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Thought for the Day: Limitations live only in our minds. But if we use our imaginations, our possibilities become limitless.

~Jamie Paolinetti

HEAD START/EARLY HEAD START

REGULAR MEETING OF THE PARENT ADVISORY COMMITTEE

Date: Tuesday, July 27, 2010

Time: 9:00 a.m.

**Location: SETA Boardroom
925 Del Paso Blvd.
Sacramento, CA 95815**

While the Head Start Parent Advisory Committee (PAC) welcomes and encourages participation in the Committee meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under the jurisdiction of the Head Start Parent Advisory Committee and not on the posted agenda may be addressed by the general public under the Public Participation item of this agenda. The Head Start Parent Advisory Committee limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject.

AGENDA

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 - PC/PAC Calendar of Events – Ms. Jeanine Vandermolen
 - Parent/Staff Recognitions – Ms. Jeanine Vandermolen
 - Fiscal Monthly Report/Corporate Card Monthly Statement of Account – Mr. Roger Bartlett

	<ul style="list-style-type: none"> ➤ SETA Operated Program Monthly Enrollment/ADA Report – Ms. Elsie Bowers <ul style="list-style-type: none"> ✓ SOP Enrollment Report for School Year 2009-2010 (June) ➤ Child Care Center Food Menu (Attached) ➤ PC/PAC Joint Parent Activity (See attached flyer) ➤ PC/PAC Orientation II, Tuesday, August 3, 2010, 8:30 a.m. Registration, 9:00 a.m. – 12:30 p.m. Orientation, SETA Boardroom ➤ Community Resources – PAC Representatives/Staff – Ms. Jeanine Vandermolen 	
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Distribution Date: Wednesday, July 21, 2010

Parent Advisory Committee (PAC) meeting hosted by PAC Officers:
Chair, Jeanine Vandermolen
Vice Chair, Mary Brown
Secretary, Katherine Yaipen-Faulter
Treasurer, Kiesha Spriggs
Parliamentarian, Eva Borja

ITEM I-A – ROLL CALL

The Parent Advisory Committee Secretary will call the roll for the following members:

- ___ **Vacant**, Auberry Park Head Start
- ___ Zenobia Prothro, Bannan Creek Head Start
- ___ **Vacant** , Broadway Early Learning Center
- ___ Eva Borja, Center of Praise Head Start
- ___ **Vacant**, Countrywood Head Start
- ___ **Vacant**, Crossroads Garden Head Start
- ___ Mukeya Richardson, Early Head Start/ Home Base
- ___ Lashonda Tablit, Florin Meadows Head Start
- ___ **Vacant**, Freedom Park Head Start
- ___ **Vacant**, Fruitridge Head Start
- ___ Luis Ramos, Galt Head Start
- ___ **Vacant**, Grant Skills Center
- ___ **Vacant**, Grizzly Hollows
- ___ **Vacant**, Hillsdale Head Start
- ___ Tamara Knox, Home Base
- ___ **Vacant**, Home Base
- ___ Kelly Martin, Hopkins Park Head Start
- ___ **Vacant**, Illa Collin Head Start
- ___ **Vacant**, Job Corps Head Start
- ___ David Quintero, Kennedy Estates Head Start
- ___ Mary Brown, La Riviera Head Start
- ___ Victor Goodwin, LaVerne Stewart Head Start
- ___ **Vacant**, Marie Cleveland’s Bright Beginnings Head Start
- ___ Charity Achusim, Mather Head Start
- ___ Michelle Burgess, Nedra Court Head Start
- ___ **Vacant**, New Helvetia 1 Head Start
- ___ Yvette Hernandez, New Helvetia 2 Head Start
- ___ Connie Wallace, Norma Johnson Head Start
- ___ Erika Contreras, Northview Head Start
- ___ **Vacant**, Parker Avenue Head Start
- ___ Katherine Yaipen-Faulter, Phoenix Park Head Start
- ___ Kareme Wilson, Sharon Neese Early Learning Center
- ___ Zakkiyyah Spikes, Solid Foundation Head Start
- ___ Dina Patterson, Strizek Park Head Start
- ___ **Vacant**, Vineland Head Start
- ___ Laura Meza, Walnut Grove Head Start
- ___ Lacy Berry, Whispering Pines Head Start
- ___ **Vacant**, Foster Parent Representative
- ___ **Vacant**, Grandparent Representative
- ___ Troy Luna, Male Involvement Representative
- ___ Jeanine Vandermolen, Past Parent/Community Representative
- ___ Kiesha Spriggs, Past Parent/Community Representative

New Representatives to be seated:

None.

**ITEM I- B – PAC MEETING
ATTENDANCE UPDATE**

The PAC was seated on November 30, 2009
PARENT ADVISORY COMMITTEE MEETING ATTENDANCE PROGRAM YEAR 2009-2010

COMMITTEE MEMBER	CENTER	11/30	12/18	01/26	02/23	03/23	04/27	05/25	06/22	07/27	08/24	09/28	10/26	11/23
Vacant	AP													
Zenobia Prothro Seated 11/09	BC	X	E	E	X	X	X	X	X					
Vacant	BLC													
Eva Borja Seated 11/09	COP	X	X	X	AP	X	X	X	U					
Vacant	CW													
Vacant	CR													
Mukeya Richardson S/B Seated 02/10	EHS/HB				AP	X	X	X	U					
Lashonda Tablit Seated 05/10	FM							X	X					
Vacant	FP													
Vacant	FT													
Luis Ramos Seated 02/10	G				X	X	X	X	E					
Vacant	GH													
Vacant	GSC													
Vacant	H													
Tamara Knox Seated 11/09	HB	X	X	E	X	X	X	X	X					
Vacant	HB													
Vacant	IC													
Kelly Martin Seated 11/09	HP	X	X	X	X	X	X	X	X					
Vacant	JC													
David Quintero Seated 11/09	K	X	X	X	X	X	X	E	E					
Mary Brown Seated 11/09	LAR	X	X	X	X	X	X	X	X					
Victor Goodwin Seated 01/10	LVS			X	X	X	X	X	X					
Vacant	MCBB													
Charity Achusim Seated 04/10	M						X	E	X					
Michelle Burgess Seated 04/10	NC						X	X	E					
Connie Wallace Seated 04/10	NJ						X	X	X					
Vacant	NH1													
Yvette Hernandez S/B Seated 11/09	NH2	E	X	X	X	X	X	X	U					
Erika Contreras Seated 06/10	NV								X					
Vacant	PA													
Katherine Yaipen-Faulter S/B Seated 11/09	PP	E	X	X	X	X	X	E	X					
Zakkiyyah Spikes Seated 04/10	SF						X	X	U					
Kareme Wilsom Seated 05/10	SN							X	U					
Dina Patterson Seated 11/09	SP	X	X	X	U	X	X	X	X					
Vacant	V													
Laura Meza Seated 11/09	WG	X	E	X	X	X	X	X	X					
Lacy Berry Seated 04/10	WP						X	X	E					
Vacant	FPR													
Vacant	GPR													
Troy Luna Seated 04/10	MIR						X	X	E					
Kiesha Spriggs Seated 11/09	PPR	X	X	X	X	X	X	X	X					
Jeanine Vandermolen Seated 11/09	PPR	X	X	X	X	X	X	X	X					

Members: If you cannot attend a meeting and are going to be absent, you must:

1. First, call your Alternate(s) to see if they can attend in your place;
2. Second, call Head Start Social Services/Parent Involvement Coordinator, Ms. Marie Desha, at 263-4082; and
3. Third, please call the PAC Chair, Ms. Jeanine Vandermolen, at 837-1176, or the PAC Clerk, Ms. Lori Black, at 263-4068

PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE UPDATE
PROGRAM YEAR 2008-2009
(Continued)

Head Start Center Abbreviations

AP:	Auberry Park	K:	Kennedy Estates
BC:	Bannon Creek	LAR:	La Riviera
BLC:	Broadway Early Learning Center	LVS:	LaVerne Stewart
COP:	Center of Praise	M:	Mather
CR:	Crossroads Garden	MCBB:	Marie Cleveland Bright Beginnings
CW:	Countrywood	NJ:	Norma Johnson
EHS:	Early Head Start	NC:	Nedra Court
FM:	Florin Meadows	NH1:	New Helvetia 1
FP:	Freedom Park	NH2:	New Helvetia 2
FT:	Fruitridge	NV:	Northview
G:	Galt	PA:	Parker Avenue
GH:	Grizzly Hollow	PP:	Phoenix Park
GSC:	Grant Skills Center	SF:	Solid Foundation
H:	Hillsdale	SN:	Sharon Neese
HB:	Home Based	SP:	Strizek Park
HP:	Hopkins Park	V:	Vineland
IC:	Illa Collin	WG:	Walnut Grove
JC:	Job Corps	WP:	Whispering Pines

Representative Abbreviations

FPR:	Foster Parent Representative
GPR:	Grandparent Representative
MIR:	Male Involvement Representative
OGC:	Out Going Chair
PPR:	Past Parent Representative

Attendance Record Abbreviations

X:	Present
E:	Excused
AP:	Alternate Present
AE:	Alternate Excused
U:	Unexcused
PAC:	Parent Advisory Committee
R:	Resigned

ITEM II-A – CONSENT

APPROVAL OF MINUTES FOR PAC REGULAR MEETING JUNE 22, 2010

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review and approve the minutes of the PAC Regular Meeting of June 22, 2010.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

REGULAR MEETING OF THE HEAD START PARENT ADVISORY COMMITTEE

MINUTES/SYNOPSIS

SETA Boardroom
925 Del Paso Blvd.
Sacramento, CA 95815

June 22, 2010
9:00 a.m.

I. Welcome

A. Call to Order/Roll Call

Ms. Jeanine Vandermolen called the meeting to order at 9:10 a.m. The Pledge of Allegiance was recited. The Thought for the Day was read by Ms. Kiesha Spriggs. Roll was called; there was no quorum until after the seating of the new Board Member.

Members Present:

Zenobia Prothro
Lashonda Tablit
Tamara Knox
Kelly Martin
Mary Brown
Victor Goodwin (9:22 arrival)
Charity Achusim
Connie Wallace
Katherine Yaipen-Faulter
Dina Patterson
Laura Meza
Jeanine Vandermolen
Kiesha Spriggs

Members Absent:

Eva Borja (U)
Mukeya Richardson (U)
Luis Ramos (E)
David Quintero (E)
Michelle Burgess (E)
Yvette Hernandez (U) (E)
Kareme Wilson (U)
Zakkiyyah Spikes (U)
Lacy Berry (E)
Troy Luna (E)

New Members Seated:

Erika Contreras, Northview Head Start

II. Consent Item

A. Approval of Minutes for the May 25, 2010 PAC Meeting

Motion by Ms. Katherine Yaipen-Faulter, seconded by Ms. Mary Brown, to approve the minutes of the May 25th PAC meeting. No discussion.

Two show of hands votes with same result: Ayes, 10. Nays, 0. Abstentions, 3 (Ms. Charity Achusim, Ms. Erika Contreras, and Ms. Vandermolen).

III. Action Items

A. Approval to Roll-Over Fiscal Year 2009-2010 Supplemental Training and Technical Assistance (T/TA) Funds to Fiscal Year 2010-2011 – Ms. Vandermolen read the background information. *Supplemental Training/Technical Assistance Carry-over Request* handout provided.

Ms. Denise Lee reported. T/TA funds for FY-'09-'10 were awarded for reimbursement of tuition and books to assist Teachers and Associate Teachers working toward their AA or BA degree. All Head Start teachers in the classroom are required to have an

AA by October, 2011, and half of all Teachers nationwide are required to have a BA by 2013. Associate Teachers need to work on obtaining their permits. Additional funds were awarded from American Recovery and Reinvestment Act (ARRA) funds for the same purpose. SETA also had Basic T/TA fund reserves for the ongoing Career Incentive Program. Due to the additional funds, and a cap on the amount an employee may receive, SETA was under-spent and is requesting to carry over funds to FY-'10-'11, in the amount of \$187,728. This will include relief time for sessions only offered through the daytime, and to pay for parking. This amount differs from agenda amount of \$198,000, and will decrease further, because staff continues to submit reimbursement requests with spring semester end. A follow-up report with exact amount will be provided. This request was sent to the feds June 15th as a placeholder, pending PC/PAC/Governing Board approval.

Motion by Ms. Zenobia Prothro to approve the roll-over of Fiscal Year 2009-2010 Supplemental Training and Technical Assistance (T/TA) Funds to Fiscal Year 2010-2011. Seconded by Ms. Achusim. No discussion.

Show of hands vote: Ayes, 13. Nays, 0. Abstentions, 1 (Ms. Vandermolen)

(Ms. Vandermolen announced that Mr. Victor Goodwin arrived at 9:22 a.m.)

- B. Approval to Submit a Proposal to DHHS/ACF/OHS for American Recovery and Reinvestment Act Funds – Early Learning Mentor Coaches – Background information read by Ms. Vandermolen.

Ms. Robyn Caruso, Program Officer, requested that the PAC approve to submit a grant to the Office of Head Start for Early Learning Mentor Coaches. The grant is available through Stimulus funding under ARRA and is due July 19th. The maximum award of \$225,000 is for an 18-month period (not 17 as listed in the agenda) and will cover SOP and Delegate Agencies. The intent is to hire Early Learning Mentor Coaches who will work with all teachers throughout the county to improve the quality of teaching. The three main objectives are: to improve the quality of teaching among all teaching staff; to promote positive developmental outcomes for children; and to support professional growth in career development for teaching staff in Sacramento County. SETA is currently working on writing the grant. All of the operational details have not been worked out yet. Ms. Caruso's e-mail address is Robyn@headstart.seta.net.

Motion by Ms. Achusim that the PAC approves to submit a grant application in the amount of \$225,000 for the Early Learning Mentor Coaches project funded by the DHHS, Administration for Children and Families, Office of Head Start through American Recovery and Reinvestment Act of 2009. Seconded by Mr. Victor Goodwin. No further discussion.

Show of hands vote: Ayes, 13. Nays, 0. Abstentions, 1 (Ms. Vandermolen). Motion carried.

- C. Approval to Submit a Budget Modification Request for Head Start Basic Funds – Background information read by Ms. Vandermolen.

Mr. Roy Kim, Fiscal Chief, reported. The information in this item is consistent with the information given through the course of the year, which shows SETA Head Start has been under-spent on certain areas of the budget. (Mr. Kim commended the staff managing the costs of the Head Start program.) Consequently, it is necessary to do budget revision requests to reprogram funds to other areas to maximize the Head Start grant. A budget revision request has already been submitted to ACF, similar to the request to reprogram

T/TA funds. Pending the PAC's approval, SETA will submit all necessary documents recommending a budget revision request to direct a portion of the cost savings to replace technology and classroom supplies, and also to move funds into the Personnel category of the budget, which is intended to cover the anticipated increase in personnel costs resulting from the labor negotiations just concluded. The requested amount is \$820,000. Budget summary supplemental information was distributed at the PAC meeting, as well as mailed under separate cover from the PAC agenda.

Motion by Mr. Goodwin, seconded by Ms. Tamara Knox, that the PAC approves the submission of a budget modification request for Head Start Basic funds, transferring a total of \$820,000 among budget cost categories. Total grant funds will remain the same. No further discussion.

Show of hands vote: Ayes, 13. Nays, 0. Abstentions, 1 (Ms. Vandermolen).

D. Approval of Labor Agreement – Ms. Vandermolen read background information.

Ms. Denise Lee reported. All three contracts were ratified by the three bargaining units. *Highlights of Tentative Agreement* attached. We are in a three-year contract, effective July 1, 2010, ending July 30th, 2013. (Negotiations) will reconvene in Year 2 and Year 3 to discuss and negotiate any wage options. This will be the only topic discussed.

Discussion: Ms. Achusim is concerned with the Parental Leave portion of the agreement requiring that medical substantiation be provided in order for an employee to use sick leave during extended parental leave. Ms. Achusim thought that Head Start – being a family-oriented agency – would want staff to be off and take time to bond with their child, and asked what the financial impact is.

Ms. Lee answered that the packet is 48-50 pages long of regular language for the full contract; this is to extend it beyond what is already in the contract. There is protected time and bonding time – four weeks for the employee. This is if the employee wants to extend time beyond what is already in the contract. There is a cost incurred for Head Start substitutes, and staff would have to medically substantiate any time beyond the time already extended.

Ms. Achusim asked what the fiscal impact is. Mr. Kim answered that SETA incurs the additional cost of a substitute and the cost of the employee out on leave. The Agency supports parental leave and has a policy covering up to three months; one provided by the Agency, and two months can be extended by the employee. Mr. Kim believes the medical substantiation policy is for employees who want to extend parental leave beyond the three months. SETA must balance the needs of families to bond with the Agency's need to provide site services.

Ms. Achusim asked what the fiscal impact is, in terms of dollar amount for the program. Mr. Kim answered roughly \$80 per day. Mr. Kim will take a look at historical leaves and put together a projected cost model over a 12-month period. Mr. Kim's e-mail address is: Rkim@delpaso.seta.net.

Ms. Brown commented that if staff wants to take extra time and not get paid, that it would be fine; it's using sick leave to spread (parental leave) out that would be a cost to the Agency, and she can see it being medically substantiated. Ms. Lee concurred.

Motion by Ms. Brown, seconded by Ms. Kelly Martin, that the PAC approves the labor agreements effective July 1, 2010-June 30, 2013.

Show of hands vote: Ayes, 11. Nays, 2 (Ms. Achusim, Ms. Connie Wallace). Abstentions, 1 (Ms. Vandermolen).

IV. Information Items

A. Standing Information

- Introduction of Newly Seated Representatives – Ms. Erika Contreras, Northview Head Start, introduced herself.
- Parent/Family Support Unit Calendar of Events, PC/PAC Calendar of Events – Ms. Vandermolen highlighted some of the attached calendar items. The Social/Hospitality Committee will be accepting theme and location (recommendations) for the (End of Year Parent Appreciation) event at the July 7th, 1:00 p.m. meeting; members were asked to bring theme/location recommendations. Ms. Marie Desha shared that the PC/PAC Budget/Planning Committee meeting July 13th was moved to Friday, July 9th, 9:00 a.m., Oak Room.
- Parent/Staff Recognitions – Ms. Dina Patterson recognized Ms. Alma Hawkins. She has had opportunities to work with Ms. Hawkins, who works hard and doesn't get the recognition she deserves. Ms. Hawkins worked really hard at the Grandparent Conference. Ms. Patterson presented her with a gift.

Ms. Vandermolen acknowledged those with birthdays in May and June.

- Fiscal Monthly Report/Corporate Card Monthly Statement of Account – Mr. Roger Bartlett gave an overview report on the attached Fiscal reports. At 10 months SETA would expect to have spent about 83 percent of the budget, and is running 83.59 percent for Personnel. Overall the program is at about 78 percent; this does not include the request to reprogram funds from Occupancy to the outright purchase of the two modular units and a couple of vehicles. These items, in addition to the transfer of funds to Personnel, will increase expenditure expenses. Also, staff has a wish list of items, including maintenance, shade structures, and playground improvements. Head Start is currently running behind (on budget), but hopes to return less than \$100,000 of the \$50 million grant.

There are three sources of ARRA funds. We have spent 100 percent on the ARRA COLA grant that ends June 30th. 100 percent of the other two costs has been spent, but the transfer just has to be made. The other grant (Quality Improvement portion of COLA/QI grant) ends in September and there is time to spend the money. \$100,000 expenditure will probably come from the "Other" category. Every transfer between major budget categories has to be approved.

- Program Content Area/Mental Health Report – Ms. Marilyn Palmer reported that, in terms of mental health support and social/emotional support, the SETA Operated Program preschool and EHS centers continue to have four regions, four Social Workers, and one Home Base Social Worker, who provide timely and quality social and emotional support to classrooms, to families and Head Start children. SETA has Home Base and Expansion with SCOE, which Ms. Palmer is providing post-partum depression screening support to SCOE Home Base Educators. SCOE is providing visual support services to the classrooms for ELL children and for speech and language delays, and are doing additional training for Head Start site teachers to enhance teacher/student relationships. There will be changes with the therapeutic classrooms; the Sharon Neese classroom will move to the Crossroad Gardens center around

August of this year. River Oaks will be providing some push-in services for the ten children transferring to Crossroad Gardens.

- SETA Operated Program Monthly Enrollment/ADA Report
 - ✓ SOP Enrollment Report for School Year 2009-2010 (May), attached. Call Ms. Elsie Bowers for more information or with questions at 263-3920.
- Child Care Center Food Menu (Attached)
- Community Resources – PAC Representatives/Staff – Ms. Vandermolén announced that on Saturday, July 10th she will be showing her artwork at the L Wine Lounge, “L” Street. Second Saturdays are always free. Great art, food, and music. Ms. Vandermolén has business cards available with website and phone number for those interested in advanced viewing.

Target sponsors free museum days nationwide. One coming up in Sacramento is Saturday, July 17th, at the California Museum (behind the Capitol on “O” Street). (See Target’s website under community resources.) They will have projects for children. That same weekend, many museums in San Francisco are free.

B. Governing Board Minutes of April 29, 2010 (Attached)

V. **Committee Reports**

- Executive Committee – Ms. Vandermolén read the attached report.
- Budget/Planning Committee – Ms. Brown reported that she went to the meeting and Mr. Bartlett said the exact same thing at the Budget meeting as he said here.
- Personnel/Bylaws Committee – Ms. Katherine Yaipen-Faulter reported that at the meeting they finished reviewing the Bylaws for the PC.
- Social/Hospitality Committee – Ms. Vandermolén reported that the Parent Activity voted for is touring the California Museum of History, Women in the Arts; touring the Capitol; going to lunch; then the optional tour of the Cathedral (of the Blessed Sacrament) Downtown. The activity will be sometime in August; exact date to be announced. A signup sheet was distributed. Ms. Desha shared that for those interested in the optional tour of the Cathedral, parents will be looking at artwork and architectural features. Call to confirm attendance once the date is provided. Ms. Vandermolén shared there is no cost for parents on the Board. Parents may bring a guest 18 and over; guests must pay for themselves. It will be held on a week day, with a 5-hour timeframe planned. Passes will be provided for Light Rail transportation.
- Early Childhood Development and Health Services Committee and Parent/Family Support Committee (AKA Child Safety Committee)
 - ✓ Emergency Preparedness for Families (Subcommittee)

Ms. Yaipen-Faulter reported that the Committee met with Ms. Lisa Carr and were informed they were approved for a great flip manual for emergency preparedness (sample was displayed), which will be given out at enrollment, as well as presented at center meetings by every Social Worker. A big effort is being made to educate parents on disaster preparedness, including holding raffles, distributing flyers, and holding small trainings. The Board was asked to share disaster preparedness information at their centers and to encourage parents to attend parent meetings.

- Monitoring and Evaluation Committee (AKA Self-Assessment Committee) – No updates.
- Male Involvement Committee – Ms. Patterson recalls the Committee discussing T-shirts and planning a trip to the River Cats game. Mr. Goodwin commented that he is supposed to be on the Male Involvement Committee, but his name does not appear on the (Committee Roster) list. Ms. Martin reported that the Committee was short on members and didn't have a quorum, so they spent the time filling in a new (CAMP) member on what Male Involvement is about. The next meeting is next Friday, June 25th.
- Community Partnerships Advisory Committee (CPAC) – No meeting.
- Health Services Advisory Committee (HSAC) – Mr. Goodwin reported the Committee met with partners from the community and discussed the projects Head Start has going on to help improve childcare and needs of the children. It was enlightening being with community members, sharing knowledge, and brainstorming on ways to move forward and get things done with the help of SETA and the community.

VI. Other Reports

- Chair's Report – Ms. Jeanine Vandermolen – No report.
- Policy Council Report(s) – Mr. David Quintero, Ms. Kelly Martin, Ms. Mary Brown, Ms. Katherine Yaipen-Faulter, Ms. Yvette Hernandez, and Ms. Dina Patterson – No report.

Ms. Vandermolen shared that the meeting was the same as (the PAC) meeting.

- Head Start Deputy Director's Monthly Report – Ms. Denise Lee
 - ✓ Monthly Head Start Reports (Provided at meeting.)

Ms. Lee reported SETA received its award letter of approval from ACF for the Program Improvement Funds, along with the prorated COLA for 1.84 percent increase in Personnel, or Fringe, or Occupancy (\$70,000 countywide). Playhouses will be replaced at six of the centers, of which La Riviera gets two. SETA is still waiting to hear back on the annual refunding application. Ms. Lee will keep the Board updated. She still hasn't heard back on the budget revision to buy the modulars outright, but should hear back any day now. SETA will probably request to carry those funds over. Bannon Creek broke ground last week; Bright Beginnings is a little farther behind. All those funds have to be obligated before July 31st.

The Board's approval of the second budget revision today is in SETA's best interest, because SETA needs to make sure no money gets sent back. Ms. Lee has been working with the management team and parents on what items would be the things we want to spend on if there are any additional funds that came through, and Site Enhancements and Deferred Maintenance is number one on the list. Once the Budget Committee meets on the 9th and compiles the list of items, they will forward the list to the PAC and to ACF for approval.

Both Sharon Neese Early Learning Center and Crossroads Gardens have a Therapeutic Preschool Program for 10 children and partner with River Oaks Center for Children. They are children that may have experienced more challenging behaviors than a mainstream classroom could handle. River Oaks receives money from Medi-Cal, the state and county. They have received budget cuts and can no longer partner with SETA to provide full-time mental health staffing of the program. Ms. Karen Gonzales, Head Start Manager, is working on a plan to revamp that program and will report on what other options there are. Most of the 20 children will transition to kindergarten, leaving a

caseload of four or five children to manage. Sharon Neese' therapeutic class will close in July. Florin Meadows, which was slated to close, will be extended to stay open longer. There will be modified placement of the Sharon Neese Therapeutic Preschool children at Bannon Creek. Bannon Creek will close temporarily to put modulars in place. There will have to be some shifting around to assure SETA is not under-enrolled due to these changes.

Ms. Lee commented that SETA is focusing heavily on summer attendance. She reminded the PAC that Head Start is open year round, and asked the Board to go back to their center parent meetings and encourage parents to participate in the class until their child(ren) move on to kindergarten, and to not take a summer break. Attendance and enrollment also means funding for Head Start.

Ms. Brown asked what happens when in the summer the enrolled children don't go to school and there are others waiting to be enrolled. Ms. Lee answered SETA does an attendance tracking to find out what the absence is about and may ask them to drop temporarily, go on the waitlist, and come back in the fall so the slot is opened up. Teachers track the attendance and do some of the follow-up, and FSW's do the replacement and enrollment.

Ms. Achusim asked about the educational background of the Teachers of the therapeutic classes. Ms. Lee answered that Clinicians are not licensed, but are supervised by a mental health licensed professional who identifies the required interventions. Social Workers also connect with the children, and the Head Start Teacher and Associate Teacher are in the class. The curriculum, Dinosaur School, through The Incredible Years, is given three days a week, in addition to the academic piece. The children are in a separate intervention classroom that is unique to their needs, but in a center with other mainstream classrooms. SETA's goal is to put the children back into the classroom between 6 and 9 months, although the time varies, including those who transition out into kindergarten. Ms. Lee invited Ms. Achusim to see her after the meeting with further questions.

Ms. Brown asked if this is the same River Oaks where children are live-ins. Ms. Lee answered no, that these are children who are enrolled in regular Head Start, have difficulty surviving in that setting, and are transferred into Therapeutic Preschool. River Oaks is solely a partner professionally in those classrooms.

Ms. Lashonda Tablit asked if classroom volunteers are permitted. Ms. Lee answered no, unless the volunteer is an immediate family member.

➤ Managers' Reports

- Child Development and Education Services Monthly Report/Region Monthly Reports/ Program Content Area/Special Education Report – Ms. Karen Gonzales

Because River Oaks is not able to fund the program any more, SETA is looking at ways to provide therapeutic services. SETA is looking at moving the slots from Sharon Neese over to Crossroads and providing a classroom that has enhanced support. It will not be therapeutic in the sense that we have been doing, but will have push-in services, as well as the internal support of SETA's Mental Health Social Workers.

SETA is at the end of the second month of its Houghton Mifflin Oral Language and Literacy Curriculum pilot. On Friday the Teachers come into the office for a feedback session on how the children have been responding to the curriculum, what is working,

what the challenges are, and what changes need to be made prior to fully implementing the curriculum in September.

There are now 22 CLASS assessors on board with the Agency. CLASS is the instrument that looks at teacher count interactions and instructional support in the classrooms. They will be doing observations of each classroom between now and next January. This information will be used on the grant on how SETA will use the Mentor Coaches.

- Program Support Services Monthly Report – Ms. Brenda Campos

The Food Services/Outside Food Policy meeting is Thursday, 9:00 a.m., Oak Room.

Bannon Creek started digging up the ground last week for the modulars and will put in the foundation next week. Ms. Gonzales' unit will provide information on the temporary closure of the center.

A survey company went out to Bright Beginnings and found they need to do soil samples due to it being past farmland. When completed, the architect can plan the margin to the street and playground. Ms. Campos will provide the PAC with a monthly update.

The Program Improvement funding and ARRA funding projects to enhance the centers are continuing with the installation of shade structures, sod, etc.

Parents should be getting information from FSW's on their children's screenings throughout the year. Since the beginning (August) SETA has done at least two heights and weights. Children should have had their hearing and vision tested, and staff should be able to provide the results of any other type of assessments done. Ask the Teacher or FSW for results if you don't receive them.

Ms. Patterson shared that the shade structure at Strizek is gone. Ms. Campos thinks it was likely taken off for repair. Nedra Court's structure needs repair, and they just repaired Mather's.

- Parent/Family Support Report – Ms. Lisa Carr – No report.

VII. Center Updates

None.

VIII. Discussion

Ms. Brown commented that there are problems with the sign-in board working every other day. Ms. Lee answered that there is staff going out to each of the centers to troubleshoot. It is being piloted during the summer so problems can be resolved before fall. The system is not being checked daily, but staff is spot-checking and comparing the electronic sign-in board to the hard copy to resolve problems.

Ms. Brown asked when the spelling of the children's names will be corrected. Ms. Lee answered that the FSW should be able to handle discrepancies on the spot at the center; it is not handled through the Administrative Office. The records begin with the FSW entering the child's information from immunization records.

Ms. Zenobia Prothro commented that when (Bannon Creek) received the new computer system her son's name was spelled wrong. The Teacher informed her that she had to call someone at the office to correct the spelling. It took a few days for the correction. Ms. Lee will

check to see if corrections need to be made at the Administrative Office and why it cannot be done at the center. Parents should still be signing in on the hard copy during the test pilot because that is SETA's legal document. A parallel (paper and electronic) system will be run for a while; parents will be informed when the paper copy goes away.

Ms. Lee shared that families are using regular ink pens to sign in on the electronic box or to touch the screen, causing the need for replacements sooner than expected. The Board was asked to spread the word for parents not to do this.

Ms. Brown asked why SETA doesn't teach the 4-year-olds the Pledge of Allegiance. Ms. Gonzales answered that it is not a curriculum issue, a restriction, or a requirement, and it is not in the Performance Standards to teach. Some teachers teach it but are not required to do so. Parents can bring it up with their teacher. Ms. Vandermolen shared that some religious groups have taken the stance that they will not bring up God, especially at Elk Grove schools.

Ms. Achusim asked if there is training offered for (PAC) members regarding child developmental stages. Ms. Gonzales answered that SETA has done that in the past and can offer it. Ms. Lee shared that the Parent Support Unit is planning a Parent Conference here, and that parents can put in a request to the Unit for this training.

IX. Public Participation

No cards received.

X. Adjournment

Meeting adjourned at 10:55 a.m.

ITEM IV-A – INFORMATION

STANDING INFORMATION

BACKGROUND:

This agenda item provides an opportunity for information to be shared on the following:

- Introduction of Newly Seated Representatives
- Parent/Family Support Unit Calendar of Events – Ms. Jeanine Vandermolen
- PC/PAC Calendar of Events – Ms. Jeanine Vandermolen
- Parent/Staff Recognitions – Ms. Jeanine Vandermolen
- Fiscal Monthly Report/Corporate Card Monthly Statement of Account –
Mr. Roger Bartlett
- SETA Operated Program Monthly Enrollment/ADA Report – Ms. Elsie Bowers
 - ✓ SOP Enrollment Report for School Year 2009-2010 (June)
- Child Care Center Food Menu (Attached)
- PC/PAC Joint Parent Activity (See attached flyer)
- PC/PAC Orientation II, Tuesday, August 3, 2010, 8:30 a.m. Registration,
9:00 a.m. – 12:30 p.m. Orientation, SETA Boardroom
- Community Resources – PAC Representatives/Staff –
Ms. Jeanine Vandermolen

NOTES:

PC/PAC CALENDAR OF EVENTS

EVENT

DATE

PC/PAC Personnel/Bylaws Committee Meeting	Thursday, July 29, 2010 10:00 a.m. 925 Del Paso Blvd. Olympus Room
Male Involvement Committee Meeting	July 30, 2010 11:00 a.m. 925 Del Paso Blvd. Sequoia Room
Social/Hospitality Committee Meeting	Wednesday, August 4, 2010 1:00 p.m. 925 Del Paso Blvd. Olympus Room
PC Executive Committee Meeting	Thursday, August 5, 2010 9:00 a.m. 925 Del Paso Blvd. Olympus Room
PC/PAC Budget/Planning Committee Meeting	Tuesday, August 10, 2010 9:00 a.m. 925 Del Paso Blvd. Redwood Room
PAC Executive Committee Meeting	Thursday, August 26, 2010 9:00 a.m. 925 Del Paso Blvd. Shasta Room
PC/PAC Personnel/Bylaws Committee Meeting	Thursday, August 26, 2010 10:00 a.m. 925 Del Paso Blvd. Shasta Room
Male Involvement Committee Meeting	August 27, 2010 11:00 a.m. 925 Del Paso Blvd. Sequoia Room

SETA CHILDREN & FAMILY SERVICES
Expenditures for Fiscal Year 2009-2010
For the Eleven Months Ended June 30, 2010

	HS Total	HS T&TA Total	EHS Total	EHS T&TA Total	CDE Total	Department Total	Combined Budgets	Percentage Expended
								(11 months = 91.67%)
PERSONNEL	\$ 17,558,185	\$ 24,140	\$ 1,959,666	\$ 15,340	3,190,191	22,747,522	25,290,920	89.94%
EQUIPMENT	-	-	-	-	-	0	437,103	0.00%
SUPPLIES	394,668	-	38,159	-	5,298	438,125	539,200	81.25%
OCCUPANCY	1,588,988	-	214,755	-	597,289	2,401,032	2,628,594	91.34%
CHILD SERVICES	64,772	55,456	9,404	5,378	-	135,011	309,320	43.65%
PARENT SERVICES	34,774	38,090	2,193	3,098	-	78,155	170,614	45.81%
NUTRITION SERVICES	361,582	18,533	-	895	-	381,010	622,905	61.17%
CONSTRUCTION	6,511	-	-	-	-	6,511	10,000	65.11%
OPERATING COSTS	881,990	105,122	60,946	4,199	108,671	1,160,928	1,718,804	67.54%
TOTAL	\$ 20,891,470	\$ 241,341	\$ 2,285,124	\$ 28,910	3,901,450	27,348,295	31,727,460	86.20%

Percentage of Budget

84.95%

46.72%

90.85%

44.62%

97.04%

SETA
California Department of Education Programs
Year Ended June 30, 2010

1

	CDE 1 - 3919			CDE 3 - 3939			Grand Total
	Admin	Program	Total	Admin	Program	Total	
Salaries	\$ 266,084.40	\$ 2,264,913.22	\$ 2,530,997.62	\$ 64,297.91	\$ 1,296,065.09	\$ 1,360,363.00	\$ 3,891,360.62
Benefits	114,581.59	961,427.79	1,076,009.38	27,809.91	558,344.53	586,154.44	\$ 1,662,163.82
Depart OH	65,397.47	16,599.86	81,997.33	16,198.99	10,475.03	26,674.02	\$ 108,671.35
Education & Training Supplies		4,279.90	4,279.90		1,017.91	1,017.91	\$ 5,297.81
Building Maintenance Service		5,634.63	5,634.63		4,675.29	4,675.29	\$ 10,309.92
Rents/Leases - Real Property		106,848.51	106,848.51		311,659.68	311,659.68	\$ 418,508.19
Electricity		25,166.69	25,166.69		29,055.60	29,055.60	\$ 54,222.29
Natural Gas		3,943.45	3,943.45		1,524.98	1,524.98	\$ 5,468.43
Telephone		4,061.64	4,061.64		2,683.59	2,683.59	\$ 6,745.23
Automotive Maintenance			0.00			0.00	\$ -
Cellphone/Pager			0.00			0.00	\$ -
Custodial Services		82,243.66	82,243.66		19,791.63	19,791.63	\$ 102,035.29
Custodial Supplies			0.00			0.00	\$ -
Food Costs			0.00			0.00	\$ -
Other Operating Expenses			0.00			0.00	\$ -
Intra Cost Recovery		-1,034,938.49	-1,034,938.49		-1,328,394.75	-1,328,394.75	\$ (2,363,333.24)
	446,063.46	2,440,180.86	2,886,244.32	108,306.81	906,898.58	1,015,205.39	\$ 3,901,449.71
State Aid		-2,859,642.00	-2,859,642.00		-1,002,368.00	-1,002,368.00	(3,862,010.00)
SVC Fees		-26,602.32	-26,602.32		-12,837.39	-12,837.39	(39,439.71)
	0.00	-2,886,244.32	-2,886,244.32	0.00	-1,015,205.39	-1,015,205.39	(3,901,449.71)
Net	\$ 446,063.46	\$ (446,063.46)	\$ 0.00	\$ 108,306.81	\$ (108,306.81)	\$ -	\$ -

**SETA OPERATED PROGRAM (SOP) - HEAD START
EXPENDITURES FOR FISCAL YEAR 2009-2010
For the Eleven Months Ended June 30, 2010**

				YEAR TO DATE					
HEAD START BASIC 2219				Budget	Month of June	Administrative Expenditures	Program Expenditures	Total	Expenditures as % of Budget
									(11 mos = 91.67%)
PERSONNEL									
2	Salaries	110	210	\$12,705,823	\$1,282,567	\$1,333,281	\$10,510,440	\$11,843,721	93.21%
3	Substitute Teachers	115	215	\$266,187	\$33,143	\$0	\$339,857	\$339,857	127.68%
2	Benefits	120	220	\$6,718,666	\$326,134	\$490,555	\$4,884,052	\$5,374,607	80.00%
Total Personnel				\$19,690,676	\$1,641,844	\$1,823,836	\$15,734,349	\$17,558,185	89.17%
EQUIPMENT									
	Equipment		241/242	\$60,000	\$0	\$0	\$0	\$0	0.00%
	Modular Building Additions		241/242	\$377,103	\$0	\$0	\$0	\$0	0.00%
Total Equipment				\$437,103	\$0	\$0	\$0	\$0	0.00%
SUPPLIES									
	Office Supplies		251	\$99,000	\$11,885	\$0	\$104,426	\$104,426	105.48%
2	Child & Family		252	\$241,000	\$3,515	\$0	\$151,563	\$151,563	62.89%
	Medical /Dental/Disabilities		253	\$12,000	\$546	\$0	\$12,163	\$12,163	101.36%
	Custodial Supplies		255	\$23,700	\$576	\$0	\$2,432	\$2,432	10.26%
	Oral Language Literacy		256	\$7,000	\$0	\$0	\$5,956	\$5,956	85.09%
	Technology		257	\$80,000	\$20,419	\$0	\$118,128	\$118,128	147.66%
Total Supplies				\$462,700	\$36,941	\$0	\$394,668	\$394,668	85.30%
OCCUPANCY									
2	Rent		131	\$1,388,550	\$296,867	\$75,275	\$1,022,863	\$1,098,138	79.09%
	Utilities/Telephone		132	\$180,000	\$67,322	\$5,893	\$232,171	\$238,064	132.26%
	Building & Child Liability Insurance		133	\$104,720	\$7,362	\$0	\$93,758	\$93,758	89.53%
	Building Maintenance		134	\$214,700	\$15,479	\$0	\$86,178	\$86,178	40.14%
	Security Alarm Systems		135	\$33,200	\$3,151	\$0	\$19,367	\$19,367	58.33%
	Janitorial Contract		136	\$410,000	\$56,438	\$0	\$214,267	\$214,267	52.26%
	Licensing Fees		137	\$14,300	\$1,650	\$0	\$13,076	\$13,076	91.44%
	E-rate Rebate		138	-\$142,000	-\$29,713	\$0	-\$173,859	(\$173,859)	0.01%
Total Occupancy				\$2,203,470	\$418,555	\$81,168	\$1,507,820	\$1,588,988	72.11%
CHILD SERVICES									
	Dietician Consultant		341	\$9,000	\$0	\$0	\$0	\$0	0.00%
	Medical/Dental Services		342	\$50,000	\$0	\$0	\$1,252	\$1,252	2.50%
	Dental Consultant		343	\$12,000	\$1,515	\$0	\$7,229	\$7,229	60.24%
	Mental Health Services/Consultant		344	\$43,524	\$2,428	\$0	\$22,934	\$22,934	52.69%
	Speech Therapist Consultant		348	\$30,000	\$0	\$0	\$25,920	\$25,920	86.40%
	Field Trips		346	\$11,000	\$2,438	\$0	\$6,978	\$6,978	63.43%
	Home Base Socializations		347	\$4,500	\$36	\$0	\$459	\$459	10.20%
Total Child Services				\$160,024	\$6,417	\$0	\$64,772	\$64,772	40.48%
PARENT SERVICES									
	PC/PAC Meetings		401	\$45,000	\$2,563	\$0	\$14,958	\$14,958	33.24%
	PC/PAC Recognition/Activities		402	\$5,000	\$0	\$0	\$3,560	\$3,560	71.21%
	PC/PAC Supplies Including Hospitality		403	\$7,000	\$0	\$0	\$996	\$996	14.23%
	Center Activities		406	\$13,750	\$0	\$0	(\$15)	(\$15)	-0.11%
	Bus Tokens		412	\$1,000	\$0	\$0	\$4,650	\$4,650	465.00%
	Center Parent Meetings		425	\$11,000	\$1,221	\$0	\$10,624	\$10,624	96.58%
Total Parent Services				\$82,750	\$3,785	\$0	\$34,774	\$34,774	42.02%
NUTRITION SERVICES									
	Food Services and Non-Reimbursable Meals		254/501	\$582,905	\$131,820	\$14,261	\$347,157	\$361,418	62.00%
	Nutritional activities in classrooms		502	\$1,000	\$0	\$0	\$164	\$164	16.39%
Total Nutrition Services				\$583,905	\$131,820	\$14,261	\$347,321	\$361,582	61.92%
CONSTRUCTION									
			261	\$10,000	\$398	\$0	\$6,511	\$6,511	65.11%
OPERATING COSTS									
	Publications/Printing		601	\$8,933	\$0	\$0	\$9,989	\$9,989	111.82%
	Advertising		602	\$45,000	\$11,114	\$0	\$23,680	\$23,680	52.62%
	Employee Medical Exams/Fingerprinting		603	\$20,000	\$2,228	\$0	\$10,675	\$10,675	53.38%
	Recruitment Outreach		604	\$4,000	\$0	\$0	\$0	\$0	0.00%
	Vehicle Insurance		607	\$50,000	\$4,010	\$0	\$51,051	\$51,051	102.10%
	Vehicle Operations		608	\$50,000	\$3,535	\$0	\$31,296	\$31,296	62.59%
	Staff Appreciation/Morale		609	\$4,500	\$0	\$0	\$204	\$204	4.54%
	Employee Local Travel		615	\$33,000	\$4,807	\$0	\$42,996	\$42,996	130.29%
	Home Visitors Travel		616	\$10,000	\$1,593	\$0	\$13,485	\$13,485	134.85%
2	Admin Services & Supplies		160	\$736,090	\$128,757	\$401,844	\$296,769	\$698,614	94.91%
Total Operating Costs				\$961,523	\$156,044	\$401,844	\$480,146	\$881,990	91.73%
TOTAL HEAD START BASIC				\$24,592,151	\$2,395,804	\$2,321,110	\$18,570,360	\$20,891,470	84.95%
4 FOOD SERVICES									
	Food Costs and Non-reimbursable Meals			\$2,037,105	\$131,820	\$14,261	\$1,909,423	\$1,923,684	94.43%
	CACFP Reimbursements			-\$1,453,200	\$0	\$0	-\$1,562,266	-\$1,562,266	107.51%
Net Food Services				\$583,905	\$131,820	\$14,261	\$347,157	\$361,418	61.90%

SETA OPERATED PROGRAM (SOP) - HEAD START T&TA
EXPENDITURES FOR FISCAL YEAR 2009-2010
For the Eleven Months Ended June 30, 2010

		Budget	Month of June	Administrative Expenditures	Program Expenditures	Total	Expenditures as % of Budget
HEAD START T & TA 2019							(11 mos = 91.67%)
PERSONNEL							
Salaries	110 200	\$18,375	\$1,739	\$1,914	\$14,979	\$16,893	91.93%
Benefits	120 220	\$9,188	\$1,272	\$679	\$6,568	\$7,247	78.87%
Total Personnel Costs		\$27,563	\$3,011	\$2,593	\$21,547	\$24,140	87.58%
TRAVEL							
	139 239	\$0	\$0	\$0	\$0	\$0	
CHILD SERVICES							
Health Consultant	321	\$2,000	\$0	\$0	\$0	\$0	0.00%
Community Collaboration	322	\$1,500	\$552	\$0	\$1,038	\$1,038	69.23%
Nutrition/Fitness Education	323	\$7,000	\$1,440	\$0	\$1,515	\$1,515	21.64%
Oral Language Activities	334	\$8,000	\$0	\$0	\$478	\$478	5.98%
Family Literacy	335	\$16,000	\$0	\$0	\$30,181	\$30,181	188.63%
Dietician Consultant	341	\$3,000	\$0	\$0	\$0	\$0	0.00%
Mental Health Services	344	\$2,000	\$0	\$0	\$742	\$742	37.09%
Transition Services	345	\$6,000	\$0	\$0	\$0	\$0	0.00%
Professional Development - Program Oper	348	\$30,000	\$1,077	\$0	\$11,314	\$11,314	37.71%
Professional Development - Family Support	349	\$12,000	\$3,762	\$0	\$7,142	\$7,142	59.51%
Professional Development - Program Support	350	\$12,000	\$1,390	\$0	\$3,046	\$3,046	25.38%
Total Child Services		\$99,500	\$8,221	\$0	\$55,456	\$55,456	55.74%
PARENT SERVICES							
PC/PAC Leadership Institute	404	\$8,000	\$830	\$0	\$1,780	\$1,780	22.25%
Male Involvement Program Services	407	\$4,759	\$0	\$0	\$860	\$860	18.07%
Parent activity projects	408	\$14,000	\$133	\$0	\$1,064	\$1,064	7.60%
Parent safety monitors	409	\$8,000	\$0	\$0	\$0	\$0	0.00%
Grandparent foster parent services	410	\$8,000	\$294	\$0	\$2,614	\$2,614	32.68%
Interpreters/translators	413	\$3,000	\$0	\$0	\$870	\$870	29.00%
Local conferences	415	\$2,000	\$283	\$0	\$951	\$951	47.53%
NHSA Parent Training in San Jose, CA	419	\$6,000	\$0	\$0	\$7,145	\$7,145	119.08%
Health & Safety Pedestrian Safety Training	422	\$4,000	\$575	\$0	\$6,894	\$6,894	172.34%
Workshop resources	423	\$10,000	\$990	\$0	\$13,538	\$13,538	135.38%
Parent Training (CIP)	424	\$3,000	\$305	\$0	\$2,375	\$2,375	79.17%
Total Parent Services		\$70,759	\$3,409	\$0	\$38,090	\$38,090	53.83%
NUTRITION SERVICES							
Parent Aide Food	503	\$20,000	\$3,456	\$0	\$18,533	\$18,533	92.67%
OPERATING COSTS							
Training Resources	602	\$3,000	\$3,912	\$0	\$1,956	\$1,956	65.20%
Delegate kickoff	605	\$3,000	\$0	\$0	\$832	\$832	27.73%
CIP Delegate Staff	606	\$12,000	\$2,104	\$0	\$7,819	\$7,819	65.16%
Disabilities Training	609	\$3,000	\$275	\$0	\$417	\$417	13.90%
Disabilities Training	610	\$750	\$150	\$0	\$613	\$613	0.00%
Head Start Career Incentive Plan	611	\$97,814	\$10,986	\$0	\$44,254	\$44,254	45.24%
Staff Development	612	\$24,750	\$2,071	\$0	\$30,452	\$30,452	123.04%
Supplemental AA Training	615	\$61,069	\$226	\$0	\$755	\$755	1.24%
Supplemental BA Training	616	\$91,334	\$737	\$0	\$19,981	\$19,981	21.88%
Self assessment parent activities	614	\$2,000	\$0	\$0	\$0	\$0	0.00%
Total Operating Costs		\$298,717	\$16,548	\$0	\$105,122	\$105,122	35.19%
TOTAL HEAD START T & TA		\$516,539	\$34,645	\$2,593	\$238,748	\$241,341	46.72%

SETA OPERATED PROGRAM (SOP) - HEAD START DISCRETIONARY GRANT T&TA
EXPENDITURES FOR FISCAL YEAR 2009-2010
For the Eleven Months Ended June 30, 2010

		Budget	Month of June	Administrative Expenditures	Program Expenditures	Total	Expenditures as % of Budget
HEAD START DISCRETIONARY T & TA 2719							(11 mos = 91.67%)
OPERATING COSTS							
Head Start Career Incentive Plan	611	\$58,808	\$1,222	\$0	\$4,714	\$4,714	8.02%
Total Operating Costs		\$58,808	\$1,222	\$0	\$4,714	\$4,714	8.02%
TOTAL HEAD START DISCRETIONARY T & TA		\$58,808	\$1,222	\$0	\$4,714	\$4,714	8.02%

**SETA OPERATED PROGRAM (SOP) - EARLY HEAD START
EXPENDITURES FOR FISCAL YEAR 2009-2010
For the Eleven Months Ended June 30, 2010**

EARLY HEAD START BASIC 2519

PERSONNEL

			Budget	Month of June	Administrative Expenditures	Program Expenditures	Total	Expenditures as % of Budget (11 mos = 91.67%)
2 Salaries	110	210	\$1,406,703	-\$242,541	\$103,825	\$1,230,679	\$1,334,504	94.87%
3 Substitute Teachers			\$52,106	\$6,484		\$66,492	\$66,492	127.61%
2 Benefits	120	220	\$750,863	-\$11,709	\$45,135	\$513,536	\$558,670	74.40%
Total Personnel			\$2,209,672	-\$247,766	\$148,959	\$1,810,707	\$1,959,666	88.69%

SUPPLIES

Office Supplies		251	\$2,500	\$423	\$0	\$3,305	\$3,305	132.21%
Child & Family		252	\$12,000	-\$2,915	\$0	\$17,322	\$17,322	144.35%
Medical /Dental/Disabilities		253	\$2,000	\$0	\$0	\$401	\$401	20.06%
Custodial		255	\$10,000	\$1,975	\$0	\$17,131	\$17,131	171.31%
Total Supplies Costs			\$26,500	-\$517	\$0	\$38,159	\$38,159	144.00%

OCCUPANCY

2 Rent	131	231	\$95,427	\$27,409	\$0	\$149,264	\$149,264	156.42%
Utilities/telephone		132	\$11,200	\$3,183	\$0	\$15,284	\$15,284	136.46%
Building & Child Liability Insurance		133	\$9,520	\$1,034	\$0	\$13,164	\$13,164	138.28%
Bldg Mtce		134	\$8,400	\$1,490	\$0	\$8,306	\$8,306	98.88%
Janitorial		136	\$50,577	\$9,268	\$0	\$28,737	\$28,737	56.82%
Total Occupancy Costs			\$175,124	\$42,384	\$0	\$214,755	\$214,755	122.63%

CHILD SERVICES

Dietician consultant		341	\$6,000	\$0	\$0	\$0	\$0	0.00%
Medical/Dental Services		342	\$3,000	\$0	\$0	\$0	\$0	0.00%
Dental Consultant		343	\$1,000	\$75	\$0	\$361	\$361	36.10%
Mental Health Services		344	\$3,276	\$182	\$0	\$1,726	\$1,726	52.69%
Health Consultant		345	\$7,020	\$855	\$0	\$5,878	\$5,878	83.73%
Field Trips		346	\$1,000	\$310	\$0	\$826	\$826	82.62%
Home Base Socializations		347	\$9,000	\$66	\$0	\$613	\$613	6.81%
Total Child Services Costs			\$30,296	\$1,488	\$0	\$9,404	\$9,404	31.04%

PARENT SERVICES

PC/PAC meetings		401	\$3,600	\$205	\$0	\$1,482	\$1,482	41.17%
Center Parent Meetings		425	\$2,000	\$79	\$0	\$711	\$711	35.57%
Total Parent Services			\$5,600	\$284	\$0	\$2,193	\$2,193	39.17%

NUTRITION SERVICES

Parent Aide Food		501	\$18,000	\$0	\$0	\$16,390	\$16,390	91.05%
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OPERATING COSTS

Publications/Advertising/Printing		601	\$3,000	\$811	\$0	\$4,313	\$4,313	143.75%
Employee medical exams/fingerprinting		602	\$500	\$222	\$0	\$1,067	\$1,067	213.40%
Staff appreciation/morale		609	\$500	\$0	\$0	\$23	\$23	4.60%
Local Travel		615	\$12,000	\$1,017	\$0	\$6,893	\$6,893	57.45%
Home Visitor Mileage		616	\$10,000	\$1,141	\$0	\$11,048	\$11,048	110.48%
2 Admin Services & Supplies	160	660	\$42,255	\$5,169	\$26,088	\$11,514	\$37,602	88.99%
Total Operating Costs			\$68,255	\$8,360	\$26,088	\$34,858	\$60,946	89.29%

TOTAL EARLY HEAD START BASIC

			\$2,533,447	-\$195,767	\$175,047	\$2,126,467	\$2,301,513	90.85%
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SETA OPERATED PROGRAM (SOP) - EARLY HEAD START T&TA
EXPENDITURES FOR FISCAL YEAR 2009-2010
For the Eleven Months Ended June 30, 2010

EARLY HEAD START T&TA 2619

PERSONNEL

			Budget	Month of June	Administrative Expenditures	Program Expenditures	Total	Expenditures as % of Budget
Salaries	110	210	\$11,616	\$61	\$857	\$10,162	\$11,019	94.86%
Benefits	120	220	\$5,808	\$683	\$349	\$3,972	\$4,321	74.40%
Total Personnel Costs			\$17,424	\$744	\$1,206	\$14,134	\$15,340	88.04%

CHILD SERVICES

Health Consultant	321		\$5,000	\$0	\$0	\$0	\$0	0.00%
Community Collaboration	322		\$500	\$0	\$0	\$0	\$0	0.00%
Nutrition/Fitness Education	323		\$2,000	\$108	\$0	\$108	\$108	5.42%
Oral Language Activities (ESL,GED kinder readiiness	334		\$2,000	\$0	\$0	\$0	\$0	0.00%
Family Literacy	335		\$1,000	\$504	\$0	\$1,144	\$1,144	114.42%
Dietician Consultant	341		\$3,000	\$266	\$0	\$266	\$266	8.87%
Mental Health Services	344		\$1,000	\$892	\$0	\$934	\$934	93.44%
Transition Services	345		\$2,000	\$2,405	\$0	\$2,405	\$2,405	120.25%
Professional Development - Program Oper	346		\$1,000	\$500	\$0	\$500	\$500	50.00%
Professional Development - Family Support	347		\$1,000	\$0	\$0	\$0	\$0	0.00%
Professional Development - Program Support	348		\$1,000	\$0	\$0	\$20	\$20	2.00%
Total Child Services Costs			\$19,500	\$4,676	\$0	\$5,378	\$5,378	27.58%

PARENT SERVICES

PC/PAC Leadership Institute	404		\$500	\$0	\$0	\$0	\$0	0.00%
Male Involvement Program Services	407		\$805	\$0	\$0	\$0	\$0	0.00%
Parent Activity Projects	408		\$1,000	\$0	\$0	\$230	\$230	23.05%
Parent Resource Assistant	409		\$500	\$0	\$0	\$0	\$0	0.00%
Grandparent/Foster Parent Services	410		\$1,500	\$0	\$0	\$0	\$0	0.00%
Interpreters/Translation	413		\$1,500	\$0	\$0	\$0	\$0	0.00%
Local Conferences	415		\$1,000	\$118	\$0	\$118	\$118	11.75%
NHSA Parent Training Conference in San Jose, CA	419		\$1,200	\$0	\$0	\$1,800	\$1,800	150.00%
Health & Safety Training/Pedestrian Safety	422		\$1,000	\$0	\$0	\$0	\$0	0.00%
Workshop Resources	423		\$2,000	\$311	\$0	\$950	\$950	47.48%
Parent Training (CIP)	424		\$500	\$0	\$0	\$0	\$0	0.00%
Total Parent Services			\$11,505	\$429	\$0	\$3,098	\$3,098	26.92%

NUTRITION SERVICES

Parent Aide Food	503		\$1,000	\$0	\$0	\$895	\$895	89.50%
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OPERATING COSTS

Training Resources	602		\$1,000	\$0	\$0	\$0	\$0	0.00%
Delegate kickoff	605		\$1,000	\$0	\$0	\$139	\$139	13.90%
Disabilities Training	609		\$1,000	\$0	\$0	\$0	\$0	0.00%
Disabilities	610		\$250	\$0	\$0	\$0	\$0	0.00%
Head Start Career Incentive Plan	611		\$7,612	\$0	\$0	\$0	\$0	0.00%
Staff Development	612		\$4,500	\$819	\$0	\$4,060	\$4,060	90.23%
Total Operating Costs			\$15,362	\$819	\$0	\$4,199	\$4,199	27.34%

TOTAL EARLY HEAD START T&TA

			\$64,791	\$6,668	\$1,206	\$27,704	\$28,910	44.62%
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**SETA OPERATED PROGRAM (SOP) - HEAD START ARRA COLA
EXPENDITURES FOR FISCAL YEAR 2009-2010
For the Year Ended June 30, 2010**

HEAD START ARRA COLA 4219

	Budget	Month of June	Administrative Expenditures	Program Expenditures	Total	Expenditures as % of Budget
						12 mo = 100.0%
2008-09 COLA						
Effects of 2008-09 COLA on 2009-10						
Salaries	810 \$193,640	\$0	\$28,235	\$165,405	\$193,640	100.00%
Benefits	810 \$96,819	\$0	\$14,618	\$82,202	\$96,819	100.00%
Total 2008-09 COLA	\$290,459	\$0	\$42,853	\$247,606	\$290,459	100.00%
Children Medical/Dental						
Children Medical/Dental Costs	811 \$60,887	\$10,922	\$0	\$60,010	\$60,010	98.56%
Increased Operating Costs						
5 Increased Operating Costs	812 \$79,010	\$39,010	\$0	\$79,010	\$79,010	100.00%
TOTAL HEAD START ARRA COLA	\$430,356	\$49,933	\$42,853	\$386,627	\$429,480	99.80%

**SETA OPERATED PROGRAM (SOP) - HEAD START ARRA QI
EXPENDITURES FOR FISCAL YEAR 2009-2010
For the Eleven Months Ended June 30, 2010**

HEAD START ARRA QI 4019

	Budget	Month of June	Administrative Expenditures	Program Expenditures	Total	Expenditures as % of Budget
						11/15 mo = 73.33%
Retention of Support Staff						
Retention of Support Staff						
Salaries	820 \$175,445	\$13,351	\$0	\$154,296	\$154,296	87.95%
Benefits	820 \$87,722	\$6,943	\$0	\$80,234	\$80,234	91.46%
Total Personnel Costs	\$263,167	\$20,294	\$0	\$234,530	\$234,530	89.12%
Retention of Teaching Staff - Florin Meadows						
Retention of Teaching Staff						
Salaries	821 \$169,734	\$11,066	\$0	\$138,921	\$138,921	81.85%
Benefits	821 \$84,867	\$5,754	\$0	\$72,239	\$72,239	85.12%
Total Personnel Costs	\$254,601	\$16,820	\$0	\$211,160	\$211,160	82.94%
Increase Teaching Hours - Tas						
Increase Hours - Tas						
Salaries	822 \$78,686	\$4,236	\$0	\$50,832	\$50,832	64.60%
Benefits	822 \$39,343	\$2,203	\$0	\$26,433	\$26,433	67.19%
Total Personnel Costs	\$118,029	\$6,439	\$0	\$77,265	\$77,265	65.46%
Staff Development						
Staff Development - FSW	823 \$10,000	\$0	\$0	\$1,500	\$1,500	15.00%
Education for Teachers						
Education for Teachers	824 \$43,000	\$0	\$0	\$33,293	\$33,293	77.43%
BA Degree Requirements						
BA Degree Reimbursements	825 \$34,000	\$0	\$0	\$0	\$0	0.00%
Deferred Maintenance						
Deferred Maintenance	826 \$350,588	\$37,950	\$0	\$214,478	\$214,478	61.18%
ECERS/ITERS Materials						
ECERS/ITERS Materials	827 \$80,100	\$12,573	\$0	\$32,501	\$32,501	40.57%
Oral Language Curriculum						
Oral Language Curriculum	828 \$56,051	\$0	\$0	\$56,051	\$56,051	100.00%
TOTAL HEAD START ARRA QI	\$1,209,536	\$94,076	\$0	\$860,778	\$860,778	71.17%

**SETA OPERATED PROGRAM (SOP) - EARLY HEAD START ARRA COLA
EXPENDITURES FOR FISCAL YEAR 2009-2010
For the Year Ended June 30, 2010**

EARLY HEAD START ARRA COLA 4519

2008-09 COLA
Effects of 2008-09
Salaries
Benefits
Total Personnel Costs

	Budget	Month of June	Administrative Expenditures	Program Expenditures	Total	Expenditures as % of Budget
						12 mo = 100.0%
810	\$30,154	\$0	\$104	\$30,050	\$30,154	100.00%
810	\$15,077	\$0	\$49	\$15,028	\$15,077	100.00%
	\$45,231	\$0	\$153	\$45,079	\$45,232	100.00%
TOTAL EARLY HEAD START ARRA COLA	\$45,231	\$0	\$153	\$45,079	\$45,232	100.00%

**SETA OPERATED PROGRAM (SOP) - EARLY HEAD START ARRA QI
EXPENDITURES FOR FISCAL YEAR 2009-2010
For the Eleven Months Ended June 30, 2010**

EARLY HEAD START ARRA QI 4619

Retention of Support Staff
Salaries
Benefits
Total Personnel Costs

Increase Hours - Tas

Salaries
Benefits
Total Personnel Costs

Deferred Maintenance

Deferred Maintenance

ECERS/ITERS Materials

ECERS/ITERS Materials

Oral Language Curriculum

Oral Language Curriculum

TOTAL EARLY HEAD START ARRA QI

	Budget	Month of June	Administrative Expenditures	Program Expenditures	Total	Expenditures as % of Budget
						11/15 mo = 73.33%
820	\$13,205	\$1,443	\$0	\$12,052	\$12,052	91.27%
820	\$6,603	\$750	\$0	\$6,267	\$6,267	94.91%
	\$19,808	\$2,193	\$0	\$18,319	\$18,319	92.48%
822	\$43,760	\$3,106	\$0	\$37,276	\$37,276	85.18%
822	\$21,878	\$1,615	\$0	\$19,384	\$19,384	88.60%
	\$65,638	\$4,721	\$0	\$56,660	\$56,660	86.32%
826	\$10,000	\$0	\$0	\$9,700	\$9,700	97.00%
827	\$14,900	\$3,306	\$0	\$4,692	\$4,692	31.49%
828	\$18,100	\$10,298	\$0	\$28,398	\$28,398	156.89%
TOTAL EARLY HEAD START ARRA QI	\$128,446	\$20,518	\$0	\$117,769	\$117,769	91.69%

SETA OPERATED PROGRAM (SOP) - ARRA HEAD START EXPANSION
EXPENDITURES FOR FISCAL YEAR 2009-2010
For the Nine Months Ended June 30, 2010

ARRA HEAD START EXPANSION 4229		YEAR TO DATE						
		Budget	Month of June	Administrative Expenditures	Program Expenditures	Total	Expenditures as % of Budget (9 mos = 75.0%)	
PERSONNEL								
Salaries	110	210	\$72,580	\$5,652	\$0	\$57,183	\$57,183	78.79%
Benefits		220	\$37,742	\$2,939	\$0	\$29,735	\$29,735	78.79%
Total Personnel			\$110,322	\$8,591	\$0	\$86,918	\$86,918	78.79%
SUPPLIES								
Office Supplies		251	\$1,000	\$0	\$0	\$200	\$200	20.00%
Child & Family		252	\$3,450	\$0	\$0	\$260	\$260	7.54%
Medical /Dental/Disabilities		253	\$1,500	\$0	\$0	\$0	\$0	0.00%
Food Service		254	\$500	\$0	\$0	\$0	\$0	0.00%
Custodial		255	\$500	\$0	\$0	\$0	\$0	0.00%
Total Supplies			\$6,950	\$0	\$0	\$460	\$460	6.62%
CHILD SERVICES								
Dietician Consultant		341	\$4,128	\$0	\$0	\$0	\$0	0.00%
Medical/Dental Services		342	\$4,000	\$0	\$0	\$0	\$0	0.00%
Mental Health Services/Consultant		344	\$2,500	\$0	\$0	\$0	\$0	0.00%
Speech Therapist Consultant		348	\$2,000	\$0	\$0	\$0	\$0	0.00%
Field Trips		347	\$400	\$0	\$0	\$0	\$0	0.00%
Total Child Services			\$13,028	\$0	\$0	\$0	\$0	0.00%
PARENT SERVICES								
PC/PAC Meetings		401	\$1,000	\$0	\$0	\$0	\$0	0.00%
PC/PAC Recognition/Activities		402	\$1,000	\$0	\$0	\$0	\$0	0.00%
Center Activities		406	\$250	\$0	\$0	\$0	\$0	0.00%
Bus Tokens		412	\$200	\$0	\$0	\$0	\$0	0.00%
Center Parent Meetings		425	\$1,000	\$0	\$0	\$0	\$0	0.00%
Total Parent Services			\$3,450	\$0	\$0	\$0	\$0	0.00%
NUTRITION SERVICES								
Adult Meals			\$4,800	\$0	\$0	\$0	\$0	0.00%
Parent Aide Food		503	\$200	\$0	\$0	\$0	\$0	0.00%
Total Nutritional Services			\$5,000	\$0	\$0	\$0	\$0	0.00%
OPERATING COSTS								
Publications/Printing		601	\$750	\$0	\$0	\$0	\$0	0.00%
Employee Medical Exams/Fingerprinting		602	\$300	\$0	\$0	\$0	\$0	0.00%
Recruitment Outreach		604	\$250	\$0	\$0	\$0	\$0	0.00%
Staff Appreciation/Morale		609	\$500	\$0	\$0	\$0	\$0	0.00%
Disabilities/Disabilities Training		610	\$500	\$0	\$0	\$0	\$0	0.00%
Admin Services & Supplies	160	660	\$10,500	\$0	\$434	\$14,186	\$14,621	139.25%
Total Operating Costs			\$12,800	\$0	\$434	\$14,186	\$14,621	114.22%
TOTAL HEAD START BASIC			\$151,550	\$8,591	\$434	\$101,565	\$101,999	67.30%

SETA OPERATED PROGRAM (SOP) - ARRA HEAD START EXPANSION T&TA
EXPENDITURES FOR FISCAL YEAR 2009-2010
For the Nine Months Ended June 30, 2010

	Budget	Month of June	Administrative Expenditures	Program Expenditures	Total	Expenditures as % of Budget (9 mos = 75.0%)
ARRA HEAD START EXPANSION T & TA 4029						
CHILD SERVICES						
Health Consultant	321	\$250	\$0	\$0	\$0	0.00%
Community Collaboration	322	\$150	\$0	\$0	\$0	0.00%
Nutrition/Fitness Education	323	\$250	\$0	\$0	\$0	0.00%
Oral Language Activities	334	\$350	\$0	\$0	\$0	0.00%
Family Literacy	335	\$750	\$750	\$0	\$750	100.00%
Dietician Consultant	341	\$600	\$0	\$0	\$0	0.00%
Mental Health Services	344	\$250	\$0	\$0	\$0	0.00%
Transition Services	345	\$375	\$0	\$0	\$0	0.00%
Professional Development	348	\$1,250	\$0	\$0	\$0	0.00%
Total Child Services		\$4,225	\$750	\$0	\$750	17.75%
PARENT SERVICES						
PC/PAC Leadership Institute	404	\$375	\$0	\$0	\$0	0.00%
Parent activity projects	408	\$1,000	\$1,000	\$0	\$1,000	100.00%
Parent resource assistant	409	\$375	\$0	\$0	\$0	0.00%
Grandparent foster parent services	410	\$375	\$375	\$0	\$375	100.00%
Interpreters/translators	413	\$125	\$0	\$0	\$0	0.00%
Local conferences	415	\$600	\$0	\$0	\$0	0.00%
Parent Training in San Jose, CA	419	\$250	\$0	\$0	\$0	0.00%
Health & Safety Pedestrian Safety Training	422	\$250	\$0	\$0	\$0	0.00%
Parent Training (CIP)	424	\$250	\$0	\$0	\$0	0.00%
Total Parent Services		\$3,600	\$1,375	\$0	\$1,375	38.19%
NUTRITION SERVICES						
Parent Aid Food	503	\$750	\$0	\$0	\$429	57.20%
OPERATING COSTS						
CIP Delegate Staff	611	\$1,200	\$0	\$0	\$0	0.00%
Disabilities Training	609	\$275	\$0	\$0	\$0	0.00%
Staff Development	612	\$9,983	\$0	\$0	\$0	0.00%
Self assessment parent activities	614	\$250	\$0	\$0	\$0	0.00%
Total Operating Costs		\$11,708	\$0	\$0	\$0	0.00%
TOTAL HEAD START T & TA		\$20,283	\$2,125	\$0	\$2,554	12.59%

SETA OPERATED PROGRAM (SOP) - ARRA EARLY HEAD START EXPANSION
EXPENDITURES FOR FISCAL YEAR 2009-2010
For the Eight Months Ended June 30, 2010

ARRA EARLY HEAD START EXPANSION			YEAR TO DATE						
			Budget	Month of June	Administrative Expenditures	Program Expenditures	Total	Expenditures as % of Budget (8/13 mos = 61.54%)	
PERSONNEL									
6	Salaries	110	210	\$296,583	\$43,683	\$0	\$93,328	\$93,328	31.47%
	Benefits	120	220	\$154,223	\$22,622	\$0	\$48,294	\$48,294	31.31%
	Total Personnel			\$450,806	\$66,305	\$0	\$141,622	\$141,622	31.42%
SUPPLIES									
	Office Supplies		251	\$4,167	\$0	\$0	\$0	\$0	0.00%
	Child & Family		252	\$8,333	\$4,350	\$0	\$8,684	\$8,684	104.21%
	Medical /Dental/Disabilities		253	\$4,167	\$271	\$0	\$873	\$873	20.94%
	Custodial Supplies		255	\$1,792	\$0	\$0	\$0	\$0	0.00%
	Total Supplies			\$18,459	\$4,620	\$0	\$9,556	\$9,556	51.77%
CHILD SERVICES									
	Dietician Consultant		341	\$1,667	\$0	\$0	\$0	\$0	0.00%
	Medical/Dental Services		342	\$2,500	\$0	\$0	\$0	\$0	0.00%
	Dental Consultant		343	\$12,500	\$0	\$0	\$0	\$0	0.00%
	Mental Health Services/Consultant		344	\$625	\$0	\$0	\$0	\$0	0.00%
	Health Consultant		345	\$3,333	\$0	\$0	\$0	\$0	0.00%
	Home Base Socializations		347	\$1,667	\$0	\$0	\$0	\$0	0.00%
	Total Child Services			\$22,292	\$0	\$0	\$0	\$0	0.00%
PARENT SERVICES									
	PC/PAC Meetings		401	\$1,521	\$0	\$0	\$0	\$0	0.00%
	Center Parent Meetings		408	\$375	\$0	\$0	\$0	\$0	0.00%
	Total Parent Services			\$1,896	\$0	\$0	\$0	\$0	0.00%
OPERATING COSTS									
	Publications/Printing		601	\$562	\$0	\$0	\$0	\$0	0.00%
	Advertising		602	\$104	\$0	\$0	\$0	\$0	0.00%
	Employee Medical Exams/Fingerprinting		603	\$417	\$0	\$0	\$0	\$0	0.00%
	CHSA Conference		610	\$12,500	\$654	\$0	\$1,222	\$1,222	9.78%
	Local Travel		615	\$4,271	\$0	\$0	\$0	\$0	0.00%
	Partnership Support		620	\$12,442	\$300	\$0	\$300	\$300	0.00%
	Admin Services & Supplies	160	660	\$7,914	\$0	\$0	\$85	\$85	1.07%
	Total Operating Costs			\$38,210	\$954	\$0	\$1,607	\$1,607	4.21%
TOTAL HEAD START BASIC				\$531,663	\$71,879	\$0	\$152,785	\$152,785	28.74%

SETA OPERATED PROGRAM (SOP) - ARRA EARLY HEAD START EXPANSION T&TA
EXPENDITURES FOR FISCAL YEAR 2009-2010
For the Eight Months Ended June 30, 2010

		Budget	Month of June	Administrative Expenditures	Program Expenditures	Total	Expenditures as % of Budget (8/13 mos = 61.54%)
ARRA EARLY HEAD START EXP T & TA							
CHILD SERVICES							
Health Consultant	321	\$4,000	\$0	\$0	\$0	\$0	0.00%
Community Collaboration	322	\$1,500	\$0	\$0	\$0	\$0	0.00%
Nutrition/Fitness Education	323	\$2,500	\$0	\$0	\$0	\$0	0.00%
Oral Language Activities	334	\$2,000	\$0	\$0	\$0	\$0	0.00%
Family Literacy	335	\$1,500	\$2,200	\$0	\$2,200	\$2,200	146.67%
Dietician Consultant	341	\$2,500	\$0	\$0	\$0	\$0	0.00%
Mental Health Services	344	\$3,000	\$0	\$0	\$0	\$0	0.00%
Health Consultant	345	\$900	\$0	\$0	\$0	\$0	0.00%
Professional Development - Program Ops	348	\$2,500	\$150	\$0	\$150	\$150	
Professional Development - Family Support	349	\$1,500	\$0	\$0	\$0	\$0	
Professional Development - Program Sup	350	\$1,500	\$0	\$0	\$0	\$0	
Total Child Services		\$23,400	\$2,350	\$0	\$2,350	\$2,350	10.04%
PARENT SERVICES							
PC/PAC Leadership Institute	404	\$1,000	\$0	\$0	\$0	\$0	0.00%
Parent activity projects	408	\$1,500	\$0	\$0	\$0	\$0	0.00%
Grandparent foster parent services	410	\$1,500	\$0	\$0	\$0	\$0	0.00%
Interpreters/translators	413	\$1,500	\$0	\$0	\$0	\$0	0.00%
Local conferences	415	\$1,000	\$450	\$0	\$450	\$450	45.00%
Parent Training in San Jose, CA	419	\$1,000	\$0	\$0	\$0	\$0	0.00%
Health and Safety Training	422	\$1,000	\$0	\$0	\$0	\$0	
Workshop Resources	423	\$900	\$0	\$0	\$0	\$0	0.00%
Parent Training (CIP)	424	\$566	\$0	\$0	\$0	\$0	0.00%
Total Parent Services		\$9,966	\$450	\$0	\$450	\$450	4.52%
NUTRITION SERVICES							
Parent Aid Food	503	\$1,000	\$0	\$0	\$0	\$0	0.00%
OPERATING COSTS							
Delegate Kickoff	605	\$500	\$0	\$0	\$0	\$0	0.00%
Disabilities Training	609	\$1,000	\$270	\$0	\$270	\$270	27.00%
Head Start Career Incentive Plan	611	\$15,000	\$0	\$0	\$0	\$0	
Staff Development	612	\$3,000	\$3,981	\$0	\$7,386	\$7,386	246.21%
Local Travel	615	\$1,000	\$1,500	\$0	\$1,500	\$1,500	150.00%
Total Operating Costs		\$20,500	\$5,751	\$0	\$9,156	\$9,156	44.66%
TOTAL HEAD START T & TA		\$54,866	\$8,551	\$0	\$11,956	\$11,956	21.79%

June, 2010 Fluctuations

Note#	Page #	Cost Code	Cost Center Description	
1	Dept	CDE	CDE Results	CDE program runs 7/1/09-6/30/10 - there are 12 months of costs,
2		CDE	CDE Results & Personnel	\$2,363,333 of CDE costs transferred to HS and EHS and allocated to cost centers
3	1	HS Basic	100/202 Substitute Teachers	Spent 128% of annual budget to date.
4	1	HS Basic	Nutrition	12 months charges and revenues would equal 100.00%
5		ARRA COLA/QI	812 Increased Operating Costs	Increase to WC Insurance and travel costs
6		EHS Expansion	Salaries & Benefits	Added 5 staff to EHS Expansion salary and benefit calculations

**SACRAMENTO EMPLOYMENT & TRAINING AGENCY
CORPORATE CARD
STATEMENT OF ACCOUNT - Head Start
AS OF 6/10/10**

DATE	VENDOR NAME	DESCRIPTION	AMOUNT	HS/ADMIN
6/6/2010	Dell Marketing	Computer	\$831.63	HS/Admin
8/13/2010	Amazon	Printers	\$399.96	HS
5/26/2010	Micros-To-Mainframes	Computers and supplies	\$9,500.00	HS/Admin
6/8/2010	Cousin's Video	Radio/CD Players	\$1,162.80	HS
6/10/2010	Amazon.com	Printers	\$599.94	HS
	Total		<u>\$12,494.33</u>	

Note: Administrative charges are allocated between HS and Work Force.

SETA OPERATED PROGRAM MONTHLY ENROLLMENT/ADA REPORT FOR MAY 2010

TRACK I

Standard Option - Up to 6 hours/day, 5 days/week						
Center Name	Annual Funded Enrollment	Current Funded Enrollment	Current Enrollment	Total Days	ADA	%ADA
Auberry Park	40	20	20	20	20	100%
Bannon Creek	80	40	39	20	39	98%
Center of Praise	40	20	18	20	18	90%
Country Woods	80	40	38	19	33	83%
Florin Meadows	40	20	18	20	20	100%
Freedom Park	120	60	60	20	57	95%
Fruitridge	80	40	40	20	40	100%
Galt	120	60	60	20	60	100%
Grant Skills	80	40	38	20	38	95%
Grizzly Hollow	40	20	20	20	19	95%
Hillsdale	80	40	38	20	36	90%
Hopkins Park	80	40	39	20	39	98%
Kennedy Estates	40	20	19	20	19	95%
LaVerne Stewart	40	20	17	20	17	85%
Mather	40	20	20	20	19	95%
Nedra Court	80	40	38	20	37	93%
New Helvetia II	40	20	19	20	18	90%
Northview	40	20	20	20	19	95%
Solid Foundation	40	20	20	20	20	100%
Strizek Park	40	20	19	20	19	95%
Vineland	40	20	19	19	19	95%
Walnut Grove	40	20	20	20	19	95%
TOTAL	1320	660	639	Varied	625	95%

Full Day Option - More than 6 hours/day, 5 days/week						
Center Name	Annual Funded Enrollment	Current Funded Enrollment	Current Enrollment	Total Days	ADA	%ADA
Broadway	40	20	20	20	18	90%
Crossroad Gardens	40	20	20	20	18	90%
Illa Collin	40	20	18	19	18	90%
Job Corp	40	20	18	20	18	90%
La Riviera	40	20	22	20	20	100%
Mather	40	20	20	20	20	100%
Norma Johnson	40	20	21	20	19	95%
Northview	40	20	21	20	21	105%
Phoenix Park	40	20	20	20	19	95%
Sharon Neese	40	20	20	20	19	95%
TOTAL	400	200	200	Varied	190	95%

Home Base Option						
Center	Annual Funded Enrollment	Current Funded Enrollment	Current Enrollment	Weekly Home Visits		
Home Base	60	30	34	32	29	33 28 H
TOTAL	60	30	34	0	0	0

Therapeutic Pre-School Option - Up to 4 hours/day, 4 days/week						
Center Name	Funded Enrollment	Current Enrollment	Total Days	ADA	% ADA	
Crossroad	10	9	16	10	100%	
Sharon Neese	10	8	16	8	80%	
TOTAL	20	17	Varied	18	90%	

SETA OPERATED PROGRAM MONTHLY ENROLLMENT/ADA REPORT FOR MAY 2010

TRACK III

Standard Option - Up to 6 hours/day, 5 days/week						Full Day Option - More than 6 hours/day, 5 days/week					
Center Name	Funded Enrollment	Current Enrollment	Total Days	ADA	% ADA	Center Name	Funded Enrollment	Current Enrollment	Total Days	ADA	% ADA
Auberry Park	20	19	20	19	95%	Bannon Creek	20	20	20	20	100%
Bright Beginnings	80	79	20	79	99%	Broadway	20	20	20	17	85%
Center of Praise	20	20	20	19	95%	Center of Praise	20	20	20	19	95%
Country Woods	40	37	19	38	95%	Crossroad Gardens	20	21	20	21	105%
Florin Meadows	20	18	20	20	100%	Freedom Park	40	42	20	41	103%
Freedom Park	20	19	20	19	95%	Fruitridge	20	20	20	21	105%
Galt	60	58	20	58	97%	Grant Skills	20	21	20	21	105%
Grant Skills	40	39	20	39	98%	Hillsdale	40	38	20	38	95%
Grizzly Hollow	20	20	20	20	100%	La Riviera	20	20	20	19	95%
Hillsdale	40	40	20	38	95%	Mather	20	21	20	21	105%
Hopkins Park	40	39	20	39	98%	Norma Johnson	20	22	20	21	105%
Kennedy Estates	20	18	20	18	90%	Northview	20	21	20	21	105%
LaVerne Stewart	20	20	20	20	100%	Phoenix Park	20	20	20	18	90%
Mather	20	19	20	19	95%	Sharon Neese	20	19	20	18	90%
Nedra Court	20	18	20	19	95%	TOTAL	320	325	280	316	99%
New Helvetia II	20	19	20	17	85%						
Northview	20	20	20	20	100%						
Solid Foundation	40	40	20	39	98%						
Strizek Park	20	19	20	19	95%						
Vineland	20	19	19	20	100%						
Walnut Grove	20	19	20	18	90%						
TOTAL	620	599	Varied	597	96%						

Home Base Option				
Center Name	Funded Enrollment	Current Enrollment	Weekly Home Visits	Socializations
Home Base	30	24	24 24 12 12	2

SETA OPERATED PROGRAM MONTHLY ENROLLMENT/ADA REPORT FOR MAY 2010

TRACK V

Extended Option - Up to 6 hours/day, 5 days/week					
Center Name	Funded Enrollment	Current Enrollment	Total Days	ADA	% ADA
Parker	12	10	20	10	83%
TOTAL	12	10	Varied	10	83%

AARA Expansion- Up to 4 hours/day, 5 days/week					
Center Name	Funded Enrollment	Current Enrollment	Total Days	ADA	% ADA
Whispering Pines	20	20	20	20	100%
TOTAL	20	20	Varied	20	100%

Early Head Start - Center Base Option					
Center Name	Funded Enrollment	Current Enrollment	Total Days	ADA	% ADA
Crossroad Gardens	8	8	20	8	100%
Grizzly Hollow	8	8	20	8	100%
Job Corp	16	15	20	15	94%
La Riviera	16	15	20	13	81%
Mather	8	7	20	7	88%
New Helvetia I	16	16	20	16	100%
Norma Johnson	8	8	20	7	88%
Northview	8	6	20	6	75%
Phoenix Park	8	8	20	8	100%
Sharon Neese ELC	8	7	20	7	88%
TOTAL	104	98	Varied	95	91%

Early Head Start - Home Base Option								
Center	Funded Enrollment	Current Enrollment	Weekly Home Visits					Socializations
Home Base	109	109	80	70	79	76	H	2
TOTAL	109	109	80	70	79	76	0	2

AARA EHS Expansion- Home Base Option								
Center	Funded Enrollment	Current Enrollment	Weekly Home Visits					Socializations
EHS SOP	36	35	28	27	20	19	H	2
River Oak	60	55	46	49	47	32	H	2
SCOE	36	36	27	26	26	28	H	2
TOTAL	132	126	101	102	93	79	0	6

Head Start - Home Base Option								
Center	Funded Enrollment	Current Enrollment	Weekly Home Visits					Socializations
Home Base	12	12	7	9	10	3	H	2
TOTAL	12	12	7	9	10	3	0	2

SOP ENROLLMENT REPORT FOR SCHOOL YEAR 2009-2010

Site	Loc Id	Track II	# Enrolled 6/30/10	# Present 6/30/10	# Absent 6/30/10	# Term W/I 30 days
Off Track		1				
Off Track		2				
Off Track		3				
Auberry Park	1238A	1	11	8	3	9
Auberry Park	1238B	3	15	8	7	4
Bannon Creek	1200A	1	12	6	6	7
Bannon Creek	1200B	1	18	12	6	2
Bannon Creek	1200X	3	15	11	4	5
Bright Beginnings	1201A	3	17	10	7	3
Bright Beginnings	1201B	3	17	11	6	3
Bright Beginnings	1201C	3	15	12	3	5
Bright Beginnings	1201D	3	16	8	8	
Broadway ELC	1246R	3	14	13	1	6
Broadway ELC	1246X	1	15	14	1	5
Center of Praise	1222A	3	17	10	7	3
Center of Praise	1222B	1	17	16	1	1
Center of Praise	1222X	3	17	15	2	3
Country Woods	1245A	3	19	7	12	
Country Woods	1245B	1	19	9	10	
Country Woods	1245C	3	14	11	3	6
Country Woods	1245D	1	20	14	6	
Crossroad Gardens	1242P	1	9	5	4	1
Crossroad Gardens	1242R	3	20	17	3	
Crossroad Gardens	1242U	EHS	8	6	2	
Crossroad Gardens	1242X	1	20	13	7	
EHS-HB OPTION	1230B	EHS	12	6	6	
EHS-HB OPTION	1230C	EHS	12	12	0	
EHS-HB OPTION	1230D	EHS	11	6	5	
EHS-HB OPTION	1230E	EHS	12	13	2	
EHS-HB OPTION	1230F	EHS	5	5	0	
EHS-HB OPTION	1230G	EHS	12	10	1	
EHS-HB OPTION	1230H	EHS	12	10	7	
EHS-HB OPTION	1230I	EHS	11	8	5	1
EHS-HB OPTION	1230J	EHS	10	7	3	2
EHS-HB OPTION	1230K	EHS	9	3	7	1
EHS-HB OPTION***	1230L	EHS	11	8	4	
EHS-HB OPTION***	1230M	EHS	7	8	2	5
EHS-HB OPTION***	1230N	EHS	12	7	3	
Florin Meadows	1251A	3	20	16	4	
Florin Meadows	1251B	1	16	15	1	

SOP ENROLLMENT REPORT FOR SCHOOL YEAR 2009-2010

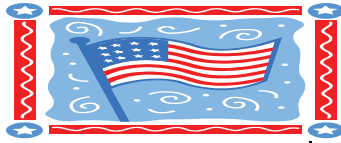
Site	Loc Id	Track II	# Enrolled 6/30/10	# Present 6/30/10	# Absent 6/30/10	# Term W/I 30 days
Freedom Park	1239A	1	19	13	6	1
Freedom Park	1239B	3	18	10	8	2
Freedom Park	1239C	1	19	13	6	1
Freedom Park	1239D	1	16	11	5	4
Freedom Park	1239R	3	18	13	5	3
Freedom Park	1239X	3	21	17	4	
Fruitridge	1216A	1	20	16	4	
Fruitridge	1216B	1	17	11	6	1
Fruitridge	1216X	3	17	12	5	4
Galt	1234A	3	19	15	4	1
Galt	1234B	3	19	8	11	1
Galt	1234C	1	19	13	6	1
Galt	1234D	1	20	11	9	
Galt	1234E	1	18	13	5	2
Galt	1234F	3	18	9	9	2
Grant Skills	1217A	1	14	10	4	5
Grant Skills	1217B	3	17	14	3	3
Grant Skills	1217C	1	18	17	1	2
Grant Skills	1217D	1	19	17	2	
Grant Skills	1217X	3	16	12	4	5
Grizzly Hollow	1252A	3	18	14	4	2
Grizzly Hollow	1252B	1	20	10	10	
Grizzly Hollow	1252U	EHS	8	7	1	
Hillsdale	1228A	3	19	8	11	1
Hillsdale	1228B	3	12	10	2	8
Hillsdale	1228C	1	16	12	4	2
Hillsdale	1228D	1	16	13	3	4
Hillsdale	1228R	3	7	6	1	13
Hillsdale	1228X	3	14	11	3	6
Home Base Option	1213A	3	12	12	0	
Home Base Option	1213B	5	12	7	4	
Home Base Option	1213C	3	12	5	0	
Home Base Option	1213D	1	12	11	2	
Home Base Option	1213E	1	12	7	4	
Home Base Option	1213F	1	12	2	0	

SOP ENROLLMENT REPORT FOR SCHOOL YEAR 2009-2010

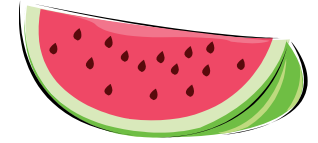
Site	Loc Id	Track II	# Enrolled 6/30/10	# Present 6/30/10	# Absent 6/30/10	# Term W/I 30 days
Hopkins Park	1253A	3	19	6	13	1
Hopkins Park	1253B	1	16	15	1	4
Hopkins Park	1253C	3	14	9	5	5
Hopkins Park	1253D	1	19	14	5	1
Illa Collin ELC	1221X	3	17	14	3	1
Job Corp	1237M	EHS	7	6	1	1
Job Corp	1237U	EHS	6	5	1	2
Job Corp	1237X	1	18	14	4	3
Kennedy Estates	1240A	3	16	10	6	3
Kennedy Estates	1240B	1	19	12	7	1
La Riviera	1241M	EHS	8	6	2	
La Riviera	1241R	3	20	14	6	
La Riviera	1241U	EHS	7	5	2	1
La Riviera	1241X	1	22	17	5	
La Verne Stewart	1219A	3	20	18	2	
La Verne Stewart	1219B	1	16	13	3	1
Mather	1223A	1	18	10	8	
Mather	1223B	3	19	12	7	
Mather	1223R	3	17	16	1	4
Mather	1223U	EHS	7	6	1	1
Mather	1223X	1	17	11	6	3
Nedra Court	1244A	1	18	14	4	1
Nedra Court	1244B	1	17	16	1	3
Nedra Court	1244C	3	19	15	4	1
New Helvetia I-EHS	1212U	EHS	14	10	4	2
New Helvetia II-HS	1247A	1	20	12	8	
New Helvetia II-HS	1247B	3	20	19	1	
Norma Johnson ELC	1214R	3	22	15	7	
Norma Johnson ELC	1214U	EHS	8	6	2	
Norma Johnson ELC	1214X	1	20	15	5	1
Northview	1224A	3	18	7	11	2
Northview	1224B	1	18	9	9	2
Northview	1224R	3	17	13	4	4
Northview	1224U	EHS	7	7	0	
Northview	1224X	1	20	14	6	1
Parker Avenue	1207E	5	11	8	3	

SOP ENROLLMENT REPORT FOR SCHOOL YEAR 2009-2010

Site	Loc Id	Track II	# Enrolled 6/30/10	# Present 6/30/10	# Absent 6/30/10	# Term W/I 30 days
Phoenix Park	1248R	3	19	17	2	1
Phoenix Park	1248U	EHS	8	6	2	
Phoenix Park	1248X	1	20	15	5	1
River Oak EHS HB***	1280A	EHS	13	4	3	
River Oak EHS HB***	1280B	EHS	10	8	3	
River Oak EHS HB***	1280C	EHS	12	9	3	
River Oak EHS HB***	1280D	EHS	11	7	3	
River Oak EHS HB***	1280E	EHS	14	10	4	
SCOE EHS HB***	1281A	EHS	12	10	2	
SCOE EHS HB***	1281B	EHS	12	11	3	
SCOE EHS HB***	1281C	EHS	12	11	1	
Sharon Neese ELC	1249P	1	6	3	3	2
Sharon Neese ELC	1249R	1	20	13	7	
Sharon Neese ELC	1249U	EHS	8	3	5	
Sharon Neese ELC	1249X	3	19	11	8	2
Solid Foundation	1254A	3	18	12	6	2
Solid Foundation	1254B	1	20	17	3	
Solid Foundation	1254C	3	19	18	1	1
Strizek Park	1225A	3	11	9	2	7
Strizek Park	1225B	1	12	2	10	8
Vineland	1211A	1	20	11	9	
Vineland	1211B	3	18	12	6	1
Walnut Grove	1235A	1	20	14	6	
Walnut Grove	1235C	3	19	14	5	1
Whispering Pines***	1215A	5	20	7	13	
***ARRA Expansion						
TOTALS			2025	1427	588	221



July 2010 Head Start Menu



Mon	Tue	Wed	Thu	Fri
<p>Hey Teachers and Parents! We would like to remind you that all Preschool meals and some snacks are to be served with 2% Milk and All Toddler meals and some snacks are served with Whole Milk</p> <p>Monday of each week will indicate which menu cycle applies to that week. SETA Head Start has a 7 week menu cycle.</p>			<p>1. [week 7] Breakfast: Pancakes with Maple Syrup and Applesauce Lunch: Beef Meat Loaf and Gravy, Mashed Potatoes, Dinner Roll, Canned Apricots Snack: Strawberry Yogurt and Fruit cups</p>	<p>2. Breakfast: Rice Krispies Cereal and Pineapple Lunch: Roasted Turkey Sandwich, Whole Wheat Bread, Fresh Carrot Sticks and Fresh Kiwi Snack: Bagelettes and Apple Juice</p>
<p>5. [week1]</p> <p style="text-align: center;">HOLIDAY</p>	<p>6. Breakfast: French Toast and Mango chunks Lunch: Beef Hamburger, Whole Wheat Bun, Whole Kernel Corn, Sliced Pickles and Kiwi Snack: String Cheese and Banana</p>	<p>7. Breakfast: Biscuit with Jelly and Diced Peaches Lunch: Build Your Own Burrito Re-fried Beans, Flour Tortilla. Shredded Cheese & Lettuce, Fresh Diced Tomato and Fresh Tangerines or Strawberries Snack: Ritz Crackers and Fresh Apple</p>	<p>8. Breakfast: Bran Muffin and Diced Pears Lunch: Cheese Sandwich, Cauliflower with Dip and Diced Apricots Snack: Kix Cereal with Milk</p>	<p>9. Breakfast: Cheerios Cereal and Fresh Bananas Lunch: Turkey Ham Sandwich, Fresh Cantaloupe and Baby Carrots Snack: Rice Cakes and Pineapple Juice</p>
<p>12. [week 2] Breakfast: Rice Krispies Cereal and Fresh Apples Lunch: Oven Baked Chicken, Sweet Potatoes, Corn Bread Muffin and Fresh Cantaloupe Snack: Mandarin Oranges and Strawberry Yogurt</p>	<p>13. Breakfast: Pancakes with Maple Syrup and Fruit Mix Lunch: BBQ Beef Burger, Whole Wheat Buns, Mixed Vegetables and Fresh Tangerines or Strawberries Snack: Soft Pretzel and Grape Juice</p>	<p>14. Breakfast: Oatmeal with Raisin and Pineapple tidbits Lunch: Enchiladas with Tomato Sauce & Cheese, Steamed Broccoli and Apples or Watermelon Snack: Animal Crackers and Diced Pears</p>	<p>15. Breakfast: Crispix Cereal and Fresh Bananas Lunch: Turkey Ham Sandwich, Sliced Cucumbers with Dip, Fresh Raw Oranges Snack: Corn Flake Cereal with Milk</p>	<p>16. Breakfast: Blueberry Muffin and Diced Apricots Lunch: Roasted Sliced Turkey, Whole Wheat Bread, Fresh Baby Carrots and Kiwi Snack: American Cheese Quesadilla</p>
<p>19. [week 3] Breakfast: French Toast and Mandarin Oranges Lunch: Macaroni & Cheese, Steamed Broccoli and Fresh Cantaloupe Snack: Animal Crackers and Milk</p>	<p>20. Breakfast: Raisin Bran Cereal and Fresh Bananas Lunch: Beef Ravioli, French Bread, Spinach Salad with Dressing and Fresh Orange Snack: Ritz Crackers and Fresh Apple</p>	<p>21. Breakfast: Biscuits with Jelly and Diced Peaches Lunch: Chicken Chow Mein Rice and Fresh Kiwi Snack: French Toast Sticks and Peach Yogurt</p>	<p>22. Breakfast: Bagelette with Cream Cheese and Applesauce Lunch: Roasted Turkey Sandwich, Zucchini Sticks with Dip, Fresh Tangerines or Strawberries Snack: Cottage Cheese and Pineapple tidbits</p>	<p>23. Breakfast: Cheerios Cereal and Fresh Oranges Lunch: Turkey Bologna, Whole Wheat Bread, Fresh Sliced Tomato and Diced Apricots Snack: Orange Juice and Goldfish Crackers</p>
<p>26. [week 4] Breakfast: Bran Muffin and Fresh Cantaloupe Lunch: Fiesta Dinner Tortilla, Tangerines or Strawberries Snack: Cheese-It Crackers and Apricots Halves</p>	<p>27. Breakfast: Bagel with Cream Cheese and Mixed Fruit Lunch: Teriyaki Chicken, Steamed Rice, Sunomono Salad and Fresh Kiwi Snack: Soft Pretzel and Fresh Apple</p>	<p>28. Breakfast: Granola Cereal and Fresh Bananas Lunch: Spaghetti with Meat and Tomato Sauce, Green Salad with Italian Dressing, Fresh Orange Snack: Rice Cakes and Diced Peaches</p>	<p>29. Breakfast: French Toast and Fresh Apple Lunch: Turkey & Cheese Roll Up In a Tortilla, Coleslaw, Mango Chunks Snack: Bagelette and Grape Juice</p>	<p>30. Breakfast: Rice Krispies Cereal and Diced Apricots Lunch: Tuna Salad, Crackers, Fresh Baby Carrots and Cantaloupe Snack: Cinnamon Raisin Bran and Milk</p>

ITEM IV-B – INFORMATION

**SACRAMENTO HABITAT FOR HUMANITY
PRESENTATION – MS. ASHLEY TULLEY**

BACKGROUND:

This agenda item provides an opportunity for Ms. Ashley Tully, Family Service Representative, Sacramento Habitat for Humanity (SHFH), to share program information with Board Members.

SHFH is a non-profit, equal opportunity housing program that provides affordable home ownership opportunities to low-income families living 30-50 percent of the area's median income. Qualified families will partner with SHFH to build and purchase their own home.

NOTES:

ITEM IV-C – INFORMATION

SOIL BORN FARMS COMMUNITY PARTNER RECOGNITION

BACKGROUND:

A Community Partner recognition is being awarded to (1) Randy Stannard; (2) Carolyn Reuman; and (3) Soil Born Farms Urban Agriculture and Education Project, a non-profit organization for their outstanding service and contribution to SETA Head Start families and staff through the community farm stand project in several SETA Head Start locations.

From March 2008-June 2010, Soil Born Farms, through the In the Grow Project administered by Health Education Council (HEC) and funded by First 5 Sacramento, partnered with volunteer SOP Head Start parents and staff to operate farm stands at Mather Head Start, Center of Praise Head Start, Freedom Park Head Start, Grant Skills Head Start, Hopkins Head Start, Phoenix Park Head Start and Kennedy Estates Head Start. Parent volunteers earned cash stipend, fresh produce and job skills training by working at the farm stands. Head Start families and the local community were provided increased access to locally-grown fresh fruits and vegetables through the weekly farm stands. Randy Stannard and Carolyn Reuman were outstanding mentors and community leaders who worked with us with incredible patience, passion and commitment.

Soil Born Farms is a non-profit organization based in Sacramento, CA whose mission is to create an urban agriculture and education project that empowers youth and adults to discover and participate in a local food system that encourages healthy living, nurtures the environment and grows a sustainable community.

Soil Born Farms Urban Agriculture Project
2140 Chase Drive
Rancho Cordova, CA 95670
(916) 363-9685
www.soilborn.org

NOTES:

ITEM IV-D – INFORMATION
GOVERNING BOARD MINUTES

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review the Governing Board minutes of June 3, 2010 attached.

NOTES:

ITEM V – COMMITTEE REPORTS

BACKGROUND:

This agenda item provides an opportunity for the PAC Executive Committee and Program Area Committees to provide a report.

- Executive Committee
 - Critique of the Parent Advisory Committee meeting, June 22, 2010

GOOD	NEEDS IMPROVEMENT
1. Thank you, Ms. Dolores Guzman, for translating.	1. Cell phones must be turned off and put away during the meeting.
2. Thank you, Ms. Degnan, for reminder calls to PAC Representatives to attend the Board meeting.	2. Please address the Chair before asking questions or making motions, or asking for Point of Personal Privilege.
3. Thank you, Board Members, for participating in the voting process (making motions and seconds).	3. No side barring.
4. Thank you for cleaning the Boardroom.	

- Budget/Planning Committee
- Personnel/Bylaws Committee
- Social/Hospitality Committee
- ✓ Early Childhood Development and Health Services Committee and Parent/Family Support Committee (AKA Child Safety Committee)
 - ✓ Emergency Preparedness for Families (Subcommittee)
- Monitoring and Evaluation Committee (AKA Self-Assessment Committee)
- Male Involvement Committee
- Community Partnerships Advisory Committee (CPAC)
- Health Services Advisory Committee (HSAC)

NOTES:

ITEM VI – OTHER REPORTS

BACKGROUND:

This agenda item provides an opportunity for other reports to be shared with PAC.

- Chair's Report – Ms. Jeanine Vandermolen
- Policy Council Report(s) – Mr. David Quintero, Ms. Kelly Martin, Ms. Mary Brown, Ms. Katherine Yaipen-Faulter, Ms. Yvette Hernandez, and Ms. Dina Patterson

- Head Start Deputy Director's Monthly Report – Ms. Denise Lee
 - ✓ Monthly Head Start Report – (Will be provided at meeting.)

- Managers' Reports
 - Child Development and Education Services Monthly Report – Ms. Karen Gonzales
 - ✓ Region Monthly Reports

 - Program Support Services Monthly Report – Ms. Brenda Campos
 - Parent/Family Support Report – Ms. Lisa Carr

NOTES:

ITEM VII – CENTER UPDATES

BACKGROUND:

This agenda item provides an opportunity for Head Start (SOP) centers to give an update on their activities.

NOTES:

ITEM VIII – DISCUSSION

BACKGROUND:

This agenda item allows Parent Advisory Committee Representatives the opportunity to ask questions about the program pertinent to their centers.

NOTES:

ITEM IX - PUBLIC PARTICIPATION

BACKGROUND:

Participation of the general public at the SETA-Operated Program Parent Advisory Committee meeting is encouraged. Members of the audience are asked to address their request to the Chair if they wish to speak.

NOTES:

ITEM X- ADJOURNMENT

NOTES:
