

**WORKFORCE DEVELOPMENT
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SMUD

KATHY KOSSICK
Sacramento Employment & Training Agency

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Association of General Contractors

RICK WYLIE – Chair
Villara Building Systems



SACRAMENTOWORKS

**SACRAMENTO WORKS, INC.
PLANNING/OVERSIGHT COMMITTEE**

Date: Wednesday, September 15, 2021

Time: 8:30 a.m.

Zoom Location:

<https://us02web.zoom.us/j/87570436990?pwd=TDFKWW96R1JvT2xyZlJvbGo1MERDdz09>

In response to the Governor's Executive Order N-29-20 relating to the COVID-19 Pandemic, the Sacramento Works Planning/Oversight Committee is conducting this meeting on Zoom at <https://us02web.zoom.us/j/87570436990?pwd=TDFKWW96R1JvT2xyZlJvbGo1MERDdz09>.

Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting by telephone by dialing (for higher quality, dial a number based on your current location): One tap mobile:

+16699006833,,87570436990# US (San Jose); Dial by your location: +1 669 900 6833 US (San Jose). Find your local number: <https://us02web.zoom.us/u/kez627zpak>. Meeting ID: 875 7043 6990.

Passcode: 092533. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Monica.Newton@seta.net. Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Monica Newton at (916) 263-3753, or Monica.Newton@seta.net. Please include in your request which item you would like to participate on. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Planning/Oversight Committee and included in the record.

Closed captioning will be available. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

I. Call to Order/Roll Call

II. Consent:

A. Approval of the January 20, 2021 Minutes

III. Action:

A. Approval to Transfer Workforce Innovation and Opportunity Act Dislocated Worker Funds to Adult Funds, Program Year 2021-2022, and Authorize Staff to Submit a Request to the State of California, Employment Development Department (Michelle O'Camb)

- B. Approval to Submit Workforce Innovation and Opportunity Act Self-Assessment Reports to the California Workforce Development Board for Certification of America's Job Centers (Monica Barber)

IV. Information:

- A. WIOA Performance Report (Ralph Giddings)
- B. Approval Letters from the California Workforce Development Board (Roy Kim)

V. Adjournment

Planning/Oversight Committee Members: Dr. Jamey Nye (Chair), Lisa Clawson, Kristin Gibbons, Kathy Kossick, Matt Legé, Frank Louie, Sharon O'Sullivan, Karl Pineo, Anette Smith

DISTRIBUTION DATE: Wednesday, September 8, 2021

Planning/Oversight Committee
Minutes/Synopsis
(Minutes reflect the actual progression of the meeting.)

Meeting held electronically

Wednesday, January 20, 2021

1. **Call to Order/Roll Call:** The meeting was called to order at 8:33 a.m. The roll was called and a quorum was established.

Present: Lisa Clawson, Kathy Kossick, Frank Louie, Dr. Jamey Nye, Sharon O'Sullivan, Karl Pineo, Anette Smith, Stephanie Hopkins (9:00 a.m.)

Absent: Matt Legé

Others present: Michael Jasso, Phil Cunningham, Renee John, Roy Kim, William Walker, Terri Carpenter, Ron Ellis

Dr. Nye stated that committee members will look at the board structure to see our goals. We have until 9:00 a.m. to do committee business and then the public hearing will begin. Members introduced themselves and spoke of the things they missed most during COVID.

- Welcome new members: Ms. Sharon O'Sullivan and Mr. Karl Pineo introduced themselves.

2. **Action:** Approval of the January 15, 2020 Minutes

The minutes were reviewed; no questions or corrections.

Moved/Kossick, second/Louie, to approve the January 15, 2020 minutes.

Roll call vote:

Aye: 5 (Kossick, Louie, O'Sullivan, Smith, Nye)

Nay: 0

Abstentions: 2 (Clawson, Pineo)

Absent: 1 (Lege)

3. **Overview of the Goals of the Committee:** Dr. Nye reviewed the goals of the committee and asked members if anything needs to be added or updated.

Ms. Clawson stated that in her opinion, nothing needs to be changed. Mr. Louie thinks everything is okay; it will be a challenging year especially for small businesses. He is looking forward to supporting small businesses. Dr. Nye wants to talk about a meeting schedule but it is important to meet when there is something important to do.

Mr. Kim stated that the Employer Outreach Committee already has participation from Valley Vision and GSEC. Their focus is on employers so perhaps there should be a focus from this committee from supply side partners. This is an option for the committee to consider. Dr. Nye does not want to duplicate the work of other committees.

Ms. Kossick stated that as we look at the newly developed COVID goals, we are going to do one of the first suggested goals. We have invited other local agencies to educate the board on regional initiatives.

Mr. Jasso asked if we are still going to be in a COVID relief mode and also a recovery mode. This will require all of us to be fleet footed and responsive to a changing world. We may see more federal resources coming from DC for recovery.

4. **9:00 a.m.**: Discussion and Solicitation of Public Input on the WIOA Regional/Local Plan

Mr. Kim welcomed the attendees and introduced Renee John, Valley Vision, project leader.

Mr. Kim showed a PPT of the Capital Region comprised of four workforce areas. Ms. John noted that the input from today's hearing will help the region to design activities. There will be an increase for digital skills and increase for remote learning; this will be anticipated for the next four years.

Susan Wheeler, SMUD: Asked if there were a plan to increase trust as to intention of services, the equitable approach to services? Mr. Kim replied yes; if there's specific input to inform that. SETA would welcome input.

Travis Sanchez, BCOE: One big impact is offering transitional employment. They work with CBOs to assist transitional employment programs. Many of their clients lack skills to retain employment. Transitional employment programs are huge; they serve 1,500 customers state-wide with less than 5% recidivism rate. They contract with CalTrans. He would like to have transitional employment for individuals and have a wage while they are training for a career. They are also creating programs to help people get IT training while they are working in labor.

Stephanie Hopkins, DHA: Ms. Hopkins asked what service is in place to assist people to get to an interview. There is a lot of trauma that long-term unemployed people have to get over to get into an interview; what are we doing to help them change their mind-set. Job readiness services are crucial.

Dr. Nye asked public members their input as to whether virtual services are needed on an ongoing basis; the response was yes, definitely. He wants to know what type of services would be needed going forward.

Karen Malkiewicz, Elk Grove USD, thinks we absolutely will need to have remote services going forward.

Ms. John asked for service providers to provide input on how they see things every day and asked if they have any input. Mr. Kim asked providers if there are populations we are not seeing that we need to focus on? Communities we need to connect with?

Ms. Malkiewicz stated that the ex-offender population is difficult to continue providing services, especially remote services.

Mr. Kevin Brown stated that it is important to equip staff to provide services to the customers through sensitivity training and cultivating a trusting relationship. It takes a lot of effort to develop a relationship. In the building trades, he has discovered that if we do not connect the individuals, the chance of keeping them on the path for advancement is challenging.

Hannah Messick, International Rescue Committee, Ms. Messick stated that from a service provider perspective, this is especially important with English-language learners. She would like to help providers to have a more efficient reach to customers; a social media sweep that can be posted across platforms that is translated into other languages. It could be helpful to reach immigrants in need of services. This could be something as simple as printing a poster in a language and putting it in a laundromat; this would be a good way to reach out to immigrants.

Mr. Kim stated that often people underestimate the number of challenges our customers may face; it takes time to build skills to help people to participate in post-secondary training and/or employment.

Mr. Brown stated that we have to build support sequentially to support customers through each of their training levels. First a relationship has to be developed, then the trust will have an opportunity to be developed.

Ms. Wheeler said that when trying to get people to enter the world of work, the things listed in the job description may not be reflective of what the job actually requires. Look at entry level jobs and look at the job description to match the skills set.

Mr. Sanchez stated that this is especially important for state employment. With the ex-offender population, getting entry level positions in the state that do not require some of the background checks or limitations is crucial. It has been a great push for their customers to get a state position and then move up through the ranks.

Other public members present:

- Jason Buckingham, Golden Sierra
 - Lidia [Salazar](#), Sutter USD
 - Kim Speers, PRIDE Industries
 - Christina Altig, Salvation Army
 - Kevin Brown, Sac Sierra Building Trades
 - Carianne Huss, Employment Development Department

Mr. Kim stated that the PowerPoint Presentation will be posted on SETA's website under the Public Notices section.

Mr. Kim introduced Stephanie Hopkins, Department of Human Assistance. Ms. Hopkins has been designated by Kristin Gibbons to serve as her alternate. Ms. Hopkins introduced herself. She is here to help the community with our service providers.

5. **Adjournment:** The meeting was adjourned at 9:59 a.m.

ITEM III - A – ACTION

APPROVAL TO TRANSFER WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) DISLOCATED WORKER FUNDS TO ADULT FUNDS, PROGRAM YEAR (PY) 2021-22, AND AUTHORIZE STAFF TO SUBMIT A REQUEST TO THE STATE OF CALIFORNIA, EMPLOYMENT DEVELOPMENT DEPARTMENT

BACKGROUND:

This item addresses the transfer of Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker funds to Adult funds for Program Year (PY) 2020-21. WIOA, signed into law July 22, 2014, allows Local Workforce Development Boards (LWDBs), with approval from the Governor, to transfer up to and including 100 percent of the funds allocated for Adult and Dislocated Worker programs in order to maximize customer service and provide local boards with greater flexibility to respond to changes in their local labor markets and the demonstrated needs of each unique population. WIOA funds transfer limitations can be found in WIOA, Section 133(b)(4).

Each year, eligible dislocated workers are served under SETA's adult funding stream. By alleviating staff and service providers of the labor-intensive eligibility, data collection, accounting and reporting procedures required when serving customers under the Dislocated Worker funding stream, more effort can be focused on education, training, and job development services.

Consistent with the State of California, Employment Development Department's (EDD) Workforce Services Directive WSD15-23, Transfer of Funds – Adult/Dislocated Worker Programs, issued on March 29, 2016, staff is recommending that the Board authorize the transfer of up to 80 percent of SETA's total WIOA Dislocated Worker formula allocation to the Adult program for PY 2021-22.

SETA's WIOA, Title I, Adult and Dislocated Worker formula allocations for PY 2021-22 are:

Adult -	\$3,183,606
Dislocated Worker -	<u>\$3,125,791</u>
	\$6,309,397

The amount of Dislocated Worker funds to be transferred to the Adult allocation for PY 2021-22 will be up to \$2,500,633. Before facilitating the transfer, SETA will obtain written approval from EDD, Workforce Services Division, which has been delegated authority to act on behalf of the Governor.

RECOMMENDATION:

Approve the transfer of up to 80 percent, or \$2,500,633, in WIOA Dislocated Worker formula funds to the WIOA Adult formula funding stream for PY 2021-22, and authorize staff to submit a request to the State of California, EDD.

ITEM III - B – ACTION

APPROVAL TO SUBMIT WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA), SELF-ASSESSMENT REPORTS TO THE CALIFORNIA WORKFORCE DEVELOPMENT BOARD FOR CERTIFICATION OF AMERICA'S JOB CENTERS

BACKGROUND:

On December 7, 2020, the California Workforce Development Board (CWDB) finalized Workforce Services Directive (WSDD-218), which provides guidance and establishes procedures regarding certification of comprehensive and affiliate/specialized America's Job Center of California (AJCC) locations. The Directive is intended to implement three key WIOA regulatory requirements for AJCC certification: 1) effectiveness of the AJCC, 2) physical and programmatic accessibility for individuals with disabilities, and 3) continuous improvement.

The Directive describes two levels of AJCC certification: 1) The "Baseline" Criteria and "Indicator Assessment." The "Baseline" Criteria is intended to ensure that every AJCC is in compliance with WIOA statutory and regulatory requirements; 2) The "Indicator Assessment" is intended to encourage continuous improvement by identifying areas where an AJCC is exceeding quality expectations, as well as areas where improvement is needed.

Where Local Boards also function as the One-Stop Operator, the CWDB must certify the AJCC(s). Under this process, Local Boards must conduct an initial self-assessment and submit the results to the CWDB, whereupon the CWDB will make an official decision on the certification status of each AJCC by December 17, 2021.

Attached for review and approval are the draft AJCC Baseline Criteria and Indicator Assessments for all AJCCs.

Staff will be available to answer questions.

RECOMMENDATION:

Approve the submission of the Workforce Innovation and Opportunity Act, self-assessment reports to the California Workforce Development Board for certification of AJCCs.

August 11, 2021

Kathy Kossick
Sacramento Works, Inc. Workforce Development Board

SUBJECT: Local Plan for PY 2021-2024

Dear Director Kossick,

The Local Plan you have submitted for Program Year (PY) 2021 - 2024 has been reviewed and evaluated for compliance with the Regional and Local Plan requirements outlined in [Workforce Services Directive WSD20-05](#).

On behalf of the California Workforce Development Board (CWDB), your Local Plan has been approved. We want to thank you for your efforts to meet the goals outlined in the California Unified Strategic Workforce Development Plan by facilitating a planning process that ensures greater coordination and collaboration with our strategic partners.

If you have any questions, please contact your Employment Development Department Regional Advisor.



TIM RAINEY, Executive Director
California Workforce Development Board

cc: Gabriel Garcia, Regional Advisor

August 10, 2021

Roy Kim
Capital Region

SUBJECT: Regional Plan for PY 2021-2024

Dear Roy,

The Regional Plan you have submitted for Program Year (PY) 2021 - 2024 has been reviewed and evaluated for compliance with the Regional and Local Plan requirements outlined in [Workforce Services Directive WSD20-05](#).

On behalf of the California Workforce Development Board (CWDB), your Regional Plan has been approved. We want to thank you for your efforts to meet the goals outlined in the California Unified Strategic Workforce Development Plan by facilitating a planning process that ensures greater coordination and collaboration with our strategic partners.

If you have any questions, please contact your Employment Development Department Regional Advisor.



TIM RAINEY, Executive Director
California Workforce Development Board

cc: Gabriel Garcia, Regional Advisor