

GOVERNING BOARD

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County of Sacramento

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Executive Director

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Thought for the Day: "Believe in yourself! Have faith in your abilities!
Without a humble but reasonable confidence in
your own powers you cannot be successful or
happy"

Author: Norman Vincent Peale

**HEAD START/EARLY HEAD START
SPECIAL PARENT ADVISORY COMMITTEE MEETING**

Date: Thursday, November 13, 2008

Time: 6:00 p.m.

**Location: SETA Boardroom
925 Del Paso Blvd.
Sacramento, CA 95815**

While the Head Start Parent Advisory Committee (PAC) welcomes and encourages participation in the Committee meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under the jurisdiction of the Head Start Parent Advisory Committee and not on the posted agenda may be addressed by the general public under Public Participation, Item IX of this agenda. The Head Start Parent Advisory Committee limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject.

AGENDA

- I. Welcome**
 - A. Call to Order/Roll Call..... 1-2
 - B. PAC Meeting Attendance Update..... 3-4
- II. Consent Items (2007-2008 Parent Advisory Committee)**
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 - PC/PAC Annual End of Year Appreciation, Saturday, October 18, 2008, Lyons Gate Hotel and Conference Center (oral reports.)
 - Recognition of Parent Advisory Committee/Staff 2007-2008

- Introduction of Fiscal Manager – Ms. Denise Lee
- Fiscal Report – Mr. Roger Bartlett (Report attached.)
- Seating of New Parent Advisory Committee Representatives (2008-2009)
- Introduction of PAC Representatives (2008-2009)
- Introduction of SETA Head Start Staff
- Board Procedures
 - Conflict of Interest – Ms. Nancy Hogan
 - Reimbursements – Ms. Lashaun Burke
 - Personnel – Mr. Jim O’Bra
- Officer Elections – December 12, 2008 (Special Meeting) – Ms. Kathy Ruiz
- PAC Meeting Date Change Discussion – Ms. Denise Lee

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 - Parent/Family Support Unit Events and Activities (attached) – Ms. Kathy Ruiz, Chair
 - Calendar of Events (attached) – Ms. Kathy Ruiz, Chair
 - Managers’ Reports
 - Program Support Services Report – Ms. Brenda Campos-Peck
 - ✓ SETA Head Start Food Service Operations Monthly Report
 - Parent/Family Support Report – Ms. Lisa Carr
 - Child Development and Education Services Report – Ms. Denise Lee
 - ✓ SOP Enrollment Report for School Year 2008-2009
- B. Governing Board Minutes, October 2, 2008 (attached) 10

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Distribution Date: Friday, November 7, 2008

ITEM I-A – ROLL CALL

The Parent Advisory Committee Secretary will call the roll for the following members:

- ___ **Vacant**, Auberry Park Head Start
- ___ **Vacant**, Bannon Creek Head Start
- ___ Donovan Harrison, Broadway Early Learning Center
- ___ **Vacant**, Center of Praise Head Start
- ___ Itzel Oregon, Countrywood Head Start
- ___ **Vacant**, Crossroads Garden Head Start
- ___ Jeanine Vandermolten, CSUS Head Start
- ___ **Vacant**, Early Head Start /Home Base
- ___ **Vacant**, Florin Meadows Head Start
- ___ **Vacant**, Freedom Park Head Start
- ___ **Vacant**, Fruitridge Head Start
- ___ **Vacant**, Galt Head Start
- ___ **Vacant**, Grant Skills Center
- ___ **Vacant**, Grizzly Hollows
- ___ **Vacant**, Hillsdale Head Start
- ___ Salina Davey, Home Base
- ___ Erin Kimbro, Home Base
- ___ **Vacant**, Hopkins Park Head Start
- ___ **Vacant** Illa Collin Head Start
- ___ Katherine Arrue, Job Corps Head Start
- ___ **Vacant**, Kennedy Estates Head Start
- ___ **Vacant**, La Riviera Head Start
- ___ **Vacant**, LaVerne Stewart Head Start
- ___ **Vacant**, Marie Cleveland's Bright Beginnings Head Start
- ___ **Vacant**, Mather Head Start
- ___ **Vacant**, Nedra Court Head Start
- ___ **Vacant**, New Helvetia 1 Head Start
- ___ **Vacant**, New Helvetia 2 Head Start
- ___ Talina Hutton, Northview Head Start
- ___ Vanessa Valencia, Norma Johnson Head Start
- ___ **Vacant**, Parker Avenue Head Start
- ___ Nicole Gordon, Phoenix Park Head Start
- ___ **Vacant**, Sharon Neese Early Learning Center
- ___ **Vacant**, Sierra View Head Start
- ___ Kiesha Spriggs, Solid Foundation Head Start
- ___ **Vacant**, Strizek Park Head Start
- ___ Carol Aronis, Vineland Head Start
- ___ **Vacant**, Walnut Grove Head Start
- ___ **Vacant**, Whispering Pines Head Start
- ___ LaDoris McDavid, Foster Parent Representative
- ___ Venelsia Fentress, Grandparent Representative
- ___ **Vacant**, Male Involvement Representative
- ___ **Vacant**, Outgoing Chair
- ___ Lynn Reynolds-Showalter, Past Parent/Community Representative
- ___ Kathy Ruiz, Past Parent/Community Representative

ITEM I-A – ROLL CALL

(Continued)

New Representatives to be seated:

- | | |
|---|--|
| ___ Miriam Wheathey, Bannan Creek Head Start | ___ Victor Goodwin, Jr., LaVerne Stewart Head Start |
| ___ Donovan Harrison, Broadway ELC Head Start | ___ Sandra Garcia, Marie Cleveland's
Bright Beginnings Head Start |
| ___ Frank Jackson, Center of Praise Head Start | ___ Yvette Hernandez, New Helvetia 2 Head Start |
| ___ Nadia Ramirez, Crossroad Gardens Head Start | ___ Davida Acker, Norma Johnson Head Start |
| ___ Crystal Guevara, Fruitridge Head Start | ___ Nicole Gordon, Phoenix Park Head Start |
| ___ Erika Lopez, Nedra Court Head Start | ___ Robert Benoit, Sharon Neese ELC Head Start |
| ___ Maria Calderon, Grant Skill Center Head Start | ___ Kiesha Spriggs, Solid Foundation Head Start |
| ___ Tracy Engebretsen, Grizzly Hollows Head Start | ___ Greg Oviedo, Vineland Head Start |
| ___ Salina Davey, Home Base Head Start | ___ LaDoris McDavid, Foster Parent Representative |
| ___ Erin Kimbro, Home Base Head Start | ___ Carol Aronis, Grandparent Representative |
| ___ Katherine Arrue, Job Corps Head Start | ___ Lynn Reynolds-Showalter, Past Parent/Community Rep. |
| ___ Mary Brown, La Riviera Head Start | ___ Jeanine Vandermolen, Past Parent/Community Rep. |

ITEM I- B – PAC MEETING ATTENDANCE UPDATE

The PAC was seated on November 13, 2007

PARENT ADVISORY COMMITTEE MEETING ATTENDANCE PROGRAM YEAR 2007-2008

COMMITTEE MEMBER	CENTER	11/13	12/11	1/15	2/12	3/11	4/30	5/13	6/10	7/8	8/26	9/9	10/14	11/11
Vacant	AP													
Vacant	BC													
Donovan Harrison Seated 11/07	BLC	X	U	X	X	E	X	X	X	X	X	X	X	
Vacant	COP													
Itzel Oregon Seated 3/08	CW					X	X	E	X	X	X	X	X	
Vacant	CR													
Jeanine Vandermolen Seated 11/07	CSUS	X	X	X	X	X	X	X	X	X	X	X	X	
Vacant	EHS/HB													
Vacant	FM													
Vacant	FP													
Vacant	FT													
Vacant	G													
Vacant	GH													
Vacant	GSC													
Vacant	H													
Salina Davey Seated 11/07	HB	X	X	X	X	X	X	X	X	X	X	X	X	
Erin Kimbro Seated 11/07	HB	X	X	X	X	X	X	X	X	X	X	X	X	
Vacant	IC													
Katherine Arrue Seated 12/07	JC		X	X	X	X	X	E	X	X	X	X	E	
Vacant	K													
Vacant	LAR													
Vacant	LVS													
Vacant	MCBB													
Vacant	M													
Vacant	NC													
Vanessa Valencia Seated 11/07	NJ	X	X	X	X	X	X	X	X	E	X	E	X	
Vacant	NH1													
Vacant	NH2													
Talina Hutton S/B Seated 4/08	NV						E	X	X	X	X	X	X	
Vacant	PA													
Nicole Gordon S/B Seated 11/07	PP	U	X	X	X	X	X	X	X	X	X	X	X	
Kiesha Spriggs Seated 12/07	SF		X	U	E	X	X	X	X	X	X	X	X	
Vacant	SN													
Vacant	SP													
Vacant	SVE													
Carol Aronis Seated 11/07	V	X	X	X	X	X	X	X	X	X	X	E	X	
Vacant	WG													
Vacant	WP													
LaDoris McDavid Reinstated 8/08	FPR										X	X	E	
Venelsia Fentress Seated 11/07	GPR	X	X	X	X	X	E	X	X	X	X	X	E	
Victor Stark Seated 2/08	MIR				X	X	X	X	X	X	E	E	X	
Vacant	OGC													
Lynn Reynolds-Showalter Seated 11/07	PPR	X	X	X	X	X	X	X	X	X	E	E	X	
Kathy Ruiz Seated 11/07	PPR	X	X	X	X	X	X	X	X	X	X	X	E	

Members: If you cannot attend a meeting and are going to be absent, you must:

- 1. First, call your Alternate to see if they can attend in your place,**
- 2. Second, call Head Start Social Services/Parent Involvement Coordinator, Ms. Marie Desha at 263-4082, and**
- 3. Third, please call PAC Chair, Ms. Kathy Ruiz, 743-9945 or the PAC Secretary, Ms. Lori Black at 263-4068.**

PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE UPDATE
PROGRAM YEAR 2005-2006
(Continued)

Head Start Center Abbreviations

AP:	Auberry Park	K:	Kennedy Estates
BC:	Bannon Creek	LAR:	La Riviera
BLC:	Broadway Early Learning Center	LVS:	LaVerne Stewart
COP:	Center of Praise	M:	Mather
CR:	Crossroads Garden	MCBB:	Marie Cleveland Bright Beginnings
CSUS:	CA State University, Sacramento	NJ:	Norma Johnson
CW:	Countrywood	NC:	Nedra Court
EHS:	Early Head Start	NH1:	New Helvetia 1
FM:	Florin Meadows	NH2:	New Helvetia 2
FP:	Freedom Park	NV:	Northview
FT:	Fruitridge	PA:	Parker Avenue
G:	Galt	PP:	Phoenix Park
GH:	Grizzly Hollow	SF:	Solid Foundation
GSC:	Grant Skills Center	SN:	Sharon Neese
H:	Hillsdale	SP:	Strizek Park
HB:	Home Based	SVE:	Sierra View
HP:	Hopkins Park	V:	Vineland
IC:	Illa Collin	WG:	Walnut Grove
JC:	Job Corps	WP:	Whispering Pines

Representative Abbreviations

FPR:	Foster Parent Representative
GPR:	Grandparent Representative
MIR:	Male Involvement Representative
OGC:	Out Going Chair
PPR:	Past Parent Representative

Attendance Record Abbreviations

X:	Present
E:	Excused
AP:	Alternate Present
AE:	Alternate Excused
U:	Unexcused
PAC:	Parent Advisory Committee

ITEM II-A – CONSENT ITEM

**APPROVAL OF MINUTES FOR
PAC MEETING OF OCTOBER 14, 2008**

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review and approve the minutes of the PAC meeting on October 14, 2008.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM III-A – INFORMATION ITEM

STANDING INFORMATION

BACKGROUND:

This agenda item provides an opportunity for information to be shared on the following:

A. Standing Information

- PC/PAC Annual End of Year Appreciation, Saturday, October 18, 2008, Lyons Gate Hotel and Conference Center (Oral reports.)
 - Recognition of Parent Advisory Committee/Staff 2007-2008
- Introduction of Fiscal Manager – Ms. Denise Lee
- Fiscal Report – Mr. Roger Bartlett (Report attached.)
- Seating of New Parent Advisory Committee Representatives (2008-2009)
- Introduction of PAC Representatives (2008-2009)
- Introduction of SETA Head Start Staff
- Board Procedures
 - Conflict of Interest – Ms. Nancy Hogan
 - Reimbursements – Ms. Lashaun Burke
 - Personnel – Mr. Jim O’Bra
- Officer Elections – December 12, 2008 (Special Meeting) – Ms. Kathy Ruiz
- PAC Meeting Date Change Discussion – Ms. Denise Lee

NOTES:

ITEM IV-A – ACTION ITEM

ELECTION OF POLICY COUNCIL REPRESENTATIVES AND ALTERNATES

BACKGROUND:

Each year PAC elects six (6) Representatives and six (6) Alternates to the Sacramento County Head Start Policy Council (PC).

The duties of these Representatives and Alternates include:

- ✓ Attend monthly Policy Council meetings held at the SETA Boardroom on the fourth Tuesday of each month at 9:00 a.m.
- ✓ Attend Committee meetings as needed
- ✓ Report to the PAC members information received and decisions made by the Policy Council
- ✓ Policy Council Representatives must be a parent of children currently enrolled in the Head Start/Early Head Start program

RECOMMENDATION:

That the Parent Advisory Committee elects six (6) Representatives and six (6) Alternates to the Policy Council.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM IV-B – ACTION ITEM

**ELECTION OF REPRESENTATIVES AND ALTERNATES
TO ATTEND THE NATIONAL HEAD START ASSOCIATION
PARENT TRAINING CONFERENCE**

BACKGROUND:

This agenda item provides an opportunity for Parent Advisory Committee to select three (3) Parent Advisory Committee Representatives to attend the National Head Start Association's 25th Annual Parent Training Conference, December 14 - 18, Atlanta, Georgia.

Please see attached Conference Attendance Guidelines and conference information.

RECOMMENDATION:

That the Parent Advisory Committee elects three (3) Representatives and three (3) Alternates to attend the Conference.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

PARENT ADVISORY COMMITTEE REPRESENTATIVE **CONFERENCE ATTENDANCE GUIDELINES**

The guidelines for Parent Advisory Committee Representatives attending a Head Start Parent Conference are as follows:

1. Priority preference for selection to attend a Head Start Conference will be given to Parent Advisory Committee (PAC) Representatives who have not had an opportunity to attend an out-of-state Head Start Conference.
2. The PAC Representative must give a written report to the PAC at the next scheduled PAC meeting upon his/her return from the parent conference (local or out-of-state).
3. The PAC Representative's report must include the PAC Representative's name, conference date, title, location, workshops attended and networking information.
4. Any additional comments.

ITEM III-A – INFORMATION ITEM

STANDING INFORMATION
(Continued)

A. Standing Information

- Parent/Family Support Unit Events and Activities (attached) – Ms. Kathy Ruiz, Chair
- Calendar of Events (attached) – Ms. Kathy Ruiz, Chair
- Managers' Reports
 - Program Support Services Report – Ms. Brenda Campos-Peck
 - ✓ SETA Head Start Food Service Operations Monthly Report
 - Parent/Family Support Report – Ms. Lisa Carr
 - Child Development and Education Services Report – Ms. Denise Lee
 - ✓ SOP Enrollment Report for School Year 2008-2009

NOTES:

CALENDAR OF EVENTS AND ACTIVITIES
PARENT/FAMILY/SUPPORT UNIT

<u>EVENT</u>	<u>DATE</u>
Parent/Family Support Committee Meeting *MEETING CANCELED	Friday, November 7, 2008 9:00 a.m. 925 Del Paso Blvd. Pine Room
Male Involvement Committee Meeting	Wednesday, November 19, 2008 2:00 p.m. 925 Del Paso Blvd. Redwood Room

CALENDAR OF EVENTS

<u>EVENT</u>	<u>DATE</u>
Early Child Development and Health Services Committee Meeting	Tuesday, November 4, 2008 1:30 p.m. 925 Del Paso Blvd. Cypress Room
Parent/Family Support Committee Meeting *MEETING CANCELED	Friday, November 7, 2008 9:00 a.m. 925 Del Paso Blvd. Pine Room
VETERANS DAY HOLIDAY – AGENCY CLOSED	Tuesday, November 11, 2008
Special PAC Meeting	Thursday, November 13, 2008 6:00 p.m. 925 Del Paso Blvd. SETA Boardroom
PAC Executive Committee Meeting – *Chair Only *Meeting reimbursements paid to Chair only – all other executive officer positions are null and void until officer elections.	Friday, November 14, 2008 9:30 a.m. 925 Del Paso Blvd. Pine Room
Male Involvement Committee Meeting	Wednesday, November 19, 2008 2:00 p.m. 925 Del Paso Blvd. Redwood Room
Parent/Family Support Committee Meeting Early Child Development and Health Services Committee Meeting	Friday, November 21, 2008 9:00 a.m. 925 Del Paso Blvd. Sequoia Room
Annual PC Meeting	Tuesday, November 25, 2008 9:00 a.m. 925 Del Paso Blvd. SETA Boardroom
PC Executive Committee Meeting – *Chair Only *Meeting reimbursements paid to Chair only – all other executive officer positions are null and void until officer elections.	Monday, December 1, 2008 10:00 a.m. Room TBA

CALENDAR OF EVENTS
(Continued)

<u>EVENT</u>	<u>DATE</u>
Special PAC Meeting	Friday, December 12, 2008 9:00 a.m. 925 Del Paso Blvd. SETA Boardroom
Special PC Meeting	Friday, December 12, 2008 10:30 a.m. 925 Del Paso Blvd. SETA Boardroom

ITEM IV-B – INFORMATION ITEM

GOVERNING BOARD MINUTES

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review Governing Board minutes of October 2, 2008 (attached).

NOTES:

ITEM V – COMMITTEE REPORTS

BACKGROUND:

This agenda item provides an opportunity for the PAC Executive Committee and Program Area Committees to provide a report.

➤ Executive Committee

- Critique of the Parent Advisory Committee meeting, October 14, 2008

GOOD	NEEDS IMPROVEMENT
1. Thank you to Vice Chair Carol Aronis for conducting a timely meeting. Job well done.	1. Cell phones off.
2. Thank you to Joy Otero for reminder calls to attend PAC meeting.	2. Come prepared for meeting with agenda and pen.
3. Good information shared by Maureen Dermott on manager reports.	3. Representatives making motions.
4. Good job by Bylaws Committee on bylaws modifications.	

NOTES:

ITEM VI – DISCUSSION

BACKGROUND:

This agenda item allows Parent Advisory Committee Representatives the opportunity to ask questions about the program pertinent to their centers.

NOTES:

ITEM VII – PUBLIC PARTICIPATION

BACKGROUND:

Participation of the general public at the SETA-Operated Program Parent Advisory Committee is encouraged. Members of the audience are asked to address their request to the Chair if they wish to speak.

NOTES:

ITEM VIII – ADJOURNMENT

MEETING OF THE HEAD START PARENT ADVISORY COMMITTEE

MINUTES/SYNOPSIS

SETA Boardroom
925 Del Paso Blvd.
Sacramento, CA 95815

October 14, 2008
6:00 p.m.

I. Welcome

A. Call to Order/Roll Call

Ms. Carol Aronis chaired the meeting in the absence of Ms. Kathy Ruiz. Meeting called to order at 6:09 p.m. (Ms. Maureen Dermott informed the PAC that she thought it would be a good idea to have them recite the Pledge of Allegiance, since the Governing Board does it.) Attendees recited the Pledge of Allegiance. The Thought for the Day was read by Ms. Erin Kimbro. Roll was called a quorum confirmed.

Members Present:

Donovan Harrison
Itzel Oregon
Jeanine Vandermolten
Salina Davey
Erin Kimbro
Talina Hutton
Vanessa Valencia
Nicole Gordon
Kiesha Spriggs
Carol Aronis
Victor Stark (6:11 arrival)
Lynn Reynolds-Showalter

Members Absent:

Katherine Arrue (~~U~~) (E)
LaDoris McDavid (E)
Venelsia Fentress (~~U~~) (E)
Kathy Ruiz (E)

B. PAC Meeting Attendance Update

Ms. Kathy Ruiz was not absent on September 9th as shown on the Update.

(Mr. Victor Stark present at 6:11 p.m.)

II. Consent Items

A. Approval of Minutes for the Special PAC Meeting of August 26 and Regular PAC Meeting of September 9, 2008 – Motion by Ms. Lynn Showalter to approve the minutes of August 26th and September 9th, 2008, by show of hands vote. Seconded by Ms. Jeanine Vandermolten. Ayes, 11. Nays, 0. Abstentions, 1 (Ms. Aronis). Motion carried.

III. Action Items

A. Timed Item 6:00 p.m. and Public Hearing: Second and Final Reading of the Modifications to the Bylaws of the SETA Operated Head Start/Early Head Start Parent Advisory Committee – Ms. Aronis read the background information.

Motion by Ms. Salina Davey to approve the modifications to the Bylaws by show of hands. Seconded by Mr. Victor Stark. No discussion. Ayes, 11. Nays, 0. Abstentions, 1 (Ms. Aronis). Motion carried.

- B. Review of Applications and Election of Two Past Parent Representatives and Two Alternates – Nominees were Ms. Lynn Showalter and Ms. Jeanine Vandermolen. Ms. Vandermolen’s application was distributed and reviewed (no application was submitted by Ms. Showalter). Both explained why they would like to hold the position. (Since there were only two nominees, motion to elect two Representatives and two Alternates was amended.) Amended motion by Ms. Itzel Oregon to elect two Past Parents Representatives by show of hands. Seconded by Ms. Nicole Gordon. Ayes, 11. Nays, 0. Abstentions, 1 (Ms. Aronis). Ms. Showalter and Ms. Vandermolen were elected Past Parent Representatives. Alternate elections to continue at next month’s PAC meeting.
- C. Review of Applications and Election of One Grandparent Representative and One Alternate – Sole applicant/nominee - Ms. Carol Aronis. Motion by Ms. Vanessa Valencia to elect Ms. Carol Aronis as Grandparent Representative by show of hands. Seconded by Ms. Keisha Spriggs. No discussion. Ayes, 11. Nays, 0. Abstentions, 1 (Ms. Aronis). Ms. Aronis was elected Grandparent Representative. Alternate elections will continue at next month’s PAC meeting.
- D. Review of Applications and Election of One Foster Parent Representative and One Alternate – Sole applicant/nominee – Ms. LaDoris McDavid. (Motion amended to reflect a Representative-only election.) Amended motion by Ms. Erin Kimbro to elect one Foster Parent Representative. Seconded by Ms. Showalter. No discussion. Ayes, 11. Nays, 0. Abstentions, 1 (Ms. Aronis). Ms. McDavid was elected Foster Parent Representative. Alternate elections to continue at next month’s PAC meeting.

IV. Information Items

- A. Standing Information
- Fiscal Report – Ms. Thelma Manzano, Fiscal Manager
Ms. Maureen Dermott reported on the budget reports attached. Reports using the County’s accounting process (Compass), which has line items for expenses, are attached. SETA is on target with its budget. The Budget Committee meeting was cancelled to hold an all staff meeting, Monday, October 13th, the only day teachers were available to attend. The meeting was rescheduled for Monday, October 20th. Center budget reports (showing field trip expenses) are attached.
 - Manager, Child Development and Education Services Report – Ms. Denise Lee
 - Cluster Reports – Ms. Dermott reported for Ms. Lee on Child/Staff Safety Subcommittee, Pedestrian Safety, 45 Day Screenings, and 2008-2009 Annual School Closure/Non-Student Day Calendar (see FSW/teacher/site supervisor if haven’t received). (Report distributed.)
 - Program Content Area/Special Education Report (attached)
 - Manager, Program Support Services Report – Ms. Brenda Campos-Peck - Ms. Dermott reported for Ms. Campos-Peck on Immunization Reporting, enrollment process for children with preexisting health conditions, the next Child Safety

Committee meeting (Friday, October 17th, 9:00 a.m.), availability of physical and dental forms and TB Policy at SETA Head Start's website (www.headstart.seta.net), and the elimination of pork being served at Head Start centers effective December 1, 2008 (report distributed).

- Manager, Parent/Family Support Report – Ms. Lisa Carr – Ms. Dermott reported for Ms. Carr on the Legal Clinic (October 29th, Hometown Buffett, 9:00 a.m.), the Parent/Staff Safety Committee, and the cancellation of the Men's Health Fair due to lack of participation (only two signed up). Ms. Dermott shared that (centers) are not fully enrolled. Staff is working on strategies for full enrollment. Under the new Reauthorization there is a requirement nationwide that Head Starts have full enrollment at all times (report distributed).

Ms. Jeanine Vandermolen asked if the Men's Health Fair would be rescheduled. Ms. Dermott asked Ms. Desha to inquire and report back. Ms. Vandermolen asked if SETA was aware that the Men's Health Fair was the same date as the First 5's celebration day. Ms. Dermott shared that SETA participated in the celebration. Ms. Vandermolen believes more parents would have participated had they known it was a joint venture between SETA and First 5. Ms. Salina Davey clarified that SETA wasn't involved with First 5 at William Land Park, First 5 was scheduled to make a presentation at Hiram Johnson. The Men's Fair was initially planned for September, which may have caused the oversight of conflicting dates. Ms. Davey can get clarification at her (CAMP) meeting tomorrow.

Ms. Vanessa Valencia appreciates the child safety information sent home and thinks it should go out more often, possibly monthly. Her grandson was thought missing in kindergarten, and the teacher didn't know he had been released to another family member. She wishes public schools used the safety precautions that Head Start uses.

- Parent/Family Support Unit Events and Activities Report – Ms. Kathy Ruiz, Chair Ms. Aronis reported the End of Year Parent Appreciation is Saturday, October 18, 2008, 12-3:00 p.m., Lyons Gate Hotel and Conference Center. Map distributed.
- Calendar of Events – Ms. Kathy Ruiz, Chair – Attached.
- Community Resources – Parent Advisory Committee/Staff – Ms. Kathy Ruiz – Tabled.
- Parent/Staff Recognitions – Ms. Ronca Provost, Family Placement Worker and past PC/PAC Representative, read her attached success story.
- Child Care Center Food Menu (attached)

B. Governing Board Minutes September 4, 2008 – Attached.

V. **Committee Reports**

- Executive Committee – Read by Ms. Davey.

- Social/Hospitality Committee – tabled.
- Early Childhood Development and Health Services Committee and Parent/Family Support Committee – tabled.
- Male Involvement Committee – Mr. Victor Stark – tabled.
- Community Partnerships Advisory Committee (CPAC) – Ms. Lynn Reynolds Showalter – tabled.
- Health Services Advisory Committee (HSAC) – Ms. LaDoris McDavid – tabled.
- Food Services Committee – tabled.

VI. **Other Reports**

- Chair's Report – Ms. Kathy Ruiz – tabled.
- Policy Council Report(s) – Ms. Carol Aronis, Ms. Erin Kimbro, Ms. Itzel Oregon and Ms. Jeanine Vandermolen – tabled.
- Head Start Deputy Director's Report – Ms. Maureen Dermott
 - Ms. Dermott reported on the attached SETA Head Start/Early Head Start End of the Month Enrollment Report. Enrollments are down for SOP. Ending August, '08, SETA's total enrollment was 2,698, and 2,606 for September '08. SETA's funding is for 2,778. The Delegates are doing well. Recruitment efforts have only yielded one child enrolled, out of ten possible enrollees. Enrollment/recruitment efforts are continual at all levels.
 - SETA was contacted to host a press conference Friday, October 10th, at the Sharon Neese Early Learning Center, regarding the two bills that passed, AB2759 (Assemblyman Jones), which closes the achievement gap and implements Superintendent O'Connell's P-16 recommendation; and Senate Bill 1629 (Senator Steinburg), designed to establish a council for developing a preschool quality improvement system. Visitors were State Superintendent of Public Instruction, Jack O'Connell; Senator Darrell Steinburg; Assembly Member Dave Jones; President of Preschool California, Catherine Atkins; Child Now President, Ted Manford; California Child Development Administrators Association Executive Director; and the Sacramento Police Chief. SETA Head Start had an All Staff Meeting of 451 employees Monday (October 13, 2008). The meeting called "It's A New Day" was held to assure all staff understood the implications of reauthorization, and how Community Care Licensing is tightening up. Some of the issues discussed were full enrollment, lost children, children's personal rights - issues which can cost an agency their grant. If PAC would like to know what staff were informed, Ms. Dermott will be happy to provide a presentation.

VII. **Center Updates**

Ms. Itzel Oregon, Countrywood Head Start, shared that it's been a challenging beginning of the year due to the change of the FSW. There are two new FSW's. They are getting familiar with the children, and working very hard. Parents are new and they're trying to

get them to come to the meetings. There are a lot of Spanish speaking parents who she is happy to translate for at meetings. She is very excited about the new year.

The PAC acknowledged two guests: Ms. Hilda Figueroa, PAC Alternate, and Ms. Fabiola Marquez, FSW, both from Grant Skills Center.

VIII. Discussion

Tabled.

IX. Public Participation

None.

X. Adjournment

7:10 p.m.