



**HELPING OTHERS, INC.**

---

“Promoting and supporting services to the economically disadvantaged residents of Sacramento County.”

## **ANNUAL MEETING OF HELPING OTHERS, INC.**

### **BOARD OF DIRECTORS**

**LARRY CARR**  
Councilmember  
City of Sacramento

**PATRICK KENNEDY**  
Board of Supervisors  
County of Sacramento

**DON NOTTOLI**  
Board of Supervisors  
County of Sacramento

**JAY SCHENIRER**  
Councilmember  
City of Sacramento

**SOPHIA SCHERMAN**  
Public Representative

### **ADMINISTRATION**

**KATHY KOSSICK**  
Executive Director

**ROY KIM**  
Deputy Director

**Date:** Thursday, November 1, 2018

**Time:** 10:30 a.m.

**Place:** SETA Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

## **AGENDA**

1. Call to Order/Roll Call
2. Consent Item: Approval of the November 2, 2017 Minutes
3. Action Item
  - A. Designation of President and Secretary-Treasurer
4. Information Item
  - A. Fiscal Status of the Organization
5. Adjournment

**DISTRIBUTION DATE: WEDNESDAY, OCTOBER 24, 2018**

**ANNUAL MEETING OF HELPING OTHERS, INC.**

Minutes/Synopsis

SETA Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

Thursday, November 2, 2017  
10:00 a.m.

1. **Call to Order/Roll Call/Pledge of Allegiance:** Mr. Schenirer called the meeting to order at 11:05 a.m.

**Members Present:**

Jay Schenirer, Chair, Governing Board; Councilmember, City of Sacramento  
Patrick Kennedy, Vice Chair, Governing Board; Member, Board of Supervisors  
Larry Carr, Councilmember, City of Sacramento  
Don Nottoli, Member, Board of Supervisors

**Member Absent:**

Sophia Scherman, Public Representative

2. **Consent Item:** Approval of the November 3, 2016 Minutes

No questions.

Moved/Schenirer, second/Kennedy, to approve the November 3, 2016 minutes.

Roll call vote:

Aye: 3 (Kennedy, Nottoli, Schenirer)

Nay: 0

Abstention: 1 (Carr)

Absent: 1 (Scherman)

3. **Action Items**

- A. Designation of President and Secretary-Treasurer

Ms. Kossick stated that the Chair and Vice Chair of the SETA Governing Board traditionally serve as President and Secretary-Treasurer of Helping Others, Inc.

Moved/Schenirer, second/Nottoli, to ratify the designation of Patrick Kennedy as the President and Larry Carr as the Secretary-Treasurer of Helping Others, Inc.

Roll call vote:

Aye: 4 (Carr, Kennedy, Nottoli, Schenirer)

Nay: 0

Abstention: 0

Absent: 1 (Scherman)

- B. Approval to Submit a Human Services Grant Proposal to the Kresge Foundation for an Amount Up to \$500,000, and Authorize the Executive Director to Execute the Agreement and any Other Documents Required by the Funding Source

No questions.

Moved/Schenirer, second/Kennedy, to approve the submission of a human services grant proposal to the Kresge Foundation for an amount up to \$500,000 and authorize the Executive Director to execute the agreement and any other documents required by the funding source.

Roll call vote:

Aye: 4 (Carr, Kennedy, Nottoli, Schenirer)

Nay: 0

Abstention: 0

Absent: 1 (Scherman)

Mr. Nottoli asked what the timeframe is once the application is submitted. Mr. Roy replied that there is no deadline; it is an on-going solicitation.

**4. Information Item**

- A. Fiscal Status of the Organization

Ms. Kossick reported that the organization has \$5,592.83 in the checking account.

- 5. Adjournment:** The meeting was adjourned at 11:07 a.m.

ITEM 3-A – ACTION

DESIGNATION OF PRESIDENT AND SECRETARY-TREASURER

BACKGROUND:

The Bylaws that govern Helping Others, Inc., provide that the Chair and Vice-Chair of the SETA Governing Board will be designated to serve as the President and Secretary-Treasurer, respectively, of Helping Others, Inc. Due to changes in the composition of the SETA Governing Board, it is now appropriate to designate new corporate officers for Helping Others, Inc.

RECOMMENDATION:

Designate Larry Carr as the President and Don Nottoli as the Secretary-Treasurer of Helping Others, Inc.

ITEM 4-A – INFORMATION

FISCAL STATUS OF THE ORGANIZATION

BACKGROUND:

Staff will provide an oral report on the fiscal status of Helping Others, Inc. over the past year.