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KATHY KOSSICK
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MAUREEN DERMOTT
Deputy Director

925 Del Paso Blvd., Suite 200
Sacramento, CA 95815

Phone: (916) 263-3804

Fax: (916) 263-3779

Website:

<http://www.headstart.seta.net>

Thought for the Day: "Life without love is like a harp without strings"

Author: Unknown

**SPECIAL MEETING OF THE HEAD START/EARLY HEAD START
PARENT ADVISORY COMMITTEE**

Date: Tuesday, January 15, 2008

Time: 6:00 p.m.

**Location: SETA Boardroom
925 Del Paso Blvd.
Sacramento, CA 95815**

While the Head Start Parent Advisory Committee (PAC) welcomes and encourages participation in the Committee meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under the jurisdiction of the Head Start Parent Advisory Committee and not on the posted agenda may be addressed by the general public under the Public Participation item of this agenda. The Head Start Parent Advisory Committee limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject.

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 - Parent/Family Support Unit Events and Activities Report – Ms. Kathy Ruiz, Chair
 - Calendar of Events (Attached) – Ms. Kathy Ruiz, Chair

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Distribution Date: Tuesday, January 8, 2008

ITEM I-A – ROLL CALL

The Parent Advisory Committee Secretary will call the roll for the following members:

- ___ **Vacant**, Auberry Park Head Start
- ___ **Vacant**, Bannon Creek Head Start
- ___ Donovan Harrison, Broadway Early Learning Center
- ___ Angela Porter, Center of Praise Head Start
- ___ **Vacant**, Countrywood Head Start
- ___ Brandy Williams, Crossroads Garden Head Start
- ___ Jeanine Vandermolen, CSUS Head Start
- ___ **Vacant**, Early Head Start /Home Base
- ___ **Vacant**, Florin Meadows Head Start
- ___ **Vacant**, Franklin Head Start
- ___ **Vacant**, Freedom Park Head Start
- ___ Robert Bitango, Fruitridge Head Start
- ___ **Vacant**, Galt Head Start
- ___ **Vacant**, Grace Lutheran Head Start
- ___ Norma Vasquez, Grant Skills Center
- ___ **Vacant**, Grizzly Hollows
- ___ Monique Davis, Hillsdale Head Start
- ___ Salina Davey, Home Base
- ___ Erin Kimbro, Home Base
- ___ **Vacant**, Hopkins Park Head Start
- ___ Monica Montes, Illa Collin Head Start
- ___ Katherine Arrue, Job Corps Head Start
- ___ **Vacant**, Kennedy Estates Head Start
- ___ Hollie Costas, La Riviera Head Start
- ___ **Vacant**, LaVerne Stewart Head Start
- ___ Christy Farley, Marie Cleveland's Bright Beginnings Head Start
- ___ **Vacant**, Mather Head Start
- ___ Graciela Carrillo, Nedra Court Head Start
- ___ **Vacant**, New Helvetia 1 Head Start
- ___ **Vacant**, New Helvetia 2 Head Start
- ___ **Vacant**, Northview Head Start
- ___ Vanessa Valencia, Norma Johnson Head Start
- ___ **Vacant**, Parker Avenue Head Start
- ___ Nicole Gordon, Phoenix Park Head Start
- ___ **Vacant**, Sharon Neese Early Learning Center
- ___ Kieston Murray, Sierra View Head Start
- ___ Kiesha Spriggs, Solid Foundation Head Start
- ___ **Vacant**, Strizek Park Head Start
- ___ Carol Aronis, Vineland Head Start
- ___ Jana Maggard, Walnut Grove Head Start
- ___ **Vacant**, Whispering Pines Head Start
- ___ LaDoris McDavid, Foster Parent Representative
- ___ **Vacant**, Foster Parent Representative
- ___ **Vacant**, Grandparent Representative
- ___ Venelsia Fentress, Grandparent Representative
- ___ **Vacant**, Male Involvement Representative
- ___ **Vacant**, Outgoing Chair
- ___ Lynn Reynolds-Showalter, Past Parent/Community Representative
- ___ Kathy Ruiz, Past Parent/Community Representative

New Representatives to be seated:

- ___ Mariana Valdez, Bannon Creek Head Start
- ___ Condola Hill, Early Head Start/Home Base
- ___ Rebecca Manzo, Mather Head Start
- ___ Brandy Young, Strizek Park Head Start

ITEM I – B – PAC MEETING ATTENDANCE UPDATE

The PAC was seated on November 13, 2007

PARENT ADVISORY COMMITTEE MEETING ATTENDANCE PROGRAM YEAR 2007-2008

COMMITTEE MEMBER	CENTER	11/13	12/11	1/8	2/12	3/11	4/8	5/13	6/10	7/8	8/12	9/9	10/14	11/11
Vacant	AP													
Mariana Valdez S/B Seated 11/07	BC	AP	AP											
Donovan Harrison Seated 11/07	BLC	X	U											
Angela Porter Seated 11/07	COP	X	X											
Itzel Oregon S/B Seated 11/07	CW	U	U											
Brandy Williams Seated 11/07	CR	X	X											
Jeanine Vandermolen Seated 11/07	CSUS	X	X											
Condola Hill S/B Seated 12/07	EHS/HB		U											
Vacant	F													
Shelia Wells S/B Seated 11/07	FM	U	U											
Vacant	FP													
Robert Bitango Seated 11/07	FT	X	U											
Vacant	G													
Vacant	GH													
Vacant	GL													
Norma Vasques S/B Seated 11/07	GSC	U	X											
Monique Davis S/B 11/07	H	E	X											
Salina Davey Seated 03/07	HB	X	X											
Erin Kimbro Seated 11/07	HB	X	X											
Monica Montes Seated 11/07	IC	X	X											
Katherine Arrue Seated 12/07	JC		X											
Vacant	K													
Hollie Costas Seated 11/07	LAR	X	X											
Vacant	LVS													
Christy Farley Seated 11/07	MCBB	X	X											
Vacant	M													
Graciela Carrillo Seated 11/07	NC	X	E											
Vanessa Valencia Seated 11/07	NJ	X	X											
Vacant	NH1													
Willie Benjamin S/B Seated 11/07	NH2	U	U											
Vacant	NV													
Vacant	PA													
Nicole Gordon S/B Seated 11/07	PP	U	X											
Kiesha Spriggs Seated 12/07	SF		X											
Vacant	SN													
Brandy Young S/B Seated 11/07	SP	E	U											
Kieston Murray Seated 03/07	SVE	X	E											
Carol Aronis Seated 11/07	V	X	X											
Jenna Maggard Seated 11/07	WG	X	U											
Vacant	WP													
LaDoris McDavid S/B Seated 11/07	FPR	E	X											
Vacant	FPR													
Venelsia Fentress Seated 11/07	GPR	X	X											
Donald Clark Reseated 07/07	GPR	X	X											
Vacant	MIR													
Vacant	OGC													
Lynn Reynolds-Showalter Seated 11/07	PPR	X	X											
Kathy Ruiz Seated 11/07	PPR	X	X											

Members: If you cannot attend a meeting and are going to be absent, you must:

- 1. First, call your Alternate to see if they can attend in your place,**
- 2. Second, call Head Start Social Services/Parent Involvement Coordinator, Ms. Marie Desha at 263-4082, and**
- 3. Third, please call PAC Chair, Ms. Kathy Ruiz, 743-9945 or the PAC Secretary, Ms. Lori Black at 263-4068.**

PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE UPDATE
PROGRAM YEAR 2005-2006
(Continued)

Head Start Center Abbreviations

AP:	Auberry Park	JC:	Job Corps
BC:	Bannon Creek	K:	Kennedy Estates
BLC:	Broadway Early Learning Center	LAR:	La Riviera
COP:	Center of Praise	LVS:	LaVerne Stewart
CR:	Crossroads Garden	M:	Mather
CSUS:	CA State University, Sacramento	MCB	Marie Cleveland Bright Beginnings
CW:	Countrywood	B:	Norma Johnson
EHS:	Early Head Start	NJ:	Nedra Court
FM:	Florin Meadows	NC:	New Helvetia 1
FR:	Franklin	NH1:	New Helvetia 2
FP:	Freedom Park	NH2	Northview
FT:	Fruitridge	NV:	Parker Avenue
G:	Galt	PA:	Phoenix Park
GH:	Grizzly Hollow	PP:	Solid Foundation
GL:	Grace Lutheran	SF:	Sharon Neese
GSC:	Grant Skills Center	SN:	Strizek Park
H:	Hillsdale	SP:	Sierra View
HB:	Home Based	SVE:	Vineland
HP:	Hopkins Park	V:	Walnut Grove
IC:	Illa Collin	WG:	Whispering Pines
		WP:	

Representative Abbreviations

FPR:	Foster Parent Representative
GPR:	Grandparent Representative
MIR:	Male Involvement Representative
OGC:	Out Going Chair
PPR:	Past Parent Representative

Attendance Record Abbreviations

X:	Present
E:	Excused
AP:	Alternate Present
AE:	Alternate Excused
U:	Unexcused
PAC:	Parent Advisory Committee

ITEM II-A – CONSENT ITEM

APPROVAL OF MINUTES FOR PAC MEETING
DECEMBER 11, 2007

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review and approve the minutes of December 11, 2007.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

MEETING OF THE HEAD START PARENT ADVISORY COMMITTEE

MINUTES/SYNOPSIS

SETA Boardroom
925 Del Paso Blvd.
Sacramento, CA 95815

December 11, 2007
6:00 p.m.

III. Welcome

C. Call to Order/Roll Call

Meeting was called to order at 6:02 p.m. Thought for the Day read by Ms. Salina Davey. Roll was called; a quorum was confirmed.

Members Present:

Angela Porter
Brandy Williams (6:08 arrival)
Jeanine Vandermolen
Salina Davey
Erin Kimbro
Monica Montes
Hollie Costas
Christy Farley
Vanessa Valencia
Carol Aronis
Donald Clark
Venelsia Fentress
Lynn Reynolds-Showalter
Kathy Ruiz

Members Absent:

Donovan Harrison (U)
Robert Bitango (U)
Graciela Carrillo (E)
Kieston Murray (E)
Jana Maggard (U)

New Representatives Seated:

Yessica Saenz (AP) for Mariana Valdez, Bannon Creek; Norma Vasquez, Grant Skill Center; Monique Davis, Hillsdale; Katherine Arrue, Job Corps (6:19 arrival); Nicole Gordon, Pheonix Park; LaDoris McDavid, Foster Parent Representative; Kiesha Spriggs, Solid Foundation (6:15 arrival).

New Representatives Absent:

Itzel Oregon, Countrywood (U); Condola Hill, Early Head Start/Home Base (U); Shelia Wells, Florin Meadows (U); Willie Benjamin, New Helvetia 2 (U); Brandy Young, Strizek Park (U).

Mr. Donald Clark announced that members who did not attend the PC/PAC Orientation could pick up an attaché case and Performance Standards binder from Marie Desha or Lori Black.

D. PAC Meeting Attendance Update – Read by Ms. Kathy Ruiz.

IV. Consent Items

B. Approval of Minutes for PAC Meeting of November 13, 2007 – Correction: \$80,000 should be \$850,000 on Page 5, Item IV. Motion to approve the corrected minutes by Ms. Carol

Aronis. Seconded by Ms. Brandy Williams. Ayes, 18. Nays, 0. Abstentions, 1 (Mr. Donald Clark). Motion carried.

V. **Information Items**

A. Standing Information

- Ice Breaker – Mr. Kathy Ruiz, Vice Chair, led an Icebreaker activity with the PAC.
- Introduction of Newly Seated Representatives – The PAC Representatives introduced themselves.
- Introduction of New Staff – Staff present introduced themselves to the PAC.

B. How to Present and Make a Motion

- Mr. Donald Clark, Chair, explained the procedure for making motions during meetings. Handout provided on “Motions, How to Make them, How to Present Them.”

IV. **Action Items**

A. Election of Parent Advisory Committee Officers 2007-2008

The following members were elected to officer positions as sole nominees:

Chair: Kathy Ruiz - sole nominee.

Vice Chair: Carol Aronis - sole nominee.

Secretary: Salina Davey - sole nominee.

Treasurer: Erin Kimbro - sole nominee.

Parliamentarian: Nominees Ms. Brandy Williams and Ms. Angela Porter explained why they would like to hold the position.

Vote results: Ms. Williams, 8; Ms. Porter, 10. Ms. Porter was elected Parliamentarian with 10 votes.

Motion by Ms. Davey, seconded by Ms. Aronis, to elect the above PAC Representatives to the Officer positions by show of hands vote. Ayes, 19. Nays, 0. Abstentions, 1 (Ms. Ruiz).

The Executive PAC meeting schedule will be decided by the PAC. The next meeting is tomorrow at 1:00 p.m.

- ##### B. Selection of Representatives and Alternates to Attend the California Head Start Association (CHSA) Annual Parent Conference, Oakland Marriott City Center Hotel, January 21-22, 2008 (Monday-Tuesday) – Ms. Ruiz read the background information. Motion by Ms. Davey, seconded by Ms. Kiesha Spriggs, to approve two Representatives and two Alternates to attend the Conference by show of hands vote. Ayes, 17. Nays, 0. Abstentions, 3 (Ms. Ruiz, Ms. Porter and Ms. Lynn Showalter).

Ms. Desha explained the budget handout and gave Conference information. Attendees are required to write and submit a report upon return. Staff is available for assistance. A January 17th travel meeting is scheduled for 1:30 p.m. All expenses, lodging, transportation, meals and childcare reimbursement is paid by SETA.

Nominees Brandy Williams, Angela Porter, Kiesha Spriggs, Carol Aronis, and Katherine Arrue explained why they would like to attend the Conference.

Vote results: Brandy Williams, 7; Angela Porter, 4; Kiesha Spriggs, 3; Carol Aronis, 4; Katherine Arrue, 1. Ms. Williams was elected 1st Representative with 7 votes.

Tie-breaker vote: Ms. Porter, 10. Ms. Aronis, 9.

Ms. Angela Porter was elected 2nd Representative with 10 votes.

Ms. Carol Aronis was elected 1st Alternate with 9 votes.

Ms. Kiesha Spriggs was elected 2nd Alternate with 3 votes.

- C. Selection of Parent Advisory Committee Members 2007-2008 – Ms. Desha gave information and explained requirements for committee members. Members may only sit on three committees. Members will be reimbursed for childcare and transportation for attending meetings. Selections for the committees were as follows:
1. Personnel/Bylaws – Ms. Desha explained the function of the committee. Angela Porter (automatic as Parliamentarian), Vanelisia Fentress, Lynn Showalter.
 2. Budget – Ms. Dnise Lee explained the function of the Committee. Erin Kimbro (automatic as Treasurer), Salina Davey, Norma Vasquez.
 3. Social/Hospitality – Ms. Desha explained the function of the committee. Salina Davey (automatic as Secretary) Erin Kimbro (automatic as Treasurer), Hollie Costas.
 4. Program Area
 - Child Development & Health Services - Ms. Lee explained the function of the committee. Meetings are held monthly. Katherine Arrue, Nicole Gorden, LaDoris McDavid.
 - Parent/Family Support – Ms. Judy Weber explained the function of the committee. Meetings are held monthly. Brandy Williams, Angela Porter, Monica Montes.
 5. Monitoring and Evaluation – Ms. Lee explained the function of the committee. The process occurs between February and March. Committee of the Whole.
 6. Food Services – Ms. Desha explained the function of the committee. Meetings are quarterly. Carol Aronis, Norma Vasquez, Monica Montes.
 7. Early Head Start – Ms. Lee explained the function of the committee. Lynn Showalter, Monica Montes, Jeannine Vandedrmolen.
 8. Male Involvement – Ms. Weber explained the function of the committee. Meetings are held monthly. Carol Aronis, Norma Vasquez, Hollie Costas.

Motion by Ms. Aronis, seconded by Ms. McDavid to accept the selected Representatives for the standing and program area committees by show of hands. Ayes, 18. Nays, 0. Abstentions 2 (Ms. Ruiz and Ms. Porter).

III. Information Items (Continued)

A. Standing Information (Cont'd.)

- National Black Child Development Institute (NBCDI) Conference, October 21-23, 2007, Hyatt Regency Hotel, Chicago, IL - Report attached.
- PC/PAC Calendar of Events – Mr. Donald Clark, Chair - Attached.
- Community Resource/Recognitions – PAC Representatives/Staff – None.
- Parent/Staff Recognitions – None.
- Child Care Center Food Menu - Attached.

V. **Other Reports**

- Chair's Report – No report.
- Policy Council Report(s) – Ms. Brandy Williams, Ms. Salina Davey, Ms. Erin Kimbro, Ms. Angela Porter, Ms. Hollie Costas, Ms. Carol Aronis - The Policy Council just voted in new members - no report.
- Head Start Deputy Director's Report – Ms. Maureen Dermott – No report.
- Manager - Child Development and Education Services Report – Ms. Denise Lee introduced herself to the PAC and explained her duties. Areas she covers are education, day care at centers, mental health, and disability/special needs – speech, language, vision and dental. For questions, call her at 263-3916.
- Manager - Program Support Services Report – Ms. Brenda Campos-Peck – No report.
- Manager - Parent/Family Support Report – Ms. Lisa Carr – Ms. Weber shared that Ms. Carr is in charge of the Family Support Unit.

Ms. Ruiz thanked Mr. Donald Clark for the great job he did in Program Year '06-'07 as Chair, as well as all other officers and members.

- ## VI. **Center Updates**
- A dentist visited Norma Johnson center on November 28th. The center is at 100 percent with dental care. Ms. Lee shared that each center has its own FSW. Parents will need to sign a consent form for a dentist to come out and screen. Parents may contact their center FSW to have a dentist scheduled to go to the center. SETA provides bus passes to dental appointments.

A dentist screened the children at CSUS November 19th.

Ms. Showalter asked what is considered approved and what is unapproved field trips. Ms. Lee shared that each trip is looked at on a case-by-case basis. There is a list of approved field trips, which she will send to Ms. McGee. SETA cannot provide transportation anymore, so scheduling field trips is more challenging. Field trips must be educational, and parents must accompany their children. There are also onsite field trips, where magicians and animals are brought to the center, pumpkin patches are planted, etc.

- ## VII. **Discussion**
- Ms. Davey shared that she went to a Socialization yesterday at Dos Rios. Janitorial services are not regularly provided there. The center appeared to have not been cleaned for at least a month. The toilet was stained, the carpets need cleaning, and the garbage had not been emptied. Ms. Lee will follow up.

Ms. Vasquez asked how she can encourage parent participation in parent center meetings at Grant Skills center. Ms. Ruiz offered to meet with her to share ideas. Ms. Belinda Malone also has resources. There is a list of activities/trainings. FSW's may be contacted to send someone to the centers.

Ms. Vandermolen requested that staff send a letter to parents at CSUS regarding leaving their younger children unattended in parked and running vehicles during pickup. Ms. Lee will follow up. Ms. Costas suggested putting up signs at the center warning of the dangers involved with this practice.

Parents at Crossroads Gardens are interested in receiving CPR training. Staff have first priority to CPR training because they are the care-givers of the children. Ms. Ruiz suggested bringing it up at the Budget Committee meetings as something to set aside money for.

Ms. Valencia shared that parents at Norma Johnson center are arriving without car seats or booster seats for their children. It was announced at the parent meeting that parents doing this will either be reported, or the police department will be asked to come to the center to issue tickets. Parents have been forewarned and letters have been sent out.

Parents are leaving the gate unlatched at Center of Praise, probably due to the latches being difficult to close. Children can wonder off campus very easily with the gate open. Ms. Lee suggested adding this issue to the parent center meeting agenda, or working with the site supervisor or FSW to figure out how to enforce keeping the gate latched. Staff can post signs saying, "Please latch gates." Ms. Lee will have someone come check the latches.

Children have not been allowed to play in the sandbox at Phoenix Park because it is not covered and cats have gone to the bathroom in it. Ms. Lee will look into getting a cover for the area. It was suggested to use wood chips rather than sand.

VIII. Public Participation – None.

IX. Adjournment – 8:30 p.m.

ITEM III-A – ACTION ITEM

**SELECTION OF REPRESENTATIVE AND ALTERNATE TO
SETA HEAD START HEALTH SERVICES ADVISORY COMMITTEE (HSAC)**

BACKGROUND:

The Parent Advisory Committee is requested to select one (1) Representative and one (1) Alternate to serve on the Head Start Health Services Advisory Committee. This committee is an advisory group to the health program area plan, assists with creation of policies, and serves as one of our primary community resources for health information. Members on the committee include Head Start staff and parents and health professionals from the community with an interest in Head Start. The group meets two times per year for a dinner meeting. Meeting location and time to be announced. An interest in health would be appropriate for those serving on this committee. Ms. Brenda Campos-Peck will be available to share information and answer questions.

Please see attached minutes of last meeting, Wednesday, November 7, 2007.

RECOMMENDATION:

That the PAC elects one (1) Health Services Advisory Committee Representative and one (1) Alternate to serve on the committee.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM III-B – ACTION ITEM

**ELECTION OF REPRESENTATIVE AND ALTERNATE TO THE SETA HEAD START
COMMUNITY PARTNERSHIPS ADVISORY COMMITTEE (CPAC)**

BACKGROUND:

The Parent Advisory Committee is requested to select one (1) Representative and one Alternate to serve on the Community Partnerships Advisory Committee (CPAC). This advisory committee is an advisory group to the Head Start social services program area of Head Start. Members of this committee include head Start staff, parents and social services professionals from the community with an interest in the Head Start Program. Each program year a PAC Representative is selected to sit on this committee. The CPAC meetings will be held semi-annually; time and date will be announced when determined. Having an interest in social service collaboration would be appropriate for those wishing to serve on this committee.

Ms. Brenda Campos-Peck will be available to share additional information and answer questions.

Please see attached minutes from last meeting of Thursday, September 27, 2007.

RECOMMENDATION:

That the PAC elects one (1) Community Partnerships Advisory Committee Representative and one (1) Alternate to serve on the committee.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM IV-A – INFORMATION ITEMS

STANDING INFORMATION

BACKGROUND:

This agenda item provides an opportunity for information to be shared on the following:

Information Items

A. Standing Information

- Introduction of New Staff
- Parent/Family Support Unit Events and Activities Report – Ms. Kathy Ruiz, Chair
- Calendar of Events (Attached) – Ms. Kathy Ruiz
- Average Daily Attendance (ADA) Report – Ms. Gale Paiva
- SETA Head Start/Early Head Start End of Month Enrollment Report – Ms. Elsie Bowers
- Community Resources – Parent Advisory Committee Representative/Staff – Ms. Kathy Ruiz, Chair
- Parent/Staff Recognitions – Ms. Kathy Ruiz
- Grandparent/Foster Parent Report – Ms. LaDoris McDavid
- Fiscal Report – Ms. Thelma Manzano
- Child Care Center Food Menu (Attached.) – Ms. Kathy Ruiz, Chair

NOTES:

CALENDAR OF EVENTS AND ACTIVITIES
PARENT/FAMILY SUPPORT UNIT

EVENT

DATE

Male Involvement Meeting

Wednesday, February 13, 2008
2:00 p.m.
925 Del Paso Blvd., #200
Room TBA

CALENDAR OF EVENTS

EVENT

DATE

Male Involvement Meeting

Wednesday, February 13, 2008
2:00 p.m.
925 Del Paso Blvd., #200
Room TBA

PAC Executive Committee Meeting

Wednesday, January 16, 2008
10:00 a.m.
925 Del Paso Blvd. Suite 200
North Atrium

California Head Start Association (CHSA)
Parent Conference

January 21-22, 2008
Oakland Marriott City Center
Hotel
Oakland, California

PC Meeting

Tuesday, January 22, 2008
9:00 a.m.
925 Del Paso Blvd. Suite 100
SETA Boardroom

California Head Start Association (CHSA)
General Conference

January 23-25, 2008
Oakland Marriott City Center
Hotel
Oakland, California

ITEM V – COMMITTEE REPORT

BACKGROUND:

This agenda item provides an opportunity for the PAC Executive Committee to provide a report.

- Executive Committee
 - Critique of the Parent Advisory Committee meeting, December 11, 2007

GOOD	NEEDS IMPROVEMENT
1. Participation by Representatives	1. Attendance
2. Ice Breaker by Ms. Kathy Ruiz	
3. Timely meeting	
4. Great job by Ms. Kathy Ruiz, Chair, on conducting meeting	
5. No cell phones went off	
6. Great job by Ms. Denise Lee on information shared in absence of Ms. Maureen Dermott	

NOTES:

ITEM VI – OTHER REPORTS

BACKGROUND:

This agenda item provides an opportunity for other reports to be shared with PAC.

- Chair’s Report – Ms. Kathy Ruiz
- Policy Council Report(s) – Ms. Brandy Williams, Ms. Salina Davey, Ms. Erin Kimbro, Ms. Angela Porter, Ms. Hollie Costas, Ms. Carol Aronis
- Head Start Deputy Director’s Report – Ms. Maureen Dermott
- Manager - Program Support Services Report – Ms. Brenda Campos-Peck
- Manager – Child Development and Education Services Report – Ms. Denise Lee
- Manager – Parent/Family Support Report – Ms. Lisa Carr
- Manager, Fiscal – Ms. Thelma Manzano

NOTES:

ITEM VII – CENTER UPDATES

BACKGROUND:

This agenda item provides an opportunity for Head Start (SOP) centers to give an update on their activities.

NOTES:

ITEM VIII – DISCUSSION

BACKGROUND:

This agenda item allows Parent Advisory Committee Representatives the opportunity to ask questions about the program pertinent to their centers.

NOTES:

ITEM IX – PUBLIC PARTICIPATION

BACKGROUND:

Participation of the general public at the SETA-Operated Program Parent Advisory Committee is encouraged. Members of the audience are asked to address their request to the Chair if they wish to speak.

NOTES:

ITEM X – ADJOURNMENT