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Website: <http://www.seta.net>



SACRAMENTO WORKS, INC.

Executive Committee

Date: Monday, July 23, 2007

Time: 4:00 p.m.

Place: Sacramento Employment & Training Agency
Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

AGENDA

1. Call to Order/Roll Call
2. Approval of the June 25, 2007 Minutes
3. Review of July 25, 2007 Board Agenda
4. Adjournment

COMMITTEE MEMBERS: Kingman Tsang, Bill Camp, Michael Dourgarian, Mark Ingram, Matt Kelly, Gary King, Kathy Kossick, Elizabeth McClatchy, Kim Parker.

DISTRIBUTION DATE: WEDNESDAY, JULY 18, 2007

SACRAMENTO WORKS, INC.
Executive Committee
Minutes/Synopsis

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Monday, June 25, 2007
4:00 p.m.

1. Call to Order/Roll Call: Mr. Ingram called the meeting to order at 4:10 p.m.

Members Present: Bill Camp, Mike Dourgarian, Matt Kelly, Kathy Kossick, Elizabeth McClatchy, Kingman Tsang

Members Absent: Gary King, Kim Parker

Others Present: Phil Cunningham, Robin Purdy, Bill Walker, Terri Carpenter

2. Approval of the May 22, 2007 Minutes

Moved/Kossick, second/Tsang, to approve the revision of the minutes by striking out the words "Joan Polster" and replacing with "Larry Buchanan" in bullet #4.

Voice Vote: Unanimous approval.

3. Approval to Increase Board Size

Ms. Kathy Kossick presented the new guidance on SB293 to increase labor seats to 15% of the Board's membership. Ms. Kossick stated that Anne Moore, Executive Director of SHRA had no issue if SHRA was removed from the board to reduce the number of public sector one-stop partners. SHRA would continue to be represented on the Sacramento Works Youth Council.

Robin Purdy stated that she had contacted the state for an interpretation of Section 121 of the Workforce Investment Act. State guidance has been received and is as follows:

"That in accordance with section 121 of the law, since there are currently no employment training activities carried out by the local office, you could fill this WIB slot with other representation." (Ms. Kossick mentioned that SB 293 requires an additional labor representative.)

Also, you may wish to document in your WIB composition file, that even though there is a local HUD office, there are no employment training activities so there is no HUD representative on the WIB.

Staff are exploring whether SHRA can be eliminated as a required partner. Staff are also exploring reducing the number of Education seats to 3 instead of 4.

Staff presented two options:

Option 1		Option 2	
37	Members if education and SHRA are eliminated	38	Members if Ed or SHRA is eliminated
3	Additional Labor seats	4	Additional Labor seats
1	Additional private sector	3	Additional Private sector seats
41	Seats	45	Seats

Mark Ingram stated that his goal is to have:

1. complete representation from all sectors
2. as few members as possible to ensure quorum
3. integrity of representation

Moved/Camp, second/Dourgarian to recommend that full Board approve both options, with Option 1 being preferable, if the SHRA seat can be eliminated.

4. Report back from the Board Development Committee

Mr. Tsang reported on the efforts of the Board Development Committee. The four items mentioned from the board packet include:

- matrix
- introductory meetings
- standards/commitment
- recruitment/retention materials

Members discussed the goals of the committee, agreed to set up a buddy system to better integrate new members into the board. Ms. Terri Carpenter will be developing drafts for the members to review at their next meeting.

5. Discussion and review of the Sacramento Works, Inc. Board Initiative Funds

Ms. Terri Carpenter reviewed the funding summary for the Sacramento Works Board Initiative funds. The Board discussed allocating funds to board development and sponsorship of the Salute to Labor Event.

Moved/McClatchy, second/Camp, to approve \$157,300 of the total \$235,273 Board Initiative funds for Employer Outreach activities. The Employer Outreach Committee will be reviewing the proposed detailed budget at their next meeting.

6. Adjournment: Meeting was adjourned at 5:10 p.m.