

**WORKFORCE DEVELOPMENT
BOARD MEMBERS**

STACI ANDERSON
PRO Youth and Families

EDWARD W. BAKER
Alto Ingredients, Inc.

AMANDA BLACKWOOD
Sacramento Metro Chamber of Commerce

N. LISA CLAWSON – Secretary/Treasurer
Kaiser Permanente

LYNN R. CONNER
Better Business Bureau

RONALD J. ELLIS
2SS.com

KEVIN FERREIRA
Sacramento Sierra's Building & Construction
Trades Council

KRISTIN GIBBONS
Department of Human Assistance

TROY GIVANS
County of Sacramento, Economic
Development

DAVID W. GORDON
Sacramento County Office of Education

MANDI HIGLEY
Tri-Tool, Inc.

LISA HUTCHINSON

MICHAEL JASSO
City of Sacramento

GARY R. KING
SMUD

KATHY KOSSICK
Sacramento Employment & Training Agency

CHRISTINE LASTER
Siemens

MATT LEGE
SEIU – United Healthcare Workers

FRANK A. LOUIE
Sacramento Asian Chamber of Commerce

JANET NEITZEL
Employment Development Department

DR. JAMEY NYE
Los Rios Community College District

RONALD R. ORR, JR.
VSP, Inc.

SHARON O'SULLIVAN
California Department of Rehabilitation

JOHNNY PEREZ
SAFE Credit Union

KARL PINEO
Ironworkers Local 118

FABRIZIO SASSO
Sacramento Central Labor Council

ANETTE SMITH – Vice Chair
Smith Associates

RICK WYLIE – Chair
Villara Building Systems



SACRAMENTOWORKS

SACRAMENTO WORKS, INC.
Executive Committee

Date: Monday, July 26, 2021

Time: 4:00 p.m.

Location:

<https://us02web.zoom.us/j/89089654386?pwd=QXRmeXYwMDF2d3AxUWM3aGlpVjBEUT09>

In response to the Governor's Executive Order N-29-20 relating to the COVID-19 Pandemic, the Sacramento Works Executive Committee is conducting this meeting on Zoom at <https://us02web.zoom.us/j/89089654386?pwd=QXRmeXYwMDF2d3AxUWM3aGlpVjBEUT09>. Meeting ID: 890 8965 4386; Passcode: 643636. Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting by telephone by dialing (for higher quality, dial a number based on your current location): +16699006833, 89089654386# US (San Jose). Dial by your location: +1 669 900 6833 US (San Jose). Find your local number <https://us02web.zoom.us/j/89089654386?pwd=QXRmeXYwMDF2d3AxUWM3aGlpVjBEUT09>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Nancy.Hogan@seta.net. Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Nancy Hogan at (916) 263-3827, or Nancy.Hogan@seta.net. Please include in your request which item you would like to participate on. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Executive Committee and included in the record.

Closed captioning will be available. This document and other Board meeting information may be viewed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

1. Call to Order/Roll Call
2. Approval of Minutes of the June 28, 2021 Meeting
3. Approval of Nominating Committee
4. Review of the July 28, 2021 Sacramento Works Agenda Packet
5. Adjournment

COMMITTEE MEMBERS: Lisa Clawson, Ron Ellis, David Gordon, Kathy Kossick, Dr. Jamey Nye, Anette Smith, Rick Wylie

DISTRIBUTION DATE: MONDAY, JULY 19, 2021

SACRAMENTO WORKS 925 Del Paso Boulevard, Suite 100 • Sacramento, CA 95815

www.sacramentoworks.org • PHONE (916) 263-3800

SACRAMENTO WORKS, INC.

Executive Committee

Minutes

(The minutes reflect the actual progression of the meeting.)

Location: Meeting held electronically

Monday, June 28, 2021
4:00 p.m.

1. Call to Order/Roll Call

Mr. Wylie called the meeting to order at 4:02 p.m. The roll was called and a quorum was established.

Members Present: Lisa Clawson, Ron Ellis, Kathy Kossick, Dr. Jamey Nye, Anette Smith, Rick Wylie

Absent: David Gordon

Others Present: William Walker, Phil Cunningham, Terri Carpenter, Roy Kim, Ralph Giddings, Michelle O'Camb

2. Approval of Minutes of the March 22, 2021 Meeting

The minutes were reviewed; no questions or corrections.

Moved/Smith, second/Ellis, to approve the March 22 minutes.

Roll call vote:

Aye: 6

Nay: 0

Abstentions: 0

Absent: 1 (Gordon)

3. Approve Recommendation to the SETA Governing Board to Fill Vacant Private Business Seat

Ms. Kossick reported that this person has served on another workforce board; she is familiar with what it takes to be a board member. She was on Golden Sierra WDB for years. Ms. Kossick stated she is very interested in participating in Sacramento after being on Golden Sierra for years; she feels she has a lot to contribute. Mr. Kim and his team were thanked for acquiring this applicant.

Moved/Kossick, second/Clawson, to recommend Ms. Lisa Hutchinson to fill a vacant Private Business seat on the Sacramento Works board.

Roll call vote:

Aye: 6

Nay: 0
Abstentions: 0
Absent: 1 (Gordon)

Ms. Kossick stated that this appointment would make us whole. Mr. Wylie stated that it is always nice to have referrals in the 'wings'. Ms. Kossick agreed and stated that we will need many more in the future so outreach is a constant activity.

4. Discussion of Future Direction of the Board

Ms. Smith stated that the survey has been reviewed but it has not been distributed. She is hoping that we can have an open and robust conversation with the Sacramento Works Board about where we are and where we want to be. After discussion with some members, the board sometimes feels like a rubber stamp board; we are involved in this board to make the lives in our community better. Mr. Wylie has done a great job moving us forward. As we look to where we want to go next, it would be good to hear from members regarding what they want our energies focused on. Since we are coming off the pandemic, we can recognize that there will probably be some money to assist in the recovery. Ms. Smith asked for input on the survey.

Mr. Wylie stated that we have to find out the areas of focus and this survey would help to determine areas of interest. There has been a lot of turmoil over the last few months. The underlying thing is how does SETA help and what is its role in this new reality. The survey is a step in the right direction; would it be worthwhile to have an event to address the challenges and how can we work better to bring about positive change. Is this worthy of convening a board retreat?

Ms. Kossick replied that at this point, she thought it would helpful to do an initial survey of each member's individual perception of where we should engage. The next step would be to schedule a retreat for more in-depth discussion.

Ms. Clawson agreed that we need some short-term plan. We need short-term and then long-term direction.

Dr. Nye agreed as well; there are a lot of areas we can go so we need to have direction. There are a lot of employment barriers for employers and potential employees.

Mr. Ellis thinks it is a good idea to have a retreat. He asked that a question be included on the survey about youth employment. He asked for clarification about the alignment of programs. Ms. Smith replied that there is a lot of activity in the employment and training field; lots of different programs and training. How do we line up the different resources to move our community to prosperity? We have programs that have different needs.

Mr. Cunningham agrees that we should have a category for the youth program. He asked why the first two items were included? Ms. Smith replied that the first two items are in reference to the change we have seen over the last year. We want to make sure that we have our lens on the equity in our programs. Mr. Kim added that the first two items are focused on in our new local/regional plan.

Ms. Kossick stated that the survey will be modified to add:

- Youth Engagement
- Alignment of internal and external workforce and education programs
- Promotion of Sacramento Works

Mr. Wylie stated that promotion of Sacramento Works may be captured in the employer engagement piece. It has always been a challenge; the community is not aware of Sacramento Works.

Ms. Clawson asked that members be told that we are asking for 100% board participation.

5. **Adjournment:** The meeting was adjourned at 4:34 p.m.

ITEM 3 - ACTION

APPROVAL OF NOMINATING COMMITTEE

BACKGROUND:

The election of officers for the Sacramento Works, Inc. is scheduled to take place at the September 22, 2021 meeting. Sacramento Works Chair Mr. Rick Wylie is in the process of appointing several board members to serve on the Nominating Committee. Section 5.02 of the Sacramento Works Inc. Bylaws requires that the Executive Committee approve the appointment of members to this Ad Hoc Committee.

An oral report will be provided at the meeting.

RECOMMENDATION:

Approve the appointment of identified board members to serve on the Nominating Committee.