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SACRAMENTOWORKS

Regular Meeting of the Sacramento Works Youth Committee

Date: Wednesday, March 30, 2016

Time: 8:30 a.m.

Location: SETA Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

AGENDA

1. Call to Order/Roll Call
2. **ACTION:** Approval of the September 9, 2015 Minutes
3. **ACTION:** Approval of the November 11, 2015 Minutes
4. **Information:** Update on the WIOA Youth Program Request for Proposals Process
5. **INFORMATION:** Discussion on Youth Committee transition under WIOA
6. Public Input
7. Adjournment

Members: Brian Broadway, Paul Castro, Zak Ford, David Gordon, Matt Kelly, Brandon Louie, Dennis Morin, Matt Perry, Deborah Portela, Susan Wheeler, David Younger.

Youth Advocates: Jessica Gomez and Matthew Rocha-Rosario

DISTRIBUTION DATE: March 24, 2016

SACRAMENTO WORKS YOUTH COUNCIL

Minutes

(The minutes reflect the actual progression of the meeting.)

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

September 9, 2015
8:30 a.m.

1. Call to Order/Roll Call: Mr. Dennis Morin called the meeting to order at 8:34 a.m.

Members Present: Brian Broadway, Zak Ford, David Gordon, Brandon Louie, Dennis Morin, Dale Waldschmitt, Susan Wheeler, David Younger

Members Absent: Paul Castro, Matt Kelly, Daniel Koen, Matt Perry, Deborah Portela

Youth Advocates Present: Tatiana DeLeon (Crossroads Diversified Services); Matthew Rocha-Rosario (**Rancho Cordova Job Center**)

Youth Advocates Absent: Jessica Gomez (Hillsdale Career Center)

Others present: Chris Allen (sitting in for Matt Perry)

2. **ACTION:** Approval of the July 8, 2015 Minutes

There were no questions or corrections to the minutes.

Moved/Younger, second/Ford, to approve the July 8 minutes.

Roll call vote:

Aye: 8 (Broadway, Ford, Gordon, Louie, Morin, Waldschmitt, Wheeler, Younger)

Nay: 0

Abstain: 0

Absent: 5 (Castro, Kelly, Koen, Perry, Portela)

3. **ACTION:** Approval of Signature Sponsorship for the Career GPS event

Mr. Ford stated that as an employee of NextEd, he recuses himself from this agenda item and left the room.

Ms. Carpenter reviewed this agenda item which recommends sponsorship in the amount of \$10,000 for the NextEd CareerGPS event.

Mr. Younger inquired: how much have we supported them in the past and Ms. Carpenter replied at the same level as recommended today.

Moved/Allen, second/Gordon, to approve the allocation of \$10,000 of the Youth Council Initiative funds for the signature sponsorship of the CareerGPS event.

Aye: 7 (Broadway, Gordon, Louie, Morin, Waldschmitt, Wheeler, Younger)

Nay: 0

Abstain: 1 (Ford)

Absent: 5 (Castro, Kelly, Koen, Perry, Portela)

4. **ACTION:** Approval of Code for Hood Youth Hackathon event sponsorship.
Mr. Ford returned to the meeting.

Ms. Carpenter stated that this program gives kids the opportunity to learn how to code, design, engineer with a STEM focus. There were over 400 kids participating in the last one. Ms. Carpenter stated that this will assist 10 kids to participate. It's a county-wide event and all youth providers have been notified.

Mr. Gordon stated that the Boys and Girls Club sponsors a robotics team; he suggested that perhaps the Youth Council consider sponsoring a robotics clinic.

Ms. Carpenter stated that this program is trying to expose these kids to STEM focused curriculums. Staff is working with SCOE and planning to have this four times per year.

Ms. Wheeler asked if there were a way to find out if this program makes a difference. Ms. Carpenter replied that the kids do complete one project so the kids are taught new skills; she will ask how success is measured. Ms. Wheeler stated that if it is targeting disadvantaged youth, do we know they have this project without our help?

Moved/Younger, second/Louie, to approve the allocation of \$1,000 of the Youth Council Initiative funds to sponsor the Code for Hood event.

Roll Call Vote:

Aye: 8 (Allen, Broadway, Ford, Gordon, Louie, Morin, Waldschmitt, Wheeler, Younger)

Nay: 0

Abstain: 0

Absent: 5 (Castro, Kelly, Koen, Perry, Portela)

5. **INFORMATION:** Notice of Public Input Meetings – WIOA Youth Program

Speakers before the board:

1. Jennifer Barrett: Elk Grove Adult and Community Education, out of school program. One area of growth with WIOA is an expanded opportunity for work experience. This is especially crucial with the expansion of age up to 24. They have been able to put their customers in custodial training. This is an opportunity for them to work independently and the people that go through the training can

work for the district as subs. This provides externship opportunities. Ms. Barrett suggested adding some flexibility to the work experience, and providing more support services such as bus passes and child care assistance. They also need counseling and coaching to move them along. The regional consortium in the area is coalescing in a very positive way.

2. Kevin Daniels Sacramento Urban League. Mr. Daniels spoke about some youth that hang out across the street from the Urban League. He goes to talk with them and has been successful in forming a relationship with these youth. One barrier they are seeing is that these kids have been successful at nothing their entire lives and the fear of failure keeps them from even trying. Some of the programs scare them, the task is too big. Mr. Daniels suggested talking about smaller training programs, 3-5 weeks long, to help them to get training and get their first job. It is okay to fail a couple of times to build their experience and mechanisms so they keep going to get it right. These are the hard-to-serve kids that will eventually break the law. They also have to work with kids to expunge records. GED for youth is crucial; they are experiencing kids coming in with 4th grade reading levels. Perhaps some creative work experience where they are in GED for ½ a day, and then work experience the other half. Offer smaller work/training programs. It's important for them to build up their successes.
3. Robin Rose Hammer, Goodwill Industries: Funding to the next level of training would help move kids upward through training. Ms. Carpenter stated that under WIOA, programs can serve youth for a longer period of time because the performance measures are the same for youth and adults.
4. Richard Thornhill, Employment Development Department. He is part of the YEOP program through the state. Things are changing and he wants to find out what this is all about. Mr. Thornhill stated that they get a lot of youth that have psychological problems. It boils down to how they are brought up and these kids are facing a lot of challenges such as gangs and domestic violence. It keeps them from moving forward in life. There is a need for some kind of program that helps kids to get them past what is going on in their heads, then they may be able to get their GED and then on to job training.
5. Rachel Wickland, Goodwill Industries: This is an extraordinary opportunity to look at nontraditional solutions for serving youth and adults. As we develop programs, try to broaden the perspective on better ways to serve youth. How do we make our programs to be more streamlined and efficient.
6. Renee John, Folsom Cordova Partnership; They have not participated in youth services in the past year, but they do offer services in the community. We have to be innovative working with kids growing up in difficult situations; a four month shot of funds is not going to do it. There is a need to be flexible, to adjust, and offer vendorized services to provide counseling, anger management and other

services. These kids are going to need on-going mentorship. Their program looks for employers that understand the mentorship part of the equation.

Mr. Waldschmitt stated that no one addressed the services most needed by disadvantaged youth. He asked for comments about what is needed to better serve youth.

Jennifer Barrett: The Department of Rehabilitation has an increased relationship under WIOA. In the adult education program, there were weekly meetings with DOR with their students. This is critical to have DOR involved with any of the youth and include other mental health service providers as well.

Renee John: Mentoring is crucial and having appropriate caseload levels to provide intensive case management ensures success. She spoke of a kid in their program and how it takes a lot of one-on-one hand holding with some of these kids. It is a very high risk population and will take a lot of funding to provide mentoring services. Hopefully the federal government knows that the funding will need to be increased.

Tony Lara, Galt High School District. Almost all of the kids are going through issues; they want to partner with as many agencies to offer a variety of services. One of their biggest issues is transportation.

Mr. Gordon stated that transportation seems to be an issue and asked if the program provides funds for transportation. Ms. Carpenter replied that bus passes are provided and sometimes gas cards are provided. Most of the time, kids have no license or car so the bus passes are provided when possible.

Mr. Thornhill stated that it is difficult to get bus passes for the kids. If they are getting jobs, they should be able to get on light rail or bus passes. It's very tough for them to get a bus pass.

John Rankle, Boys and Girls Club of Sacramento. There is often pressure to meet deliverables when funding is involved. There needs to be a multi-faceted approach to helping kids. The investment at the front end is assessing the kids to find out what their needs are.

Ms. Wheeler asked audience members to come to the microphone and tell the Youth Council how they assist kids with challenges to overcome them and how you get them to come in and use your services?

Kevin Daniels, Urban League: Mr. Daniels stated that he was a teacher for years and he found that you have to build a relationship with the kids. Relationship building is very important for future connections. You first have to build relationships and then get the kids to go to the training. Urban League is a

mission-driven organization and their mission to serve clients is more important than the funding.

Gabriel Meehan, Sacramento City College: One of the challenges is the lack of integration of services. It is difficult for kids to navigate the various types of services available. We need to braid not only funding but services as well. The kids do not care who provides the services as long as they get them. It would be wonderful for some of the services to be located on their campus. In relation to homeless kids, maybe have an operator that provides operational services to kids.

Robin Rose Hammer: She suggested leveraging SETA's buying powers; it would be extremely helpful to negotiate the rate of bus passes to half of the cost. Also, the kids should be able to qualify for the student rate even if you are over 18 years of age. Perhaps SETA could negotiate with Regional Transit to provide pathways for services to providers.

Mr. Louie invited audience members to encourage everyone in their network to attend the next public comment meeting in November. The information received will be utilized to develop the RFP.

7. Public Input: None.
8. Adjournment The meeting was adjourned at 9:54 a.m.

**Committee of the Whole of the
SACRAMENTO WORKS YOUTH COMMITTEE
Minutes**

(The minutes reflect the actual progression of the meeting.)

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

November 12, 2015
8:30 a.m.

1. Call to Order/Roll Call:

Mr. David Younger called the meeting to order at 8:33 a.m. Information items were reviewed while awaiting a quorum.

2. INFORMATION: Summary of Results of the Code For Hood Event

Ms. Carpenter reviewed the official report from Hacker Lab. Staff went by the West Sacramento Community Center location to view the event and it was great. The next event is scheduled to be held in Sacramento County in February.

Mr. Louie stated that there was a question before if the kids needing it were able to get the services. Socioeconomically, anyone could potentially be a part of it but who would be impacted and have access to the program; would it reach kids that need it? Ms. Carpenter replied that there is not an income criteria, however the focus of the event is to provide youth ages 12 - 17 an opportunity to be exposed to coding and 3D Design The funds the Youth Committee granted provided sponsorships for 15 kids to participate in the Code for Hood event.

Mr. Perry said that he heard good feedback on this event and hoped that it opened the kids' eyes to potential careers.

Mr. Cunningham stated that attendees can act as a committee of the whole and can talk about the RFP but no action can be taken. Mr. Cunningham cautioned attendees that anyone thinking of potentially of being a bidder, member of a board that may be a bidder, operator, would need to recuse themselves. Mr. Perry stated that SCOE may submit an RFP and removes himself from the room.

Members Present: Zak Ford, David Gordon, Brandon Louie, Dennis Morin, Susan Wheeler, David Younger

Members Absent: Brian Broadway, Paul Castro, Matt Kelly, Matt Perry, Deborah Portela, Dale Waldschmitt

Youth Advocates Present: Matthew Rocha-Rosario

Youth Advocates Absent: Jessica Gomez (Hillsdale Career Center)

3. **ACTION:** Approval of the September 9, 2015 Minutes: No action taken.
4. **ACTION:** Review and Approval of the Request for Proposals for WIOA Youth Program Services for Fiscal Year Beginning July 1, 2016

Ms. Terri Carpenter provided information on the public input received and then utilized to write the RFP. There were themes that went through the public input based on changes in the Act. My Brother's Keeper provided information on the disadvantaged youth in the community. Ms. Carpenter stated that the draft RFP is the first two sections, Section 1 General Information and RFP Guidelines and Section 2 WIOA Implementation Standards and Youth Services Program Design which is the meat of the proposal where service providers are asked to respond. Section 2 will be updated based on the input from the public input meetings.

Section 3 is the Applicant Prequalification and Insurance Requirements and Section 4 is the Required RFP Response/Application Format.

There is expected to be \$2.6 million available; this is a four year RFP with ability to extend for years after 2016.

Ms. Carpenter reviewed the RFP which calls for continuous services for one year or more. Assessment will be required when meeting with the young person including basic skills assessment to determine where they are at that point in time. Mr. Younger inquired that when a plan is set for a youth, who intercedes with the kid if they get off track? Ms. Carpenter replied that the team manager/case manager working with the kids on a regular basis.

Mr. Younger inquired if there were metrics where the ultimate goal is employment and Ms. Carpenter stated that 20% of every provider's budget must be allocated to work experience.

The bidders' conference is not mandatory but the agency is strongly encouraging bidders to attend.

Ms. Becky Hansen stated that The Technical Assistance Guide lists the definition of the barrier. Ms. Wheeler suggested that staff add the definition of the minimum hours needed for completion or competency of work experience in the RFP.

Mr. Younger stated that since there was no quorum today, the Request for Proposals will be presented to the full board as a recommendation of the committee of the whole.

Mr. Louie inquired whether youth were involved in the planning process; where were youth involved in the planning process? Ms. Carpenter replied that the youth representation is the youth advocates and they can lend a voice to this document.

Ms. Carpenter stated that she would love to have youth come forward and talk about their successes; that is how we will know the program is heading in the right direction. Staff will provide quarterly reports from the service providers.

Mr. Rocha-Rosaio asked whether it would interest the Committee if kids came forward? Mr. Younger replied that it would be great to hear from youth participants.

5. **Public Input**

Mr. Ford thanked the group for support of Career GPS and reported that 6,700 attend and there were 141 exhibitors. The kids attending were exposed to a number of different areas of employment throughout the region.

Mr. Perry stated that the Career GPS event was great; the exhibitors are fine-tuning their presentations.

Mr. Ford stated that this year, two more buildings were added so it was not as packed. It started out with pathways programs and expanded into other areas. This year's event included high school and middle school kids with bus transportation.

6. **Adjournment:** The meeting was adjourned at 9:41 a.m.

ITEM 4 – INFORMATION

UPDATE ON THE WIOA YOUTH PROGRAM REQUEST FOR PROPOSALS PROCESS

BACKGROUND

On December 3, the SETA Governing Board approved the Request for Proposals (RFP) for the WIOA Youth Program Services for the fiscal year beginning July 1, 2016. The RFP was released to the public on Friday, December 4, 2015 at 1:00 p.m. Proposals were due to SETA on Thursday, March 17, 2016 by 4:00 p.m. SETA has received 21 proposals from the following organizations:

Sacramento City USD	Out of School Youth
City of Sacramento Dept of Parks and Rec	In-School Youth
Asian Resources, Inc.	Out of School Youth
Folsom Cordova Community Partnership	In School Youth
Folsom Cordova Community Partnership	Out of School Youth
La Familia Counseling Center, Inc.	In School Youth
La Familia Counseling Center, Inc.	Out of School Youth
Arbor E&T, LLC, dba ResCare Workforce Services	In School Youth
Arbor E&T, LLC, dba ResCare Workforce Services	Out of School Youth
North State Building Industry Foundation	Out of School Youth
Gateway Community Charters	In School Youth
Galt Joint Union High School District	Out of School Youth
Galt Joint Union High School District	In School Youth
Elk Grove Unified School District	Out of School Youth
Meristem, Inc.	Out of School Youth
Goodwill Industries	Out of School Youth
Sacramento Chinese Community Service Center	Out of School Youth
Sacramento Chinese Community Service Center	In School Youth
Greater Sacramento Urban League	Out of School Youth
Crossroads Diversified	Out of School Youth
Crossroads Diversified	In School Youth

On Friday, April 29, 2016 (1:00 p.m.), SETA will publish staff funding recommendations on the SETA website. A proposal evaluation team will be selected by April 1 to begin reading proposals. The evaluation team represents SETA staff from Employer Services, Fiscal, Monitoring, and WIOA Youth Services. The evaluation team also includes members of the Youth Committee and a representative from Department of Human Assistance. Volunteers are needed from the Youth Committee to participate on the proposal evaluation team. April 20 and 21 has been selected as the dates for the evaluation team to

meet and complete the final scoring of the proposals here at SETA. The meeting time will be determined based on team member availability.

The Sacramento Works Youth Committee will meet to hear Presentations of Bidders on Wednesday, May 11 at 8:30 a.m. The Sacramento Works Youth Committee will review staff recommendations and make funding recommendation to the Sacramento Works, Inc. for approval on Wednesday, May 25, 2016 with final approval of the WIOA Youth funding recommendations by the SETA Governing Board on June 2, 2016. The 2016-2017 WIOA Youth Program will begin July 1, 2016.