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SACRAMENTO WORKS, INC. Executive Committee

Date: Monday, December 15, 2008

Time: 4:00 p.m.

Place: Sacramento Employment & Training Agency
Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

A G E N D A

1. Call to Order/Roll Call
2. Approval of the November 17, 2008 Minutes
3. Recommendation for Appointment of Youth Council Members (Debbie Portela, Tim Ray, and David Younger) (Robin Purdy)
4. Approval of WIB Applications (Mike Testa)
5. Discussion of the January 28, 2009 Sacramento Works Board Agenda
6. Adjournment

COMMITTEE MEMBERS: Kingman Tsang, Bill Camp, Michael Dourgarian, Mark Ingram, Matt Kelly, Gary King, Kathy Kossick, Elizabeth McClatchy, Kim Parker

DISTRIBUTION DATE: TUESDAY, DECEMBER 9, 2008

SACRAMENTO WORKS, INC.
Executive Committee
Minutes/Synopsis

(The minutes reflect the actual progression of the meeting.)

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Monday, November 17, 2008
4:00 p.m.

1. **Call to Order/Roll Call:** Mr. Ingram called the meeting to order at 4:08 p.m.

Members Present: Bill Camp, Mike Dourgarian, Mark Ingram, Kathy Kossick, Gary King, Kim Parker, Kingman Tsang.

Members Absent: Matt Kelly, Elizabeth McClatchy.

Others Present: Terri Carpenter, Phil Cunningham, Bill Mueller.

2. **Approval of the October 27, 2008 minutes**

No questions or comments.

Moved/Camp, second/King, to approve the minutes October 27 minutes.

Voice Vote: Unanimous

4. **Approval of \$10,000 Sponsorship of Clean Technology CEO Roundtables – Round 2**

Ms. Kossick feels this is a very good investment for the funding used and a way to get our name out. Mr. Bill Mueller stated that Valley Vision has been a close partner with SETA and Sacramento Works. Out of this effort has come the work of the Green Capitol Alliance. Four different roundtables were arranged inviting 70 CEOs who were interviewed on what were barriers to staffing, what were the workforce needs, etc.. From those four forums, a concrete proposal was developed which became a touchstone for public policy making. Los Rios used this to modify their curriculum, and private businesses modified their business plans. A lot has changed since 2007 so it is time to circle back and visit with the CEOs again.

It is expected that with the second roundtable, 20% of time will be spent acknowledging that the CEOs were heard and telling them what we have done for them. The remaining 80% of the time will be dedicated to listening to them again regarding their needs. Mr. Mueller stated that they are hoping that Sacramento Works will partner again to support these roundtables.

Ms. Parker asked where was it held last time and where will it be this time. Mr. Mueller stated that the forums were held in four different areas; one in Roseville,

one at McClellan, one at SACTO and one at CSUS. The purpose is to invite all employers to participate in an area that is most convenient to them. It worked well last time so it will probably happen that way again. They invited 70 employers and 24 actually participated. The forums are generally held around the lunch hour and are about two hours in length. There is a lot of leg work needed to set up the meetings, setting up the questionnaire, and producing a final report.

Mr. Tsang would like to see greater involvement. He would like members of the Executive Committee try our best to participate in the roundtables.

The total amount is \$23,000. Interest has been expressed from CSUS, UC Davis and Los Rios Community College District. Golden Sierra is also expressing partnership interest.

Moved/Camp, second/Tsang, to approve the expenditure of \$10,000 for Roundtable 2.

Mr. Camp stated that Dennis Morin runs a training program for solar installers and urged Mr. Mueller to get in contact with Mr. Morin to partner in this program.

Roll Call Vote: Aye: 7, Nay: 0, Abstentions: 0

5. Appointment of Education Sector Representative

Applications from two Education Sector applicants were distributed to board members. Ms. Kossick recently spoke with Dr. Brice Harris and Dave Gordon and they are highly recommending that Patrick Godwin be forwarded on for the Sacramento Works board.

Moved/Camp, second/Dourgarian, to recommend the appointment of Patrick Godwin to Sacramento Works Board.

Voice Vote: Unanimous approval.

3. Review of Board Items for the November 19 meeting

Thomas Zender will be at the meeting, Larry Booth will not be present. It will be Mr. Booth's second absence.

Mr. Dourgarian will lead the discussion on IIIA. What should our role be with educators? Ms. Kossick stated that the Board is working with LEED to market CareerGPS.com. This item should be discussed at the board level.

Mr. Cunningham stated that the board was considering a policy that any funding recommendation have a conditional recommendation so it does not have to go back to the RFP process and then to the Board. He has to draft the policy so the

committees will have some flexibility. This policy will be primarily for the Youth Council. Mr. Cunningham explained why there would be a conditional recommendation. Mr. Ingram wanted to know what the funding criteria would be. Mr. Cunningham stated that the policy would explain the process. The Executive Committee is more willing to approve a dollar amount than a percentage amount.

Item III-D will be tabled. The Youth Council needs to be reminded to provide a priority list for funding. The Board will be told that since the Executive Committee discussed the issue, it does not need to go forward to the board.

Item III-E was discussed as to whether the board wants to have non-board members on committees. This is allowable on all committees with the exception of the Executive Committee. This would allow the non-WIB members to be a voting member of the committee. This would be applicable to Planning/Oversight Committee and Employer Outreach Committee. Mr. Dourgarian stated that this issue came up in discussion at the Planning/Oversight Committee. If committees are utilized to do more work at the committee level, make sure we have full and productive committee meetings. Ms. Parker stated she does not see why non-WIB members would have voting power. Mr. Dourgarian recommends this item be pulled from the agenda since the Executive Committee is not strong on it. This item will be pulled from the agenda.

Ms. Parker inquired about the quarterly numbers. Ms. Carpenter stated that staff normally does comparison every six months. At the next meeting staff will have first quarter activity but it will not be compared to last year since we only have first quarter information.

6. Adjournment: Meeting adjourned at 5:17 p.m.