

GOVERNING BOARD

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"Thought for the Day: "Optimism is the faith that leads to achievement; nothing can be done without hope."

Author: Helen Keller

**SPECIAL MEETING OF THE HEAD START/EARLY HEAD START
PARENT ADVISORY COMMITTEE**

Date: Tuesday, May 8, 2007

Time: 6:00 p.m.

**Location: SETA Boardroom
925 Del Paso Blvd.
Sacramento, CA 95815**

While the Head Start Parent Advisory Committee (PAC) welcomes and encourages participation in the Committee meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under the jurisdiction of the Head Start Parent Advisory Committee and not on the posted agenda may be addressed by the general public under Public Participation, Item IX of this agenda. The Head Start Parent Advisory Committee limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject.

AGENDA

I. Welcome

- A. Call to Order/Roll Call
- B. PAC Meeting Attendance Update

II. Consent Items

- A. Approval of Minutes for PAC Meetings of March 13 and April 10, 2007

III. Action Items

- A. Election of Parent Advisory Committee Parliamentarian
- B. Selection of Representative and Alternate to the SETA Head Start Health Services Advisory Committee (CHSA)
- C. Election of Policy Council Representatives and Alternates 2006-2007

IV. Information Items

- Introduction of New Staff
- Parent/Family Support Unit Events and Activities Report – Ms. Lisa Carr

- Calendar of Events (Attached) – Mr. Donald Clark, Chair
- Annual NHSA Training Oral Reports – Event - April 16 - 20, 2007, San Antonio, TX. – Mr. Donald Clark, Chair
- Parent Voices Stand For Children Oral Reports – Event – May 2, 2007 – Mr. Donald Clark, Chair
- Annual Parent Leadership Institute Reports - Event – May 3 -4, 2007 (Thursday – Friday) Antioch Progressive Church – Mr. Donald Clark, Chair
- Community Resources – Parent Advisory Committee Representative/Staff – Mr. Donald Clark, Chair
- Parent/Staff Recognitions – Mr. Donald Clark, Chair
- Grandparent/Foster Parent Report – Mr. Donald Clark, Chair
- Fiscal Report (Provided in the months of February, May, August, and November) – Mr. Rick Pryor
- Child Care Center Food Menu (Attached) – Mr. Donald Clark, Chair

B. Governing Board Meeting Minutes of March 1, 2007 – Mr. Donald Clark, Chair

V. Committee Reports

- Personnel/Bylaws Committee
- Budget/Planning Committee
- Social/Hospitality/Fundraising
- Program Area Committee Reports:
 - Early Childhood Development and Health Services Committee
 - Family and Community Partnerships/Training Committee (AKA) Parent/Family Support Committee
 - Monitoring/Evaluation Committee (Self-Assessment) – Committee of the Whole
- Community Advocating Male Participation (C.A.M.P.) – Mr. Ron Shanklin
- Food Services Committee
- Early Head Start Committee
- Community Partnerships Advisory Committee (CPAC) – Ms. Esmeralda Garcia (Representative)
- Health Services Advisory Committee (HSAC) – Vacant

VI. Other Reports

- Chair's Report – Mr. Donald Clark
- Policy Council Report(s) – Ms. Sherry Gangloff, Ms. Carolina Guerra, Ms. Kathy Ruiz, Ms. Salina Davey, and Ms. Esmeralda Garcia
- Head Start Deputy Director's Report - Ms. Maureen Dermott
- Manager, Program Support Services Report - Ms. Brenda Campos-Peck
- Manager, Child Development and Education Services Report - Ms. Denise Lee
- Manager, Parent/Family Support – Ms. Lisa Carr
- Manager, Fiscal - Ms. Thelma Manzano

VII. Center Updates

VIII. Discussion

IX. Public Participation

X. Adjournment

Distribution Date: Tuesday, May 2, 2007

ITEM I-A – ROLL CALL

- ___ **Vacant**, Auberry Park Head Start
- ___ Carolina Guerra, Bannon Creek Head Start
- ___ Shannon Montgomery, Broadway Early Learning Center
- ___ **Vacant**, Center of Praise Head Start
- ___ **Vacant**, Countrywood Head Start
- ___ **Vacant**, Crossroads Garden Head Start
- ___ Dominic Garcia, CSUS Head Start
- ___ **Vacant**, Early Head Start /Home Base
- ___ Laura Angel, Florin Meadows Head Start
- ___ Kathy Ruiz, Franklin Head Start
- ___ **Vacant**, Freedom Park Head Start
- ___ Leticia Cardenas, Fruitridge Head Start
- ___ Virginia Snoe, Galt Head Start
- ___ **Vacant**, Grace Lutheran Head Start
- ___ Esmeralda Garcia, Grant Skills Center
- ___ **Vacant**, Grizzly Hollows
- ___ **Vacant**, Hillsdale Head Start
- ___ Salina Davey, Home Base
- ___ **Vacant**, Home Base
- ___ **Vacant**, Hopkins Park Head Start
- ___ **Vacant**, Illa Collin Head Start
- ___ Sonya McLorin, Job Corps Head Start
- ___ **Vacant**, Kennedy Estates Head Start
- ___ Sonia Mejia, La Riviera Head Start
- ___ **Vacant**, LaVerne Stewart Head Start
- ___ **Vacant**, Marie Cleveland's Bright Beginnings Head Start
- ___ Sherry Gangloff, Mather Head Start
- ___ **Vacant**, Nedra Court Head Start
- ___ **Vacant**, New Helvetia 1 Head Start
- ___ **Vacant**, New Helvetia 2 Head Start
- ___ **Vacant**, Northview Head Start
- ___ Vanessa Valencia, Norwood Head Start
- ___ **Vacant**, Parker Avenue Head Start
- ___ Maria Torres, Phoenix Park Head Start
- ___ Elizabeth Adams, Sharon Neese Early Learning Center
- ___ Kieston Murray, Sierra View Head Start
- ___ **Vacant**, Solid Foundation Head Start
- ___ **Vacant**, Strizek Park Head Start
- ___ Templa Allen, Vineland Head Start
- ___ **Vacant**, Walnut Grove Head Start
- ___ **Vacant**, Whispering Pines Head Start
- ___ **Vacant**, Foster Parent Representative
- ___ **Vacant**, Foster Parent Representative
- ___ Donald Clark, Grandparent Representative
- ___ **Vacant**, Grandparent Representative
- ___ Ron Shanklin, Male Involvement Representative
- ___ Coral Humphrey, Past Parent/Community Representative
- ___ Kim Creed, Past Parent/Community Representative

New Representatives to be seated:

- | | |
|---|---|
| ___ Charleen Culbertson, Center of Praise | ___ Carol Aronis, Vineland Head Start |
| ___ Lisa Schubert, Hillsdale Head Start | ___ Brandi Payarito, Northview Head Start |
| ___ Lilia Lopez-Nardoizzi, Home Base Head Start | ___ Silvia Cazares, Strizek Head Start |

ITEM I-B – PAC MEETING ATTENDANCE UPDATE

The PAC was seated on November 14, 2006

PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE PROGRAM YEAR 2006-2007

COMMITTEE MEMBER	CENTER	11/14	12/12	1/9	2/13	3/13	4/10	5/8	6/12	7/10	8/14	9/10	10/9
Vacant	AP												
Carolina Guerra Seated 11/06	BC	X	X	U	X	U	X						
Shannon Montgomery Seated 12/06	BLC		X	X	U	X	X						
Vacant	COP												
Vacant	CW												
Vacant	CR												
Dominic Garcia Seated 11/06	CSUS	X	U	X	X	X	E						
Vacant	EHS/HB												
Kathy Ruiz Seated 11/06	F	X	X	X	X	X	X						
Laura Angel Seated 09/06	FM	X	X	X	X	U	X						
Vacant	FP												
Leticia Cardena S/B Seated 02/07	FT				U	E	U						
Virginia Snoe Seated 03/06	G	X	X	X	X	X	X						
Vacant	GH												
Vacant	GL												
Esmeralda Garcia Seated 11/06	GSC	X	X	X	X	X	X						
Vacant	H												
Salina Davey Seated 03/07	HB					X	X						
Vacant	HB												
Vacant	HP												
Vacant	IC												
Sonya McLorin Seated 02/07	JC				X	E	X						
Vacant	K												
Sonia Mejia Seated 04/07	LAR						X						
Vacant	LVS												
Vacant	MCBB												
Sherry Gangloff Reseated 04/07	M	X	E	X	X	U	X						
Vacant	NC												
Vacant	NH1												
Vacant	NH2												
Brandi Payarito S/B Seated 04/07	NV						U						
Vanessa Valencia Seated 11/06	N	X	X	E	X	X	X						
Vacant	PA												
Maria Torres Seated 03/07	PP					X	X						
Vacant	SF												
Elizabeth Adams Seated 04/07	SN						X						
Vacant	SP	AP											
Kieston Murray Seated 03/07	SVE					X	X						
Templa Allen Seated 11/06	V	X	X	X	X	X	E						
Vacant	WG												
Vacant	WP												
Vacant	FPR												
Vacant	FPR												
Donald Clark 03/06	GPR	X	X	E	X	X							
Vacant	GPR												
Ron Shanklin Seated 04/07	MIR						X						
Vacant	OGC												
Kim Creed Seated 11/06	PPR	X	X	U	X	E	X						
Coral Humphrey Seated 11/06	PPR	X	E	X	E	X	X						

Members: If you cannot attend a meeting and are going to be absent, you must: Call your Alternate to see if they can attend in your place, 2) call Head Start Social Services/Parent Involvement Coordinator, Ms. Marie Desha at 263-4082, and 3) Please call PAC Chair, Mr. Donald Clark, 641-7933 or the PAC Secretary, Ms. Amber Stevens at 263-3993

PARENT ADVISORY COMMITTEE MEETING ATTENDANCE UPDATE
PROGRAM YEAR 2007-2008
(Continued)

Head Start Center Abbreviations

AP:	Auberry Park	K:	Kennedy Estates
BC:	Bannon Creek	LAR:	La Riviera
BLC:	Broadway Early Learning Center	LVS:	LaVerne Stewart
COP:	Center of Praise	M:	Mather
CR:	Crossroads Garden	MCBB:	Marie Cleveland Bright Beginnings
CSUS:	CA State University, Sacramento	N:	Norwood
CW:	Countrywood	NC:	Nedra Court
DR:	Dos Rios	NH1:	New Helvetia 1
EHS:	Early Head Start	NH2:	New Helvetia 2
FM:	Florin Meadows	NV:	Northview
FR:	Franklin	PA:	Parker Avenue
FP:	Freedom Park	PP:	Phoenix Park
FT:	Fruitridge	SF:	Solid Foundation
G:	Galt	SN:	Sharon Neese
GL:	Grace Lutheran	SP:	Strizek Park
GSC:	Grant Skills Center	SVE:	Sierra View
H:	Hillsdale	V:	Vineland
HB:	Home Based	WG:	Walnut Grove
HP:	Hopkins Park	WP:	Whispering Pines
IC:	Illa Collin		
JC:	Job Corps		

Representative Abbreviations

FPR:	Foster Parent Representative
GPR:	Grandparent Representative
MIR:	Male Involvement Representative
OGC:	Out Going Chair
PPR:	Past Parent Representative

Attendance Record Abbreviations

X:	Present
E:	Excused
AP:	Alternate Present
AE:	Alternate Excused
U:	Unexcused
PAC:	Parent Advisory Committee

ITEM II-A – CONSENT ITEM

APPROVAL OF MINUTES FOR PAC MEETING
March 13 and April 10, 2007

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review and approve the minutes of March 13 and April 10, 2007.

NOTES:

MEETING OF THE HEAD START PARENT ADVISORY COMMITTEE
MINUTES/SYNOPSIS

SETA Boardroom
925 Del Paso Blvd.
Sacramento, CA 95815

March 13, 2007
6:00 p.m.

I. Welcome

- A. Call to Order/Roll Call – Vice Chair, Ms. Kathy Ruiz, chaired the meeting until Mr. Donald Clark arrived. The meeting was called to order at 6:13 p.m. The Thought for the Day was read by Mr. Roy Shier. Roll was called; quorum confirmed.

Members Present:

Shannon Montgomery
Dominic Garcia
Kathy Ruiz
Virginia Snoe
Esmeralda Garcia
Salina Davey)
Vanessa Valencia
Maria Torres
Kieston Murray
Templa Allen
Donald Clark
Coral Humphrey

Members Absent:

Carolina Guerra (U)
Laura Angel (U)
Leticia Cardenas (E)
Sonya McLorin (E)
Sherry Gangloff (U)
Kim Creed (E)

New Representatives Seated:

Maria Torres, Phoenix Park Head Start
Kieston Murray, Sierra View Head Start
Amanda Pennington, Strizek Head Start

New Representatives Absent:

Amanda Pennington, Strizek Head Start (U).

- A. PAC Meeting Attendance Update was read by Ms. Kathy Ruiz.
After Roll Call, Ms. Kathy Ruiz read the steps that need to be taken if Representative not able to attend a meeting.
1. First, call the Alternate to see if Alternate can attend in your place,
 2. Second, call Head Start Social Services/Parent Involvement Coordinator, Ms. Marie Desha at 263-4082, and
 3. Third, please call PAC Chair, Mr. Donald Clark, 641-7933.

II. Consent Items

A. Approval of minutes for PAC Meeting of February 13, 2007 –

Motion by Ms. Virginia Snoe to approve the minutes by show of hands vote. Seconded by Mr. Donald Clark. Aye: 12 Nay: 0 Abstain: 3 (Ms. Kathy Ruiz, Ms. Maria Torres, and Ms. Templa Allen). No discussion and no corrections.

III. Action Items

A. Selection of Representatives and Alternates to the National Head Start Association Conference – Ms. Marie Desha explained that the agency is responsible for airline tickets, meals, hotel lodging, and daycare. Child care reimbursements will be provided after returning from the conference. The rate for child care is \$20 a day for up to two children. An additional \$5 dollars for the third child, \$30 per day for four children plus. (Report of the budget was given.) You will be asked to provide a written report to the PAC and if assistance is needed in writing the reports, staff is available to help. Ms. Marie Desha reviewed the conference budget. When the Fiscal Department was requested to make conference hotel reservations, hotels were all booked. Reservations were made at the Holiday Expressed Inn, located downtown near the conference host hotels, Hilton, Palacio, Del Rio, and the Hyatt Regency. Ms. Marie Desha asked that child care be arranged ahead of time for those who are selected to attend the conference. There will be a Travel Meeting for the PC/PAC conference attendees to go over travel logistics on Friday, April 13, 2007 in the Redwood Room. According to the PC/PAC Bylaws the Chair on both bodies automatically have the opportunity to attend the conference, if funds are available.

Motioned by: Ms. Templa Allen Seconded by: Ms. Coral Humphrey
Vote: Aye: 13 Nay: 0 Abstain: 2 (Ms. Templa Allen and Ms. Kathy Ruiz)

Vote results: Mr. Kieston Murray was elected Representative to attend the National Head Start Association Conference. Ms. Templa Allen was elected to be Alternate.

B. Election of Policy Council Representative and Alternates – Motion by to select by show of hands vote one Representative and one Alternate to serve on the Policy Committee. No Discussion.

Motioned by: Ms. Virginia Snoe Seconded by: Ms. Coral Humphrey
Vote: Aye: 13 Nay: 0 Abstain: 2 (Mr. Donald Clark and Ms. Templa Allen)
Interested candidates were Ms. Esmeralda Garcia, Ms. Shannon Montgomery, and Ms. Salina Davey. There was a run off between Ms. Esmeralda Garcia and Ms. Salina Davey. After voting again there was another run off between the two nominees. At that time, Mr. Donald Clark broke the tie and named Ms. Salina Davey as the Policy Council Representative for the SETA Operated Program. Ms. Esmeralda Garcia and Ms. Vanessa Valencia were voted in as Alternates. There are now still four (4) positions available. Remaining positions were tabled until next meeting.

IV. Information Items

A. Standing Information

➤ Introduction of New Staff

- Ms. Lisa Carr, Manager for the Parent and Family Support Unit, introduced herself. She supervises the Social Services/Parent Involvement Specialists, two Recruitment Specialists, two Program Officers, three Family Service

Workers III, and the Family Service Workers. Prior to that she was the Program Officer for the South Cluster II. Ms. Carr has been with SETA Head Start for almost 10 years. Her phone number is (916)263-8123.

➤ Upcoming Meetings/Trainings/Conferences/Events

- Ms. Alma Hawkins, Ms. Belinda Malone or Mr. Robert Silva, Social Services/Parent Involvement Specialists – Mr. Robert Silva reported that there will be workshop on “Knowing Your Rights”. It will be held on March 24, 2007 from 1:30 until 2:30 p.m. in the Redwood Room. This workshop is the Daddy and Me event for the month. Location is given on the flyer with more information. The Male Involvement Program has a Daddy and Me event every month for fathers to bring their children. There are a lot of single mothers and if they would like to attend, they will not be turned away. Another event coming up is the SETA Head Start Grandparent/Foster Parent Support Group. Next support group meeting is April 11, 2007 from 9:00 a.m.-12:00 p.m. It will be held here in the Redwood Room. If you are interested in attending, all you have to do is come to the Head Start lobby and staff will direct you to where you need to go. The SETA Head Start Grandparent/Foster Parent Support Group is designed to meet other grandparents and foster parents, share information with and support one another. Mr. Robert Silva went over the Candy Making event that was held. Notify Ms. Belinda Malone or Robert Silva if a bi-lingual aid is needed for any of the events and efforts will be made to accommodate. Flyers were given out in Spanish and English for all the events. If Grandparent or Foster Parent can't make an event a family member who is directly involved in your child/children's life may attend the event and bring back information to you. They will be able to bring information back to you.
- California Head Start Association (CHSA Annual Parent Conference – January 29-30, 2007 (Monday-Tuesday) – Attached
- California Head Start Association (CHSA Annual General Conference January 31- February 2, 2007 Wednesday-Friday) – Ms. Shondell Pearson and Ms. Rosa LeBron attended the CHSA Annual Conference. Staff written report were provided.

- Average Daily Attendance (ADA) Report- Ms. Elsie Bowers – Ms. Denise Lee, Manager for SETA/Head Start reported for Ms. Elsie Bowers. Ms. Elsie Bowers is responsible for the Average Daily Attendance Reports (ADA). November and December's reports were given. A report for November was handed out to show how many children were exactly attending. There are times when a report is given to the Federal Government showing physical bodies sitting in a classroom. Another report provided shows absent reporting. A report will show that there are centers that are only allowed to be licensed up to 20 and yet you will see that the agency is trying to enroll up to 21. Licensing previously allowed the agency to over enroll by 21. It has been advised not to enroll pass 20 children any more. Enrolling 21 children will be phased out. However, centers will not drop any families. It has helped with some centers struggling in their community to keep enrollment up. Ms. Denise Lee's phone number is 263-3916 and Ms. Elsie Bowers number is 263-3920 if there are any further questions.

- Monthly Special Education Report- Ms. Beverly Sanford – She is the Disability Service Coordinator for Head Start/Early Head Start and four times a year Ms. Beverly Sanford provides a Special Education Report to the Council. Ms. Sanford provides monthly Special Education reports to the Delegate Directors of Sacramento County as well. Ten percent of enrollment availability is for children with special needs. After the report was given she shared what upcoming events and trainings will be taking place in the community for those families who have children with special needs. Flyers were given on some workshops from Warmline Family Resource Center.
- California Head Start Association (CHSA) Report – No Report
- Fiscal Reports – Mr. Rick Pryor Mr. Pryor is the Fiscal Chief for SETA which includes Work Force Development. He reviewed the report that is in the agenda. Mr. Pryor and his team are in the process of going through the new grantee applications for SETA Head Start funding. The funding will remain the same this year as it was last year. Mr. Rick Pryor addressed questions that were asked.
- Community Resources/Recognitions – Parent Advisory Committee – None
- Representative/Staff – Ms. Kathy Ruiz, from the Franklin Head Start wanted to thank Mr. Diego Arauco (Spanish Translator) for translating at their last parent meeting. Mr. Arauco was very patient.
- Parent Recognitions – None
- Grandparent Report – Mr. Donald Clark shared he was working on going beyond being a parent. Parents participate in how SETA Head Start Agency operates. Various opportunities that help low income families learn how to focus on the issues. Lack of focus may decrease participation as a parent. Mr. Clark shared he was notified about the Welfare Reform phase two. Six hundred million dollars will be in phase two and California will get around 10%. He is asking for two volunteers to assist him in researching the following: How much exactly will Sacramento County receive? What will be the relationship with the Department of Human Assistance and SETA? Please let him know if anyone would like to help with research.
- Child Care Center Food Menu (Attached)

B. Governing Board Meeting Minutes of January 11, 2007 – Attached

V. **Committee Reports**

- Executive Committee
 - Critique of Parent Advisory Committee, February 13, 2007 – Read by Ms. Kathy Ruiz.
- Personnel/Bylaws Committee – Ms. Kathy Ruiz reported the Committee met and read over the PC Bylaws. The Committee will be meeting again to read

over the PAC Bylaws. There have been no modifications to the PC/PAC Bylaws. The Committee will announce when modifications are to be submitted.

- Social/Hospitality/Fundraising Committee – Ms. Kathy Ruiz – No report.
- Program Area Committee Reports:
 - Early Childhood Development and Health Services Committee – No report.
 - Family and Community Partnerships/Training Committee (AKA Parent/Family Support Committee) – Ms. Kathy Ruiz reported that the Committee is currently reviewing the budget. The next meeting is on March 22, 2007 at 9:00 a.m.
 - Monitoring/Evaluation Committee (Self- Assessment) – Committee of the Whole – Ms. Denise Lee reported that the program Self-Assessment is in the process of completion. She thanked everyone who participated. Hopefully there will be a report provided in the next agenda.
- Community Advocating Male Participation (CAMP) – Mr. Roy Shier reported that with February being Black History month, CAMP had their Daddy and Me event at the Crocker Art Museum on February 25, 2007. Events included a puppet show, an African American art display and a symphony by Cecil Bibs accompanied by a piano player and drummer. The symphony was about Mary Pleasant who started the first anti-slavery movement in California. There were almost 60 participants.
- Food Services Committee – Ms. Brenda Campos-Peck reported that the Committee had their first meeting. An overview was given about food services. The Committee will meet next month prior to the PAC meeting on Tuesday, April 10, 2007 at 5:30 p.m. in the Oak Room.
- Early Head Start Committee – No Report – Ms. Marie Desha announced that the Committee will be meeting for the first time on March 29, 2007 at 10:00 a.m. in the Redwood Room.
- Community Partnerships Advisory Committee (CPAC) – Ms. Esmeralda Garcia - No report. Meeting date will be announced at the next PAC meeting.
- Health Services Advisory Committee (HSAC) – Ms. Templa Allen – No Report Meeting date will be announced at the next PAC meeting.

VI. Other Reports

- Chair's Report – Mr. Donald Clark, introduced Mr. Ron Shanklin who will be replacing Mr. Roy Shier as the Male Involvement Representative. He will be seated at the next PAC meeting. Mr. Shanklin is a former Past Parent. Mr. Shanklin had three sons go through Head Start and they are now 18, 19, and 21 years old. He now is a father of a two and three year old. Mr. Ron Shanklin feels privileged to be apart of Head Start again. He is the Strizek Head Start Representative. He has a list of things he would like to bring forward. He is a big advocate in having sports as part of a child's life.
- Policy Council Report(s) – No Report.
- Head Start Deputy Director's Report – Ms. Maureen Dermott – No Report

- Manager - Program Support Services Report - Ms. Brenda Campos-Peck – She is now responsible in making sure there is always someone available to translate when needed. She wants to make sure that the parents always feel welcome and comfortable. Parents need to be involved and not let speaking another language stand in their way. All forms are currently in progress of being translated. All agendas may be submitted to Ms. Campos-Peck for translation as well. Contact your Family Services Worker at your center for needed outside event translation. If there are any question you can call Ms. Campos-Peck at 263-3881.
- Manager, Child Development and Education Services Report - Ms. Denise Lee- She oversees the SETA Head Start/Early Head Start centers. There are four Program Officers to assist her. Children are assessed three times a year. Beginning, middle and end of the program year. The second assessment is finished. Your child/children’s teacher will have the results soon. Ask the teacher in the next few weeks. The name of the test is called “Desired Results” or asks to see the outcome of the test.
- Manager – Parent/Family Support – Ms. Lisa Carr reported she will be putting on a class called “Building Healthy Relationships”. This class will be about eight to ten weeks long. Those who want to participate do not have to be married but must be between the ages of 16-24 and either be pregnant or have a child three months or younger. The program is through the Healthy Marriage Initiative. Information about the class should be going out to your center soon. The class should be starting mid April. If your centers are not having parent meetings, please let Ms. Carr know at 263-8123.

VII. Center Updates – Ms. Virginia Snoe, Galt Head Start Representative is very happy to announce that the last two parent meetings had a turn out of 30 and 28 parent participants. Before the average parent meetings were 3 to 5 parents in attendance. Ms. Salina Davey, Home Base Representative pointed out that parents don’t have a main place to meet every month. The last time they meet it wasn’t a very good experience. She would like it to be taken into consideration that Home Base have a main place to meet. Ms. Denise Lee shared that the agency is considering other places and have been looking into it. Ms. Tyrna Larkins announced she will be resigning from the PAC. She is going to be getting married and will be moving. Ms. Julie Poirer, from Galt Head Start Center called and said she would like to volunteer to help with the PAC when needed.

VIII. Discussion – None.

IX. Public Participation – None.

X. Adjournment - Before the meeting was adjourned Ms. Marie Desha announced that Ms. Lori Black will no longer be clerking for Program Governance. Lori has been promoted to Staff Support Officer and will now be working for Ms. Maureen Dermott, Deputy Director. Lori has enjoyed working with all parents. She is encouraging parents to keep up the good work and to continue advocating for their children and families.

Meeting adjourned at 8:36 p.m.

MEETING OF THE HEAD START PARENT ADVISORY COMMITTEE
MINUTES/SYNOPSIS

SETA Boardroom
925 Del Paso Blvd.
Sacramento, CA 95815

April 10, 2007
6:00 p.m.

I. Welcome

- A. Call to Order/Roll Call – Vice Chair, Mr. Donald Clark. The meeting was called to order at 6:00 p.m. The Thought for the Day was read by Ms. Kathy Ruiz. Roll was called; quorum confirmed.

Members Present:

Shannon Montgomery
Dominic Garcia
Kathy Ruiz
Virginia Snoe
Esmeralda Garcia
Salina Davey)
Vanessa Valencia
Maria Torres
Kieston Murray
Templa Allen
Donald Clark
Coral Humphrey
Sherry Gangloff (6:18 p.m.)
Maria Torres (6:18 p.m.)
Sonya McLorin (6:34 p.m.)

Members Absent:

Carolina Guerra (U)
Laura Angel (U)
Leticia Cardenas (E)
Kim Creed (E)

New Representatives Seated:

Sonia Mejia, La Riviera Head Start
Elizabeth Adams, Sharon Neese Early Learning Center Head Start

New Representatives Absent:

Brandi Payarito, Northview Head Start

- B. PAC Meeting Attendance Update was read by Ms. Kathy Ruiz.
After Roll Call, Ms. Kathy Ruiz read the steps that need to be taken if Representative is not able to attend the meeting.
1. First, call the Alternate to see if Alternate can attend in your place,
 2. Second, call Head Start Social Services/Parent Involvement Coordinator, Ms. Marie Desha at 263-4082, and
 3. Third, please call PAC Chair, Mr. Donald Clark, 641-7933 or the PAC Secretary, Ms. Amber Stevens at 263-3993.

II. Consent Items

- A. Approval of minutes for PAC Meeting of March 13, 2007 – Will be provided in next months agenda.

III. Action Items

- A. Approval of Fiscal Year 2007-2008 Head Start/Early Had Start Program Narrative- Ms. Maureen Dermott – The Head Start/Early Head Start Program Narrative 2007-2008 shows the changes of the re-grantee process. This is the 2nd year of a 3 year grant and SETA Head Start only needs to submit the changes that are being made. Fiscal Year 2007-2008 Head Start/Early Head Start Program Narrative, Fiscal Year 2007-2008 Head Start/Early Head Start Budget, Fiscal Year 2007-2008 Head Start and Early Head Start Center Locations, Fiscal Year 2007-2008 Head Start/Early Head Start Training/Technical Grant Application, Fiscal Year 2007-2008 SETA Operated Program Tracks and Fiscal Year 2007-2008 SETA Operated Options is what the agency is limited to change. The only change in the Program Narrative was the number of children SETA Head Start/Early Head Start is serving. The agency is funded to serve 5,389 in Sacramento County. SETA Early Head Start is funded for 457 children. Currently the SETA Early Head Start program is serving 213. Sacramento City Early Head Start is serving 113. San Juan Early Head Start is serving 129.

Motioned by select by show of hands vote. Motioned by: Ms. Sherry Gangloff

Seconded by: Ms. Virginia Snoe

Vote: Aye: 15 Nay: 0 Abstain: 2 (Mr. Donald Clark and Mr. Kieston Murray)

- B. Approval of Fiscal Year 2007-2008 Head Start/Early Head Start Budget – Ms. Maureen Dermott – Mr. Rick Pryor, Fiscal Chief, explained that the budget is the same as last year. There is no increase in SETA Head Start funding. A Budget Committee met for five weeks. Mr. Pryor thanked everyone who was apart of the Budget Committee. The budget is overall broken down in categories. One change was that Personnel Cost did go up. Fringe benefits were reduced by 48% this fiscal year. Workmen's Compensation rebate of lost that is put in an account instead of paying in. What happens throughout the year is the agency pays a premier and money is put aside for a lost fund program for extensive services. If the agency doesn't have to use those funds, the money is returned. The agency is anticipating on getting \$500,000 in rebates this fiscal year.

Motioned by show of hands vote: Motioned by: Ms. Sherry Gangloff Seconded by: Ms. Salina Davey

Vote: Aye: 15 Nay: 0 Abstain: 3 (Mr. Donald Clark, Mr. Kieston Murray, and Ms. Virginia Snoe)

- C. Approval of Fiscal Year 2007-2008 Head Start/Early Head Start Center Locations – Ms. Elsie Bowers – This current year there are no new centers that are being operated. A Early Head Start will be opening at our Grizzly Hollow Center in the Galt area. Four slots from the Broadway Early Learning Center and Sharon Neese Early Learning Center have been taken in order to accommodate the growing population down in the Galt area. This center will be the first Early Head Start in the Galt area. Dos Rios Center is now being used for socializations for the Home Base Program.

Motioned by show of hands votes: Motioned by: Ms. Virginia Snoe Seconded by: Ms. Coral Humphrey

Vote: Aye: 16 Nay: 0 Abstain: 2 (Mr. Donald Clark and Mr. Kieston Murray)

- D. Approval of Fiscal Year 2007-2008 Head Start/Early Head Start Training/Technical Assistance Grant Application– Ms. Maureen Dermott – The combined budget of \$478,949 for Head Start/Early Head Start, is broken down to provide training and technical assistance. The agency had to identify what the professional development needs are of not only Head Start staff but parents and Delegate Agencies. With the results from the PIR, last years PRISM, Self-Assessments, and what the Community Assessments changes indicated and on going monitoring. Any line items with abstracts indicate the dollar amount was changed. The Budget Committee and Family & Community Partnerships/Training (AKA Parent/Family Support Committee) made recommendations to change those lined items. Recommendations were brought forward to the Financial Committee and made final. There are thirty-nine categories that were defined in great length. There is now an objective and a out-come measure for each. Nothing was changed in the Narrative except for the word “Background” in front of it. It was the agency’s Regional Office recommendation. When this is approved the PAC will receive the complete final set.

Motioned by show of hands vote: Motioned by: Ms. Coral Humphrey Seconded by: Ms. Sherry Gangloff

Vote: Aye: 16 Nay: 0 Abstain: 2 (Mr. Donald Clark and Mr. Kieston Murray)

- E. Approval of Fiscal Year 2007-2008 SETA Operated Program Tracks– Ms. Elsie Bowers – Provided in the agenda for review was the SETA Operated Program Tracks. Tracks started being used in Fiscal Year 2001. Reasons for operating tracks was because it provided a continuous service for children and families, year round employment for staff, eliminates the turn over in our staff, and provides children and families the continuity of the same teaching staff for two and more years. The colored diagram provides a visual to show the continual flow of tracks and the total number of children attending.

Motioned by show of hands vote: Motioned by: Ms. Sherry Gangloff Seconded by: Ms. Sonya McLorin

Vote: Aye: 16 Nay: 0 Abstain: 2 (Mr. Donald Clark and Mr. Kieston Murray)

- F. Approval of Fiscal Year 2007-2008 SETA Operated Program Options- Ms. Elsie Bowers – When the grant application is submitted to the Regional Office, it is required to breakdown the Program Options that we offer to each of the families that are enrolled. SETA Operated Programs offer six different options for families. This is a continuous of the track sheet only broken down by options. The options indicate whether the centers are full day, part day, home base or center based. Consideration of center needs is the basis for options. Information from years in the past was used to determine whether a particular center would be a good option for a full day program or if part day programs would be better suited for a particular center. It is taken into consideration also the leases that the agency have at certain centers. There are two centers that can not be operated year round. Those two centers are held at churches and the churches utilize them in the summer. The leases stipulate that the agency can only operate a nine month program. Franklin and Grace Lutheran Head Start last day is towards the end of May. Families are given the

option to transfer to year round centers. If the families decide not to transfer there is still an opening when the center re-opens.

At the last PAC meeting parents were informed that the centers will no longer be over enrolling due to guidelines. Since then, the agency received clarification from the Regional Office that the centers can over enroll as long as there are not more than 20 children in the class at any given time. Transition information will be going out to centers for those children getting ready to start kindergarten. Kindergarten transition information will also be given at parent meetings.

Motioned by show of hands vote: Motioned by: Ms. Sherry Gangloff Seconded by: Ms. Coral Humphrey

Vote: 15 Aye: Nay: 0 Abstain: 2 (Mr. Donald Clark and Mr. Kieston Murray)

IV. Information Items

A. Standing Information

- Introduction of New Staff – Introduction of new staff was already given. Birthdays for staff and parents. Staff birthdays in the month of March were Ms. Belinda Malone, Ms. Alma Hawkins, and Mr. Robert Silva. PAC Representative Ms. Coral Humphrey had a birthday in March. Upcoming and belated birthdays for the month of April was Ms. Sonia Mejia PAC Representative.
- Upcoming Meetings/Trainings/Conferences/Events
 - Ms. Alma Hawkins, Ms. Belinda Malone, or Mr. Robert Silva, Social Services/Parent Involvement Specialists – Ms. Lisa Carr, Manager for the Parent Family Support Unit – An event that will be taking place, is in the Training and Technical Assistant Plan to assist parents and other adults to enhance their reading skills. If you are interested, the Parenting/Family Support Unit will be having classes. In collaboration with the Sacramento County Library Literacy Project, the library will be reading and tutoring for adults, parents and for anyone associated with children at Head Start. For those who are interested in becoming a literacy tutor you don't need a degree. There will be three days of training and you must attend all three days. The training will be on April 17-19, 2007 at SETA Head Start from 5:00-8:00 p.m. The next Daddy and Me event will be on Sunday, April 29, 2007. It will be at the Discovery Museum Gold Rush. There will be children's activities and tours. Lunch will be served from 12:00–2:00 p.m. only. You can RSVP to Bob Silva at 263-3809. Parent Aide Training is on April 19, 2007 at SETA Head Start. The training will be from 9:00-11:00 a.m. This is a mandatory training for those who want to become a Head Start Food Service/Operation Food Service Clerk. If you need translation services please call ahead of time. You may call Ms. Belinda Malone at 263-4078. Parent Resource Assistant Quarterly Training event is on April 27, 2007 at SETA Head Start from 1:00–2:00 p.m. This is open to all parents. The topic will be Job search. Grandparent and Foster Parent Monthly Support Group Meeting will be on April 11, 2007 at 9:00 a.m.-12:00 p.m. The Support Group meeting will be held at SETA Head Start. FLIP books are available. The new book is "I Like Me". There is a book available for everyone to take home. This book will be going out to the centers. April 30, 2007 at SETA Head Start is the first training for the Flourishing Families training. It will be every Monday night for eight weeks. Training time is from 6:00-8:00 p.m. Dinner is served from 5:00–6:00 p.m. Only 12 couples will be selected for the initial training on a first come, first serve basis. This is a

county wide training. More information is given on the flyer. Three Family Services Workers II have been hired. They will be mentoring our Family Services Workers. For the first time in several years all centers have a Family Services Workers. Site Supervisors are the supervisors at the centers and any questions need to be directed to them.

- Annual Parent Leadership Institute - May 3-4, 2007 (Thursday – Friday) Antioch Progressive Church 8:30 a.m.–4:00 p.m. This is an annual event that Head Start sponsors. Ms. Betsy Haas will be conducting the training. She is a National Consultant and a Head Start expertise. For those who would like to attend a sign up sheet will be passed around. It is going to be held in Sacramento, California, located at the Antioch Progressive Baptist Church at 7650 Amherst Street; May 3-4, 2007 (Thursday-Friday). The church phone number is (916) 665-2660. The training is from 8:30-4:00 p.m. A continental breakfast and lunch will be provided. Those who attend will receive a \$25 reimbursement for child care and transportation for both days. More information will be going out within the next couple days. The Annual Parent Leadership Institute event is opened for all PC/PAC & Delegate Agency Policy Committee members, Directors and staff who oversee the Policy Committee. All parents are invited to attend this year. Hopefully there will be a good parent turn out since it is local this year. The training is going to be on “Effective Communication and Team Building”.
- California Head Start Association (CHSA) Report – Maureen Dermott – CHSA keeps the agency very informed of what is happening nationally as well and within California. CHSA has shared that the Head Start reauthorization bills have been finalized at both the Committee Level and the House of Representatives. House Bill 1429 and Senate Bill 556 and those bills are waiting to be scheduled to the floor. There are no dates available at this time of when it will be coming up in front of Congress. When it happens it is the CHSA which mobilizes the agency together to support it. In general, both bills have moved in a very positive direction. There are a couple of issues in the bills that has to be worked out. When that happens the bills go to a joint conference committee. Once the bills are voted off the floor, the agency hopes the best of the Houses plan and the Senates plan. Also, with Head Starts reauthorization for funding this upcoming year, there are proportions House and Senate budget activities which have just completed. It appears at this point Head Start will be receiving a modest increase on both the Senates recommendations for their discretionary dollars, as well as the House of Representatives. In comparison to President Bush’s asking for a 1% cut in Head Start back in January. It appears that both the House and Senate did not support the 1% cut.
- Fiscal Report (Provided in month of February, May, August, November) –No Report
- Community Resources – Parent Advisory Committee Representative/Staff – No Report
- Parent/Staff Recognitions – No Report
- Grandparent/Foster Parent Report – Mr. Donald Clark – April 11, 2007 at 9:00 a.m. The meeting will be held in the Redwood Room.
- Child Care Center Food Menu (Attached)

B. Governing Board Meeting Minutes of February 1, 2007 – Attached

V. Committee Reports

- Executive Committee
 - Critique of Parent Advisory Committee, March 13, 2007 – Read by Ms. Kathy Ruiz.
 - Personnel/Bylaws Committee – May 31, 2007 at 9:00 a.m. The room will be announced.
- Social/Hospitality/Fundraising Committee – Wednesday, June 6, 2007 at 1:00 p.m.
- Program Area Committee Reports:
 - Early Childhood Development and Health Services Committee – No meetings scheduled at this time.
 - Family and Community Partnerships/Training Committee (AKA Parent/Family Support Committee) – April 25, 2007 at 9:30 – Room to be announced
 - Monitoring/Evaluation Committee (Self- Assessment) – Committee of the Whole – There is no longer a committee.
 - Community Advocating Male Participation (CAMP) – No Report
- Food Services Committee – Ms. Brenda Campos-Peck – No Report
- Early Head Start Committee – No Report – Next meeting will be May 21, 2007 at 10:00 a.m.
- Community Partnerships Advisory Committee (CPAC) – Ms. Esmeralda Garcia - No Report – Next meeting will be April 26, 2007 at 11:30 a.m. in the Shasta Room.
- Health Services Advisory Committee (HSAC) – Ms. Templa Allen – No Report- Next meeting will be May 9, 2007 at 5:30 p.m. in the Sequoia Room

VI. Other Reports

- Chair's Report – Mr. Donald Clark – Saturday, April 21, 2007 from 10:00 a.m. – 3:00 p.m. The 5th Annual “Uptown Festival “ Street Fair – Sponsored by First 5, Birth and Beyond, and Sacramento Children’s Home. There will be safety demos and immunizations information, face paintings, jump houses, games, prizes and information booths. Also on April 21, 2007 is the first Latino and Africa America Rally. There will be a March from Sacramento City to the State Capitol. The Parent Voices Stand for Children rally will be held at the Sate Capitol on May 2, 2007. The March starts at 9:00 a.m. and event ends at 2:00p.m. This is a chance for Head Start parents to demonstrate the power of our commitment to California’s children and working families. Lunch and light rail passes will be provided. More information will be provided by mail. Your children are welcome to join us.
- Policy Council Report(s) – Ms. Sherry Gangloff, Ms. Templa Allen, Ms. Carolina Guerra, Ms. Kathy Ruiz, and Ms. Salina Davey - No Report
- Head Start Deputy Director’s Report – Ms. Maureen Dermott – End of the month enrollment report was handed out. The report is extremely important at the Federal level. The Federal Government wants to make sure enrollment is 100% at every center.

- Manager - Program Support Services Report - Ms. Brenda Campos-Peck – No Report
- Manager, Child Development and Education Services Report - Ms. Denise Lee- Ms. Karen Gonzales spoke on Ms. Lee's behalf – Head Start Teacher's attended a Spring Fling conference while children were out on break. Staff was trained on all the mandatory trainings. They were able to attend workshops to assist them with classroom activities, language and literacy, etc. Program Officers will be in the classrooms this month with clipboards. They will be counting the number of books, watching meals, etc. It is "Environmental Assessment" time of the year. Program Officers are going out to centers doing classroom assessments. Early Head Start centers are getting ITERS (Infant Toddler Environment Rating Scale). Our preschools are getting an ECERS (Early Childhood Environment Rating Scale). Program Officers will be visiting with a checklist which is a durative of the ECERS. This is a time for the teachers to get an objective report on what are the strengths in their classroom as well as areas they need to work on. Towards end of month you can ask teachers to share results with you.
- Manager – Parent/Family Support – Ms. Lisa Carr –Report was already given.

VII. Center Updates –

Let it be known that our first transition for Home Base is Friday April 13, 2007 and will be located at the Dos Rios center. Ms. Sherry Gangloff was re-elected on April 7, 2007 as a PAC Representative for the Mather Head Start. At some of the centers, carpets are not being cleaned on a regular basis. The agency is currently trying to resolve this matter to ensure that all carpets are maintained on a regular basis.

VIII. Discussion –None.

IX. Public Participation – None.

X. Adjournment – Meeting adjourned at 8:00 p.m.

ITEM III-A – ACTION ITEM

ELECTION OF PARENT ADVISORY COMMITTEE TREASURER

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to elect a Treasurer. The duties of the Parent Advisory Committee officers shall be as prescribed in the Parent Advisory Committee Bylaws, Article V, Section 3 (A-E) – Duties of Officers. These duties are as follows:

Section 3: Duties of Officers

The duties of the PAC officers shall be as prescribed in these Bylaws, shall also include such other duties as may be established by the PAC that are not in conflict with these Bylaws.

- D. The Treasurer shall keep such records, files and accounts as may be necessary to expedite the PAC’s business, work with the Staff/Committee Secretary and oversee the Budget/Planning Committee. The Treasurer shall be a member of the Social/Hospitality/Fundraising Committee.

Staff will be available to answer questions.

RECOMMENDATION:

That the Parent Advisory Committee elect a Treasurer.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM III-B – ACTION ITEM

**SELECTION OF REPRESENTATIVE AND ALTERNATE TO
SETA HEAD START HEALTH SERVICES AND ADVISORY COMMITTEE (HSAC)**

BACKGROUND:

Currently the Health Services Advisory Committee (CHSAC) Representative and Alternate position is vacant. The PAC is requested to select one (1) Representative and one (1) Alternate to serve on the Head Start Health Services Advisory Committee. This committee is an advisory group to the health program area plan, assists with creation of policies, and serves as one of our primary community resources for health information. Members on the committee include Head Start staff and parents and health professionals from the community with an interest in Head Start. The group meets two times per year for a dinner meeting. Meeting location and time to be announced. An interest in health would be appropriate for those serving on this committee. Ms. Brenda Campos-Peck will be available to share information and answer questions.

RECOMMENDATION:

That the PAC elects one (1) Health Services Advisory Committee Representative and one (1) Alternate to serve on the committee.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM III-C – ACTION ITEM

ELECTION OF POLICY COUNCIL REPRESENTATIVE AND ALTERNATES 2006-2007

BACKGROUND:

There is currently one (1) vacant Representative and five (5) vacant Alternate positions to the Policy Council.

The duties of the Representative and Alternates include:

- √ Attend monthly Policy Council Meetings held at the SETA Boardroom on the fourth Tuesday of each month at 9:00 a.m.
- √ Attend Committee meetings as needed.
- √ Report to the PAC members information received and decisions made by the Policy Council.
- √ Policy Council Representatives/Alternates must be a parent of children currently enrolled in the Head Start/Early Head Start program.

RECOMMENDATION:

That the PAC elects one (1) Policy Council Representative and five (5) Alternates to the Policy Council.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM IV-A – INFORMATION ITEMS

STANDING INFORMATION

BACKGROUND:

This agenda item provides an opportunity for information to be shared on the following:

A. Standing

- Introduction of New Staff
- Parent/Family Support Unit Calendar of Events and Activities (Attached) - Ms. Lisa Carr
- Calendar of Events (Attached) – Mr. Donald Clark, Chair
- Annual NHSA Training Conference Oral Reports – Event April 16-20, 2007, San Antonio, TX. – Mr. Donald Clark, Chair
- Parent Voices Stand For Children Oral Reports – Event May 2, 2007 – Mr. Donald Clark, Chair
- Annual Parent Leadership Institute Reports - Event May 3-4, 2007 (Thursday – Friday) Antioch Progressive Church – Mr. Donald Clark, Chair
- Community Resources – Parent Advisory Committee Representative/Staff – Mr. Donald Clark, Chair
- Parent/Staff Recognitions – Mr. Donald Clark, Chair
- Grandparent/Foster Parent Report – Mr. Donald Clark, Chair
- Fiscal Report (Provided in the months of February, May, August, November) – Mr. Rick Pryor
- Child Care Center Food Menu (Attached)

NOTES:

CALENDAR OF EVENTS AND ACTIVITIES
PARENT/FAMILY SUPPORT UNIT

EVENT

DATE

SETA Head Start Grandparent & Foster
Parent Support Group

Wednesday, April 11, 2007
9:00 a.m.-12:00 p.m.
SETA Head Start
Redwood Room

Daddy & Me

Sunday, April 29, 2007
12:00 – 3:00 p.m.
Discovery Museum Gold Rush
History Center
101 I Street (Old SAC)

Flourishing Families Programs

Monday, April 30, 2007
Dinner: 5:00 – 6:00 p.m.
6:00 – 8:00 p.m.
SETA Head Start
Sequoia Room

CALENDAR OF EVENTS

<u>EVENT</u>	<u>DATE</u>
PAC Meeting	Tuesday, May 8, 2007 6:00 p.m. - SETA Board Room
PAC Executive Committee Meeting	Wednesday, May 9, 2007 1:30 p.m. - SETA Head Start Redwood Room
Health Services Advisory Committee Meeting	Wednesday, May 9, 2007 5:30 p.m. - SETA Head Start Sequoia Room
National Head Start Association Conference Training Written Reports	Friday, May 11, 2007 Due Date
Safetyville USA	Saturday, May 12, 2007 11:00 a.m. – 4:00 p.m. 3909 Bradshaw Road Sacramento, CA
Early Head Start Committee Meeting	Monday, May 21, 2007 10:00 a.m. - SETA Head Start Redwood Room
PC Meeting	Tuesday, May 22, 2007 9:00 a.m. - SETA Board Room
Early Child Development & Health Services Committee Meeting	Wednesday, May 23, 2007 9:30 a.m. - SETA Head Start Redwood Room
Family & Community Partnerships/Parent & Family Support Committee	Wednesday, May 30, 2007 9:30 a.m. - SETA Head Start Redwood Room
Region IX Head Start Education Scholarship Awards	Application Due Date May, 31, 2007 No Exceptions
PC/PAC Bylaws Committee Meeting	Thursday, May 31, 2007 10:00 a.m. - SETA Head Start Redwood Room

PC Executive Committee Meeting

Friday, June 1, 2007
9:00 a.m. - SETA Head Start
Redwood Room

ITEM IV-B – INFORMATION

GOVERNING BOARD MINUTES

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review the Governing Board minutes of March 1, 2007.

NOTES:

ITEM V – COMMITTEE REPORTS

BACKGROUND:

This agenda item provides an opportunity for the PAC Executive Committee to present a report.

- Personnel/Bylaws Committee
- Budget/Planning Committee
- Social/Hospitality/Fundraising Committee
- Program Area Committee Reports:
 - Early Childhood Development and Health Services Committee
 - Family and Community Partnerships/Training Committee (AKA Parent/Family Support Committee)
 - Monitoring/Evaluation Committee (Self-Assessment) – Committee of the Whole
- Community Advocating Male Participation (C.A.M.P.) – Mr. Ron Shanklin
- Food Services Committee
- Early Head Start Committee
- Community Partnerships Advisory Committee (CPAC) – Ms. Esmeralda Garcia (Representative)
- Health Services Advisory Committee (HSAC) – Vacant

NOTES:

ITEM VI – OTHER REPORTS

BACKGROUND:

This agenda item provides an opportunity for other reports to be shared with PAC.

- Chair’s Report – Mr. Donald Clark
- Policy Council Report(s) – Ms. Sherry Gangloff, Ms. Carolina Guerra, Ms. Kathy Ruiz, Ms. Salina Davey, and Ms. Esmeralda Garcia
- Head Start Deputy Director’s Report - Ms. Maureen Dermott
- Manager, Child Development and Education Services Report – Ms. Denise Lee
- Manager, Program Support Services Report - Ms. Brenda Campos-Peck
- Manager, Parent/Family Support – Ms. Lisa Carr
- Manager, Fiscal – Ms. Thelma Manzano

NOTES:

ITEM VII – CENTER UPDATES

BACKGROUND:

This agenda item provides an opportunity for Head Start (SOP) Parent Advisory Committee representatives to give an update on their center activities.

NOTES:

ITEM VIII – DISCUSSION

BACKGROUND:

This agenda item allows Parent Advisory Committee Representatives the opportunity to ask questions about the program pertinent to their centers.

NOTES:

ITEM IX – PUBLIC PARTICIPATION

BACKGROUND:

Participation of the general public at the SETA-Operated Parent Advisory Committee is encouraged. Members of the audience are asked to address their request to the Chair if they wish to speak.

NOTES:
