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Meeting of the Sacramento Works Youth Committee

Date: Thursday, August 19, 2021

Time: 3:00 p.m.

Location:-

<https://us02web.zoom.us/j/85762945908?pwd=QkIENlcwZ1BCNEJSNnRob3AwMWxRZz09>

In response to the Governor's Executive Order N-29-20 relating to the COVID-19 Pandemic, the Sacramento Works Youth Committee is conducting this meeting on Zoom at <https://us02web.zoom.us/j/85762945908?pwd=QkIENlcwZ1BCNEJSNnRob3AwMWxRZz09>. Meeting ID: 857 6294 5908. Passcode: 382358. Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting by telephone by dialing: one tap mobile: +16699006833,,81633763974# US (San Jose). Dial by your location: +1 669 900 6833 US (San Jose). Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Nancy.Hogan@seta.net. Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Nancy Hogan at (916) 263-3827, or Nancy.Hogan@seta.net. Please include in your request which item you would like to participate on. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Youth Committee and included in the record.

Closed captioning will be available. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

1. Call to Order/Roll Call
2. **ACTION:** Approval of the May 13, 2021 Minutes
3. **INFORMATION ITEM:** Summary of WIOA Youth Program Performance for PY 20-21
4. **INFORMATION ITEM:** Committee Goal Updates
 - Youth Engagement - Pedro Vargas
 - Internship Expansion – Terri Carpenter
 - Digital Literacy/Skills Programs/Resources – Matt Perry

5. **Public Input**

6. **Adjournment**

Members: Staci Anderson, Jacobe Caditz, David Gordon, Gary King, Michael Laharty, Brandon Louie, Claudia Negrete, Johnny Perez, Matt Perry, Tina Reynolds, Jane Ross, Lorenda Sanchez, Randi Kay Stephens, Pedro Vargas, Joyce Vea

DISTRIBUTION DATE: AUGUST 10, 2021

Sacramento Works Youth Committee

Minutes

(The minutes reflect the actual progression of the meeting.)

Meeting held electronically

Thursday, May 13, 2021
3:00 p.m.

1. **Call to Order:** Mr. David Gordon called the meeting to order at 3:01 p.m. The roll was called and a quorum achieved.

Members Present: Staci Anderson, David Gordon, Gary King, Michael Laharty, Johnny Perez, Matt Perry, Tina Reynolds, Jane Ross, Randi Kay Stephens, Pedro Vargas, Jacobe Caditz, Lorenda Sanchez (joined 3:04 p.m.)

Members Absent: Brandon Louie, Claudia Negrete, Joyce Vea

Others Present: Terri Carpenter, Kathy Kossick, Phil Cunningham, Roy Kim, Jessica Medina, Josh Woodson

2. **ACTION:** Approval of the April 8, 2021 Minutes

The minutes were reviewed; no questions or corrections.

Moved/Stephens, second/Anderson to approve the April 8, 2021 minutes.

Roll call vote:

Aye: 12 (Anderson, Gordon, King, Laharty, Perez, Perry, Reynolds, Ross, Stephens, Sanchez, Vargas, Caditz)

Nay: 0

Abstentions: 0

Absent: 3 (Louie, Negrete, Vea)

2. **ACTION ITEM:** Approval of Funding Extension Recommendations for the Workforce Innovation and Opportunity Act (WIOA), Title 1, Youth Program, Program Year 2021-2022

Ms. Carpenter asked Mr. Cunningham if members needed to be advised of conflicts with the action item. Mr. Cunningham stated that if anyone is a member of the board or is employed by or has a significant other or spouse or family relationship with any of these entities; or if anyone has a contractual relationship and receives income from any of these entities listed, you should disqualify yourself from participation and step out of the meeting. You can mute and step away and be notified when to re-enter the meeting. You cannot be seen on video.

Mr. Perry asked what contractual means in regard to Sacramento County Office of Education (SCOE). Mr. Cunningham told him SCOE is large enough that he

would not need to disqualify himself. Ms. Anderson stated she would need to disqualify herself and leave the meeting during the action item discussion. Ms. Carpenter mentioned Jane Ross, who is associated with Elk Grove Unified School District. Mr. King asked if SMUD had relationships with any of the entities; would that disqualify him. Mr. Cunningham said it would not. Ms. Carpenter walked the group through the new program year 2021-2022 funding extension. In 2019, SETA procured new contracts which allowed one-year extensions for three additional years. All subgrants were extended for a twelve-month period beginning July 1, 2020 and ending on June 30, 2021. SETA/Sacramento Works has the option to extend any subgrant awarded for up to two additional terms. The youth funds are allocated in two categories: individualized services for in-school youth and individualized services for out-of-school youth. It is a comprehensive year-around program. Ms. Carpenter provided a screen shot of the requirements for each type of individualized category that is required to be made available depending on an intensive assessment each youth goes through to determine what their needs are when they are enrolled in the program. These elements are part of a comprehensive community focused program designed to prepare them for employment in a high wage, high growth industry in an occupation with future career advancement opportunity to enter an education or training program, attain a degree/certificate, achieve measurable skill gains or return to/remain in secondary/alternative secondary school, including advancement to post-secondary school.

The WIOA Youth Funding amount has not been received; however, we have been informed there will be an approximate 7% funding cut. We will move forward with funding recommendations as outlined today. They are based on enrollment numbers achieved. Performance begins in April and will continue to be evaluated until June 30, 2021. Many of the elements that are part of the performance come in June or July, which is when we are counting the credential rates, required 20% WEX and achievement in credentials in measurable skills gains. Due to COVID this past year, we gave everyone a pass and funded at the level of the first-year funding for the second year. As things opened up, all the providers were able to pivot and get fully enrolled. We extended the enrollment goal by two months because of COVID. The providers who substantially met their enrollment goals of 85%, were funded for the number of slots they enrolled in this program year. Two providers that achieved less than 85% of their enrollment goals are not being recommended for funding. They are: Crossroads Diversified Services at 42.11% with 8 out of 19 youth enrolled for PY 2020-2021, and Sacramento Chinese Service Center at 50% with 7 out of 14 youth enrolled for PY 2020-2021.

Ms. Carpenter provided the definitions of Program Enrollment Numbers, Placement in Employment or Education, Attainment of 20% WEX Expenditures for Paid or Unpaid Work Experience, Measurable Skills Gain, and Credential Rate.

Ms. Carpenter discussed funding allocations for PY 2021-2022. The recommendation is \$2,019,093 and is contingent upon the receipt of the final WIOA allocation. If the allocation is less than the PY 2020-2021 allocation, then subgrantee contract amounts will be adjusted proportionately. The recommendation also includes an additional amount for minimum wage increase to \$15.00 per hour.

The chart showing WIOA youth program enrollment summary for PY 2020-2021, which showed the final numbers, was shared. Ms. Carpenter also shared a chart for WIOA youth funding extension recommendations for PY 2021-2022. Many of the providers met or exceeded their funded enrollment.

Mr. Gordon asked if the recommendation is being made to defund two of the providers, what is the appeal process for those groups if they disagree? Ms. Carpenter said Pride Industries submitted a letter explaining their situation which was sent out to committee members early this morning for review. Each provider has the ability to appeal at each board meeting level. Youth funding is the only program that goes through three levels; one committee level and two board levels. The one committee level is the Youth Committee, then the Sacramento Works Board and the SETA Governing Board. At each level, the provider can appeal.

Ms. Reynolds asked if the number of youth from Sacramento Chinese Community Service Center could be divided among the achievers from last year. Ms. Carpenter said that the current funding projections do not allow for funding any additional slots over what has been presented for funding approval. Mr. Cunningham asked if the committee wanted to defer the action until finding out how much funding we will get. But if there is excess funding within the programs, we could reallocate excess out-of-school youth money to the people who may be willing to take it. The same would apply to the in-school. He did not think you could cross over between the two programs. It would need to be two separate reallocations.

Ms. Stephens wanted to know if the \$2M considered the possible 7% reduction. Ms. Carpenter said the recommendation was developed prior to receiving that information. We would have to see how the final totals fall out at the end of the year. Ms. Stephens asked for those programs who were able to add additional participants over the amount they had intended; is there any ability to allocate additional funding for them? How were they able to accomplish that within the budget they were provided originally? Ms. Carpenter answered they were awarded funding by the number of enrollments they achieved last year.

Ms. Reynolds wanted to know how we justify the range of cost per participant. Some are high and some are low. Are we grading them on the effectiveness of the program? Ms. Carpenter said each provider is evaluated on the performance indicators as outlined earlier in the funding recommendation. The *cost per*

participant is established from the procurement. When the proposals are evaluated and scored, these are the costs provided to us and this is how they are achieved.

Ms. Reynolds asked about Asian Resources at \$8,707 per participant, are they providing additional services in their contract? Ms. Carpenter said the difference is primarily due to the number of hours of work experience. Asian Resources is the provider with the largest number of hours to their youth compared to the other providers. They provide on average 300 hours of work experience per participant, whereas, other providers are about 120 hours per participant.

Roy Kim summarized the letter from Pride Industries explaining the reason for their poor performance: (1) This is the first year Pride Industries has not met their youth enrollment goal; (2) Pride described the extenuating circumstances with COVID; (3) They also stated their challenges of transitioning from Crossroads Diversified to Pride Industries.

Ms. Carpenter stated her formal recommendation for Approval of Funding Extension Recommendations for the Workforce Innovation and Opportunity Act (WIOA), Title 1, Youth Program, Program Year 2021-2022, with the stipulation that all funding recommendations are contingent upon satisfactory year end program performance reviews and final WIOA youth funding allocation for this program year 2021-2022. Based on this approval, the Youth Committee would forward this recommendation to the Sacramento Works Board for approval.

Mr. Gordon asked if everyone was comfortable about acting on this recommendation.

Ms. Stephens wanted to recognize the letter from Pride Industries and appreciated that they took the time to reach out. She said maybe they could benefit from finishing their transition and consider applying in the future. Ms. Stephens suggested the committee could reply on the communication provided by Pride Industries.

Mr. Kim said SETA could respond to the letter. Mr. King agreed with responding and let them know about the possibility of reapplying and partnering again.

Ms. Carpenter said that she and Mr. Kim have had contact with Crossroads Diversified about continuing the partnership.

Moved/King, second/Stephens to approve the funding extension recommendation for the Workforce Innovation and Opportunity Act (WIOA), Title I Youth funds for Program Year 2021-2022.

Roll call vote:

Aye: 10 (Caditz, Gordon, King, Laharty, Perez, Perry, Reynolds, Sanchez, Stephens, Vargas)

Nay: 0

Abstention: 2 (Anderson, Ross)

Absent: 3 (Louie, Negrete, Veja)

3. **INFORMATION ITEM: Committee Goal Updates**

Youth Engagement – Pedro Vargas

Randi Kay Stephens, Joyce Veja, Brandon Louie, Claudie Negrete, Tina Reynolds and Pedro Vargas met.

They discussed adding mentor and peer training in the meeting.

Mentorship – having mentors that can support youth in the program. This would also be more specific in the youth engagement in the community. Ms. Reynolds thought it was a really good meeting. It included members of various age groups. You take a member who has been on the committee a while and have them connect with a newer, younger member. You can chat back and forth during the meetings on thoughts and suggestions.

Mr. Cunningham said it would be like a buddy system, like a Big Brother/Big Sister as a mentor. He said maybe both go over the agenda together prior to the meeting.

Ms. Stephens added that one of the ideas brought up in the meeting was to have space on the agenda for youth members to add what they want to talk about and raise issues of importance to the committee, what their concerns are or what they are hearing from their peers about where SETA could be more supportive of youth development. The challenge is the meeting is a business meeting and has a stewardship responsibility but they think there is also an aspirational aspect of what the committee wants to do. Does the committee want to implement this? How formal or informal can the committee be to allow for that kind of youth voice in the committee?

Mr. Vargas shared that as a youth, before starting the next meeting, to have an engaging assessment of what will be talked about and an idea that could be shared.

Ms. Reynolds said that Ms. Stephens suggested having other youth committees in the community be represented on the Youth Committee so there would be a more diverse perspective. Ms. Stephens commented that one of the goals is to increase the out-of-school youth participation on our committee. Maybe we could reach out to our current providers and find out if they have any current staff or alumni who have benefited from some of these types of programs. This could help design our programs better. They looked at the application briefly but did not take a lot of time on it, rather talked about increasing youth voice from potential resources or partners.

Ms. Anderson asked if this is something that can be a standing item on the agenda. Mr. Cunningham said that would be fine. The committee thought it would be good to have it at the top of the agenda.

Ms. Stephens added a possibility of incentive for participation to account for their time because the audience they serve is usually underserved. Youth Engagement also discussed the fun ideas to get people engaged. Ms. Reynolds shared that another group she is involved in starts with an icebreaker. She said one idea was a one-minute Picasso of your partner. Everyone seems more talkative and more innovative.

Ms. Stephens would like clarification of how to address each group of committee members, such as senior members, youth members or something different. Mr. Vargas mentioned some things that came up would be helping youth in the committee, as well as others, on life concerns. Examples were how to get an apartment, how to open a bank account, how to establish credit, health insurance, utilities and real-life skills. Thoughts might be TikTok videos. Mr. Perry suggested that there is a group that may be able to assist with mentoring youth-Mentor CA. There may not be a need to train the committee members as much as matching up youth with a mentor, possibly one of the committee members.

Mr. Gordon brought up stipends. Ms. Carpenter said there may be funds available to provide stipends. Mr. Gordon asked if the committee agreed and it was unanimous. Mr. Gordon asked Mr. Vargas to come up with recommendations for stipends.

Internship Expansion - Terri Carpenter

New funding sources:

Accelerator grant - 25 internships at 200 hours for students enrolled in mental/behavioral health education programs. Peers Helping Peers in partnership with the Health Education Council will place 90 people in internships by December 2021.

The STEPS grant is being extended and serving 70 youth which includes paid internships. This Way Onward will place youth in 35 internships with Old Navy.

Digital Literacy/Skills Programs/Resources - Matt Perry

This will be carried over to next month. The SCOE team is doing some research. They are working with Renee John at Valley Vision. Ms. John gave him a comprehensive digital skills update, which came out in December 2020. Jackie White and her team are looking into non-profits who could help meet these skill gaps.

There is a good foundation and direction to go with local providers and non-profits who could help in Sacramento.

Mr. Vargas thanked his team for their work on the subcommittee. He also wanted to share that he works on EDD's Youth Employment Opportunity Program. He works with youth between ages of 15-25, helping with resumes and mock interviews before their actual interviews and helping them with school on guidance in high school or college. There will be a youth job fair. If you know of anyone that would like to join the job fair, please contact him.

Next meeting will be July 8, 2021 at 3:00 p.m.

4. **Public Input:** None.
5. **Adjournment:** The meeting was adjourned at 4:00 p.m.