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**SACRAMENTOWORKS**

## Meeting of the Sacramento Works Youth Committee

**Date:** Wednesday, October 2, 2019

**Time:** 8:00 a.m.

**Location:** SETA Board Room  
925 Del Paso Blvd., Suite 100  
Sacramento, CA 95815

### AGENDA

1. Call to Order/Roll Call
2. **ACTION:** Approval of the August 7, 2019 Minutes
3. **DISCUSSION ITEM:** Recruitment of Committee Members
4. **DISCUSSION ITEM:** WIOA Youth Program Enrollments
5. Public Input
6. Adjournment

**Members:** Staci Anderson, David Gordon, Zoe Larson, Brandon Louie, Johnny Perez, Matt Perry, Jane Ross, Lorenda Sanchez, Randi Kay Stephens, Susan Wheeler

**DISTRIBUTION DATE: TUESDAY, SEPTEMBER 24, 2019**

## SACRAMENTO WORKS YOUTH COMMITTEE

### Minutes

*(The minutes reflect the actual progression of the meeting.)*

SETA Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

Wednesday, August 7, 2019  
8:30 a.m.

1. **Call to Order:** Mr. David Gordon called the meeting to order at 8:02 a.m.; a quorum was present.

**Members Present:** David Gordon, Staci Anderson, Matt Perry, Jane Ross, Lorenda Sanchez, Susan Wheeler, Randi Kay Stephens (arrived at 8:05 a.m.)

**Members Absent:** Zoe Larson, Brandon Louie, Johnny Perez

**Others Present:** Terri Carpenter, Kathy Kossick, Becky Hansen, Josh Woodson, Phil Cunningham

- ➔ Introduction of New Youth Committee Members: Staci Anderson, PRO Youth and Families: Ms. Anderson was introduced and provided an overview of her program.

2. **ACTION:** Approval of the June 5, 2019 Minutes

The minutes were reviewed; no questions or corrections.

Moved/Wheeler, second/Perry, to approve the June 5 minutes.

Roll call vote:

Aye: 6 (Anderson, Gordon, Perry, Ross, Sanchez, Wheeler)

Nay: 0

Abstentions: 0

Absent: 4 (Larson, Louie, Perez, Stephens)

Ms. Stephens arrived at 8:05 a.m.

3. **INFORMATION ITEM:** Summary of Youth Initiatives PY 2018-2019

Ms. Carpenter reviewed this item. She spoke of the placed 50 youth with disabilities that were enrolled in the STEPS program. Ms. Carpenter reviewed the demographics and stated that 13 of the youth were retained in permanent employment. Ms. Carpenter stated that a young man from the Valley High Adult Transition program got a permanent job working in the Elk Grove Unified School District's Janitorial Department. SETA was awarded a second grant in April to serve 50 students with disabilities and expanded the program to include Twin Rivers and San Juan Unified School Districts

In partnership with the Institute of Local Government and SCOE, the Pathway to Public Service program was launched. This includes training and work readiness for youth with an emphasis to exposure to public sector employment. The goal is to expose youth to the public sector and to increase their awareness of this sector as a career pathway.

Ms. Stephens stated she was very pleased to have the opportunity to partner with SETA on this pilot program. The Institute for Local Government works with SCOE to figure out pathways to the public sector from the community college to the public sector. One of every five jobs in our region is in the public sector. There are mid- and high-skill positions available in the public sector. Due to retirements, there is a need to engage and make youth aware that a career can be found in public sector employment. On August 29 at the Tsakopoulos Library Galleria, the Center for Excellence will be sharing the Public Sector Workforce Needs Assessment. There are already more than 190 registered for this event.

This year Sacramento was selected to participate in the Gap, Inc. This Way Ahead program. They have a foundation that operates this program for first-time employment for youth 16-24 years of age. SETA was selected as a community partner to operate the program. There are 16 stores in the Sacramento region from Elk Grove to Roseville. The model is providing the 40 hours of work skills/work readiness/team building training to prepare them for internship placement. Gap, Inc. pays the wages and provides incentives (gift cards) to the youth participants. The program goal is to convert 65% of the intern jobs to permanent employment. The funding is for three years; the first year the program will serve 50 youth, the second year 75 youth, and 100 youth to be served in the third year.

Ms. Carpenter stated that the Gap store managers have been phenomenal and have assisted staff and provided support during the training sessions held on four Saturdays during the month of May.

The two-year Thousand Strong program was recently completed. This program focused on in-school youth for the first year. This program was supported through subcontracted program operators. The second year the focus moved to out-of-school youth and resulted in 302 trained youth with 166 placed in employment.

Ms. Carpenter spoke of the competitive procurement for the SMUD high school internship program. SETA submitted an application to compete for the program and received the award for another three years to operate SMUD's high school internship program. Every year, 25 youth participants are selected from various high schools. SETA provides outreach, recruitment, selection, training, and once the 25 youth are selected, intensive training is provided to prepare the youth for a six-week paid internship at SMUD.

Ms. Wheeler said that SETA does a great job getting the word out. This year was a milestone. Ms. Wheeler spoke of a young person that started as an intern, became an employee, and then hired an intern to assist them.

4. **DISCUSSION ITEM:** Recruitment of Committee Members

Mr. Gordon said that the Youth Committee is seeking more members. He asked each committee member to report out on their individual efforts to recruit new members.

Ms. Carpenter stated that if we want to include youth as members on the committee, the time of the meeting will need to be changed. Mr. Gordon asked if there was a way to subsidize transportation for the youth and Ms. Carpenter said yes.

Mr. Gordon asked for a deadline of September 1 or 15 to get some resumes in; Ms. Carpenter suggested September 15 so the resumes can be reviewed by the Youth Committee at the October 2 meeting.

Ms. Carpenter distributed a document to promote the WIOA youth program. The flyer will be available to download by visiting the Youth section of the Sacramento Works website.

5. **DISCUSSION ITEM:** WIOA Youth Program Enrollment Deadline

Ms. Carpenter stated that at the last meeting, there was a discussion on changing the program deadline for full enrollment. Traditionally, the program deadline was March 31 but it was moved to January 31 last year. There was a discussion to have the deadline moved to October 31. After discussion with the providers, it was found that there are many factors that would make it hard for the providers to meet enrollment numbers by an October 31 deadline. Ms. Carpenter is recommending the full enrollment deadline be moved to December 31. The Youth Committee agreed that a December 31 deadline was acceptable and wanted to have regular reports on program enrollments at the committee meetings.

6. **Public Input:** A member of the audience thanked the Youth Committee for the input. Ms. Renee John assured the Youth Committee that the providers are engaged with the youth many months before they are enrolled.

Ms. Tasha Johnson, GSUL, expressed appreciation for the visits and an opportunity for members to get a better understanding of the program as a whole. She appreciates the efforts of the Youth Committee when they visit the service providers. Mr. Gordon asked the service providers for their assistance to recruit youth representatives to sit on the Youth Committee.

7. **Adjournment:** The meeting was adjourned at 8:53 a.m.