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Website: <http://www.seta.net>



Meeting of the Sacramento Works Youth Council

Date: Wednesday, September 9, 2009

Time: 8:30 a.m.

Location: SETA Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

AGENDA

1. Call to Order/Roll Call/Welcome New Members
2. Review and Approval of Minutes of the May 13, 2009 meeting
3. **Youth Voice:** Update on Sacramento Works for Youth Summer Employment program & other happenings!
4. **ACTION:** Review and Approval of Staff Recommendations for 2009-2010 ARRA (Recovery Act)/WIA Year-round Youth Services
5. Review and approval of Youth Council goals and strategies (sent under separate cover)
6. Other business

Members: Mike Brunelle, Shuntae Campbell, Deborah Portela, Mike Egan, Patricia Espinosa, Chris Ferguson, Matt Kelly, John Koogle, Bina Lefkovitz, Mika Lytell, Dennis Morin, Maurice Read, Jeanette Rodriguez, David Younger, and Thomas Zender.

DISTRIBUTION DATE: September 4, 2009

**Meeting of the
SACRAMENTO WORKS, INC. YOUTH COUNCIL**

Minutes/Synopsis

(Minutes reflect the actual progression of the meeting.)

SETA-Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Wednesday, May 13, 2009
8:00 a.m.

Mr. Cunningham suggested Youth Council members take non-action items out of order and then go to action items when a quorum is achieved.

Agenda Item 5. Update on Sacramento Works for Youth Summer Employment program & other happenings!

Ms. Christine Welsch stated that the Agency has hit the ground running with the summer youth program. The providers are being trained; staff has conducted outreach orientations; providers are responsible for recruitment and we have assisted in the eligibility training. There was an enrollment orientation on May 5. Some of the providers have already reached capacity. Funds to provide services to 1,000 kids was set aside and we are certain that we will reach that goal. This program has been getting a lot of media attention and Public Information Officer Terri Carpenter was acknowledged for her excellent work.

Mr. Shuntae Campbell was introduced. Mr. Campbell is from Area Congregations Together.

Ms. Welsch introduced two new members of the youth team. Ms. Asoka Ishiura-Lluch and Ms. Stacy Heu will be working on the summer program.

I. **Call to Order/Roll Call/Welcome New Members:** Mr. Kelly called the meeting to order at 8:11 a.m.

Members Present: Shuntae Campbell, Mike Egan, Patricia Espinosa, Bina Lefkovitz, John Koogle, Matt Kelly, Maurice Read, Jeanette Rodriguez, Thomas Zender.

Members Absent: Mike Brunelle, Chris Ferguson, Mika Lytell, Dennis Morin, Deborah Portela, David Younger.

Others Present: Robin Purdy, Christine Welsch, Julie Davis-Jaffe, Becky Walton, Terri Carpenter, Rosa Galvez-Ramirez

2. Review and Approval of Minutes of the April 8, 2009 meeting

No questions or comments.

Moved/Read, second/Zender to approve the April 8, 2009 minutes.

Voice Vote: Unanimous approval.

3. **ACTION:** Approval of Funding Extension Recommendations for the Workforce Investment Act, Title I, Youth Program, for Program Year 2009 – 2010

Ms. Welsch reviewed the SMARTware core activities for youth specialists at the career centers. Ms. Welsch reviewed the activity report for case management services for in-school and out-of-school youth. Goals were reviewed including the required attainment of a 70% placement rate.

Twin Rivers has not exited any young people yet. This program has been on corrective action for three years. Ms. Welsch reviewed Twin Rivers and stated that staff is recommending to withhold funding for Twin Rivers until performance data is available. Staff will negotiate with Twin Rivers to spend their remainder of this year's contracted funding and stipulate that those funds be utilized to support youth employment. There will be no increased funding for Twin Rivers.

Ms. Rodriguez arrived and Mr. Read left at 8:20 a.m.

Staff will continue to monitor activities and recommends that the increased allocation be used to provide work experience funds to support young people in subsidized employment.

Staff is recommending approval of the Youth Council initiatives in the amount of \$45,000.

Ms. Welsch reviewed the staff recommendations to approve WIA youth funding for program year 2009-2010 beginning June 1, 2009, and approve the use of carryover funds for Twin Rivers to continue providing youth services to August 31, 2009. Staff recommends withholding the funding extension for Twin Rivers until year-end data is available in August 2009. If program review and performance does not reflect improvement, staff recommends discontinuance of funding.

Mr. Cunningham reminded Youth Council members of the Agency's conflict of interest code. Any member with any affiliation with any program on the chart, or have a real or perceived conflict, it should be declared and that member should not participate in discussion or voting.

Ms. Lefkovitz stated her conflict on the Youth Council initiatives

Moved/Egan, second/Koogle, to approve WIA funding recommendations as outlined in the amended handout, with the exception of the Youth Council initiatives.

Roll Call Vote: Aye: 8, Nay: 0, Abstentions 0

Ms. Lefkovitz recused herself

Moved/Zender, second/Egan, to approve the Youth Council initiative funding.

Roll Call Vote: Aye: 7, Nay: 0, Abstentions: 1 (Lefkovitz)

4. **ACTION:** Approval to submit proposal to the California Employment Development Department and California Volunteers for the California Green Corps program

The California Employment Development Department has announced the availability of up to \$10 million of the Governor's Discretionary 15% funds to fund pilot programs to serve at-risk youth. The programs will train youth for technical, construction and other skilled jobs in eco-friendly industries that are expected to fuel economic recovery. Green Jobs Corps youth are expected to continue their education and contribute to their communities through community services while receiving job training and placement assistance. Only community colleges and WIBs may apply for funds, with a maximum of \$1 million each. SETA is asking the Sacramento Works Youth Council to take the lead and engage partners.

Moved/Koogler, second/Egan, to:

- Approve submission of proposal to the California Employment Development Department and California Volunteers for the California Green Corps program in the amount of \$1 million and,
- Authorize the SETA Executive Director to execute the subgrant agreement, modifications and any other documents required by the funding source.

Roll Call Vote: Aye: 8, Nay: 0, Abstentions 0

6. **TIMED ITEM 8:30 a.m. AND PUBLIC HEARING:** Open Community Forum on California Green Corps program.

Ms. Robin Purdy stated that SETA is joining with partners from North Central Counties Consortium, and Golden Sierra. This is a proposal that we will be submitting as a region. Staff is still contacting Yolo County to determine their willingness. SETA will be submitting a proposal in collaboration with three other local workforce areas, Los Rios Community College District, Valley Vision, local community based organizations, and local employers to develop a California Green Corps program. This public hearing is to get more input and partners for the proposal.

Ms. Welsch stated that this is a community forum. Some of the partners are joining us via speakerphone.

SETA is the local one stop career center for Sacramento County. This California Green Job Cops is an opportunity to engage young people in occupations around green technology. The boundaries for this region are Sacramento, Yuba, Sutter,

Placer, El Dorado, and Yolo Counties; it is not the whole SMSA but includes three workforce investment areas.

The idea behind this program is to give underprivileged youth to prepare and learn the skills for a green technology community. The program will place at least 1,000 young people into 'green jobs' across the state.

The target population is at-risk youth, 16-24 years of age. The programs must determine different activities for that very wide range of young people. Program design must include a comprehensive training and development component in addition to job skills and soft skills training. Young people will be required to devote a certain number of hours in community service. This will be a regional design. We also must have partners in the whole design which includes WIB, community college, training providers, and employers. The maximum funding is \$1 million per region for a maximum of 20 months and the state is anticipating that 10-15 proposals will be awarded. This requires a 1:1 match. The application is due May 26. The grants will be awarded mid-summer to begin program operation in Fall 2009.

Ms. Purdy stated that staff used a career pathway developed by the Oakland Green Job Corps which includes a pathway that starts with high school students and targets younger youth and older youth. This uses the community college system and other educational entities to get youth ready for the world of work to increase their basic literacy and basic math skills. Successful graduates advance to certificate degree programs with community colleges, state colleges, and private post secondary providers. After training, they will go on to on-the-job training or go on to paid jobs.

Dave (via phone from Oakland) stated that they find it effective to show a continuing pathway. So they can continue on with green jobs for self sufficiency.

- Chris McCullough: Spoke of Environmental Career Training; this is more limited than green training. Secondly, she suggested adding internships to paid OJTs. The advantage is that they would also get college credits and the workers compensation insurance is paid through the colleges. Los Rios Green Force includes all four Los Rios campuses. This also generated a DOL grant for \$2.3 million which could probably be used partially as a match for this project. This is a very large initiative that is taken very seriously. The other community colleges in the region are embracing development of programs in green technology.

Bea at Yuba College (via phone) stated that there is a strong emphasis on auto tech. They do not have a full green curriculum. They will be adding the hybrid and autotech and agribusiness to the list.

- Danny Marquez, Crossroads Community Services: Mr. Marquez stated that his program can provide some support services to risk youth. These youth come

with issues including transportation challenges, substance abuse and other areas that will keep them from achieving their goal. He said that a lot happens after business hours that impacts young adults; Crossroads can provide a key role in their success by providing support services.

- Rhona Sheriff, California Community Colleges (virtual campus): Ms. Sheriff spoke of infusing educational technology into the way services are delivered. This would be beneficial in such a large service area. This collaborative can offer in-kind matches. They have tools in career exploration and are in the process of expanding green jobs. They have tools to assess and develop language skills that can be brought to the table very inexpensively. They are also in the process of developing e-portfolios which develops technological skills that students will need for these jobs. They are exploring using schools to teach sustainability, they would like receive resources to put monitors in to monitor energy efficiency to learn the basic academic skills and then learn about the different jobs linked to energy conservation.
- Dwight Washabaugh, Executive Director, Sacramento Regional Conservation Corps: This is a great opportunity for the region and the state. Their program will be helpful since they serve at-risk young adults, ages 18-24, in a part-time, paid work experience format. This is coupled with a very intensive educational training program. They are an exam center for the GED through SCOE. In addition to services provided by SETA, they also have case manager to deal with the many barriers this population has. They have a job developer and career specialists. They continue to provide services after the young adult leaves the program since sometimes things do not work out and they need a safety net. They did a weatherization program, provided state-wide low-light bulb distribution, and are looking for opportunities to be a part of this partnership to provide services, facilities, assessment and other needs that would make for a successful program.
- Brian DeLeon, Sacramento Area Congregations Together: They work with many at-risk youth in many communities. They hope the youth development model is utilized do youth will be at the table along with employers and community colleges; kids need to be involved. They are working to identify kids that are in danger of having an issue with violence and ACT has indicators of kids potentially going into a violent lifestyle. They want to divert kids from a life of violence. Ms. Welsch and Mr. DeLeon will give an update on Operation Ceasefire at a future Youth Council.
- Nina Manchino, San Juan Unified School District: They have a very strong partnership with American River College in the automotive program and requested including the automotive to the environmental pathways. Ms. Manchino stated that there is strong auto program at San Juan High School; they are upgrading facilities for automotive, engineering, and construction programs. They provide general introductory programs (Auto 1, Auto 2), Electrical, and they

are in the process of becoming NAFTA certified. They also have construction and engineering programs.

There are approximately 18 auto programs in high schools. She suggests four pathways: construction, electrical/electronic moving into utility, transportation and environmental.

- Colleen Angerman, Foundation for California Community Colleges: They currently have a foster youth services program that teaches soft skills and daily living skills. She wants to make sure their youth have access to the training programs being provided. Their organization has had multiple Americorps programs so they have extensive experience with the community service component and civic improvement component. They are interested in partnering with this project.
- Mary Kimball, Executive Director, Center for Land-Based Learning: For the last 15 years they have worked with youth in Yolo, Sacramento and Solano over the course of the school year to teach them with eco systems, communication, and how to be part of a team. Always the next step was where youth go for work or careers. They want to bring their youth into the program. She reminded attendees that agriculture is still the number economy in California. There is a vision statement with the California Department of Food and Agriculture to make sure green and green jobs are a critical piece of California's agriculture for the future. There are a great number of jobs in this area. There are so many areas such as water quality, pollution, soil, recycling, that are areas of opportunity. She wants to make sure it part of the discussion. In terms of soft skills, they are undergoing a two-year evaluation. Their youth providers are telling them is that learning about communication skills and soft skills makes them less shy and they feel they have a leadership model and a voice. This will help them in their future and to secure employment.
- Anquinette Fasal, Christian Partnership: This is a collaborative of faith based organizations that works with high-risk youth. They work with kids by mentoring and navigating them toward a more positive life; they also do employment counseling. They have had a lot of success with kids with and have placed the kids at SMUD and PG & E. They feel they have a winning strategy to assist kids that need special help. We also have to think about the people that work with kids to develop social skills and social justice. The most effective part is to identify kids that need extra help and strengthen them with case management.
- Jacob Caditz, Sacramento Tree Foundation: They are building an urban forest. It is important to add that agriculture, green landscaping and urban forestry are big green sectors; herbivorestry is really big. They work with at-risk youth. It would be great to show that how their training will be giving back to the community and using those skills that they learned through training in that

process. They have a program how to plant and take care of trees and with those skills they can help improve the communities in which they live.

- Inez Reyes, Sacramento County Office of Education: SCOE is a partner with in-school youth. They are working with ex-offenders, adjudicated youth and youth on probation; these youth have a lot of interest to contribute. Biggest challenge is support services; it is really important to also help kids learn how to live. Support services is not just bus passes or transportation. A lot of the kids need to have driver's education, a driver's license and a car, especially if they go on to certificate programs. Their summer youth program is a community services approach in the form of building planter box gardens. With their 16-18 year old summer youth participants, they need not only work physically but interact with each other. The youth have to advocate for themselves and communicate their needs. Their program also helps the youth to deal with their lives in transition or to get a place of their own.
- Brenda Buffet, State of Being: This program helps at-risk youth and youthful offenders in construction jobs. The youth are taught how to run back hoes, rehab a home, repair electricity, plumbing, framing, sheet rock. The youth are taught how to build a home from the bottom-up. They are taught soft skills; they have a way to show them how they interview. They have partnered with SMUD and other faith based organizations.
- Rob Barnhill, Director, California Conservation Corps: They employ youth 18-25 years of age and focus on occupational skills training and work ethics. They have 80-100 youth in the Sacramento and Auburn area. Their plan for this area is to ramp up additional crews into going green jobs pathways. They have lined up jobs. They contract with different state agencies and non profits. The crews not only learn a work ethic and life skills, they are taken on jobs and taught other types of resource conservation. They have worked with Habitat for Humanity to install solar panels. One project they will be working on is installing solar panels on the California Highway Patrol building. One component they are missing is the educational aspect. They have the youth and they are looking to collaborate.

Ms. Levkovitz suggests adding a box called "service learning" which will capture a lot of engaging youth in leadership and teaching advocacy advocates. There are organizations such 4H, Soil born farms, Sacramento Tree Foundation, that would be really interested in teaching advocacy skills and environmental stewardship. We expect not just service from providers but service learning, community service on steroids where the service project has intentional ties with reading and writing. It is driven by young people. Service learning is a complement to the work based component.

Mr. Zender inquired where the RFP was located. It can be found at: www.edd.ca.gov, under workforce partners funding.

Ms. Purdy stated that we are interested in continued input. Ms. Welsch invited attendees to complete the partnership questionnaire. Please pay particular attention to “what is your target group, and what kind of services do they think you can provide. Is there a match that you can bring forward or is there an employer that you can bring forward.” Send the completed questionnaire to Ms. Welsch.

Highlights of the public hearing:

- ✓ Internships are very important.
- ✓ Support services are important, i.e., case management and transition from school to employment.
- ✓ Infusion of educational technology; please provide needs more information.
- ✓ Regional and California Conservation Corps members working on weatherization, installation of solar panels, and distribution of light bulbs.
- ✓ Ensure that youth development and youth leadership is included.
- ✓ Reach out to very at-risk youth and reach out to youth who do not traditionally receive our services.
- ✓ Expand the boxes to include automotive and land-base learning and agriculture and urban forestry.
- ✓ Social justice and youth leadership
- ✓ Seamless case management (attainment of self-sufficiency).
- ✓ Service learning preparing youth to be their own advocate for environmental stewardship.

Ms. Welsch asked anyone with additional input to e-mail her at Christine@delpaso.net. She will send out the partner form; she asked that people return the completed form ASAP.

Fran from North Central County Consortium stated that they are also having input at their board meeting on May 14. For the Sacramento proposal it will cover Sutter and Yuba. Other forums taking place in the northern parts of the state.

The California Conservation Corps is holding a community input meeting on Green Pathways on May 14, 9:00 a.m. at the State treasurer’s office.

Meeting adjourned at 9:36 a.m.

ITEM 4 - ACTION

APPROVAL OF FUNDING RECOMMENDATIONS FOR THE AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (RECOVERY ACT) / WORKFORCE INVESTMENT ACT (WIA) YOUTH EMPLOYMENT SERVICES FOR YEAR-ROUND SERVICES 2009-2010

BACKGROUND:

In the spring 2009, this board approved the funding recommendations for the 2009 Sacramento Works for Youth Summer program funded by the 2009 American Recovery and Reinvestment Act. The Recovery Act stipulated that allowable activities include work readiness, summer employment and year-round youth development services. During the summer of 2009, the Sacramento Works for Youth program provided summer employment to 960 youth.

SETA contracted with nineteen providers for the 2009 Sacramento Works for Youth program. Of those, twelve providers were new WIA youth program providers. As a result there was considerable technical assistance required to implement the summer program within the ARRA and SETA parameters. Program services were evaluated and monitored by both SETA and State of California staff.

SETA's 2009 Youth Recovery Act Request for Proposals and the approved funding recommendations included language that SETA reserved the right to negotiate with successful providers to continue year-round Youth Services. The Recovery Act stipulates that youth enrolled after September 30, 2009 are subject to the WIA performance criteria. Because seven providers are current WIA youth providers they were not considered for year-round Recovery Act funding. Staff has determined that approximately \$500,000 is available to provide year-round youth services with Recovery Act funds. This will allow sufficient resources to provide summer employment opportunities for approximately 900 youth in 2010.

The following criteria was used to evaluate 2009 Summer Youth Program performance relative to continued year-round Recovery Act funding:

- 1. Program performance and service delivery**
 - Met enrollment goals
 - Provided required activities
 - Youth matched to appropriate worksites reflecting their career goals or academic interests
 - Youth provided a quality summer employment experience
 - Provided additional services including leadership development activities or other support services that help youth attain long-term employment.

- 2. Documentation and SMARTware**
 - Program submitted required documents to SETA in a timely manner?

(Timesheets, Rosters of enrolled youths, Worksite agreements)

• **SMARTware:**

- Individual Employment Plans developed for all youth
- Case notes documenting all youth activities and youth's progress

3. Federal, local and programmatic guidelines

- Program adhered to local and federal guidelines, including child labor laws and WIA, ARRA specific

4. Worksite coordination – Program provided appropriate coordination with worksites including insuring documents and program guidelines are available to the worksites?

5. Staff responsiveness

- Program staff was responsive to SETA and ARRA requirements, trainings and technical assistance

Finally, in consideration of current WIA Youth program goals and performance, the following factors were reviewed:

- Demonstrated ability to provide all WIA elements and meet program performance
- Demonstrated ability to serve under-served target populations and geographic areas.

Based on the above criteria, four providers have been recommended for continued year-round Recovery Act funding. This funding is based on budgets submitted by providers to SETA during the 2009 contract negotiations. A listing of the 2009 Sacramento Works for Youth summer providers and the funding recommendation chart is attached. The recommended providers are:

California Human Development Corporation served 40 youth in the summer program. Target area: Sacramento County with special focus on Galt and River Delta. CHDC is new to Sacramento WIA program but has provided youth services under CETA, JTPA and WIA in other counties. Additionally, CHDC is targeting two critical areas – the underserved migrant youth population and Galt/River Delta areas. Recommended funding of \$127,300 to serve 30 youth.

Crossroads Diversified Services served 56 youth in Citrus Heights and Rancho Cordova. Although new to Sacramento WIA youth program, Crossroads successfully provides youth services under the WIA Youth Navigator program and Department of Rehabilitation funds. Crossroads has a long history of serving under-served youth including youth with disabilities. Crossroads will target the underserved areas of Citrus Heights and Rancho Cordova – where there is no existing WIA youth provider. Recommended funding of \$118,925 to serve 30 youth.

Lao Family Community Development served 50 youth in South Sacramento primarily focusing on the Southeast Asian, refugee and immigrant youth. Previous experience Lao Family is new to Sacramento WIA program but has provided youth

services under WIA in other counties. Additionally, Lao Family is targeting an underserved community – children of asylees and refugees. Recommended funding of \$120,550 to serve 30 youth.

Mutual Assistance Network served 20 youth in the Del Paso Heights and North Sacramento areas. Mutual Assistance Network was a previous co-manager of the Sacramento Works Career Center at Las Palmas until 2003. Although new to Sacramento WIA program, MAN has experience providing youth development and leadership services. MAN will be targeting the Del Paso Heights area. Recommended funding of \$114,520 to serve 30 youth.

Staff is recommending allocating \$481,295 in Recovery Act/WIA Youth funds for services for the period of October 1, 2009 to June 30, 2010. This funding will serve an additional 120 youth in the year-round program. This will allow sufficient funds to serve approximately 900 youth in the summer 2010. This recommendation includes an option to extend based on available funding and program performance.

RECOMMENDATION: Review and approve the staff recommendation funding for the Recover Act / WIA, Year-round Youth Services 2009 in the amount of \$481,295 for the four listed providers.

2009 Recovery Act - Sacramento Works for Youth Providers

Current year-round WIA Youth Providers	Number served	Geographic area served
City of Sacramento	59	City of Sacramento
Elk Grove Unified School District	52	Elk Grove
Galt JUHSD	29	Galt
LaFamilia Counseling Center	63	Central and South Sacramento
Sacramento Chinese Community Service Center	59	North Highlands and South Sacramento
Sacramento County Office of Education	32	Sacramento County
Previous providers - funded departments were new to WIA/ARRA		
San Juan Unified School District	60	Citrus Heights, Arden Arcade, San Juan district
SCUSD - Career Tech Prep	98	Sac City USD
Twin Rivers USD - Career and Technical Prep	58	Twin Rivers USD
New ARRA/WIA Youth Providers		
California Human Development Corporation	40	County, focus on Galt and River Delta
California Indian Manpower	31	County of Sacramento
Crossroads Diversified	65	Rancho Cordova & Citrus Heights
Folsom Cordova Community Partnership	83	Folsom Cordova USD
Greater Sacramento Urban League	72	Del Paso Heights and North Sacramento
Lao Family Community Development	50	South Sacramento
Mutual Assistance Network	21	Del Paso Heights & North Sacramento
North State Building Industry Association	22	North Sacramento
Roberts Family Development	20	Central and North Sacramento
Soil Born Farms	15	County & Rancho Cordova
Sacramento Works for Youth	31	County

Total

960

RECOVERY ACT YOUTH FUNDING
Year-round Program 2009-2010

Provider	Summer Allocation		Funding Recommendations					Neighborhood or SWCC
	Funds	#youth	Youth Wages	Program Mgmt Costs +Support Services	Total	Cost per participant *	# of Youth	
CA Human Development Corporation	\$ 193,863	40	51,672	75,628	127,300	\$4,243	30	County, Galt & Delta
Crossroads Diversified	\$ 101,842	56	51,672	67,253	118,925	\$3,964	30	Rancho & Citrus Heights
Lao Family Community Development	\$ 108,100	50	51,672	68,878	120,550	\$4,018	30	Avondale / South Sacramento
Mutual Assistance Network	\$ 75,740	20	51,672	62,848	114,520	\$3,817	30	Del Paso Hgts
TOTAL RECOMMENDATION:			\$ 206,688	\$ 274,607	\$ 481,295	\$ 4,011	120	