Deputy Director

In response to the AB361 (Brown Act Section 54953) relating to the COVID-19 Pandemic, the Sacramento Employment and Training Agency Helping Others, Inc. is conducting this meeting on Zoom immediately after the November 4, 2021 Governing Board meeting, join the _____ meeting _____ at

<https://us02web.zoom.us/j/83934214072?pwd=UlhZZW1tUGd4ZVZ2S0J6TjJmVnYwQT09>.

Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting on One tap mobile +16699006833,,83934214072# US (San Jose). Meeting ID: 839 3421 4072. Passcode: 610301. Find your local number: <https://us02web.zoom.us/u/kJ8cVJsex>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Stephany.Murphy@seta.net. Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Stephany Murphy at (916) 263-5430, or Stephany.Murphy@seta.net. Please include in your request on which item you would like to participate. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Governing Board and included in the record.

In the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Closed captioning will be available. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

1. Call to Order/Roll Call
2. Consent Item: Approval of the November 5, 2020 Minutes
3. Action Item
 - A. Approval of Findings and Authorization to Extend Use of Teleconferencing Procedures for Board Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing (Legal Counsel)
 - B. Designation of President and Secretary-Treasurer
4. Information Item
 - A. Fiscal Status of the Organization
5. Adjournment

DISTRIBUTION DATE: Tuesday, October 26, 2021

ANNUAL MEETING OF HELPING OTHERS, INC.

Minutes/Synopsis

Meeting held electronically

Thursday, November 5, 2020
10:15 a.m.

1. Call to Order/Roll Call/Pledge of Allegiance

Mr. Nottoli called the meeting to order at 11:08 a.m.; a quorum was established.

Members Present:

Patrick Kennedy, Member, Board of Supervisors
Don Nottoli, Member, Board of Supervisors
Sophia Scherman, Public Representative
Larry Carr, Councilmember, City of Sacramento

Member Absent:

Jay Schenirer, Councilmember, City of Sacramento

2. Consent Item: Approval of the November 7, 2019 Minutes

The minutes were reviewed; no questions or corrections.

Moved/Scherman, second/Kennedy, to approve the November 7, 2019 minutes.

Roll call vote:

Aye: 4

Nay: 0

Abstentions: 0

Absent: 1 (Schenirer)

3. Action Item

A. Designation of President and Secretary-Treasurer

Ms. Kossick stated that the designation of President and Secretary-Treasurer runs concurrent with SETA Governing Board officers.

Moved/Scherman, second/Kennedy, to designate Sophia Scherman as the President and Jay Schenirer as the Secretary-Treasurer of Helping Others, Inc.

Roll call vote:

Aye: 4

Nay: 0

Abstentions: 0

Absent: 1 (Schenirer)

4. **Information Item**

A. Fiscal Status of the Organization

Ms. Kossick stated that the annual filing fee for the year has been paid; there has been no additional activity.

5. **Adjournment**: The meeting was adjourned at 11:12 a.m.

ITEM 3-A– ACTION

APPROVAL OF FINDINGS AND AUTHORIZATION TO EXTEND USE OF TELECONFERENCING PROCEDURES FOR BOARD MEETINGS DURING DECLARED STATE OF EMERGENCY AND/OR WHILE STATE OR LOCAL OFFICIALS CONTINUE TO IMPOSE OR RECOMMEND MEASURES TO PROMOTE SOCIAL DISTANCING

BACKGROUND:

California Governor Gavin Newsom has recently extended until December 31, 2021 the long-existing state of emergency related to COVID-19. Governor Newsom had previously authorized local agencies, by Executive Order, to conduct meetings under the Brown Act utilizing Zoom or other remote procedures to conduct meeting by modified teleconference procedures. Recently the legislature signed and passed into law AB 361, which amended Section 54953 of the Brown Act to similarly authorize teleconferencing of Board Meetings, provided necessary procedures are followed. The Helping Others, Inc. on November 4, 2021 will be the first board meeting conducted utilizing the AB 361 Procedures, which are reflected in the Notice for the Board Agenda.

Under AB 361, in the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

AB 361 also authorizes public agencies to continue to hold subsequent meetings via teleconference procedures during any state of emergency that directly impacts the ability of the members to meet safely in person or while State or local officials continue to impose or recommend measures to promote social distancing. The Governor's declared continuing state of emergency remains active and continues to serve to protect members of the public from unnecessary risk and exposure to COVID-19. In addition, Sacramento County continues to follow recommendations of the federal CDC promoting social distancing outside of the home and especially indoors. Given these circumstances, in order to allow for the next Board meeting to be held by teleconference procedures consistent with AB 361, the Board must make the following findings no later than 30 days after the first teleconferencing meeting and every 30 days thereafter by majority vote:

- a. The legislative body has reconsidered the circumstances of the state of emergency.
- b. Any of the following circumstances exists:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in person.

ITEM 3-A-ACTION (continued)
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- ii. State or local officials continue to impose or recommend measures to promote social distancing.

RECOMMENDATION:

Authorize the continued use of teleconferencing for Helping Others, Inc. meetings under AB 361, occasioned by the continuing state of emergency issued by Governor Newsom and the continuation of local and federal recommendations promoting social distancing outside of the home and especially indoors and, based thereon, make the following findings in support of this action:

- a. The Board has reconsidered the circumstances of the state of emergency.
- b. The following circumstances exist:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - ii. State or local officials continue to impose or recommend measures to promote social distancing.

PRESENTER: Legal Counsel

ITEM 3-B – ACTION

DESIGNATION OF PRESIDENT AND SECRETARY-TREASURER

BACKGROUND:

The Bylaws that govern Helping Others, Inc., provide that the Chair and Vice-Chair of the SETA Governing Board will be designated to serve as the President and Secretary-Treasurer, respectively, of Helping Others, Inc. Due to changes in the composition of the SETA Governing Board, it is now appropriate to designate new corporate officers for Helping Others, Inc.

RECOMMENDATION:

Designate Eric Guerra as the President and Patrick Kennedy as the Secretary-Treasurer of Helping Others, Inc.

ITEM 4-A – INFORMATION

FISCAL STATUS OF THE ORGANIZATION

BACKGROUND:

Attached please find the latest financial report on the status of Helping Others, Inc.

HELPING OTHERS
4/1/2020 - 3/31/2021

Beginning Balance	\$	8,338
Contributions	\$	-
Expenses	\$	-
Balance as of 3/31/2021	<u>\$</u>	<u>8,338</u>

Variance from last year: \$ -