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SACRAMENTOWORKS

**Meeting of the Sacramento Works
Youth Committee**

Date: Thursday, May 12, 2022

Time: 3:00 p.m.

Location: via Zoom

[https://us02web.zoom.us/j/81751356076?pwd=T3dSTGNyNU5rR1V
CODEwQzN0UGRWQT09](https://us02web.zoom.us/j/81751356076?pwd=T3dSTGNyNU5rR1VCODEwQzN0UGRWQT09)

In response to the AB361 (Brown Act Section 54953) relating to the COVID-19 Pandemic, the Sacramento Works Youth Committee is conducting this meeting on Zoom at [https://us02web.zoom.us/j/81751356076?pwd=T3dSTGNyNU5rR1V
CODEwQzN0UGRWQT09](https://us02web.zoom.us/j/81751356076?pwd=T3dSTGNyNU5rR1VCODEwQzN0UGRWQT09). Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting on One tap mobile + 16699006833,,81751356076# US (San Jose). Meeting ID: 817 5135 6076. Passcode: 059918. Find your local number: <https://us02web.zoom.us/u/kKbvuk2YM>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Monica.Newton@seta.net. Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Monica Newton at (916) 263-3753, or Monica.Newton@seta.net. Please include in your request which item you would like to participate on. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Youth Committee and included in the record.

In the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Closed captioning will be available. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

1. Call to Order/Roll Call
2. **ACTION:** Approval of Findings and Authorization to Extend Use of Teleconferencing Procedures for Committee Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing (Legal Counsel)
3. **ACTION:** Approval of the March 10, 2022 Minutes

4. **ACTION:** Approval of Funding Extension Recommendations for The Workforce Innovation and Opportunity Act (WIOA), Title I, Youth Program, Program Year 2022-2023
5. **INFORMATION ITEM:** Youth Voice Subcommittee Update
6. Public Input
7. Adjournment

Members: Staci Anderson, Jacobe Caditz, David Gordon, Lisa Hutchinson, Brandon Louie, Claudia Negrete, Johnny Perez, Tina Reynolds, Jane Ross, Lorenda Sanchez, Randi Kay Stephens, Pedro Vargas, Joyce Vea, Jackie White

DISTRIBUTION DATE: Friday, May 6, 2022

Sacramento Works Youth Committee meeting hosted by:
David Gordon (Chair)

ITEM 2 - ACTION

APPROVAL OF FINDINGS AND AUTHORIZATION TO EXTEND USE OF TELECONFERENCING PROCEDURES FOR COMMITTEE MEETINGS DURING DECLARED STATE OF EMERGENCY AND/OR WHILE STATE OR LOCAL OFFICIALS CONTINUE TO IMPOSE OR RECOMMEND MEASURES TO PROMOTE SOCIAL DISTANCING

BACKGROUND:

California Governor Gavin Newsom has issued the long-existing state of emergency related to COVID-19. Governor Newsom had previously authorized local agencies, by Executive Order, to conduct meetings under the Brown Act utilizing Zoom or other remote procedures to conduct meeting by modified teleconference procedures. In September 2021, the legislature signed and passed into law AB 361, which amended Section 54953 of the Brown Act to similarly authorize teleconferencing of Committee meetings, provided necessary procedures are followed.

Under AB 361, in the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

AB 361 also authorizes public agencies to continue to hold subsequent meetings via teleconference procedures during any state of emergency that directly impacts the ability of the members to meet safely in person or while State or local officials continue to impose or recommend measures to promote social distancing. The Governor's declared continuing state of emergency remains active and continues to serve to protect members of the public from unnecessary risk and exposure to COVID-19. In addition, Sacramento County continues to follow recommendations of the federal CDC promoting social distancing outside of the home and especially indoors. Given these circumstances, in order to allow for the next Committee meeting to be held by teleconference procedures consistent with AB 361, the Committee must make the following findings no later than 30 days after the first teleconferencing meeting and every 30 days thereafter by majority vote:

- a. The legislative body has reconsidered the circumstances of the state of emergency.
- b. Any of the following circumstances exists:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - ii. State or local officials continue to impose or recommend measures to promote social distancing.

RECOMMENDATION:

Authorize the continued use of teleconferencing for Sacramento Works Youth Committee meetings under AB 361, occasioned by the continuing state of emergency issued by Governor Newsom and the continuation of local and federal recommendations promoting social distancing outside of the home and especially indoors and, based thereon, make the following findings in support of this action:

- a. The Committee has reconsidered the circumstances of the state of emergency.
- b. The following circumstances exist:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - ii. State or local officials continue to impose or recommend measures to promote social distancing.

PRESENTER: Legal Counsel

Sacramento Works Youth Committee

Minutes

(The minutes reflect the actual progression of the meeting.)

Meeting held electronically

Thursday, March 10, 2022
3:00 p.m.

1. **Call to Order/Roll Call:** Mr. David Gordon called the meeting to order at 3:02 pm. The roll was called and a quorum achieved.

Members Present: Jacobe Caditz, Brandon Louie, Tina Reynolds, Jane Ross Jackie White, Lisa Hutchinson, Lorenda Sanchez (*joined at 3:23 p.m.*), Randi Kay Stephens, Shawn O'Briant, David Gordon

Members Absent: Joyce Vea, Pedro Vargas, Claudia Negrete, Johnny Perez, Staci Anderson, Gary King

Others Present: Terri Carpenter, Denise Lee, Phil Cunningham, Roy Kim, Jessica Medina, Ericka Martinez

2. **ACTION:** Approval of Findings and Authorization to Extend Use of Teleconferencing Procedures for Committee Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing.

Mr. Cunningham reviewed this item.

Moved/Reynolds, second/Stephens, to approve the Findings and Authorization to Extend Use of Teleconferencing Procedures for Committee Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing.

Roll call vote:

Aye: 9 (Caditz, Louie, Reynolds, Ross, White, Hutchinson, Stephens, O'Briant, Gordon)

Nay: 0

Abstention: 0

Absent: 7 (Vea, Vargas, Negrete, Perez, Anderson, King, Sanchez)

3. **ACTION:** Approval of the January 13, 2022 Minutes

The minutes were reviewed; no questions or concerns.

Moved/Stephens, second/White, to approve the January 13, 2022 Minutes

Roll call vote:

Aye: 9 (Caditz, Louie, Reynolds, Ross, White, Hutchinson, Stephens, O'Briant, Gordon)

Nay: 0

Abstention: 0

Absent: 7 (Vea, Vargas, Negrete, Perez, Anderson, King, Sanchez)

4. **ACTION ITEM:** Approval of 2021-2022 Youth Committee Goals

Ms. Carpenter reviewed the committee goals. The Youth Voice Subcommittee met prior to today's meeting. Ms. Ericka Martinez has been assigned to support the Youth Voice Subcommittee.

Ms. Stephens shared that the meeting focused on how to amplify and connect young people when it comes to policy and programs through SETA. The goal was to figure out how we can integrate them at every level from the Youth Committee to Sacramento Works Board and Governing Board. How can we ensure they are a part of the decision-making process? To include them in the governing bodies; can we appoint representatives by district. The agencies also become part of the recruitment for youth voice.

Ms. Reynolds stated we should partner with the youth and mentor them with meetings, goals and objectives. Create easy access for those who can influence their futures. Finding groups that are already existing and meeting and pulling from those groups would be a good idea.

Mr. Louie commented we have integrated young people into the Youth Committee (YC) before. The direction we would like to move toward is creating a space for youth from the represented spaces that could come together with the support of the YC, and ideally have a presentation on the YC and the Sacramento Works Board.

Ms. Carpenter reviewed the Youth Committee could become the youth council for the youth programs of SETA. The council could consist of youth that represent the city district and county supervisors. With cross-over of representation between the council and committee.

Ms. Reynolds added we could pay them/provide reimbursement for time.

Ms. Carpenter said Ms. Staci Anderson has a great model and will work with Ms. Martinez to move that forward.

Mr. Caditz suggested we be very deliberate when creating the action outlines. Understanding the role and purpose is well defined for expectations.

Mr. Gordon agreed with Mr. Caditz that this is the right way to proceed, for when it comes back the steps will be laid out on how to proceed, such that staffing and

costs. The youth mental health initiative started last year and cost \$50,000-60,000.

Ms. Carpenter said we were planning to use the model of the mental health initiative.

Mr. Gordon suggested not to adopt it as a goal today, to allow for room to flesh out details.

Ms. Stephens said there looks to be support for stipend and written components. She would like to see this implemented before the next school year.

Mr. Gordon said it has to have the backup for both staff and stipend to make sure the committees are supported.

Ms. Stephens said it was discussed what support is needed by the staff and committee.

Mr. Caditz asked if mentorship would be from the YC; would it be from the members of the committee? We need to make sure we have the capacity of the committee to do so.

Ms. Carpenter reviewed the second goal. The goal was to create 20 new internship opportunities. In the past, grants have provided opportunities. Is the committee able to provide leads on where the potential internships could come from?

Ms. Stephens commented she has ideas for potential programs with learn and earn opportunities. Ms. Tamera Sandipher with California State University, Sacramento runs the program for youth social media opportunities. She works with businesses that are struggling. FITRAH provides youth employment to vulnerable and at-risk youth.

Ms. Carpenter said SETA is connected with FITRAH.

Ms. Stephens asked if there is a geographic area we are focused on.

Ms. Carpenter replied Sacramento County is our boundary.

Ms. Ross asked if there are a minimum number of hours for internships?

Ms. Carpenter said 100 hours should be the minimum, 300 is optimal.

This item was tabled to the next meeting.

5. **INFORMATION ITEM:** Summary of WIOA Youth Program Enrollments for PY

2021-2022

Ms. Carpenter stated the enrollment deadline was January 31, 2022. All programs met the deadline, with the exception of Folsom Cordova, with a 50 percent enrollment rate. They had almost 100 percent turnover for youth staff; we are working with them to get them back on track and rebuilding the program and team. Most services are delivered at this point, and should be connected to education programs. Funding recommendations are coming up in May.

Ms. Stephens asked for those supporting more than the original goal, are they able to request more funding?

Ms. Carpenter replied they are maximizing the original budget.

6. **DISCUSSION/ACTION ITEM:** Discussion on Sacramento Works Board Action Plan

Ms. Carpenter reviewed the Sacramento Works Board request for each committee to have a discussion on the standardized definition of quality jobs and employers. The committee has the ability to weigh in regarding youth and the employers we partnered with.

Mr. Kim reviewed the Board action plan. The Board selected the definition as its top priority. The example of the State workforce board was reviewed. The Executive Committee will take all committees' feedback and create one comprehensive definition.

Mr. Caditz asked when are we looking for the definition. It would be good to have youth voices in this discussion.

Mr. Kim replied there is not a deadline at this point. The committees are to discuss and provide feedback to the Board; it may take a bit longer than originally expected.

Ms. Carpenter commented the Employer Outreach Committee is pulling a subcommittee for this discussion.

Mr. Gordon agreed with Mr. Caditz to include an ad hoc group of youth in the discussion. This committee would be more engaged in the quality experiences that qualify for a quality job.

Ms. Stephens said services and supports are needed, such as transit, clothing, or remote work opportunities. In addition to speaking with youth, it could also be beneficial to speak with staff at the provider level.

Ms. Ross stated in her department they try to make opportunities for viable

career paths. A quality job has the ability to ensure career paths. Making sure we are following labor market trends, so there is a sustainable career pathway.

Ms. White said there is a very traditional way of thinking about pathways and skills. To advocate for transferable skills that can carry across any industry. Also, clarification of what soft skills are needed.

Ms. Reynolds said her industry is continuing to grow. The industry of marketing, video and photography is moving to remote work, this hampers internships. How do we get youth ready to continue remote work?

Ms. Hutchinson commented remote work requires a different set of discipline skills. Also, they should have a backup career, to fall on if it does not work out due to unforeseen things and obstacles.

Mr. O'Briant said traditional things are changing. Interested to see discussion on microbusinesses and the opportunities for kids on their own. The remote aspect has become difficult in the education field. For quality jobs what is the other potential outside of traditional? Quality is sustainability, to weather economic changes.

Ms. Stephens said quality depends on the person who is looking. Those with different abilities; quality is different for refugee and caretaker type of work.

Mr. Cunningham said the Executive Committee was concerned that there cannot be just one definition. Quality is not necessarily wages but includes transportation or credits. The Executive Committee is looking to the YC to create a definition for youth. What would the elements be to make a job for youth to lead them to a successful career, college, work, community?

Ms. Stephens said the experience of a high-quality job is different in different markets. We lost young people who were involved because they needed cash, after connecting with them because they need to provide for their family.

Ms. Reynolds said from the youth's point of view they want to be hands-on. They need help to learn what is in the career path. Helping them to see beyond the next year or immediately in front of them.

Mr. Louie agreed with Mr. Caditz. It would be a great task to interface with youth.

Ms. Carpenter stated the overall consensus for the YC is to get a youth voice input.

Mr. Gordon would like to set up a focus group. Ms. Reynolds, Ms. Stephens, Ms. Hutchinson, Mr. Caditz, and Ms. Ross all volunteered to work with the youth.

7. **Public Input:**

Ms. Lee updated the Committee on the recruitment for the Executive Director position, which closed on March 1st. The first round of interviews will be held on March 18, 2022, and the second round will be held on March 23, 2022.

8. **Adjournment:** The meeting was adjourned at 3:59 p.m.

ITEM 4 - ACTION

APPROVAL OF FUNDING EXTENSION RECOMMENDATIONS FOR THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA), TITLE I, YOUTH PROGRAM, PROGRAM YEAR 2022-2023

BACKGROUND:

In 2019, SETA procured WIOA Program Operators to provide In-School Youth and Out-of-School Youth services, which allowed one-year extensions for up to three additional years. Subgrants were extended for two twelve-month periods July 1, 2020 - June 30, 2021, and July 1, 2021 – June 30, 2022. SETA/Sacramento Works has the option to extend subgrants for up to one additional year.

The Sacramento WIOA youth funds are allocated in two categories: Individualized Services for In-School Youth and Individualized Services for Out-of-School Youth.

Individualized Services:

The Workforce Innovation and Opportunity Act identified specific program elements to be incorporated into the delivery of youth services.

1. Secondary School Completion Services
2. Alternative Secondary School Services
3. Paid or unpaid work experience that has academic and occupation education as a component of the work experience
4. Occupational Skills Training that leads to recognized post-secondary credentials that align with in-demand industry occupations
5. Education offered concurrently with and in the same context as workforce activities and training for a specific occupation
6. Leadership development opportunities, including community service and peer-centered activities encouraging responsibility and other positive and civic behaviors
7. Supportive Services
8. Adult Mentoring
9. Comprehensive Guidance and Counseling
10. Follow-up Services for not less than 12 months after program completion
11. Financial literacy education
12. Entrepreneurial skills training
13. Career awareness, career counseling and career exploration services about in-demand industry sectors/occupations
14. Activities that help youth prepare for and transition to post-secondary education and training.

ITEM 4-ACTION (continued)

Page 2

The WIOA Youth Program requires that these elements be part of a comprehensive and community-focused program design providing an age continuum of services to the target population. Program services address the barriers of the targeted youth and prepare them to obtain employment in a high wage/high growth industry or in an occupation with future career advancement opportunities, enter an education or training program, attain a degree/certificate, achieve measurable skill gains or return/remain in secondary/alternative secondary school.

Funding Recommendations

SETA is recommending the extension of subgrant awards for an additional year beginning July 1, 2022, and ending June 30, 2023. The funding recommendations are based on actual program enrollment numbers for PY 2021-2022 and the attainment of the state-negotiated performance goal of at least 68% in employment/education placement. See the attached WIOA Youth Program Performance Summary PY 2021-2022 for enrollment goals/actuals and percentages in employment/placement achieved by each provider. Those providers who met or exceeded their enrollment goals but did not meet the 68% placement in education/employment goal were recommended for one additional slot over their enrollment goal. The providers who met or exceeded their enrollment goals and met or exceeded the 68% placement in education/employment goal were recommended for two additional slots over the enrollment goal. Those providers who met the enrollment goal based on the allowable plan deviation of 15% (achieving 85% of their enrollment goal), were not funded for additional slots.

One provider that achieved less than 85% of their enrollment goal is not being recommended for funding:

Since Folsom Cordova Community Partnership is at 50% of their enrollment goal with 12 out of 24 youth enrolled for PY 2021-2022, they are not being recommended for continued funding.

The funding recommendations are contingent upon satisfactory year-end program performance on numbers achieved in employment and education placement, the 20% WEX expenditure requirement, the percentage of participants who achieved measurable skills gain, and the percentage of participants who obtain a credential or diploma.

Program Enrollment Numbers

Defined as the number of participants to be served in the program year including enrollment of target groups.

Placement in Employment or Education

Defined as employment, military service, enrolled in post-secondary education and/or advanced training or occupational skills training.

Attainment of 20% WEX Expenditures for Paid or Unpaid Work Experience

Defined as employment opportunities such as work experiences during the summer and throughout the school year; pre-apprenticeship programs; internships and job shadowing; and on-the-job training.

Measurable Skills Gain

Defined as the percentage of participants who, during a program year, are in an education or training program that leads to a recognized postsecondary credential or employment and who are achieving measurable skills gains, defined as documented academic, technical, occupational, or other forms of progress, towards a credential or employment.

Credential Rate

Defined as the percentage enrolled in education or training program who attain a recognized postsecondary credential or secondary school diploma within 1 year after program exit.

FUNDING ALLOCATIONS

SETA has not received the Program Year (PY) 2022-2023 Youth funding allocation. The total youth funding recommendation for PY 22-23 is \$1,945,397 and is contingent upon the receipt of the final WIOA allocation. If the final WIOA allocation is less than the projected PY 22-23 allocation, then subgrantee contract amounts will be adjusted proportionately. Should the final WIOA allocation increase or additional funds be made available, service providers may be augmented based on program performance.

Additionally, the funding recommendation includes funding to support the “Youth Voice” Committee Initiative.

Out-of-School Youth Funding	\$ 1,806,181
In-School Youth Funding	\$ 89,216
2023 Youth Voice Committee Initiative	\$ 50,000
Total WIOA Youth Funding Recommendations	\$ 1,945,397

ITEM 4-ACTION (continued)
Page 4

See the attached funding recommendation chart for details.

RECOMMENDATION:

Review and approve the staff funding extension recommendations for the WIOA Title I, Youth Program, PY 2022-2023. Approve with the stipulation that all funding recommendations are contingent upon satisfactory year-end program performance reviews and the final WIOA Youth funding allocation for PY 2022-2023. Forward this recommendation to the Sacramento Works Board for approval.

**WIOA Youth Program PY 21-22
Performance Summary Report**

Out-of-School Youth Provider	Goal	Actual	Employment/ Education	Additional Slots Recommended
Lao Family Community Development	20	20	80%	Plus 2
Waking the Village	21	21	47.62%	Plus 1
Elk Grove Unified School District	42	39	40.48%	0
Sacramento City USD	25	26	58.33%	Plus 1
California Human Development	20	22	77.78%	Plus 2
Folsom Cordova Community Partnership	24	12	29.17%	Not recommended
JUMA Ventures	17	17	29.41%	Plus 1
International Rescue Committee	20	19	89.47%	0
Goodwill Industries	18	18	58.82%	Plus 1
La Familia Counseling Center	24	23	71.43%	0
Asian Resources, Inc.	17	17	64.71%	Plus 1
North State Building Industry Foundation	24	30	100%	Plus 2
Greater Sacramento Urban League	16	17	68.75%	Plus 2
In-School Youth Provider	Goal	Actual		
City of Sacramento	15	16	64.29%	Plus 1

Met or exceeded enrollment goal and less than the 68% placement in education/employment goal = Plus 1

Met or exceeded enrollment goal and greater or equal to the 68% placement in education/employment goal = Plus 2

**WIOA Youth Funding Extension Recommendations
PY 2022-2023**

Out of School Youth Provider	2021-2022 Funding	# of Youth PY 21-22	2022-2023 Funding	# of Youth PY 22-23	Cost Per Participant	Area/Location
Lao Family Community Development	\$ 120,680	20	\$ 132,748	22	\$6,034	North Sacramento, Foothill Farms, Del Paso Heights, Arden-Arcade, Oak Park, South Sacramento, Meadowview, Florin/Hillsdale, EGACE, SCUSD, Galt, Mark Sanders and Franklin AJCCs
Waking the Village	122,493	21	128,326	22	5,833	Foothill Farms, Rio Linda, Del Paso Heights, Arden-Arcade, North Sacramento, Oak Park, Florin, Meadowview/South Sacramento, Downtown/Franklin and Asian Resources AJCCs
Elk Grove Unified School District	232,512	42	215,904	39	5,536	South Sacramento, Elk Grove/Franklin and Galt AJCCs
Sacramento City USD	165,950	25	172,588	26	6,638	South Sacramento, Meadowview, Fruitridge, Florin, Florin-Perkins, North Sacramento, Rancho Cordova, Arden Arcade, Del Paso Heights/SCUSD AJCC
California Human Development	120,000	20	132,000	22	6,000	Galt/Franklin and Galt AJCCs
JUMA Ventures	100,827	17	106,758	18	5,931	Oak Park, Meadowview, Del Paso Heights, Mather Field/Hillsdale and Asian Resources AJCCs
International Rescue Committee	116,500	20	110,675	19	5,825	Arden-Arcade/Hillsdale AJCC
Goodwill Industries	141,336	18	149,188	19	7,852	Downtown, Midtown/ Mark Sanders AJCC
La Familia Counseling Center	189,888	24	181,976	23	7,912	Downtown, Midtown, South Sacramento/Franklin and La Familia AJCCs
Asian Resources, Inc.	148,019	17	156,726	18	8,707	Downtown, Midtown, South Sacramento, Rancho Cordova, North Highlands, Arden-Arcade, South Natomas, Del Paso Heights/Asian Resources, Franklin and Mark Sanders AJCCs
North State Building Industry Foundation	176,712	24	191,438	26	7,363	Foothill Farms, North Highlands, Rancho Cordova, Arden Arcade, Meadowview, South Sacramento, Rosemont, Antelope/Hillsdale, Mather, Crossroads and Greater Sacramento Urban League AJCCs
Greater Sacramento Urban League	113,648	16	127,854	18	7,103	Del Paso Heights, Oak Park/Greater Sacramento Urban League and Hillsdale AJCCs
Folsom Cordova Community Partnership	141,888	24	-	-	-	Rancho Cordova, Rosemont, Folsom and Mather AJCCs
	\$ 1,890,453	288	\$ 1,806,181	272	\$6,640	

**WIOA Youth Funding Extension Recommendations
PY 2022-2023**

In School Youth Provider	2021-2022 Funding	# of Youth PY 21-22	2022-2023 Funding	# of Youth PY 22-23	Cost Per Participant	Area/Location
City of Sacramento Dept of Parks and Rec	83,640	15	89,216	16	5,576	South Natomas, North Sacramento, Del Paso Heights, Midtown, South Sacramento/SCUSD AJCC
	\$83,640	15	\$89,216	16	\$5,576	

Total WIOA Youth Funding	\$ 1,895,397
Youth Committee Initiatives	50,000
Total WIOA Youth Funding Recommendations	\$ 1,945,397