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SACRAMENTOWORKS

**SACRAMENTO WORKS, INC.
Executive Committee**

Date: Monday, September 23, 2019

Time: 3:30 p.m.

Place: Sacramento Employment & Training Agency
Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

A G E N D A

1. Call to Order/Roll Call
2. Approval of Minutes of the July 22, 2019 Meeting and August 26, 2019 Committee of the Whole Meeting
3. Continued Discussion of Sacramento Works Strategic Plan
4. Review of the September 25, 2019 Sacramento Works Agenda Packet
5. Adjournment

COMMITTEE MEMBERS: Lisa Clawson, David Gordon, Gary King, Kathy Kossick, Dr. Jamey Nye, Rick Wylie

DISTRIBUTION DATE: MONDAY, SEPTEMBER 16, 2019

SACRAMENTO WORKS, INC.

Executive Committee

Minutes

(The minutes reflect the actual progression of the meeting.)

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Monday, August 26, 2019
4:00 p.m.

1. **Call to Order/Roll Call**

Mr. Gary King (on speaker phone) called the meeting to order at 4:03 p.m. A quorum was not established.

Members Present: Kathy Kossick, Dr. Jamey Nye, Rick Wylie

Others Present: Gary King, David Gordon, Phil Cunningham, Roy Kim, Julie Davis-Jaffe, Monica Barber, Terri Carpenter, William Walker

2. Approval of Minutes of the July 22, 2019 Meeting: No action taken.

3. Continued Discussion of Sacramento Works Strategic Plan

The next board meeting is scheduled for September 25 and there will be an Executive Committee meeting on September 23. Mr. King wants to tackle the second objective. He wants to prepare for how the meeting will be conducted. Think about questions to pose to stimulate discussion and then we will be able to frame out the solution.

Mr. King stated that when we did the first goal, there was a great deal of discussion at the board meeting; the Executive Committee then crafted measures, and then went back to the board for approval. He asked if that would work for the second objective and all agreed that it would.

The Executive Committee is considering the second goal: Determine the educational ability of currently employed to achieve wage gain. This goal builds upon the skills sets for a person and what they have to be marketable.

Ms. Kossick stated that 10% of those enrolled in advanced educational attainment are tracked. We are not following each of the 25,000 that go to the career centers unless they are enrolled. There is some data but we are not tracking the entire 25,000.

Dr. Nye said we need an overview of incumbent workers and how their success is currently measured. The Chancellor's office has 'skills builder' to track wage gains. We have to know how gains are measured and then move on from there.

Mr. Kim stated that currently the overwhelming number of the population is tracked in terms of skills gains from beginning to end, looking at pre-program wages and post-program wages. We can track wage gain.

Ms. Kossick reminded the committee that Dr. Jenni Murphy provided an overview of Project Attain, which helps people to attain their AA degree. It helps people that are currently working to get more education to upgrade their job and wage.

Mr. King stated that 99% of our career center clients are unemployed but this goal may look at displaced employees or need training for upward growth. How do we capture or identify the skills that are going to be in demand to ensure the training we provide will result in employment and/or increased pay? Even the nature of the skills, keep with what is happening with our environment, i.e., automation, how does that shift the kinds of skills? He likes that we are not doing this as an independent body but how we are tapping into other groups to have a collaborative that shares common outcomes. Mr. King continued that learning about the audience/clients that are typical in our system and the approach to that client may be part of being responsive to this area.

Mr. King suggested shaping the agenda for the September meeting. It would be helpful to have something on the current state of operations, clients currently served, description of demographic information, what do we collect, what programs do we offer those clients, what level of investment is available for the program, what are reference resources that gives information on skills, wages, measures that are available.

Mr. Wylie stated that it would be great to see what other workforce boards are doing related to this issue. Another piece is some understanding on what other regional efforts that can be researched. What known initiatives are in action to highlight and see what's in play right now.

Mr. King inquired about what can be tapped into where we are seeing trends coming in different sets of skills, or looking at where certain industries will be impacted due to automation or other process changes.

Mr. Wylie suggested having an ETP presentation on how it works, what are the funds, and how it benefits the employer. If we can train employers how to utilize ETP funds well that would be great.

Mr. King said that the board should look to staff to frame out the elements of the current state, what programs are offered to meet the needs of the clients, what kind of investments (money), and how it is allocated. We can then talk about regional efforts that are connected to our program. Explore what are some of the options we have to measure success in the area; what is available and what is in the scope of what can be tapped into? Are we making progress? He suggested

putting in a time period (measure twice a year). During that review period, look to see if the programs/training are still relevant.

The next Executive Committee meeting is scheduled for 3:30 p.m. on Monday, September 23.

Mr. King stated that we will regroup at the September Executive Committee meeting. Staff will have framed out content to cover education, our current clients, programs, money, infrastructure, constructs of this objective, and get clarity and measures that we can identify that are pertinent.

4. **Adjournment:** The meeting was adjourned at 5:01 p.m.