



**HELPING OTHERS, INC.**

“Promoting and supporting services to the economically disadvantaged residents of Sacramento County.”

## **ANNUAL MEETING OF HELPING OTHERS, INC.**

**Date:** Thursday, November 5, 2020

**Time:** 10:15 a.m.

**Place:** <https://us02web.zoom.us/j/85279417409>

### **BOARD OF DIRECTORS**

**LARRY CARR**

Councilmember  
City of Sacramento

**PATRICK KENNEDY**

Board of Supervisors  
County of Sacramento

**DON NOTTOLI**

Board of Supervisors  
County of Sacramento

**JAY SCHENIRER**

Councilmember  
City of Sacramento

**SOPHIA SCHERMAN**

Public Representative

### **ADMINISTRATION**

**KATHY KOSSICK**  
Executive Director

**ROY KIM**  
Deputy Director

In response to the Governor's Executive Order N-29-20 relating to the COVID-19 Pandemic, the Sacramento Employment and Training Agency Helping Others, Inc. is conducting this meeting on Zoom immediately after the November 5, 2020 Governing Board meeting; join the meeting at <https://us02web.zoom.us/j/85279417409>. Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting on iPhone one-tap : US: +16699006833,,85279417409# or +13462487799,,85279417409# Or Telephone: Dial (for higher quality, dial a number based on your current location): US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 Webinar ID: 852 7941 7409. International numbers are available: <https://us02web.zoom.us/j/85279417409>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: [Nancy.Hogan@seta.net](mailto:Nancy.Hogan@seta.net). Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Nancy Hogan at (916) 263-3827, or [Nancy.Hogan@seta.net](mailto:Nancy.Hogan@seta.net). Please include in your request which item you would like to participate on. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Helping Others, Inc. Board and included in the record.

Closed captioning will be available. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: [www.seta.net](http://www.seta.net).

## **AGENDA**

1. Call to Order/Roll Call
2. Consent Item: Approval of the November 7, 2019 Minutes
3. Action Item
  - A. Designation of President and Secretary-Treasurer
4. Information Item
  - A. Fiscal Status of the Organization
5. Adjournment

**DISTRIBUTION DATE: WEDNESDAY, OCTOBER 28, 2020**

**ANNUAL MEETING OF HELPING OTHERS, INC.**

Minutes/Synopsis

SETA Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

Thursday, November 7, 2019  
10:30 a.m.

**1. Call to Order/Roll Call/Pledge of Allegiance**

Mr. Kennedy called the meeting to order at 11:08 a.m.; a quorum was established.

**Members Present:**

Jay Schenirer, Chair, Governing Board; Councilmember, City of Sacramento  
Patrick Kennedy, Vice Chair, Governing Board; Member, Board of Supervisors  
Don Nottoli, Member, Board of Supervisors  
Sophia Scherman, Public Representative  
Larry Carr, Councilmember, City of Sacramento

**2. Consent Item: Approval of the November 1, 2018 Minutes**

The minutes were reviewed; no questions or corrections.

Moved/Schenirer, second/Carr, to approve the November 1, 2018 minutes.

Roll call vote:

Aye: 5 (Carr, Kennedy, Nottoli, Schenirer, Scherman)

Nay: 0

Abstentions: 0

**3. Action Item**

**A. Designation of President and Secretary-Treasurer**

Mr. Kennedy nominated Mr. Nottoli and Ms. Scherman as the President and Secretary/Treasurer.

Moved/Kennedy, second/Nottoli, to designate Mr. Nottoli as President and Ms. Scherman as Secretary/Treasurer.

Roll call vote:

Aye: 5 (Carr, Kennedy, Nottoli, Schenirer, Scherman)

Nay: 0

Abstentions: 0

**4. Information Item**

**A. Fiscal Status of the Organization**

Ms. Saurbourne distributed a report on the fiscal status of the organization. The only activity was a result of SETA's 40<sup>th</sup> Anniversary.

Mr. Nottoli asked if there was a process for entertaining requests for funds from the organization. Ms. Kossick stated that staff continue to look for applications at foundations and do not put SETA in competition with the other community based organizations in the area. SETA did apply for funding a year ago but was not awarded funding. The entity is always open to look for other funding opportunities. Mr. Nottoli suggested perhaps a summer camp for kids or something that is not covered through regular funding sources. Staff will come back with suggestions to the board.

Ms. Scherman urged staff to consider ways to utilize the funds.

5. **Adjournment**: The meeting was adjourned at 11:12 a.m.

ITEM 3-A – ACTION

DESIGNATION OF PRESIDENT AND SECRETARY-TREASURER

BACKGROUND:

The Bylaws that govern Helping Others, Inc., provide that the Chair and Vice-Chair of the SETA Governing Board will be designated to serve as the President and Secretary-Treasurer, respectively, of Helping Others, Inc. Due to changes in the composition of the SETA Governing Board, it is now appropriate to designate new corporate officers for Helping Others, Inc.

RECOMMENDATION:

Designate Sophia Scherman as the President and Jay Schenirer as the Secretary-Treasurer of Helping Others, Inc.

ITEM 4-A – INFORMATION

FISCAL STATUS OF THE ORGANIZATION

BACKGROUND:

Attached please find the latest financial report on the status of Helping Others, Inc.

**HELPING OTHERS**  
**4/1/2019 - 3/31/2020**

Beginning Balance	\$	8,358
Revenue/Contributions		-
Expenses		(20)
Balance as of 3/31/2020	<u>\$</u>	<u><b>8,338</b></u>

Variance from last year: \$ (20)

EOY analysis - balance decreased by \$20.00 due to the cost of the Annual Statement of Information submitted to the California Secretary of State.