



**HELPING OTHERS, INC.**

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"Promoting and supporting services to the economically disadvantaged residents of Sacramento County."

## **ANNUAL MEETING OF HELPING OTHERS, INC.**

### **BOARD OF DIRECTORS**

DON NOTTOLI  
Board of Supervisors  
County of Sacramento

BONNIE PANNELL  
Councilmember  
City of Sacramento

SOPHIA SCHERMAN  
Public Representative

JAY SCHENIRER  
Councilmember  
City of Sacramento

JIMMIE YEE  
Board of Supervisors  
County of Sacramento

### **ADMINISTRATION**

KATHY KOSSICK  
Executive Director

ROBIN PURDY  
Deputy Director

**Date:** Thursday, November 3, 2011

**Time:** 10:30 a.m.

**Place:** SETA Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

## **AGENDA**

1. Call to Order/Roll Call
2. Consent Item: Approval of the November 4, 2010 Minutes
3. Action Item
  - A. Designation of President and Secretary-Treasurer
4. Information Item
  - A. Fiscal Status of the Organization
5. Adjournment

**DISTRIBUTION DATE: THURSDAY, OCTOBER 27, 2011**

## **ANNUAL MEETING OF HELPING OTHERS, INC.**

### Minutes/Synopsis

SETA Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

Thursday, November 4, 2010  
10:30 a.m.

1. **Call to Order/Roll Call**: Mr. McCarty called the meeting to order at 11:19 a.m.

#### **Members Present:**

Kevin McCarty, Chair, SETA Governing Board; Councilmember, City of Sacramento  
Don Nottoli, Vice Chair, SETA Governing Board; Member, Board of Supervisors  
Bonnie Pannell, Councilmember, City of Sacramento  
Sophia Scherman, Public Representative  
Jimmie Yee, Member, Board of Supervisors

2. **Consent Item**: Approval of the November 5, 2009 Minutes

The minutes were reviewed. Mr. Yee requested that his name be corrected on the minutes.

Moved/Scherman, second/Pannell, to approve the November 5, 2009 minutes as corrected.

Voice Vote: Unanimous approval.

3. **Action Item**

- A. Designation of President and Secretary-Treasurer

Mr. Thatch reported that the bylaws designate that the Chair and Vice Chair of the SETA Governing Board shall serve as officers of Helping Others, Inc.

Moved/Pannell, second/Nottoli, to designate Mr. Nottoli as President of Helping Others, Inc., and Ms. Scherman as Secretary-Treasurer of Helping Others, Inc.

Voice Vote: Unanimous approval.

4. **Information Item**

- A. Fiscal Status of the Organization

Helping Others was created as a way to accept funds through a non-profit entity. This organization is open but there has not been a need to use the funds at this point.

Mr. Thatch stated that the organization does have certain recording and tax preparation that SETA could not pay for, such as an annual Charitable Organizations Renewal form. Costs for filing this and other governmental forms should be borne by Helping Others, Inc.

5. **Adjournment**: Meeting adjourned at 11:23 a.m.

ITEM 3-A - ACTION

DESIGNATION OF PRESIDENT AND SECRETARY-TREASURER

BACKGROUND:

The Bylaws that govern Helping Others, Inc., provide that the Chair and Vice-Chair of the SETA Governing Board will be designated to serve as the President and Secretary-Treasurer, respectively, of Helping Others, Inc. Due to changes in the composition of the SETA Governing Board, it is now appropriate to designate new corporate officers for Helping Others, Inc.

RECOMMENDATION:

Designate Sophia Scherman as the President and Bonnie Pannell as the Secretary-Treasurer of Helping Others, Inc.

ITEM 4-A – INFORMATION

FISCAL STATUS OF THE ORGANIZATION

BACKGROUND:

Staff will provide an oral report on the fiscal status of Helping Others, Inc. over the past year.