



Sacramento
Employment and
Training
Agency

GOVERNING BOARD

KEVIN MCCARTY
Councilmember
City of Sacramento

DON NOTTOLI
Board of Supervisors
County of Sacramento

BONNIE PANNELL
Councilmember
City of Sacramento

SOPHIA SCHERMAN
Public Representative

JIMMIE YEE
Board of Supervisors
County of Sacramento

KATHY KOSSICK
Executive Director

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Sacramento, CA 95815

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Website: <http://www.seta.net>

**REGULAR MEETING OF THE
SETA GOVERNING BOARD**

DATE: Thursday, October 7, 2010

TIME: 10:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

While the SETA Governing Board welcomes and encourages participation in the Governing Board meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under jurisdiction of the SETA Governing Board and not on the posted agenda or any off-agenda matters may be addressed by the general public following completion of the regular agenda. The SETA Governing Board limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

**REVISED
AGENDA**

- I. **Call to Order/Roll Call/Pledge of Allegiance**
 - Recognition of Retiring Employee: James Pardun
- II. **Consent Items**
 - A. Minutes of the September 2, 2010 Regular Board Meeting
 - B. Approval of Claims and Warrants
- III. **Action Items**
 - A. **GENERAL ADMINISTRATION/SETA**
 - 1. Reappointment of the Public Representative Member to the SETA Governing Board (Kathy Kossick)
 - 2. Approval of Retiree Health and Dental Insurance Subsidy (Rod Nishi)

"Preparing People for Success: in School, in Work, in Life"

3. Authorize the Executive Director to Enter into Lease Negotiations for Warehouse/Workshop/Office Space Agreement (Rod Nishi)
4. Approval to Authorize the Executive Director to Retain Mentor Coach Consultants for Early Learning Mentor Coach Project Funded by the American Recovery and Reinvestment Act of 2009 (Denise Lee)
5. Approval of Digital Telecommunications Corporation Contract Amendment (Edward Proctor)
6. Approval of Staff Recommendation for the Youth Vendor Services (VS) List (Marianne Sphar)
7. Approval of Out-of-State Travel to Attend the Birth to Three Conference in Washington, D.C. (Denise Lee)

B. WORKFORCE INVESTMENT ACT

1. Appointment of Required Partner Member to the Sacramento Works, Inc. Board of Directors (Kathy Kossick)
2. Appointment of Labor Sector Member to the Sacramento Works, Inc. Board of Directors (Kathy Kossick)
3. Approval to Reallocate Workforce Investment Act Governor's 15% Discretionary Funds for the New Start Program and Augment Subgrantees (Robin Purdy)
4. Approval of Augmentation of Crossroads/Citrus Heights Career Center Subgrant for Career Center Scholarship Services (Robin Purdy)
5. Approval of Funding Modifications of Workforce Investment Act (WIA) Adult, Dislocated Worker and CalWORKS Funds for On-The-Job (OJT) Training Providers (Robin Purdy)
6. Approve Funding Recommendation for Safe Community Partnership Street Outreach Services (Robin Purdy)

C. HEAD START

1. Approval of Program Approach Changes for Program Year 2010-2011 for Grantee and Three Delegate Agencies (Denise Lee)
2. Approval to Submit a Request to Carryover Head Start Funds Program Year 2009-2010 (Denise Lee)

D. COMMUNITY SERVICES BLOCK GRANT: No items.

E. **REFUGEE PROGRAMS:** No items.

IV. Information Items

A. Workforce Investment Act Fiscal and Procurement Monitoring Report for Program Year 2008-2009 (Kathy Kossick)

B. Workforce Investment Act Gold Standard Evaluation (Ron D'Amico/Robin Purdy)

C. Fiscal Monitoring Reports (Roy Kim)
✓ Folsom Cordova Community Partnership
✓ LaFamilia Counseling Center
✓ Sacramento Area Regional Technology Alliance
✓ Sacramento City Unified School District
✓ Sacramento Regional Conservation Corps
✓ Sacramento Regional Transit
✓ Women's Civic Improvement Club

D. Head Start Fiscal Report (Roger Bartlett)

E. Head Start Policy Council Minutes (Denise Lee)

F. Dislocated Worker Update (William Walker)

G. Employer Activity Report (William Walker)

H. Unemployment Update/Press Release from the Employment Development Department

V. Reports to the Board

A. Chair
B. Executive Director
C. Deputy Directors
D. Counsel
E. Members of the Board
F. Public

VI. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Pursuant to Government Code Section 54956.8

The Governing Board may discuss negotiations concerning the following property(ies) and person(s):

Site #1

Address: 301 N. 10th Street, Sacramento

Agency Negotiator: Rod Nishi

Negotiating Party: Timothy Lee, Vice President
Owner: Daniel Benvenuti, Jr., 301 Capitol Mall Associates, L.P.
Under Negotiation: Price, Terms of Payment, Terms of Agreement for Lease,
or both

Site #2

Address: 261 Richards Boulevard, Sacramento
Agency Negotiator: Rod Nishi
Negotiating Party: Sean Merold
Owner: Michael Geller, Michael S. Geller Recoverable Trust
Under Negotiation: Price, Terms of Payment, or both

Site #3

Address: 241 North 10th Street, Sacramento
Agency Negotiator: Rod Nishi
Negotiating Party: Lindsey Malito
Owner: Johan Otto, President, North 10th Street Business Park
Under Negotiation: Price, Terms of Payment, or both

Site #4

Address: 4915 43rd Street, Bay C, Sacramento
Agency Negotiator: Rod Nishi
Negotiating Party: Ken Giannotti
Owner: MP Holdings, LLC, McClellan Park LLC
Under Negotiation: Price, Terms of Payment, or both

Site #5

Address: 2410 Manning Street, Sacramento
Agency Negotiator: Rod Nishi
Negotiating Party: Ryan D. DeAngelis
Owner: BCB Properties Inc. C/O CB Richard Ellis
Under Negotiation: Price, Terms of Payment, or both

VII. Adjournment

DISTRIBUTION DATE: THURSDAY, SEPTEMBER 30, 2010

REVISED AGENDA DISTRIBUTION DATE: FRIDAY, OCTOBER 1, 2010

ITEM III-A – 7 - ACTION

APPROVAL OF OUT-OF-STATE TRAVEL TO ATTEND THE BIRTH TO THREE
CONFERENCE IN WASHINGTON D.C.

BACKGROUND:

SETA's Children and Family Services Department budgeted \$10,000 to send Early Head Start staff to the Zero to Three Conference in Phoenix, Arizona for program year 2010-2011. Upon further discussions between management and staff, it was determined that the Birth to Three Conference in Washington D.C. is a more appropriate conference for staff because of its focus on current trends and issues within direct 0-3 services and issues surrounding ARRA and Expansion funding in the Early Head Start program.

SETA intends to send two Early Head Start staff members to this conference.

RECOMMENDATION:

Approve out-of-state travel to the Birth to Three Conference in Washington DC on October 24-28, 2010 for two staff members at a total cost not to exceed \$8,000.

STAFF PRESENTER: Denise Lee