



HELPING OTHERS, INC.

“Promoting and supporting services to the economically disadvantaged residents of Sacramento County.”

ANNUAL MEETING OF HELPING OTHERS, INC.

BOARD OF DIRECTORS

DON NOTTOLI
Board of Supervisors
County of Sacramento

ALLEN WARREN
Councilmember
City of Sacramento

SOPHIA SCHERMAN
Public Representative

JAY SCHENIRER
Councilmember
City of Sacramento

JIMMIE YEE
Board of Supervisors
County of Sacramento

Date: Thursday, December 5, 2013

Time: 10:30 a.m.

Place: SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

AGENDA

1. Call to Order/Roll Call
2. Consent Item: Approval of the December 6, 2012 and November 7, 2013 Minutes
3. Action Item
 - A. Designation of President and Secretary-Treasurer
4. Information Item
 - A. Fiscal Status of the Organization
5. Adjournment

DISTRIBUTION DATE: TUESDAY, NOVEMBER 26, 2013

ANNUAL MEETING OF HELPING OTHERS, INC.

Minutes/Synopsis

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Thursday, December 6, 2012
10:30 a.m.

- I. **Call to Order/Roll Call/Pledge of Allegiance:** Ms. Pannell called the meeting to order at 11:29 a.m.

Members Present:

Bonnie Pannell, Chair, SETA Governing Board; Councilmember, City of Sacramento

Jimmie Yee, Vice Chair, Governing Board; Member, Board of Supervisors

Don Nottoli, Member, Board of Supervisors

Sophia Scherman, Public Representative

Member Absent:

Jay Schenirer, Councilmember, City of Sacramento

2. **Consent Item:** Approval of the November 2, 2011 Minutes

The minutes were reviewed; no questions or corrections.

Moved/Nottoli, second/Scherman, to approve the November 2, 2011 minutes as distributed.

Voice Vote: Unanimous approval.

3. **Action Item**

- A. Designation of President and Secretary-Treasurer

Mr. Thatch stated that pursuant to the Helping Others, Inc. bylaws, the Chair of the SETA Governing Board is the President and the Vice Chair is Secretary-Treasurer

Moved/Scherman, second/Yee, to approve the designation of Bonnie Pannell as President and Jimmie Yee as Secretary-Treasurer.

Voice Vote: Unanimous approval.

4. **Information Item**

- A. Fiscal Status of the Organization: Mr. Roy Kim reported that the balance in the bank account is \$5,682.83; there has been no recent activity.

5. **Adjournment:** The meeting was adjourned at 11:32 a.m.

ANNUAL MEETING OF HELPING OTHERS, INC.

Minutes/Synopsis

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Thursday, November 7, 2013
10:30 a.m.

- I. **Call to Order/Roll Call/Pledge of Allegiance:** Mr. Yee called the meeting to order at 11:34 a.m.

Members Present:

Jimmie Yee, Chair, Governing Board; Member, Board of Supervisors
Don Nottoli, Member, Board of Supervisors
Sophia Scherman, Public Representative
Allen Warren Councilmember, City of Sacramento

Member Absent:

Jay Schenirer, Councilmember, City of Sacramento

Moved/Nottoli, second/Scherman, to continue all agenda items to December 5.
Voice Vote: Unanimous approval.

3. **Consent Item:** Approval of the December 6, 2012 Minutes
3. **Action Item**
- A. Designation of President and Secretary-Treasurer
4. **Information Item**
- A. Fiscal Status of the Organization
5. **Adjournment:** The meeting was adjourned at 11:35 a.m.

ITEM 3-A - ACTION

DESIGNATION OF PRESIDENT AND SECRETARY-TREASURER

BACKGROUND:

The Bylaws that govern Helping Others, Inc., provide that the Chair and Vice-Chair of the SETA Governing Board will be designated to serve as the President and Secretary-Treasurer, respectively, of Helping Others, Inc. Due to changes in the composition of the SETA Governing Board, it is now appropriate to designate new corporate officers for Helping Others, Inc.

RECOMMENDATION:

Designate the Chair of the SETA Governing Board as the President and the Vice Chair of the SETA Governing Board as the Secretary-Treasurer of Helping Others, Inc.