

GOVERNING BOARD

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County of Sacramento

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Executive Director

MAUREEN DERMOTT
Deputy Director

Thought of the Day: "Embrace life now. Don't wait for something that may, or may not, happen in the future to make you happy. Time is precious."

Author: Esteemed Human Development International

**REGULAR MEETING OF THE HEAD START
POLICY COUNCIL**

DATE: Thursday, February 27, 2007

TIME: 9:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

While the SETA/Head Start Policy Council welcomes and encourages participation in the Council meetings, it would be appreciated if you would limit your comments to three minutes so that everyone may be heard. Matters under jurisdiction of the SETA/Head Start Policy Council and not on the posted agenda or any off-agenda matters may be addressed by the general public following completion of the regular agenda. The SETA/Head Start Policy Council limits testimony on matters not on the agenda to three minutes per person and not more than ten minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

Page Number

AGENDA

- I. **Call to Order/Roll Call/Review of Board Member Attendance** 1-3
- II. **Consent Item:** None.
- III. **Action Item**
- A. **CLOSED SESSION: PERSONNEL** - Pursuant to Government Code Section 54957 4
 - ✓ Approval of Eligible List for the following position: Head Start Cook/Driver, Typist Clerk III, Head Start Home Visitor
 - Report out of Closed Session

IV. Information Items

- A. Standing Information 5-7
➤ Fiscal Report: Mr. Rick Pryor – See attachment

- B. AB 1234 Ethics Training 8

V. Committee Reports

- A. Executive Committee 9

VI. Other Reports 10

- A. Open Discussion and Comments
B. Public Participation

VII. Adjournment

DISTRIBUTION DATE: TUESDAY, FEBRUARY 20, 2007

ITEM I - CALL TO ORDER/ROLL CALL

A member of the Policy Council will call the roll for the following members:

- _____ Brenda Vincent, Elk Grove Unified School District
- _____ Natalie Cordova, Playmate Child Development Center
- _____ Tusundra Nunley, Playmate Child Development Center
- _____ Josie Cleaver, Sacramento City Unified School District
- _____ Irlanda Meza, Sacramento City Unified School District
- _____ Ronald Montez, Sacramento City Unified School District
- _____ Tanya Goode, San Juan Unified School District
- _____ Danyelle Nelson, San Juan Unified School District
- _____ Sherry Gangloff, SETA-Operated Program
- _____ Carolina Guerra, SETA-Operated Program
- _____ Templa Allen, SETA-Operated Program
- _____ Tryna Larkins, SETA-Operated Program
- _____ Kathy Ruiz, SETA-Operated Program
- _____ Nina Dyba, Past Parent Representative
- _____ Kenesha Gray, Past Parent Representative
- _____ Reanna Coe, Early Head Start (San Juan)
- _____ Donald M. Clark, Grandparent Representative
- _____ Denise Nelson, Past Parent Representative
- _____ Roy Shier, CAMP Representative
- _____ Carol Schaefer, Child Health and Disability Prevention Program

Members to be Seated:

- _____ Talina Hutton, Del Paso Early Childhood Development Center
- _____ Errika Schneider, Early Head Start (SETA)

Seats Vacant:

- _____ Vacant, Del Paso Early Childhood Development Center
- _____ Vacant, Foster Parent Representative
- _____ Vacant, Elk Grove Unified School District
- _____ Vacant (Wilson), SETA-Operated Program

**** Please call your alternate, the Policy Council Chair (Ronald Montez, 379-9201) or Head Start Staff (Marie Desha: 263-4082 or Nancy Hogan: 263-3827) if you will not be in attendance. ****

POLICY COUNCIL BOARD MEETING ATTENDANCE PROGRAM YEAR 2005-2006

The 2005-2006 Board was seated on **November 28, 2006** and
December 21, 2006

BOARD MEMBER	SITE	11/28	12/21	1/23	2/27	3/27								
T. Allen (11/28)	SOP	X	X	X										
R. Braisor e/b seated 11/28	ELK	E	U	U										
D. Clark (11/28)	GP	X	X	X										
J. Cleaver (11/28)	SAC	X	X	X										
R. Coe (11/28)	EHS (SJ)	X	X	X										
N. Cordova (11/28)	WCIC	X	X	U										
N. Dyba (11/28)	PAST	X	X	E										
S. Gangloff (11/28)	SOP	X	E	X										
T. Goode (11/28)	SJ	X	X	X										
K. Gray (11/28)	PAST	X	X	X										
C. Guerra (11/28)	SOP	X	X	X										
T. Hutton s/b 2/27	DP													
T. Larkins (11/28)	SOP	X	E	E										
I. Meza (11/28)	SAC	X	X	X										
R. Montez (11/28)	SAC	X	X	X										
Danyelle Nelson (11/28)	SJ	X	X	X										
T. Nunley (11/28)	WCIC	X	X	X										
K. Ruiz (11/28)	SOP	X	X	X										

BOARD MEMBER	SITE	11/28	12/21	1/23	2/27									
C. Schaefer (11/28)	CHDP	X	X	X										
E. Schneider	EHS			E										
R. Shier (3/28)	CAMP	X	X	X										
T. Snowden	DP		U	U										
B. Vincent 12/21 s/b/seated 11/28	ELK	U	X	X										
K. Wilson s/b/seated 11/28	SOP	E	E	E										
Vacant	WEAVE													
Vacant	CSPC													

GLOSSARY OF ACRONYMS

ACRONYM	REPRESENTATIVE CENTER
ACTION	Child Action
ALTA	Alta California Regional Center
CAMP	Community Advocating Male Participation
CHDP	Child Health and Disability Prevention Program
CR	Community Representative
CSPC	Community Services Planning Council
DHA	Department of Human Assistance
DP	Del Paso Heights School District
EHS	Early Head Start
ELK	Elk Grove Unified School District
FOSTER	Foster Parent Representative
GRAND	Grandparent Representative
HB	Home based Option
PAST	Past Parent Representative
SAC	Sacramento City Unified School District
SHA	Sacramento Housing Alliance
SJ	San Juan Unified School District
SOP	SETA-Operated Program
WCIC	Women's Civic Improvement Club/Playmate Child Care Center

- X:** Present
- E:** Excused
- U:** Unexcused Absence
- S/B/S:** Should be Seated
- AP:** Alternate Present
- E/PCB:** Excused, Policy Council Business
- E/PCB:** Excused, Policy Committee Business

Current a/o 2/16/07

ITEM III-A- ACTION

CLOSED SESSION: PERSONNEL

BACKGROUND:

This item provides an opportunity for the Council to take action on personnel items.

NOTES:

ITEM IV-A – INFORMATION

STANDING INFORMATION

BACKGROUND:

This agenda item provides an opportunity for information to be shared on the following:

- A. Standing Information
 - Fiscal Report: Mr. Rick Pryor – See attachment

NOTES:

ITEM IV-B – INFORMATION

AB 1234 ETHICS TRAINING

BACKGROUND:

State law (AB 1234) requires that all legislative bodies, including not only the governing body of a local agency, but also a commission, committee, board or other body that receive compensation, salary, stipends, or expense reimbursements must receive training in public service ethics laws and principles every two years. This requirement applies to the Policy Council and the SETA-Operated Parent Advisory Committee.

This agenda item provides Ms. Andrea Harvey, Education Coordinator, an opportunity to train the Policy Council on the Assembly Bill No. 1234.

NOTES:

ITEM V- COMMITTEE REPORTS

- A. EXECUTIVE COMMITTEE: This item provides the opportunity for the Executive Committee to submit an oral report to the Policy Council.

The Executive Committee met and evaluated the January 23, 2007 regular Policy Council meeting.

Good	Needs Improvement
Chair did an excellent job for a new Chair. Chair was courteous and poised.	Punctuality.
Good participation by members on committee selection and the process was timely.	Attendance.
Josie Cleaver did a great job on parliamentary procedures.	Members asking Chair's permission to leave seat.
Thank you! NO Cell Phone Interruptions!	Members need to read agenda prior to meeting and familiarize yourselves with Agency bylaws.
Participation by members was great.	
Valuable information shared by staff and their response to questions asked.	

ITEM VI- OTHER REPORTS

BACKGROUND:

- A. OPEN DISCUSSION AND COMMENTS: This item provides an opportunity for Head Start Policy Council members to bring up topics for discussion. Members are asked to address their requests to the Chair if they wish to speak. No action is to be taken on any item that is discussed during this meeting; the board may direct staff to place agenda items on upcoming agendas for action.

- B. PUBLIC PARTICIPATION: Participation of the general public at Head Start Policy Council meetings is encouraged. Members of the audience are asked to address their requests to the Chair if they wish to speak.
