



**REGULAR MEETING OF THE
SETA GOVERNING BOARD**

GOVERNING BOARD

ERIC GUERRA
Councilmember
City of Sacramento

PATRICK KENNEDY
Board of Supervisors
County of Sacramento

DON NOTTOLI
Board of Supervisors
County of Sacramento

SOPHIA SCHERMAN
Public Representative

MAI VANG
Councilmember
City of Sacramento

DENISE LEE

Interim Executive Director

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Website: <http://www.seta.net>

DATE: Thursday, July 7, 2022

TIME: 10:00 a.m.

LOCATION: Zoom Location

<https://us02web.zoom.us/j/82041427003?pwd=SGkrMFcvSzIzRVlxaRiRi2FQVXpEQT09>

In response to the AB361 (Brown Act Section 54953) relating to the COVID-19 Pandemic, the Sacramento Employment and Training Agency Governing Board is conducting this meeting on Zoom at <https://us02web.zoom.us/j/82041427003?pwd=SGkrMFcvSzIzRVlxaRiRi2FQVXpEQT09>. Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting on One tap mobile + 16699006833, 82041427003# US (San Jose). Meeting ID: 820 4142 7003. Passcode: 717632. Find your local number: <https://us02web.zoom.us/j/82041427003?pwd=SGkrMFcvSzIzRVlxaRiRi2FQVXpEQT09>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Monica.Newton@seta.net. Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Monica Newton at (916) 263-3753, or Monica.Newton@seta.net. Please include in your request on which item you would like to participate. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Governing Board and included in the record.

In the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Closed captioning will be available. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

**REVISED
AGENDA**

I. Call to Order/Roll Call/Pledge of Allegiance

II. <u>Consent Items</u>	<u>Page Number</u>
A. Approval of Minutes of the June 2, 2022 Regular Board Meeting	1-11
B. Approval of Claims and Warrants	12
C. Approval to Modify Cooperative Personnel Services' Vendor Services Contract	13-14
III. <u>Action Items</u>	
A. GENERAL ADMINISTRATION/SETA	
1. Approval of Findings and Authorization to Extend Use of Teleconferencing Procedures for Board Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing (Legal Counsel)	15-16
2. Approval of Appointments to the Sacramento Works Board (Roy Kim)	17-18
3. Approval of Labor Agreements and Revised Salary Schedule (D'et Saurbourne)	19-20
4. Approval of the Personnel Resolution Covering Unrepresented Confidential and Management, and Revised Salary Schedule (Denise Lee)	21-22
B. WORKFORCE DEVELOPMENT DEPARTMENT	
<u>Community Services Block Grant:</u> No Items	
<u>One Stop Services:</u> No Items	
<u>Refugee Services:</u>	
1. Non-Competitive Procurement Finding and Approval to Augment the Slavic Assistance Center, Inc. Under the Refugee Support Services (RSS) Set-Aside Grant for Services to Older Refugees (SOR), Program Year 2021-2022 (Michelle O'Camb)	23-24
C. CHILDREN AND FAMILY SERVICES: No Items	
IV. <u>Information Items</u>	
A. Fiscal Monitoring Reports (D'et Saurbourne)	25-27
• My Sister's House	

IV.	<u>Information Items</u> (continued)	
B.	Employer Success Stories and Activity Report (William Walker)	28-40
C.	Dislocated Worker Update (William Walker)	41-43
D.	Unemployment Update/Press Release from the Employment Development Department (Roy Kim)	44-50
E.	Head Start Reports (Denise Lee)	51-59
V.	<u>Reports to the Board</u>	60
A.	Chair	
B.	Interim Executive Director	
C.	Deputy Directors	
D.	Counsel	
E.	Members of the Board	
F.	Public	
VII.	<u>Adjournment</u>	

REVISED DISTRIBUTION DATE: Wednesday, June 22, 2022
DISTRIBUTION DATE: Wednesday, June 22, 2022

SETA Governing Board meeting hosted by:
Councilmember Eric Guerra (Chair) & Supervisor Patrick Kennedy (Vice Chair)

ITEM III-A –1- ACTION
APPROVAL OF FINDINGS AND AUTHORIZATION TO EXTEND USE OF
TELECONFERENCING PROCEDURES FOR BOARD MEETINGS DURING
DECLARED STATE OF EMERGENCY AND/OR WHILE STATE OR LOCAL
OFFICIALS CONTINUE TO IMPOSE OR RECOMMEND MEASURES TO PROMOTE
SOCIAL DISTANCING

BACKGROUND:

California Governor Gavin Newsom has issued long-existing state of emergency related to COVID-19, which remains in effect. Governor Newsom had previously authorized local agencies, by Executive Order, to conduct meetings under the Brown Act utilizing Zoom or other remote procedures to conduct meeting by modified teleconference procedures. In September 2021, the legislature signed and passed into law AB 361, which amended Section 54953 of the Brown Act to similarly authorize teleconferencing of Board Meetings, provided necessary procedures are followed.

Under AB 361, in the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

AB 361 also authorizes public agencies to continue to hold subsequent meetings via teleconference procedures during any state of emergency that directly impacts the ability of the members to meet safely in person or while State or local officials continue to impose or recommend measures to promote social distancing. The Governor's declared continuing state of emergency remains active and continues to serve to protect members of the public from unnecessary risk and exposure to COVID-19. In addition, Ca OSHA continues to recommend physical distancing in places of employment as a measure to protect employees against the spread of COVID-19. Given these circumstances, in order to allow for the next Board meeting to be held by teleconference procedures consistent with AB 361, the Board must make the following findings no later than 30 days after the first teleconferencing meeting and every 30 days thereafter by majority vote:

- a. The legislative body has reconsidered the circumstances of the state of emergency.
- b. Any of the following circumstances exists:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - ii. State or local officials continue to impose or recommend measures to promote social distancing.

RECOMMENDATION:

Authorize the continued use of teleconferencing for Governing Board meetings under AB 361, occasioned by the continuing state of emergency issued by Governor Newsom that directly impacts the ability of the members to meet safely in person and the continuation of Cal OSHA recommendations promoting physical distancing in places of employment and, based thereon, make the following findings in support of this action:

- a. The Board has reconsidered the circumstances of the state of emergency.
- b. The following circumstances exist:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in-person.
 - ii. State officials continue to recommend measures to promote social distancing.

PRESENTER: Legal Counsel