

**WORKFORCE DEVELOPMENT
BOARD MEMBERS**

STACI ANDERSON
PRO Youth and Families

EDWARD W. BAKER
Alto Ingredients, Inc.

AMANDA BLACKWOOD
Sacramento Metro Chamber of Commerce

N. LISA CLAWSON – Secretary/Treasurer
Kaiser Permanente

LYNN R. CONNER
Better Business Bureau

RONALD J. ELLIS
2SS.com

KEVIN FERREIRA
Sacramento Sierra's Building & Construction
Trades Council

KRISTIN GIBBONS
Department of Human Assistance

TROY GIVANS
County of Sacramento, Economic
Development

DAVID W. GORDON
Sacramento County Office of Education

MANDI HIGLEY
Tri-Tool, Inc.

LYNN HOSOKAWA
Villara Building Systems

LISA M. HUTCHINSON
DigiStream Investigations

MICHAEL JASSO
City of Sacramento

DENISE LEE
Sacramento Employment & Training Agency

FRANK A. LOUIE
Sacramento Asian Chamber of Commerce

JANET NEITZEL
Employment Development Department

DR. JAMEY NYE
Los Rios Community College District

RONALD R. ORR, JR. – Vice Chair
VSP, Inc.

SHARON O'SULLIVAN
California Department of Rehabilitation

JOHNNY PEREZ
Clutch Contracts & Consulting

KARL PINEO
Ironworkers Local 118

FABRIZIO SASSO
Sacramento Central Labor Council

ANETTE SMITH – Chair
Roth Staffing Companies, L.P.



SACRAMENTOWORKS

**SPECIAL MEETING OF THE
SACRAMENTO WORKS, INC.
EMPLOYER OUTREACH COMMITTEE**

Date: June 14, 2022

Time: 3:00 p.m.

Location: via Zoom

<https://us02web.zoom.us/j/82876772304?pwd=VXFqYlJyZEF2Wmx3cGU5WU5XOFUydz09>

In response to the AB361 (Brown Act Section 54953) relating to the COVID-19 Pandemic, the Sacramento Employment and Training Agency Sacramento Works Employer Outreach Committee is conducting this meeting on Zoom at <https://us02web.zoom.us/j/82876772304?pwd=VXFqYlJyZEF2Wmx3cGU5WU5XOFUydz09>.

Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or Dial by your location: +1 669 900 6833 US (San Jose). Find your local number: <https://us02web.zoom.us/j/82876772304?pwd=VXFqYlJyZEF2Wmx3cGU5WU5XOFUydz09>. Meeting ID: 828 7677 2304, Passcode: 180830. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Monica.Newton@seta.net. Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Monica Newton at (916) 263-3753, or Monica.Newton@seta.net. Please include in your request which item you would like to participate on. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Employer Outreach Committee and included in the record.

In the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Committee shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Closed captioning will be available. This document and other Committee meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

1. Call to Order/Roll Call

2. Action Items
 - A. Approval of Findings and Authorization to Extend Use of Tele-conferencing Procedures for Committee Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing (*Legal Counsel*)
 - B. Approval to Allocate \$3,600 in Employer Outreach Funds to Support Three Business Webinars
3. Other Reports
 - A. Committee members
 - B. Staff
 - C. Chair
 - D. Public
4. Next Meeting 2nd Tues., **July 12, 2022 3:00 PM**
5. Adjournment

Committee Members: Jazmine Alop, Ed Baker, Ron Ellis, Linzie Fukushima, Spencer Hoke, Renee John, Brittany Jones, Janet Neitzel, Ron Orr, Kriztina Palone, Fabrizio Sasso, Susan Wheeler (12)

This meeting is open to all members of the Sacramento Works, Inc. Board and the public.

DISTRIBUTION DATE: Wednesday, June 8, 2022

ITEM 2-A- ACTION

APPROVAL OF FINDINGS AND AUTHORIZATION TO EXTEND USE OF TELECONFERENCING PROCEDURES FOR COMMITTEE MEETINGS DURING DECLARED STATE OF EMERGENCY AND/OR WHILE STATE OR LOCAL OFFICIALS CONTINUE TO IMPOSE OR RECOMMEND MEASURES TO PROMOTE SOCIAL DISTANCING

BACKGROUND:

California Governor Gavin Newsom has issued the long-existing state of emergency related to COVID-19, which remains in effect. Governor Newsom had previously authorized local agencies, by Executive Order, to conduct meetings under the Brown Act utilizing Zoom or other remote procedures to conduct meeting by modified teleconference procedures. In September 2021, the legislature signed and passed into law AB 361, which amended Section 54953 of the Brown Act to similarly authorize teleconferencing of Committee Meetings, provided necessary procedures are followed.

Under AB 361, in the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

AB 361 also authorizes public agencies to continue to hold subsequent meetings via teleconference procedures during any state of emergency that directly impacts the ability of the members to meet safely in person or while State or local officials continue to impose or recommend measures to promote social distancing. The Governor's declared continuing state of emergency remains active and continues to serve to protect members of the public from unnecessary risk and exposure to COVID-19. In addition, Sacramento County continues to follow recommendations of the federal CDC promoting social distancing outside of the home and especially indoors. Given these circumstances, in order to allow for the next Committee meeting to be held by teleconference procedures consistent with AB 361, the Committee must make the following findings no later than 30 days after the first teleconferencing meeting and every 30 days thereafter by majority vote:

- a. The legislative body has reconsidered the circumstances of the state of emergency.
 - i. Any of the following circumstances exists: The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - ii. State or local officials continue to impose or recommend measures to promote social distancing.

RECOMMENDATION:

Authorize the continued use of teleconferencing for Sacramento Works Employer Outreach Committee meetings under AB 361, occasioned by the continuing state of emergency issued by Governor Newsom and the continuation of local and federal recommendations promoting social distancing outside of the home and especially indoors and, based thereon, make the following findings in support of this action:

- a. The Committee has reconsidered the circumstances of the state of emergency.
- b. The following circumstances exist:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - ii. State or local officials continue to impose or recommend measures to promote social distancing.

PRESENTER: Legal Counsel

ITEM 2-B- ACTION

APPROVAL TO ALLOCATE \$3,600 IN EMPLOYER OUTREACH FUNDS TO SUPPORT THREE BUSINESS WEBINARS

BACKGROUND:

In March 2022, the Employer Outreach Committee approved the release of a Request for Information – Business Workshops/Seminars. SETA/Sacramento Works received two information responses by the March 31, 2022 deadline:

- (1) Aguiar Professional Training, a Strengthscope-certified training and executive coaching company specializing in organizational effectiveness for teams and individuals using strength-based workshops and one-on-one coaching. The cost for a 45-minute workshop session is \$1,200.
- (2) California Employers Association (CEA), founded in 1940, a not-for-profit employer's association that serves over 15,000 businesses throughout California. CEA's consulting and training services help California employers on a wide range of HR and management issues including expertise in wage and hour compliance, employee handbooks, recruitment, union negotiations and organizational development. The cost for a 45-minute session is \$995.

The Employer Outreach Workshop Subcommittee short-listed the following topics and sent out a survey for committee members to rank those topics that would be the most beneficial to offer as webinars to employers:

- High Engagement and Performance in a Remote World – Average Rank 5.1
- Managing Stress and Burnout for Remote Workers – Average Rank 4.9
- Avoiding the Great Resignation - How to Retain Your Best – Average Rank 4.3
- Hiring Smarter: Using a Strengths-Based Approach to Finding the Right Employees – Average Rank 4
- Diversity and Inclusion in the Workplace – Average Rank 3.7
- Creating Employee Engagement in a Remote World - Average Rank 3.1
- Managing Remote Workers: Out of Sight Isn't Out of Mind – Average Rank 2.9

The recommended allocation of \$3,600 is based on offering three webinars at the highest cost level since some topics to be considered are being offered by Aguiar Professional Training at \$1,200 per webinar and some are offered by the CEA at \$995 per webinar.

ITEM 2-B-ACTION (continued)
Page 2

The Employer Outreach committee has \$61,050 of unspent funds for PY 2021-2022.

Employer Outreach Activity	PY 2021-2022 Budget	PY 2021-2022 Expenditures	PY 2021-2022 Unspent Funds
Job Fair/Business Events	\$ 2,000	--	\$ 2,000
Employer Outreach	62,000	2,950	59,050
TOTAL	\$ 65,000	\$ 2,950	\$ 61,050

RECOMMENDATION:

Approve the allocation of \$3,600 in Employer Outreach funds to support three business webinars.