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SACRAMENTOWORKS

## SACRAMENTO WORKS, INC. Executive Committee

**Date:** **Tuesday, March 27, 2012**

**Time:** 4:00 p.m.

**Place:** Sacramento Employment & Training Agency  
Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

## AGENDA

1. Call to Order/Roll Call
2. Approval of Minutes of the January 23, 2012 Meeting
3. Appointment of Youth Council Member
4. Review of the March 28, 2012 WIB Agenda
5. Discussion on Board Engagement
6. Adjournment

**COMMITTEE MEMBERS:** Bill Camp, Lynn Conner, Diane Ferrari, Matt Kelly, Gary King, Kathy Kossick, Elizabeth McClatchy, Kim Parker, Kingman Tsang, Terry Wills

**DISTRIBUTION DATE: THURSDAY, MARCH 15, 2012**

**SACRAMENTO WORKS, INC.**  
**Executive Committee**  
**Minutes**

*(The minutes reflect the actual progression of the meeting.)*

SETA Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

Monday, January 23, 2012  
4:00 p.m.

**1. Call to Order/Roll Call**

Ms. Parker called the meeting to order at 4:04 p.m.

Members Present: Bill Camp, Lynn Conner, Matt Kelly, Kathy Kossick, Elizabeth McClatchy, Kim Parker, Kingman Tsang

Member Absent: Diane Ferrari, Gary King, Terry Wills

Others Present: Terri Carpenter, William Walker

**3. Review of the January 25, 2012 WIB Agenda**

At the beginning of the meeting, Mr. Dave Butler will be providing an update of Career gps.

Ms. Conner provided an overview of the most recent Planning/Oversight Committee where there was discussion of turnover in positions.

Quarterly reports will be distributed at the meeting. At the Planning/Oversight Committee, committee members were provided an overview of Bamboo, which is a new way of preparing reports. Bamboo provides live data for staff reports. Staff will be going over the Workforce Innovation Fund solicitation. SETA will be applying for the northern California region which includes Yolo, Golden Sierra, and North Central Counties.

Mr. Walker spoke of a recent recruitment by Amtrak; the recruitment manager was very impressed with the people that they screened. HR & Block hired 452 people just for income tax. The Bel Air/Raley's in Elk Grove is closing after 30 years. Management is trying to figure out who has seniority; the store closure will affect 15 stores in the area due to staff having bumping/seniority rights.

Ms. Parker spoke of the recent new member orientation. Paul Castro, Steven Ladd, and JoAnne Mahaney-Buehler were present and engaged.

**2. Approval of Minutes of the November 28, 2011 Meeting**

The minutes were reviewed; no questions or comments.

Moved/Conner, second/Tsang, to approve the November 28 meeting minutes.  
Voice Vote: Unanimous approval.

Ms. Conner was just named to the board of the Northeast Better Business Bureau, which includes Fresno up to the Oregon border except San Francisco and the coast. The main focus for the BBB is truth in advertising to ensure businesses are doing what they say they will do. She has been to two board meetings. There may be ways that the two boards can work together.

Mr. Camp arrived at 4:24 p.m.

4. **Adjournment:** The meeting was adjourned at 4:25 p.m.

## ITEM 3 - ACTION

### APPOINTMENT OF YOUTH COUNCIL MEMBER

#### BACKGROUND:

The Sacramento Works Youth Council is responsible for the planning and procurement of the Workforce Investment Act youth services. The Sacramento Works Youth Council seeks to develop a continuum of services to engage youth in the workforce system; works with community partners to coordinate youth initiatives; and is responsible for the oversight of youth providers. The Workforce Investment Act (WIA) requires no minimum or maximum number of representatives on the Youth Council. The WIA and the State of California has identified the following categories of membership on the Youth Council:

- Members of the local board with special interest or expertise in youth services or policy;
- Representatives of youth service organizations, including juvenile justice and local law enforcement agencies;
- Representatives of local Public Housing Authorities;
- Education representatives;
- Parents of local youth seeking assistance under WIA;
- Youth, including former participants and representatives of organizations that have experience relating to youth activities; and
- Representatives of the Job Corps.

Mr. Zak Ford has submitted an application to represent the education sector. His application will be sent under separate cover. Staff will provide an oral report on this item.

#### RECOMMENDATION:

Review the application and approve the appointment of Mr. Zak Ford to the Sacramento Works Youth Council.